

**HACKETTSTOWN PUBLIC SCHOOLS
Hackettstown, NJ 07840
BOARD OF EDUCATION MEETING**

February 20, 2019

7:00 pm

Media Center

MISSION STATEMENT

Building on tradition and success, the mission of the Hackettstown School District is to educate and inspire students through school, family and community partnerships so that all become positive, contributing members of a global society, with a life-long commitment to learning.

A G E N D A

**Statement of Compliance with Open Public Meeting Act
Flag Salute
Roll Call**

Correspondence/Recognition

Approval of Minutes – Regular Meeting – January 16, 2019
Executive Session – January 16, 2019
Special Meeting – February 5, 2019
Executive Session – February 5, 2019

Committee Reports

Superintendent's Report

- **February Students of the Month**
- **2019/2020 K-8 Bell Schedule**
- **Hatchery Hill School Exit**
- **2019/2020 Middle School Schedule – Mrs. Sheena Delgaizo and Mrs. Debra Grigoletti**
- **Buildings and Grounds Update – Ms. Gail Woicekowski**

Public Comment on Agenda Items Only – Shall be limited to 3 minutes (Policy 0167)

A. Business / Finance

1. Approval of Check Register
- 1a. Re-Approval of January 16, 2019 Check Register
2. Approval of Finance Reports
3. Acceptance of Financial Report Certification
4. Approval of Transfers
5. Approval of Students on Home Instruction
6. Acceptance of Gifts
7. Approval to Establish a Memorial Scholarship
8. Approval of Education Data Services, Inc.
9. Approval of Moving Company
10. Approval of Student Transportation Consulting Services Agreement

11. Approval of Frontline Technologies Group, LLC
12. Approval of Use of Facilities for Extra & Co-curricular Activities
13. Approval of Asset Reporting Proposal
14. Disposal of Assets/Property
15. Approval for YMCA Camp Bernie Bus at Middle School

B. Personnel

1. Acceptance of Resignation
2. Approval of New Staff
3. Approval of Advancement on Salary Guide
4. Approval of Leave of Absences
5. Approval of High School 7th Teaching Block
6. Approval of REVISED High School 7th Teaching Block
7. Approval of REVISED Title I Programs/Advisors
8. Approval of REVISED Tiger Club Appointments
9. Approval of Additional Hours for Staff
10. Approval of Additional 2018-2019 Athletic Appointments
11. Approval of Observation Hours
12. Approval of Athletic Volunteers
13. Approval of Substitutes

C. Education/Policy

1. Approval of Workshops
2. Approval of Field Trips
3. Approval of Annual Memorandum of Agreement
4. Approval of Turn-Key Professional Development
5. Approval of 2018-2019 Spring Athletic Schedule
6. Approval of Preschool Inclusion Program for 2019-2020
7. Approval of Student List for Centenary University Children's Literature Visits
8. Approval of 1st Reading of District Policies and Regulations

Other Business

Public Comment – Shall be limited to 3 minutes (Policy 0167)

Executive Session

Adjournment

**HACKETTSTOWN BOARD OF EDUCATION
REGULAR BOARD MEETING
January 16, 2019
MINUTES**

The regular action board meeting of January 16, 2019 of the Hackettstown Board of Education was called to order at 7:02 p.m. in the High School Media Center by Board President, Mr. Michael Herbst. Mr. Herbst read the following statement followed by the pledge of allegiance: "In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location to Success Communications Group on January 3, 2019 and advertised in the "Express Times" on January 5, 2019 and the "Gazette" on January 11, 2019. Copies of the meeting schedule have also been posted at each of our schools, the district website, the Board Office located at 315 Washington Street, and emailed to the Municipal Clerk of the Town of Hackettstown on January 3, 2019. And further, please be advised that, meetings of the Hackettstown Board of Education are videotaped for next day posting on the District website. The Board of Education reserves the right to edit the videotaped record of its meetings in order to protect student or staff member privacy."

ROLL CALL

Members present: Ms. Jami Cavanagh
Mrs. Amy Cochran
Dr. Giovanni Cusmano (arrived at 7:20 p.m.)
Mr. Michael Herbst
Ms. Malainie Hibler
Ms. Mary Beth Maciag (arrived at 7:09 p.m.)
Mr. Robert Moore
Ms. Lori Prymak
Dr. Bo Soobryan
Ms. Michele Wehmeyer

Also present: Mr. David C. Mango, Superintendent of Schools
Ms. Gail Woicekowski, Board Secretary
Mr. Mark Toscano, Board Attorney
Mrs. Kathy Gesumaria, Director of Special Services
Mrs. Debra Grigoletti, Director of Curriculum and Instruction
Mr. Douglas DeMatteo, Director of Buildings and Grounds
Mr. John Morsillo, Technology Technician I
Mr. Kyle Sosnovik, High School Principal
Mrs. Sheena Delgaizo, Middle School Principal
Mrs. Marie Griffin, Hatchery Hill Principal

Members absent: Mr. Shawn Burke

Mtg. Date: 1/16/19

MINUTES

Motion: Ms. Wehmeyer Second: Ms. Cochran

Be it resolved, that the regular board meeting minutes and executive session minutes of December 12, 2018, be approved.

Carried in a voice vote, Ms. Cavanagh -abstain.

MINUTES

Motion: Ms. Wehmeyer Second: Ms. Cochran

Be it resolved, that the reorganization board meeting minutes and executive session minutes of January 2, 2019, be approved.

Carried in a voice vote, Dr. Soobryan -abstain.

COMMITTEE REPORTS

Finance and Facilities – no report

Allamuchy – no report

Great Meadows – reported by Ms. Prymak

- Ms. Prymak stated that Great Meadows had a workshop meeting on S2 and state aid reduction. If one school closes and they change to one campus, Great Meadows will review shared services of Building and Grounds and Security.

Personnel/Negotiations– no report

Policy – no report

Curriculum/Student Activities –no report

HFEE Foundation – reported by Ms. Cavanagh

- Ms. Cavanagh stated that Ms. Maciag is now President of the Foundation and Jami Cavanagh is the Board Liaison. She said the foundation will hold a “Kindness Matters” fundraiser in February for the Elementary and Middle Schools.

SUPERINTENDENT’S REPORT – Mr. David Mango

- Student of the Month were introduced by the Building Principals.
 - Hatchery Hill
January – Maddox Talmadge
 - Willow Grove
January – Madison DiPaolo
 - Middle School
January – Emily Bielski
 - High School
January – Sarah Putz
- 2013-2018 Strategic Plan Presentation – Mr. David Mango (a copy of this presentation is attached to the minutes)
- Building and Grounds Report – Ms. Gail Woicekowski
 - Update on the Auditorium at the High School. Insurance Company will cover abatement of ceiling and floors. District is looking to upgrade stage and air conditioning.
 - Willow Grove HVAC project has started. JCP& L will install a new transformer.
 - Need to get a bid for drainage issues at Willow Grove.

APPROVAL OF FINANCIAL REPORTS

Motion: Ms. Cochran Second: Dr. Soobryan

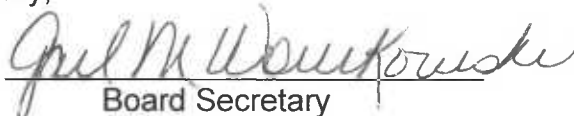
Be it resolved, that the Board of Education, approve the Secretary and Treasurer Reports for the month ending November 30, 2018 for the 2018-2019 school year as attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

ACCEPTANCE OF FINANCIAL REPORTS CERTIFICATION

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, accept the certification of the Board Secretary,


Board Secretary

1/16/19
Date

and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of November 30, 2018 no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2018-2019 school years.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

APPROVAL OF TRANSFERS

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve the transfers for November 2018 in the amount of \$ 3,700.00, as attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

APPROVAL OF STUDENT(S) ON HOME INSTRUCTION

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of approve student(s) on home instruction for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

APPROVAL OF FY19 (ESEA) GRANT AMENDMENT

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve the FY19 Elementary and Secondary Education Act (ESEA) Title I-A, Title II-A, and Title III. Title III Immigrant and Title IV Part A Grant Amendments.

<u>Title I-A</u>	<u>Title II-A</u>	<u>Title III</u>	<u>Title III Immigrant</u>	<u>Title IV Part A</u>
100-100-\$183,427		100-100-\$24,570	100-600 -\$6,797	200-300 - \$9,294
100-600-\$ 1,250		100-600- \$ 9,068		
<u>200-500-\$ 5,612</u>	<u>200-500-\$40,643</u>	<u>200-500- \$1,120</u>		<u>200-600-\$7,577</u>
Total - \$190,289	Total - \$40,643	Total - \$34,758	Total - \$6,797	Total - \$16,871

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

ACCEPTANCE OF GIFTS

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, accept gift(s) as attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

Mtg. Date: 1/16/19

APPROVAL FOR YMCA SUMMER BUS STOP AT MIDDLE SCHOOL

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve YMCA in Randolph's day camp bus to pick up and drop off campers at the front corner of the Hackettstown Middle School from June 24, 2019 to August 23, 2019.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

APPROVAL OF USE OF FACILITIES FOR EXTRA & CO-CURRICULAR ACTIVITIES

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve use of Facilities for Extra & Co-Curricular Activities for 2017-2018 school year, as attached by reference.

Carried in a roll call vote – unanimous.

BOARD COMMENT ON B SECTION AGENDA ITEMS

Motions are accepted by Ms. Cochran and Dr. Soobryan as amended.

- Mr. Moore questioned B11 (Approval of Administrative Payment for Supervision of Saturday Detention) and if there is a limit on the per diem rate.
- Mr. Mango replied that the HCA will look into setting limits in the future.

ACCEPTANCE OF RESIGNATION(S)

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, accept the resignations for the 2018-2019 school year attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

APPROVAL OF NEW STAFF

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, appoint new staff, for the 2018-2019 school year attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

APPROVAL OF LEAVE OF ABSENCES

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve leave of absences for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

APPROVAL OF NEW CO-CURRICULAR CLUB/APPOINTMENTS

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve new co-curricular club/appointments for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

APPROVAL OF REVISED/ADDITIONAL CO-CURRICULAR APPOINTMENTS

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve revised/additional co-curricular appointments for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**HACKETTSTOWN BOARD OF EDUCATION
SPECIAL BOARD MEETING
February 5, 2019
MINUTES**

The special board meeting of February 5, 2019 of the Hackettstown Board of Education was called to order at 7:03 p.m. in the High School Media by Board President, Mr. Michael Herbst. Mr. Herbst read the following statement followed by the pledge of allegiance: "In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location to Success Communications Group on January 10, 2019 and advertised in the "Express Times" on January 12, 2019 and the "Gazette" on January 18, 2019. Copies of the meeting schedule have also been posted at each of our schools, the district website, the Board Office located at 315 Washington Street, and emailed to the Municipal Clerk of the Town of Hackettstown on January 31, 2019. And further, please be advised that, meetings of the Hackettstown Board of Education are videotaped for next day posting on the District website. The Board of Education reserves the right to edit the videotaped record of its meetings in order to protect student or staff member privacy."

ROLL CALL

Members present: Mr. Shawn Burke
Ms. Jami Cavanagh
Ms. Amy Cochran
Mr. Michael Herbst
Ms. Malainie Hibler
Ms. Mary Beth Maciag
Mr. Robert Moore (left at 7:20 p.m.)
Dr. Bo Soobryan
Ms. Michele Wehmeyer

Also present: Mr. David C. Mango, Superintendent of Schools
Ms. Gail Woicekowski, Board Secretary
Mr. Mark Toscano, Board Attorney
Mrs. Kathy Gesumaria, Director of Special Services
Mrs. Debra Grigoletti, Director of Curriculum and Instruction
Mr. John Morsillo, Technology Technician I
Mr. Kyle Sosnovik, High School Principal
Mrs. Sheena Delgaizo, Middle School Principal
Mrs. Marie Griffin, Hatchery Hill Principal
Mr. Jonathan Beyer, Willow Grove Principal

Members absent: Dr. Giovanni Cusmano
Ms. Lori Prymak

Mtg. Date: 2/5/19

- Ms. Gail Woicekowski introduced Ms. Mary Lyons from Phoenix Advisors Financial Group and Mr. Anthony Gianforcaro, Architect of Record.
- Ms. Mary Lyons gave a presentation on “Issues to Consider When Planning for a Referendum” (a copy of this presentation is on the district website under “Broadcasts” and attached to the minutes)
- Ms. Woicekowski spoke about building projects that need to be addressed.
- There was a question and answer session with the Board Members and Ms. Lyons and Mr. Gianforcaro.

PUBLIC COMMENT

- Mr. John Egan – an Allamuchy resident asked what percentage of the \$4.5 million is for the High School.
- Mr. Herbst replied that there is no detailed list yet but early numbers look like approximately 1/3 of the \$4.5 million would be the High School.
- Ms. Strutton – an Allamuchy resident asked if the referendum would cover all the items at once and what would be the main 3 items needing done.
- Mr. Herbst replied 3 roofs.
- Ms. Woicekowski stated the needs of roofs being done is for Health and Safety issues.
- Mr. Jim Lambo, Town Council asked if we could just make the roofs leaner and better.
- Mr. Herbst replied that the roofs already have 4 and 5 layers on them.
- Mr. Hendrick, a Hackettstown resident, asked if new bonds can buy out old bonds.
- Ms. Lyons responded, no, bonds are not callable.

EXECUTIVE SESSION

Motion: Dr. Soobryan

Second: Ms. Cochran

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session at 7:55 pm;

NOW THEREFORE BE IT RESOLVED by the Hackettstown Board of Education that it is necessary to meet in executive session to discuss certain items involving:

Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

- Personnel

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

Mtg. Date: 2/5/19

FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session.
Carried in a voice vote – unanimous.

RECONVENE

Motion: Ms. Maciag

Second: Ms. Cochran

Be it resolved, that the Board of Education reconvene into regular session at 8:07 p.m.
Carried in a voice vote – unanimous.

NEW BUSINESS

ACCEPTANCE OF RESIGNATION

Motion: Mr. Burke

Second: Dr. Soobryan

Be it resolved, that the Board of Education accept the resignation of Employee #H001570, effective April 5, 2019.

Carried in a roll call vote – Ms. Cavanagh – no; Ms. Wehmeyer - abstain

ADJOURNMENT

Motion: Ms. Maciag

Second: Dr. Soobryan

Be it resolved that the Board adjourn at 8:08 pm. Carried in a voice vote – unanimous.

Respectfully submitted,

Gail M. Woicekowski
Board Secretary

Michael Herbst
Board President

**HACKETTSTOWN PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
February 20, 2019**

BUSINESS

- A-1 Approval of the Check Register(s) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the February 20, 2019 bill list in the amount of \$3,183,491.06 and further, that copies be attached to the minutes. **(ATTACHMENT)**

- A-1a Re-Approval of January 16, 2019 Check Register – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, re-approve the January 16, 2019 bill list to include the January 15, 2019 payroll in the amount of \$4,348,265.09 and further, that copies be attached to the minutes. **(ATTACHMENT)**

- A-2 Approval of Financial Reports -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Secretary and Treasurer Reports for the month ending December 31, 2018 for the 2018-2019 school year as attached by reference. **(ATTACHMENT)**

- A-3 Acceptance of Financial Reports Certification – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, accept the certification of the Board Secretary.

Board Secretary

Date

and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of December 31, 2018 no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2018-2019 school years.

- A-4 Approval of Transfers -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the transfers for December 2018 in the amount of \$ 2,350.94, as attached by reference. **(ATTACHMENT)**

- A-5 Approval of Student(s) on Home Instruction -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve student(s) on home instruction for the 2018-2019 school year, attached by reference. **(ATTACHMENT)**

- A-6 Acceptance of Gifts - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator accept gift(s) as attached by reference. **(ATTACHMENT)**

- A-7 Approval to Establish a Memorial Scholarship – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve to establish the Ron Bell Memorial Scholarship and accept donations to be awarded to a graduating High School Student.
- A-8 Approval of Education Data Services, Inc. - BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve Educational Data Services, Inc. as a New Jersey Cooperative Bidding Program for the districts school supplies. The licensing and maintenance fee for the 2019-2020 school year will be at a cost of \$9,940.00.
- A-9 Approval of Moving Company - BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve Fast Moving Company to move rooms between Hatchery Hill and Willow Grove due to the realignment of the elementary schools at a cost of \$26,590.00.
- A-10 Approval of Student Transportation Consulting Services Agreement – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve Logic 54 to provide transportation professional services for the 2019-2020 school year at a cost of \$6,000.00. (ATTACHMENT)
- A-11 Approval of Frontline Technologies Group, LLC – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve Frontline Technologies Group, LLC to provide time and attendance services for the district’s payroll at an annual fee of \$7,953.00 for the 2019-2020 school year.
- A-12 Approval of Use of Facilities for Extra & Co-curricular Activities - BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve use of Facilities for Extra & Co-Curricular Activities for 2017-2018 school year, as attached by reference. (ATTACHMENT)
- A-13 Approval of Asset Reporting Proposal – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve Asset Control Solutions, Inc. to provide asset control services to the district at an annual cost of \$3,900.00 for the 2019-2020 and will remain in effect for one year, as attached by reference. (ATTACHMENT)
- A-14 Disposal of Assets/Property - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, in accordance with Board Policy #7300 (Regulations 7300.1-.4) authorizes the disposal of personal property/assets, as attached by reference. (ATTACHMENT)
- A-15 Approval for YMCA Camp Bernie Bus at Middle School - BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve the YMCA Camp Bernie bus to pick up and drop off campers at the parking lot of the Hackettstown Middle School from June 25, 2019 to August 24, 2019.

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63095	1/16/19	LAKELAND BUS LINES, INC			
		BOE expense for grade 7 FT 6/20/19 \$1,000	(1,000.00)	P201901558	11-000-270-512-000-002
		BOE expense for grade 5 FT 6/13/2019 \$1,000	(1,000.00)	P201901557	11-000-270-512-000-002
		Total Check Amount:	(2,000.00)		
A:63191	1/18/19	LAKELAND BUS LINES, INC			
		BOE expense for grade 5 FT 6/13/2019 \$1,000	1,000.00	P201901557	11-000-270-512-000-002
A:63192	1/18/19	LAKELAND BUS LINES, INC			
		BOE expense for grade 7 FT 6/20/19 \$1,000	1,000.00	P201901558	11-000-270-512-000-002
A:63193	1/18/19	ELIZABETHTOWN GAS			
		Maintenance of Plant: Energy	15,441.98	P201901764	11-000-262-621-000-001
		Maintenance of Plant: Energy	7,423.46	P201901764	11-000-262-621-000-002
		Maintenance of Plant: Energy	6,751.05	P201901764	11-000-262-621-000-003
		Maintenance of Plant: Energy	5,893.30	P201901764	11-000-262-621-000-004
		Maintenance of Plant: Energy	320.70	P201901764	11-000-262-621-000-006
		Total Check Amount:	35,830.49		
A:63194	1/18/19	Dr, Patricia Coyle			
		Refund Tuition Sept. 2018-Dec. 2018	7,382.50	P201901763	11-000-100-561-000-001
A:N0118	1/18/19	DELTA DENTAL PLAN OF NJ, INC.			
		Jan. Cobra Dental	738.52	P201901758	11-000-291-270-000-006
		Jan. Dental Benefits	21,995.48	P201901758	11-000-291-270-000-006
		Jan Shared Dental Benefits	260.61	P201901758	70-000-291-290-000-000
		Total Check Amount:	22,994.61		
A:N0119	1/18/19	AMERIFLEX			
		Inv 199123- Jan Cobra Admin Fee	88.50	P201901757	11-000-230-339-000-006
		Inv 200783- Jan SPM Fees	55.00	P201901757	11-000-230-339-000-006
		Total Check Amount:	143.50		
A:63195	1/22/19	TOP YOUTH SPEAKERS			
		David Flood Appearance - Holding Deposit 4/30	1,700.00	P201901794	11-000-218-320-000-001
A:63196	1/23/19	COMCAST			
		1/14-2/13- HS internet	129.85	P201901770	11-000-252-340-000-006
A:63197	1/23/19	VERIZON WIRELESS			
		1/7-2/6 - Comm/Tel	175.24	P201901774	11-000-230-530-000-006
A:63198	1/23/19	SIGNATURE PUBLIC FUNDING CORP			
		Lease Purchase Principal -	95,767.99	P201901750	12-000-400-721-000-006
		The following invoices were paid with this check: 500037001010219			
A:63199	1/23/19	Rubicon West LLC			
		1- Public site - Atlas - ATINV-0274	300.00	P201901752	11-000-221-321-000-006
		The following invoices were paid with this check: Suite 1200			

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63200	1/23/19	JCP&L			
		Maintenance of Plant: Energy	17.62	P201901834	11-000-262-622-000-001
		Maintenance of Plant: Energy	304.29	P201901834	11-000-262-622-000-006
		Total Check Amount:	<u>321.91</u>		
A:N0123	1/23/19	ARBITER SPORTS			
		Winter Game Officials	15,000.00	P201901751	11-402-100-300-000-001
A:63201	1/25/19	NJSMA			
		North Jersey Region Choir	75.00	P201901835	11-401-100-800-000-001
A:63202	1/25/19	HORIZON BLUE CROSS BLUE SHIELD			
		Feb. Cobra Benefits	5,471.21	P201901845	11-000-291-270-000-006
		Feb Health Benefits	372,593.87	P201901845	11-000-291-270-000-006
		Feb Shared Benefits	3,923.40	P201901845	70-000-291-290-000-000
		Total Check Amount:	<u>381,988.48</u>		
A:63203	1/25/19	VISION SERVICE PLAN			
		Feb Vision Benefits	872.25	P201901847	11-000-291-270-000-006
A:63204	1/25/19	US POSTAL SERVICE (POSTAGE BY PHONE			
		postage	1,500.00	P201901832	11-000-230-530-000-002
		The following invoices were paid with this check:			
		46555116			
A:N0128	1/30/19	fed Lunch Reimbursement	21,365.17	10 - 402	INTERFUND A/P

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:N0130	1/30/19	ENCUMBERED SALARY RESERVE			
		STATE A/R	53,499.32	10 - 141	STATE A/R
		Kindergarten Teacher Salaries	7,186.05	P201900001	11-110-100-101-000-003
		Kindergarten Teacher Salaries	10,922.00	P201900001	11-110-100-101-000-004
		Kindergarten Aides Salaries	3,208.80	P201900001	11-110-100-106-000-003
		Kindergarten Aides Salaries	2,317.70	P201900001	11-110-100-106-000-004
		Grades 1-5 Teacher Salaries	11,723.75	P201900001	11-120-100-101-000-002
		Grades 1-5 Teacher Salaries	63,735.80	P201900001	11-120-100-101-000-003
		Grades 1-5 Teacher Salaries	51,232.45	P201900001	11-120-100-101-000-004
		Grades 6-8 Teachers Salaries	76,558.75	P201900001	11-130-100-101-000-002
		Grades 9-12 Teacher Salaries	1,395.00	P201900001	11-140-100-101-000-001
		Grades 9-12 Teacher Salaries	201,331.00	P201900001	11-140-100-101-000-001
		Regular Classroom Aides	3,077.20	P201900001	11-190-100-106-000-001
		LD Teacher Salaries-HS	4,185.50	P201900001	11-204-100-101-000-001
		LD Teachers Salaries_MS	4,298.00	P201900001	11-204-100-101-000-002
		LD Teacher Salaries-WG	3,693.50	P201900001	11-204-100-101-000-004
		LD Other Salaries -HS	7,254.98	P201900001	11-204-100-106-000-001
		LD Other Salaries -MS	2,869.30	P201900001	11-204-100-106-000-002
		LD Other Salaries -WG	4,797.10	P201900001	11-204-100-106-000-004
		Salaries of Teachers-HS	44,602.39	P201900001	11-213-100-101-000-001
		Salaries of Teachers-MS	33,946.40	P201900001	11-213-100-101-000-002
		Salaries of Teachers-HH	12,741.00	P201900001	11-213-100-101-000-003
		Salaries of Teachers-WG	15,454.00	P201900001	11-213-100-101-000-004
		Other Salaries for Instr-MS	3,917.76	P201900001	11-213-100-106-000-002
		RC Other Salaries	0.00	P201900001	11-213-100-106-000-005
		Salaries of Teachers-MS	2,998.00	P201900001	11-214-100-101-000-002
		Salaries of Teachers-HH	6,578.75	P201900001	11-214-100-101-000-003
		Other Salaries MS	3,208.80	P201900001	11-214-100-106-000-002
		Other Salaries HH	14,094.78	P201900001	11-214-100-106-000-003
		PSH Teacher Salary	3,140.50	P201900001	11-215-100-101-000-004
		Basic Skills Teacher Salaries	7,972.50	P201900001	11-230-100-100-000-002
		Basic Skills Teacher Salaries	9,241.30	P201900001	11-230-100-100-000-003
		Basic Skills Teacher Salaries	8,381.00	P201900001	11-230-100-100-000-004
		Basic Skills Director Salary	918.00	P201900001	11-230-100-103-000-006
		ESL Salaries - HS	3,468.00	P201900001	11-240-100-101-000-001
		ESL Salaries HH	6,063.50	P201900001	11-240-100-101-000-003
		ESL Salaries WG	4,120.75	P201900001	11-240-100-101-000-004
		Co-Curricular Salaries	7,801.00	P201900001	11-401-100-100-000-001
		Co-Curricular Salaries	180.00	P201900001	11-401-100-100-000-002
		Co-Curricular Salaries	1,755.00	P201900001	11-401-100-100-000-003
		Co-Curricular Salaries	2,747.44	P201900001	11-401-100-100-000-004
		Athletic Salary	12,103.79	P201900001	11-402-100-100-000-001
		Salaries - Alternative Program	3,692.50	P201900001	11-601-100-101-000-001
		Attendance	2,419.21	P201900001	11-000-211-100-000-001
		Health Services Salaries	3,717.00	P201900001	11-000-213-100-000-001
		Health Services Salaries	3,175.50	P201900001	11-000-213-100-000-002
		Health Services Salaries	4,315.50	P201900001	11-000-213-100-000-003
		Health Services Salaries	4,568.00	P201900001	11-000-213-100-000-004
		Students - Related Services	4,293.00	P201900001	11-000-216-100-101-005
		Personal Aide-MS	1,069.60	P201900001	11-000-217-106-000-002
		Personal Aide-HH	1,094.10	P201900001	11-000-217-106-000-003
		Personal Aide WG	2,120.10	P201900001	11-000-217-106-000-004
		Guidance Salaries	21,949.87	P201900001	11-000-218-104-000-001
		Guidance Salaries	3,839.75	P201900001	11-000-218-104-000-002
		Guidance Salaries	3,528.00	P201900001	11-000-218-104-000-003
		Guidance Salaries	4,185.50	P201900001	11-000-218-104-000-004
		Guidance Secretaries Salaries	2,525.21	P201900001	11-000-218-105-000-001

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
		Special Services Salaries	29,058.32	P201900001	11-000-219-104-000-005
		Special Services Secretary Sal	1,083.75	P201900001	11-000-219-105-000-005
		Supervisor Salaries	2,142.00	P201900001	11-000-221-102-000-006
		Media/Library Salaries	12,937.05	P201900001	11-000-222-100-000-001
		Media/Library Salaries	4,260.22	P201900001	11-000-222-100-000-002
		Media/Library Salaries	5,353.56	P201900001	11-000-222-100-000-003
		Media/Library Salaries	5,236.06	P201900001	11-000-222-100-000-004
		General Administration Salarie	8,544.98	P201900001	11-000-230-100-000-006
		Principal Salaries	14,636.90	P201900001	11-000-240-103-000-001
		Principal Salaries	8,445.83	P201900001	11-000-240-103-000-002
		Principal Salaries	5,769.50	P201900001	11-000-240-103-000-003
		Principal Salaries	4,375.00	P201900001	11-000-240-103-000-004
		Secretarial Salary	5,447.38	P201900001	11-000-240-105-000-001
		Secretarial Salary	2,796.67	P201900001	11-000-240-105-000-002
		Secretarial Salary	2,250.25	P201900001	11-000-240-105-000-003
		Secretarial Salary	2,273.17	P201900001	11-000-240-105-000-004
		Central Services Salaries	13,762.40	P201900001	11-000-251-100-000-006
		Maintenance: Salaries	7,170.21	P201900001	11-000-261-101-000-001
		Maintenance of Plant: Salaries	5,558.39	P201900001	11-000-262-101-000-001
		Maintenance of Plant: Salaries	4,759.70	P201900001	11-000-262-101-000-002
		Maintenance of Plant: Salaries	2,629.83	P201900001	11-000-262-101-000-003
		Maintenance of Plant: Salaries	1,744.50	P201900001	11-000-262-101-000-004
		Maintenance of Plant: Aides	337.50	P201900001	11-000-262-105-000-003
		Maintenance Salaries	1,825.75	P201900001	11-000-263-100-000-006
		Security Salaries	6,532.50	P201900001	11-000-266-100-000-001
		Security Salaries	2,100.00	P201900001	11-000-266-100-000-002
		Security Salaries	2,000.00	P201900001	11-000-266-100-000-003
		Security Salaries	2,112.50	P201900001	11-000-266-100-000-004
		Event Security - HS	1,725.00	P201900001	11-000-266-102-000-001
		Event Security - WG	100.00	P201900001	11-000-266-102-000-004
		Social Security/PERS/Other	1,517.93	P201900001	11-000-291-220-000-006
		Social Security/PERS/Other	11,013.50	P201900001	11-000-291-220-000-006
		DCRP	232.99	P201900001	11-000-291-249-000-006
		NCLB Title I Salaries	3,560.25	P201900001	20-230-100-100-000-007
		NCLB Title III Salaries	337.50	P201900001	20-240-100-100-000-007
		IDEA PSD Instructional Staff	882.75	P201900001	20-251-100-100-000-007
		CST Shared Services Salary	3,416.97	P201900001	70-000-219-104-000-005
		Curr & Inst Shared Serv Salary	2,040.00	P201900001	70-000-221-100-000-000
		Supt Shared Services Salary	4,659.83	P201900001	70-000-230-100-000-000
		Supt Shared Travel	75.00	P201900001	70-000-230-585-000-000
		Bldg & Grnds Shared Salary	1,564.00	P201900001	70-000-261-100-000-000
		Shared Security Services	1,105.00	P201900001	70-000-266-100-101-000

Total Check Amount: 982,588.34

A:63205 1/31/19

XTEL COMMUNICATIONS, INC

HS- Com/Tel - 1/15/19	2,123.38	P201901879	11-000-230-530-000-001
MS Com/Tel - 1/15/19 Invoice 41041441	254.54	P201901879	11-000-230-530-000-002
HH - Comm/Tel 1/5/19	195.79	P201901879	11-000-230-530-000-003
WG- Comm/Tel -1/15/19	214.73	P201901879	11-000-230-530-000-004
Comm/Tel - BO- 1/15/19	111.51	P201901879	11-000-230-530-000-006

Total Check Amount: 2,899.95

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63206	1/31/19	JCP&L			
		Maintenance of Plant: Energy	13,694.96	P201901877	11-000-262-622-000-001
		Maintenance of Plant: Energy	4,561.32	P201901877	11-000-262-622-000-002
		Maintenance of Plant: Energy	2,775.93	P201901877	11-000-262-622-000-003
		Maintenance of Plant: Energy	3,073.16	P201901877	11-000-262-622-000-004
		Maintenance of Plant: Energy	330.98	P201901877	11-000-262-622-000-006
		Total Check Amount:	<u>24,436.35</u>		
A:63207	2/4/19	Footage Film Inc.			
		Storyblock Software for Audio/Video/Images	600.00	P201901785	20-362-100-600-000-008
A:63208	2/5/19	DANJULIE ASSOCIATES			
		Assembly WG 2-7-19 Title IV	1,100.00	P201901852	20-280-200-300-000-007
A:63209	2/5/19	DANJULIE ASSOCIATES			
		Books for Assembly 2-7-19 Title IV	150.00	P201901853	20-280-200-300-000-007
A:63210	2/5/19	DANJULIE ASSOCIATES			
		Assembly Title IV	1,100.00	P201901778	20-280-200-300-000-007
A:63211	2/5/19	DANJULIE ASSOCIATES			
		Guidance Book	200.00	P201901783	11-190-100-610-611-003
A:63212	2/6/19	HOME DEPOT CREDIT SERVICES			
		Maintenance: Supplies	224.84	P201901913	11-000-261-610-000-001
		Maintenance: Supplies	88.42	P201901913	11-000-261-610-000-002
		Maintenance: Supplies	263.57	P201901913	11-000-261-610-000-003
		Maintenance: Supplies	233.56	P201901913	11-000-261-610-000-004
		Grounds Supplies	22.04	P201901913	11-000-263-610-000-006
		Total Check Amount:	<u>832.43</u>		
A:63213	2/6/19	LAKELAND BUS LINES, INC			
		BOE expense for grade 5 FT 6/13/2019 \$1,000	1,000.00	P201901557	11-000-270-512-000-002
A:63214	2/7/19	EDIBLE ARRANGEMENTS BUDD LAKE			
		Delivery fee- R. Bell	14.99	P201901977	11-000-251-890-000-006
		Always in Our Heart - Ron Bell	113.99	P201901977	11-000-251-890-000-006
		Total Check Amount:	<u>128.98</u>		
A:63215	2/8/19	COMCAST			
		WG - Internet 1/26-2/25	131.85	P201901945	11-000-252-340-000-006
A:63216	2/8/19	COMCAST			
		HH - Internet 1/26-2/25	131.85	P201901946	11-000-252-340-000-006
A:63217	2/8/19	JCP&L			
		Pole Attachment 01/01-12/31/18	146.20	P201901939	11-000-262-622-000-006
A:63218	2/8/19	READYREFRESH BY NESTLE			
		January - BO Drinking Water	13.92	P201901980	11-000-230-890-000-006

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<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63219	2/8/19	COMCAST 2/4-3/3 HD Technology - HS	39.84	P201901981	11-000-230-890-000-006
A:63220	2/11/19	ELIZABETHTOWN GAS Maintenance of Plant: Energy	16,889.35	P201901985	11-000-262-621-000-001

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:N0214	2/14/19	ENCUMBERED SALARY RESERVE			
		STATE A/R	53,550.81	10 - 141	STATE A/R
		Kindergarten Teacher Salaries	7,186.05	P201900001	11-110-100-101-000-003
		Kindergarten Teacher Salaries	6,876.00	P201900001	11-110-100-101-000-004
		Kindergarten Aides Salaries	3,094.20	P201900001	11-110-100-106-000-003
		Kindergarten Aides Salaries	2,341.89	P201900001	11-110-100-106-000-004
		Grades 1-5 Teacher Salaries	14,899.25	P201900001	11-120-100-101-000-002
		Grades 1-5 Teacher Salaries	63,735.80	P201900001	11-120-100-101-000-003
		Grades 1-5 Teacher Salaries	55,278.45	P201900001	11-120-100-101-000-004
		Grades 6-8 Teachers Salaries	76,558.75	P201900001	11-130-100-101-000-002
		Grades 9-12 Teacher Salaries	1,125.00	P201900001	11-140-100-101-000-001
		Grades 9-12 Teacher Salaries	5,366.25	P201900001	11-140-100-101-000-001
		Grades 9-12 Teacher Salaries	8,000.00	P201900001	11-140-100-101-000-001
		Grades 9-12 Teacher Salaries	201,911.00	P201900001	11-140-100-101-000-001
		Regular Classroom Aides	2,992.46	P201900001	11-190-100-106-000-001
		LD Teacher Salaries-HS	4,185.50	P201900001	11-204-100-101-000-001
		LD Teachers Salaries_MS	4,298.00	P201900001	11-204-100-101-000-002
		LD Teacher Salaries-WG	3,693.50	P201900001	11-204-100-101-000-004
		LD Other Salaries -HS	6,842.19	P201900001	11-204-100-106-000-001
		LD Other Salaries -MS	2,869.30	P201900001	11-204-100-106-000-002
		LD Other Salaries -WG	4,621.96	P201900001	11-204-100-106-000-004
		Salaries of Teachers-HS	44,602.39	P201900001	11-213-100-101-000-001
		Salaries of Teachers-MS	31,436.25	P201900001	11-213-100-101-000-002
		Salaries of Teachers-HH	12,741.00	P201900001	11-213-100-101-000-003
		Salaries of Teachers-WG	15,454.00	P201900001	11-213-100-101-000-004
		Other Salaries for Instr-MS	3,917.76	P201900001	11-213-100-106-000-002
		Salaries of Teachers-MS	2,998.00	P201900001	11-214-100-101-000-002
		Salaries of Teachers-HH	6,578.75	P201900001	11-214-100-101-000-003
		Other Salaries MS	3,208.80	P201900001	11-214-100-106-000-002
		Other Salaries HH	14,829.09	P201900001	11-214-100-106-000-003
		PSH Teacher Salary	3,140.50	P201900001	11-215-100-101-000-004
		Basic Skills Teacher Salaries	7,972.50	P201900001	11-230-100-100-000-002
		Basic Skills Teacher Salaries	9,241.30	P201900001	11-230-100-100-000-003
		Basic Skills Teacher Salaries	8,381.00	P201900001	11-230-100-100-000-004
		Basic Skills Director Salary	918.00	P201900001	11-230-100-103-000-006
		ESL Salaries - HS	3,468.00	P201900001	11-240-100-101-000-001
		ESL Salaries HH	6,063.50	P201900001	11-240-100-101-000-003
		ESL Salaries WG	4,120.75	P201900001	11-240-100-101-000-004
		Co-Curricular Salaries	2,793.00	P201900001	11-401-100-100-000-001
		Co-Curricular Salaries	2,553.75	P201900001	11-401-100-100-000-002
		Co-Curricular Salaries	2,587.50	P201900001	11-401-100-100-000-003
		Co-Curricular Salaries	1,399.93	P201900001	11-401-100-100-000-004
		Athletic Salary	63,389.79	P201900001	11-402-100-100-000-001
		Salaries - Alternative Program	9,126.25	P201900001	11-601-100-101-000-001
		Attendance	2,419.21	P201900001	11-000-211-100-000-001
		Health Services Salaries	3,912.00	P201900001	11-000-213-100-000-001
		Health Services Salaries	3,305.50	P201900001	11-000-213-100-000-002
		Health Services Salaries	4,185.50	P201900001	11-000-213-100-000-003
		Health Services Salaries	4,308.00	P201900001	11-000-213-100-000-004
		Students - Related Services	4,293.00	P201900001	11-000-216-100-101-005
		Personal Aide-MS	1,061.96	P201900001	11-000-217-106-000-002
		Personal Aide-HH	1,055.03	P201900001	11-000-217-106-000-003
		Personal Aide WG	2,062.80	P201900001	11-000-217-106-000-004
		Guidance Salaries	21,949.87	P201900001	11-000-218-104-000-001
		Guidance Salaries	3,839.75	P201900001	11-000-218-104-000-002
		Guidance Salaries	3,528.00	P201900001	11-000-218-104-000-003
		Guidance Salaries	4,185.50	P201900001	11-000-218-104-000-004

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
		Guidance Secretaries Salaries	2,525.21	P201900001	11-000-218-105-000-001
		Special Services Salaries	29,058.32	P201900001	11-000-219-104-000-005
		Special Services Secretary Sal	1,083.75	P201900001	11-000-219-105-000-005
		Supervisor Salaries	2,142.00	P201900001	11-000-221-102-000-006
		Media/Library Salaries	12,937.05	P201900001	11-000-222-100-000-001
		Media/Library Salaries	4,265.22	P201900001	11-000-222-100-000-002
		Media/Library Salaries	5,332.92	P201900001	11-000-222-100-000-003
		Media/Library Salaries	5,215.42	P201900001	11-000-222-100-000-004
		General Administration Salarie	8,544.98	P201900001	11-000-230-100-000-006
		Principal Salaries	15,590.59	P201900001	11-000-240-103-000-001
		Principal Salaries	9,315.65	P201900001	11-000-240-103-000-002
		Principal Salaries	5,769.50	P201900001	11-000-240-103-000-003
		Principal Salaries	4,375.00	P201900001	11-000-240-103-000-004
		Secretarial Salary	5,315.38	P201900001	11-000-240-105-000-001
		Secretarial Salary	2,796.67	P201900001	11-000-240-105-000-002
		Secretarial Salary	2,346.25	P201900001	11-000-240-105-000-003
		Secretarial Salary	2,273.17	P201900001	11-000-240-105-000-004
		Central Services Salaries	13,762.40	P201900001	11-000-251-100-000-006
		Maintenance: Salaries	7,170.21	P201900001	11-000-261-101-000-001
		Maintenance OT	2,870.65	P201900001	11-000-261-102-000-001
		Maintenance of Plant: Salaries	5,558.39	P201900001	11-000-262-101-000-001
		Maintenance of Plant: Salaries	4,759.70	P201900001	11-000-262-101-000-002
		Maintenance of Plant: Salaries	2,629.83	P201900001	11-000-262-101-000-003
		Maintenance of Plant: Salaries	1,744.50	P201900001	11-000-262-101-000-004
		Maintenance of Plant: Overtime	7,215.34	P201900001	11-000-262-102-000-001
		Maintenance of Plant: Overtime	498.68	P201900001	11-000-262-102-000-002
		Maintenance of Plant: Overtime	361.57	P201900001	11-000-262-102-000-003
		Maintenance of Plant : Overtim	218.10	P201900001	11-000-262-102-000-004
		Maintenance of Plant: Aides	660.00	P201900001	11-000-262-105-000-002
		Maintenance of Plant: Aides	325.00	P201900001	11-000-262-105-000-003
		Maintenance Salaries	1,825.75	P201900001	11-000-263-100-000-006
		Security Salaries	6,870.00	P201900001	11-000-266-100-000-001
		Security Salaries	1,812.50	P201900001	11-000-266-100-000-002
		Security Salaries	1,950.00	P201900001	11-000-266-100-000-003
		Security Salaries	1,937.50	P201900001	11-000-266-100-000-004
		Event Security - HS	2,700.00	P201900001	11-000-266-102-000-001
		Social Security/PERS/Other	5,610.66	P201900001	11-000-291-220-000-006
		Social Security/PERS/Other	13,928.87	P201900001	11-000-291-220-000-006
		DCRP	226.04	P201900001	11-000-291-249-000-006
		NCLB Title I Salaries	13,683.71	P201900001	20-230-100-100-000-007
		NCLB Title III Salaries	540.00	P201900001	20-240-100-100-000-007
		IDEA PSD Instructional Staff	858.68	P201900001	20-251-100-100-000-007
		CST Shared Services Salary	3,416.97	P201900001	70-000-219-104-000-005
		Curr & Inst Shared Serv Salary	2,040.00	P201900001	70-000-221-100-000-000
		Supt Shared Services Salary	4,659.83	P201900001	70-000-230-100-000-000
		Supt Shared Travel	75.00	P201900001	70-000-230-585-000-000
		Bldg & Grnds Shared Salary	1,564.00	P201900001	70-000-261-100-000-000
		Shared Security Services	1,105.00	P201900001	70-000-266-100-101-000
Total Check Amount:			1,081,920.25		

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A:63221	2/20/19	AMAZON			
		Galam Ball Chair	59.69	P201901560	11-190-100-610-611-002
		Vent Covers	23.99	P201901599	11-190-100-610-612-001
		Book Order	123.49	P201901420	11-000-222-601-000-001
		Technical Services	326.30	P201901452	11-000-266-340-000-006
		Classroom Supplies	379.74	P201901442	20-002-100-600-000-006
		USB cables for Digital Cameras	89.85	P201901457	20-362-100-600-000-008
		Perkins Supplies & Materials	382.44	P201901627	20-362-100-600-000-008
		Total Check Amount:	<u>1,385.50</u>		
A:63222	2/20/19	Allissa Hoffman			
		Athletic Travel-	75.00	P201901919	11-402-100-580-000-001
A:63223	2/20/19	AMANDA NEWKIRK			
		Invoice # 10 (January 16 - 31, 2019)	320.00	P201901957	11-214-100-320-000-004
A:63224	2/20/19	APPLIED BEHAVIORAL CONSULTING, LLC			
		Invoice # 2346 (January, 2019)	1,016.00	P201901960	11-214-100-320-000-003
		The following invoices were paid with this check:			
		2346			
A:63225	2/20/19	APPLIED BEHAVIORAL CONSULTING, LLC			
		Invoice # 2347 (January, 2019)	127.00	P201901959	11-214-100-320-000-004
		The following invoices were paid with this check:			
		2347			
A:63226	2/20/19	J&Z TREE EXPERTS			
		Tree Removal and Pruning	3,000.00	P201901875	11-000-263-420-000-006
A:63227	2/20/19	AMANDA NEWKIRK			
		Invoice # 9 (January 1 - 15, 2019)	280.00	P201901813	11-214-100-320-000-004
		The following invoices were paid with this check:			
		9			
A:63228	2/20/19	ANDYMARK INC			
		Blank PO - Robotic Supplies-	183.10	P201901400	11-190-100-610-612-001
		Blank PO - Robotic Supplies	656.11	P201901400	11-190-100-610-612-001
		Total Check Amount:	<u>839.21</u>		
		The following invoices were paid with this check:			
		ERB449J			
		EYTCH41			
A:63229	2/20/19	ATLANTIC MEDICAL GROUP			
		January Invoice 5334847- Drug test	415.00	P201901943	11-000-213-300-000-001
		The following invoices were paid with this check:			
		S334847			

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63230	2/20/19	ATRA JANITORIAL SUPPLY CO., INC			
		Maintenance of Plant: Supplies	36.44	P201901933	11-000-262-610-000-001
		Maintenance of Plant: Supplies	1,287.44	P201901880	11-000-262-610-000-001
		Maintenance of Plant: Supplies	1,287.44	P201901880	11-000-262-610-000-002
		Maintenance of Plant: Supplies	1,287.43	P201901880	11-000-262-610-000-003
		Maintenance of Plant: Supplies	1,287.43	P201901880	11-000-262-610-000-004
		Total Check Amount:	<u>5,186.18</u>		
		The following invoices were paid with this check:			
		58019			
A:63231	2/20/19	BAYADA			
		service date 1/16/19 J Haasz	255.00	P201901944	11-000-213-300-000-002
		The following invoices were paid with this check:			
		14221507			
A:63232	2/20/19	BLUE RIDGE LUMBER CO.			
		Grounds Supplies	149.74	P201901917	11-000-263-610-000-006
A:63233	2/20/19	JOHN BOWKER			
		Reimbursement Safety Glasses	198.00	P201901941	11-000-261-800-000-001
A:63234	2/20/19	BSN SPORTS, LLC			
		Athletic Supplies & Materials	1,082.90	P201901799	11-402-100-600-000-001
		Athletic Supplies & Materials	2,500.00	P201900660	11-402-100-600-000-001
		Total Check Amount:	<u>3,582.90</u>		
		The following invoices were paid with this check:			
		903665592 90769807			
A:63235	2/20/19	BUREAU OF EDUCATION & RESEARCH			
		PD - Teixeira	269.00	P201901624	11-000-223-580-000-001
		Professional Development	518.00	P201901730	20-270-200-500-000-007
		Total Check Amount:	<u>787.00</u>		
		The following invoices were paid with this check:			
		4856672 4858592,4858593			
A:63236	2/20/19	CANON FINANCIAL SERVICES, INC			
		District Copier 2018-2019 Feb PMT	8,400.00	P201900181	11-190-100-500-000-006
A:63237	2/20/19	CAVANAGH JAMI			
		Reimbursement J Cavanagh- Identogo Services	73.66	P201901754	11-000-221-800-000-006
A:63238	2/20/19	CELEBRATE THE CHILDREN SCHOOL			
		Tuition 2018-2019 - TJ Feb PMT	5,958.30	P201900236	20-250-100-500-000-005

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63239	2/20/19	CINTAS CORPORATION #101			
		Mats 01/11/19	100.01	P201901760	11-000-261-610-000-001
		Mats 01/18/19	104.01	P201901839	11-000-261-610-000-001
		Mats 1/25/19	104.01	P201901860	11-000-261-610-000-001
		Mats 02/01/19	104.01	P201901911	11-000-261-610-000-001
		Custodial Uniforms 01/11/19	107.21	P201901761	11-000-263-610-000-006
		Custodial Uniforms 01/18/19	107.21	P201901840	11-000-263-610-000-006
		Custodial Uniforms 1/25/19	107.21	P201901861	11-000-263-610-000-006
		Custodial Uniforms 02/01/19	107.21	P201901912	11-000-263-610-000-006

Total Check Amount: 840.88

The following invoices were paid with this check:
1861

A:63240	2/20/19	CITY FIRE EQUIPMENT			
		Fire Alarm Monitoring	130.00	P201900140	11-000-261-420-000-001
		Fire Alarm Monitoring	65.00	P201900140	11-000-261-420-000-002
		Fire Alarm Monitoring	65.00	P201900140	11-000-261-420-000-003
		Fire Alarm Monitoring	65.00	P201900140	11-000-261-420-000-004

Total Check Amount: 325.00

The following invoices were paid with this check:

157475 157476 157477 157478,157269
175477

A:63241	2/20/19	COMEGNO LAW GROUP, PC			
		Dec 2018- Preparation for Mtg	850.00	P201901762	11-000-230-331-000-006
		Dec 2018- Legal Services	11,798.48	P201901762	11-000-230-331-000-006

Total Check Amount: 12,648.48

The following invoices were paid with this check:

34784 34785

A:63242	2/20/19	COSKEY ELECTRONIC SYSTEMS			
		Svc MasterClockSystem1/23/19	360.00	P201901874	11-000-261-420-000-004

A:63243	2/20/19	Delta T Group			
		Custodial Services	14,374.11	P201900169	11-000-262-420-000-001
		Custodial Services	9,417.53	P201900169	11-000-262-420-000-002
		Custodial Services	7,930.56	P201900169	11-000-262-420-000-003
		Custodial Services	7,930.52	P201900169	11-000-262-420-000-004

Total Check Amount: 39,652.72

A:63244	2/20/19	Delta T Group			
		Blank PO for Prof Ed Serv - 2018-2019	765.00	P201901225	11-000-219-320-000-005
		Blank PO for Prof Ed Serv - 2018-2019	780.00	P201901225	11-000-219-320-000-005

Total Check Amount: 1,545.00

The following invoices were paid with this check:

200774372 200774624

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63245	2/20/19	DEMCO Library Supplies The following invoices were paid with this check: 6529355	641.56	P201901733	11-000-222-604-000-004
A:63246	2/20/19	DINN BROS. Name plates-engraving The following invoices were paid with this check: 514002	12.50	P201901829	11-000-240-600-000-002
A:63247	2/20/19	DRYBURGH PIANO 4 Piano tunings for the 2018-2019 school year The following invoices were paid with this check: 012019	125.00	P201900802	11-190-100-340-000-001
A:63248	2/20/19	ERIC ARMIN, INC. Math Manipulative The following invoices were paid with this check: Inv0915837	26.95	P201901828	11-190-100-610-611-001
A:63249	2/20/19	EAST COAST COMBUSTION SPECIALISTS, Service Call Boiler 1/4/19 Service Call Boiler 1/15/19	1,390.94 281.25	P201901859 P201901859	11-000-261-420-000-006 11-000-261-420-000-006
Total Check Amount:			<u>1,672.19</u>		
A:63250	2/20/19	ECCOTROL, LLC HS Automation System Maint The following invoices were paid with this check: 13301	400.00	P201900029	11-000-261-420-000-001
A:63251	2/20/19	ECLC OF NEW JERSEY Tuition 2018-2019 - KS- Jan. PMT Tuition 2018-2019 - KS Feb. pmt Tuition 2018-2019 AB- Feb. pmt	6,117.93 4,369.95 4,369.95	P201900240 P201900240 P201900241	20-250-100-500-000-005 20-250-100-500-000-005 20-250-100-500-000-005
Total Check Amount:			<u>14,857.83</u>		
A:63252	2/20/19	EDUCATIONAL DEVELOPMENT SOFTWARE Guidance - HIB Training The following invoices were paid with this check: 0929	99.00	P201901819	20-280-200-300-000-007

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63255	2/20/19	FIRST STUDENT, INC			
		Athletics Trans 1/16-1/23/19	1,462.50	P201901983	11-000-270-512-000-001
		Athletics Trans 1/9-1/18/19	5,193.75	P201901983	11-000-270-512-000-001
		Athletics Trans 12/4-12/11/18	3,562.50	P201901767	11-000-270-512-000-001
		Athletics Trans 12/26/18-1/8/19	3,318.75	P201901854	11-000-270-512-000-001
		Athletics Trans 12/17-12/27/18	6,431.25	P201901854	11-000-270-512-000-001
		Total Check Amount:	19,968.75		
A:63256	2/20/19	FISHER SCIENTIFIC			
		Teaching Supplies-HS	255.08	P201900556	11-190-100-610-611-001
		The following invoices were paid with this check: 0504614,0217074			
A:63257	2/20/19	FOLLETT SCHOOL SOLUTIONS, INC			
		Books-Santulli	1,181.37	P201900930	11-190-100-610-611-002
		Title III QUOTE - 2342983A	789.72	P201901597	20-242-100-600-000-007
		Total Check Amount:	1,971.09		
		The following invoices were paid with this check: 2342983A,B 382311,F			
A:63258	2/20/19	GLOBAL WASTE INDUSTRIES, INC			
		Maintenance of Plant	1,220.00	P201900038	11-000-262-420-000-001
		Maintenance of Plant	415.00	P201900038	11-000-262-420-000-002
		Maintenance of Plant	415.00	P201900038	11-000-262-420-000-003
		Maintenance of Plant	415.00	P201900038	11-000-262-420-000-004
		Total Check Amount:	2,465.00		
A:63259	2/20/19	GRAINGER			
		Maintenance: Supplies	208.42	P201901501	11-000-261-610-000-003
A:63260	2/20/19	GREAT MEADOWS REG BOARD OF EDUCA			
		18-19 Tuition CS Gen Ed - AC Feb. PMT	1,548.70	P201901180	11-000-100-561-000-001
		18-19 Tuition GMMS BD Prog - CD -Feb. PMT	2,268.30	P201901186	11-000-100-562-000-005
		18/19 Tuition CS BD Program - PL Feb. PMT	2,043.30	P201901182	11-000-100-562-000-005
		2:1 Aide CS LLD - EC Feb. PMT	1,284.00	P201901181	11-000-100-562-000-005
		18-19 CS LLD Tuition - EC Feb. PMT	2,043.30	P201901181	11-000-100-562-000-005
		18-19 Tuition CS LLD - JCFeb. PMT	2,043.30	P201901175	11-000-100-562-000-005
		18-19 Tuition GMMS BD Prog - KT Feb. PMT	2,268.30	P201901185	11-000-100-562-000-005
		18-19 Tuition GMMS BD Prog - AD Feb. PMT	2,268.30	P201901184	11-000-100-562-000-005
		18-19 Tuition L BD Prog - JCFeb. PMT	2,043.30	P201901183	11-000-100-562-000-005
		Total Check Amount:	17,810.80		
A:63261	2/20/19	HAMPTON PUBLIC SCHOOL			
		Tuition for Student BB Nov Pmt-Final	978.00	P201900997	11-000-100-561-000-001
A:63262	2/20/19	HOBBIE HEAT & POWER INC			
		Repair Water Heaters Field House	1,314.00	P201901916	11-000-261-420-000-001

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63263	2/20/19	HOMETOWNE HARDWARE, LLC			
		Maintenance: Supplies	25.97	P201901910	11-000-261-610-000-001
		BOE Heaters	269.96	P201901910	11-000-262-610-000-006
		Total Check Amount:	295.93		
A:63264	2/20/19	HUNTERDON PREPARATORY SCHOOL			
		Tuition FY 2018-2019 AT Feb. PMT	4,712.40	P201900232	11-000-100-566-000-005
		Tuition 2018-2019 - RC Feb. PMT	4,712.40	P201900244	11-000-100-566-000-005
		Total Check Amount:	9,424.80		
A:63265	2/20/19	Josh Hontz			
		Athletic Travel	76.00	P201901802	11-402-100-580-000-001
A:63266	2/20/19	IRON MOUNTAIN MECHANICAL, LLC			
		HVAC Upgrade - WG App#2	43,274.40	P201901696	12-000-400-450-000-004
A:63267	2/20/19	IXL LEARNING			
		ESL Supplies HS	159.00	P201901792	11-240-100-610-000-001
A:63268	2/20/19	J AND B THERAPY OCCUPATIONAL, LLC			
		Invoice # 13384 (January 16 - 31, 2019)	11,094.00	P201901967	11-000-216-320-000-005
		Invoice # 13278 (January 1 - 15, 2019)	43.00	P201901961	11-000-216-320-000-005
		Invoice # 13389 (January 16 - 31, 2019)	387.00	P201901962	11-000-216-320-000-005
		Invoice # 13388 (January 16 - 31, 2019)	129.00	P201901963	11-000-216-320-000-005
		Invoice # 13387 (January 16 - 31, 2019)	215.00	P201901964	11-000-216-320-000-005
		Invoice # 13386 (January 16 - 31, 2019)	810.00	P201901965	11-000-216-320-000-005
		Invoice # 13385 (January 16 - 31, 2019)	129.00	P201901966	11-000-216-320-000-005
		Invoice # 13277 (January 1 - 15, 2019)	86.00	P201901814	11-000-216-320-000-005
		Invoice # 13280 (January 1 - 15, 2019)	387.00	P201901816	11-000-216-320-000-005
		Invoice # 13281 (January 1 - 15, 2019)	258.00	P201901817	11-000-216-320-000-005
		Invoice # 13282 (January 1 - 15, 2019)	810.00	P201901818	11-000-216-320-000-005
		Invoice # 13279 (January 1 - 15, 2019)	13,330.00	P201901815	11-000-216-320-000-005
		Total Check Amount:	27,678.00		
		The following invoices were paid with this check:			
		12286	13277	13278	13279
		13280	13281	13282	13384
		13385	13387	13388	13389
A:63269	2/20/19	JON-DON, INC.			
		Dehumidifiers	63.00	P201901914	12-000-262-730-000-001
A:63270	2/20/19	JOSTEN'S			
		Class of 2019 Diplomas	1,041.60	P201901865	11-000-240-600-000-001
		The following invoices were paid with this check: 22374422			
A:63271	2/20/19	KENNEDY INDUSTRIES, INC.			
		Wrestling Supplies	150.92	P201901663	11-000-262-610-000-001
		The following invoices were paid with this check: 286527			

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63282	2/20/19	MAMA'S PIZZA & CAFE BACI Nov Student council Lunch	74.85	P201901947	11-000-230-890-000-006
A:63283	2/20/19	MANSFIELD TOWNSHIP Tuition for 2018-2019 - AA Feb. PMT	3,187.90	P201901000	11-000-100-562-000-005
A:63284	2/20/19	MASCHIO'S FOOD SERVICE, INC. Special Functions - Brd Mtg 12/12/18	51.35	P201901769	11-000-230-890-000-006
		Special Functions 1/16/19 Brd Meeting	51.35	P201901934	11-000-230-890-000-006
Total Check Amount:			102.70		

The following invoices were paid with this check:
IN0067973

A:63285	2/20/19	MATHENY SCHOOL AND HOSPITAL 10 hrs @ 85.00 Home Instruc for A.A	850.00	P201901812	11-150-100-320-000-001
		Invoice # 12-18AA (December, 2018)	285.00	P201901812	11-000-216-320-000-005
Total Check Amount:			1,135.00		

The following invoices were paid with this check:
12-18AA

A:63286	2/20/19	MATHENY SCHOOL AND HOSPITAL Invoice # 12-18AP (December, 2018)	1,360.00	P201901811	11-150-100-320-000-004
		Invoice # 12-18AP (December, 2018)	1,710.00	P201901811	11-000-216-320-000-005
Total Check Amount:			3,070.00		

The following invoices were paid with this check:
12-18AP 12-18AP

A:63287	2/20/19	MCGRAW-HILL SCHOOL EDUCATION HO RC General Supplies	410.28	P201901543	11-213-100-610-000-001
The following invoices were paid with this check: 106295838001					

A:63288	2/20/19	MICROBRIC LLC Student Supplies - KR	528.00	P201901784	11-190-100-610-611-002
The following invoices were paid with this check: INV0506					

A:63289	2/20/19	MODERN GROUP LTD Lift Rental	250.00	P201901849	11-000-263-420-000-006
The following invoices were paid with this check: PSVI480022					

A:63290	2/20/19	LEE MONDAY, PHD Risk Assessment 1/23/19 - DC	250.00	P201901948	11-000-213-300-000-002
		Risk Assessment MK1/18/19	250.00	P201901846	11-000-213-300-000-002
		Risk Assessment 1/15/19 AE	250.00	P201901846	11-000-213-300-000-002
Total Check Amount:			750.00		

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63291	2/20/19	MONTGOMERY ACADEMY			
		Tuition 2018-2019 - RC Feb. PMT	6,094.26	P201900237	20-250-100-500-000-005
		Tuition 2018-2019 WJ-Feb. PMT	6,094.26	P201900238	20-250-100-500-000-005
		Additional Balance due for Tuition FY 17-18 WJ	1,006.00	P201901772	20-250-100-500-000-005
		Additional Balance due for Tuition FY 17-18 RC	905.40	P201901772	20-250-100-500-000-005
		Total Check Amount:	14,099.92		
A:63292	2/20/19	MOTIVATING CHANGE, LLC			
		Invoice Dated 1/31/19 (January, 2018)	460.00	P201901931	11-214-100-320-000-002
			2,680.50	P201901931	11-214-100-320-000-003
			482.00	P201901931	11-214-100-320-000-004
		Total Check Amount:	3,622.50		
		The following invoices were paid with this check:			
		13119			
A:63293	2/20/19	Montgomery High School			
		Athletic Fees -basketball	100.00	P201901779	11-402-100-800-000-001
A:63294	2/20/19	MORRIS COUNTY ELEVATOR			
		Elevator Service	222.00	P201900183	11-000-261-420-000-002
		The following invoices were paid with this check:			
		11687			
A:63295	2/20/19	MUSIC SHOP, THE			
		Sheet music for curricular ensembles	120.00	P201901823	11-190-100-610-613-001
		Mouthpieces, ligatures, drumsticks for classroom	861.74	P201901824	11-190-100-610-613-001
		Saxophone mouthpieces and ligatures for school	119.96	P201901826	11-190-100-610-613-001
		Music - AF	19.33	P201901691	11-190-100-610-613-002
		Total Check Amount:	1,121.03		
		The following invoices were paid with this check:			
		12178749	12181227	12184840,12182616	
A:63296	2/20/19	NORTH EAST PARTS GROUP			
		Grounds Supplies	270.97	P201901984	11-000-263-610-000-006
A:63297	2/20/19	NEWGRANGE SCHOOL OF PRINCETON IN			
		Wilson Level 1 Foundations Training	350.00	P201901009	11-000-223-580-000-003
		12/4/18 Wilson Foundation Training for T Kennec	350.00	P201901159	20-270-200-500-000-007
		Total Check Amount:	700.00		
		The following invoices were paid with this check:			
		1819-172	1819-173		
A:63298	2/20/19	NJAHPERD			
		Professional Development	200.00	P201901731	11-000-223-580-000-004
		The following invoices were paid with this check:			
		201902308			

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63299	2/20/19	NJAGC Conference KR The following invoices were paid with this check: 172019	159.00	P201901593	11-000-223-580-000-002
A:63300	2/20/19	NJPSA Membership Dues - Debra Grigoletti	820.00	P201901786	11-000-251-890-000-006
A:63301	2/20/19	NJSIAA Athletic Travel The following invoices were paid with this check: 0066562	225.00	P201901803	11-402-100-580-000-001
A:63302	2/20/19	BLUE TARP FINANCIAL, INC Ceramic Heater Grounds Supplies	429.99 29.99	P201901692 P201901979	11-000-263-610-000-006 11-000-263-610-000-006
Total Check Amount:			459.98		
The following invoices were paid with this check: 41887612					
A:63303	2/20/19	PAXTON/PATTERSON LLC Supplies for woodshop class The following invoices were paid with this check: 36778,113	129.60	P201901793	11-190-100-610-612-001
A:63304	2/20/19	PEARSON EDUCATION ESL Supplies HS The following invoices were paid with this check: 7026584748	300.89	P201901791	11-240-100-610-000-001
A:63305	2/20/19	PITNEY BOWES BOEPitneyBowesLease12/18-3/19 PostMachineLease12/20/18-03/29/19	450.00 200.55	P201901858 P201901915	11-000-230-530-000-006 11-000-230-600-000-006
Total Check Amount:			650.55		
The following invoices were paid with this check: 330879167					
A:63306	2/20/19	PLAZA FAMILY CARE/ADAM DICK, MD Physician Services - MS Feb. PMT Physician Services - HH Feb. PMT Physician Services - WG Feb. PMT	216.00 216.00 216.00	P201901162 P201901162 P201901162	11-000-213-300-000-002 11-000-213-300-000-003 11-000-213-300-000-004
Total Check Amount:			648.00		
A:63307	2/20/19	PRO-ED, INC. Students - Related Serv Suppli	445.50	P201901416	11-000-216-600-101-005
A:63308	2/20/19	RARITAN VALLEY COMMUNITY COLLEG Title II - NGSS PD The following invoices were paid with this check: 5804	125.00	P201900832	20-270-200-500-000-007

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63309	2/20/19	R & L DATACENTERS, INC Payroll Svcs January 2019 The following invoices were paid with this check: 96009	3,386.16	P201901938	11-000-251-330-000-006
A:63310	2/20/19	REGION OIL Heating Oil Field House The following invoices were paid with this check: 119060	715.89	P201901978	11-000-262-624-000-006
A:63311	2/20/19	DAWN AND CHARLES RICCARDO Refund - eyeglasses for Student S Riccardo	274.00	P201901949	11-000-213-800-000-002
A:63312	2/20/19	RONETCO SUPERMARKETS Kindergarten snacks Teaching Supplies Teaching Supplies Quest Supplies	96.72 165.62 31.84 73.50	P201901729 P201901789 P201901856 P201901652	11-190-100-610-611-003 11-190-100-610-611-004 11-190-100-610-611-004 11-213-100-610-000-001
Total Check Amount:			<u>367.68</u>		
The following invoices were paid with this check: 950793756 950808641					
A:63313	2/20/19	Riddell-All American Sports corp Athletic Professional Services Athletic Professional Services Athletic Professional Services	6,971.85 3,210.45 498.50	P201901537 P201901800 P201901807	11-402-100-300-000-001 11-402-100-300-000-001 11-402-100-300-000-001
Total Check Amount:			<u>10,680.80</u>		
The following invoices were paid with this check: 950636174 950793756 950808641					
A:63314	2/20/19	RUTGERS CENTER FOR LITERACY DEVEL Title II The following invoices were paid with this check: 1033	540.00	P201901271	20-270-200-500-000-007
A:63315	2/20/19	SCIARRILLO, CORNELL, MERLINO, MCKEE Dec. Capital Imprv\$Const Proj. Legal Serv. December - General Legal Serv. Dec. Labor Legal Serv.	2,194.50 280.50 363.00	P201901759 P201901759 P201901759	11-000-230-331-000-006 11-000-230-331-000-006 11-000-230-331-000-006
Total Check Amount:			<u>2,838.00</u>		
The following invoices were paid with this check: 8470 8571 8572					
A:63316	2/20/19	SETTEMBRINO ARCHITECTS HS Vestibule Leak Investigation The following invoices were paid with this check: 2180	2,750.00	P201901239	11-000-230-334-000-006

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63317	2/20/19	STEPHANIE SHAEFFER Invoice # 201901 (January, 2019) The following invoices were paid with this check: 201901	190.00	P201901956	11-213-100-320-000-001
A:63318	2/20/19	SHERWIN WILLIAMS CO. Grounds Supplies	9.09	P201901918	11-000-263-610-000-006
A:63319	2/20/19	SHI INTERNATIONAL CORPORATION Replacement Ink Building Ink Building Ink 4 HP Chromebooks and Damage protection 4 HP Chromebooks and Damage protection Projector - KR 6 Electronic HP Care Pack Pick -Up 6 Smart buy 11 G5 N3060 Battery Back for WG Quote#16517157 Title III Quote#16517157 Title III	158.24 40.25 1,250.13 288.88 862.08 640.56 377.10 1,199.04 385.60 722.20 2,390.20	P201901798 P201901747 P201901746 P201901827 P201901827 P201901870 P201901970 P201901970 P201901790 P201901788 P201901788	11-190-100-610-611-001 11-190-100-610-611-001 11-190-100-610-611-001 11-190-100-610-614-001 11-190-100-610-614-001 11-000-222-603-000-002 11-000-252-610-000-006 11-000-252-610-000-006 11-000-252-610-000-006 20-242-100-600-000-007 20-242-100-600-000-007
Total Check Amount:			8,314.28		
The following invoices were paid with this check:					
B08794589	B09385947	B09394502	B09431763		
B09449762	B09454537	B09454765	b09474855		
b09474870	B09477731				
A:63320	2/20/19	SKYLANDS ORTHOPAEDICS, PC School Physician - HS Feb. PMT	1,200.00	P201901163	11-000-213-300-000-001
A:63321	2/20/19	SHEPARD PREPARATORY HIGH SCHOOL I Tuition FY 2018-2019 XP Feb. PMT	5,187.24	P201900233	11-000-100-566-000-005
A:63322	2/20/19	SOSNOVICK, KYLE GED 785 - Fall 9/5/18-12/12/18	2,228.02	P201901768	11-000-291-280-000-002
A:63323	2/20/19	SPRINGSHARE, LLC Renewal of LibGuides subscription The following invoices were paid with this check: 19-R1046	945.00	P201901868	11-000-222-500-000-001
A:63324	2/20/19	DANIELLE STANLEY December, 2018 Mileage Reimbursement January, 2019 Mileage Reimbursement	162.27 201.93	P201901810 P201901958	11-000-219-580-000-005 11-000-219-580-000-005
Total Check Amount:			364.20		

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63325	2/20/19	STANK ENVIRONMENTAL, LLC			
		Pest Control	112.50	P201900033	11-000-261-420-000-001
		Pest Control	112.50	P201900033	11-000-261-420-000-002
		Pest Control	112.50	P201900033	11-000-261-420-000-003
		Pest Control	112.50	P201900033	11-000-261-420-000-004
Total Check Amount:			450.00		

The following invoices were paid with this check:
9886

A:63326	2/20/19	STEVE WEISS MUSIC, INC			
		Electronic Percussion Instruments, Case, Standse	1,437.90	P201901822	11-190-100-610-613-001

The following invoices were paid with this check:
841090A

A:63327	2/20/19	STEPPING STONE SCHOOL			
		10/15/18-6/2018 Tuition DL Feb. PMT	4,512.60	P201901173	11-000-100-566-000-005

A:63328	2/20/19	PRIME HEALTHCARE SERVICES - SAINT C			
		12/7-12/12 - MC Hospital Instruction	220.00	P201901753	11-150-100-320-000-001

A:63329	2/20/19	STATE OF NEW JERSEY			
		Boiler Ins. Inspection Fee	100.00	P201901766	11-000-262-800-000-001

A:63330	2/20/19	SUCCESS ADVERTISING INC			
		2/3/19 - Star Ledger	639.36	P201901862	11-000-230-590-000-006
		Run date 1/27/19 - Star Ledger	1,998.75	P201901862	11-000-230-590-000-006
		Gazette 1/18/19 Notice of Additional Meeting	116.09	P201901740	11-000-230-590-000-006
		Express 1/12/19 - Notice of Additional Meetings	206.12	P201901740	11-000-230-590-000-006
		Gazett- Jan 11- Notice of Meetings	101.06	P201901658	11-000-230-590-000-006
		Invoice 303873 - 10/4/18 Run date 9/30/18 Star I	697.81	P201901850	11-000-230-590-000-006
		2019 - Notice of Meeting Jan 5-	271.19	P201901657	11-000-230-590-000-006
		Run date 1/30/19 -Legal Notice	1,219.20	P201901878	12-000-400-334-000-004
Total Check Amount:			5,249.58		

The following invoices were paid with this check:

303873	304913	305024	305024
305124	305294	305309	

A:63331	2/20/19	SUSSEX COUNTY REGIONAL COOPERATIV			
		January 2019 Sp Ed Trans	12,071.16	P201901940	11-000-270-514-000-005
		Homework Trans January 2109	700.00	P201901940	20-230-200-500-000-007
Total Check Amount:			12,771.16		

A:63332	2/20/19	SYSTEMS CONNECT INC			
		HS Phone System Module	186.00	P201901728	11-000-252-610-000-006

The following invoices were paid with this check:
1191009

A:63333	2/20/19	THE CRAIG SCHOOL			
		Invoice # 12030 (December, 2018)	397.50	P201901808	11-000-216-320-000-005

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63334	2/20/19	THE CRAIG SCHOOL Tuition 18-19 LB Feb. PMT	5,170.00	P201901155	11-000-100-566-000-005
A:63335	2/20/19	TM BRENNAN SERVICE, INC. Media Center Leak Faculty Room AC Leak	450.00 407.50	P201901876 P201901876	11-000-261-420-000-001 11-000-261-420-000-003
Total Check Amount:			<u>857.50</u>		
A:63336	2/20/19	TOWN OF HACKETTSTOWN December 2018 Gasoline	214.76	P201901908	11-000-262-626-000-006
A:63337	2/20/19	TRESONA MULTIMEDIA LLC Sheet music copyright permissions for Indoor Pe The following invoices were paid with this check: 337746	360.00	P201901825	11-190-100-610-613-001
A:63338	2/20/19	US LACROSSE, INC Athletic Travel The following invoices were paid with this check: 190108	330.00	P201901527	11-402-100-580-000-001
A:63339	2/20/19	VALERIE VAZQUEZ January, 2019 Mileage Reimbursement	15.08	P201901968	11-000-219-580-000-005
A:63340	2/20/19	ANDREW VORHIES Reimbursement Workboots	79.99	P201901833	11-000-261-800-000-001
A:63341	2/20/19	WB MASON CO, INC Office supplies office supplies	4,889.85 3,660.96	P201901820 P201900155	11-000-240-600-000-003 11-000-240-600-000-003
Total Check Amount:			<u>8,550.81</u>		
A:63342	2/20/19	WARCO PLUMBING & HEATING Maintenance: Supplies Grounds Supplies	325.72 28.28	P201901909 P201901909	11-000-261-610-000-001 11-000-263-610-000-006
Total Check Amount:			<u>354.00</u>		
A:63343	2/20/19	WARREN COUNTY SPECIAL SERVICES Invoice # 201900208 (January 1 - 15, 2019) Invoice # 201900193 (December, 2018)	1,827.50 8,712.50	P201901867 P201901809	11-000-216-320-000-005 11-000-216-320-000-005
Total Check Amount:			<u>10,540.00</u>		
The following invoices were paid with this check: 201900208					
A:63344	2/20/19	WARREN COUNTY SPECIAL SERVICES February 2019 SpecialEd Trans	43,008.93	P201901848	11-000-270-514-000-005

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63345	2/20/19	WARREN COUNTY TECHNICAL SCHOOL			
		Regular Ed Tuition FY 18-19 Feb. PMT	11,310.00	P201900959	11-000-100-563-000-005
		Spec Ed Tuition for FY 18-19 Feb. PMT	2,800.00	P201900958	11-000-100-564-000-005
		Spec Ed Transport FY 18-19 Feb. PMT	350.00	P201900958	11-000-270-511-000-005
		Transportation Charges FY 18-19 Feb. PMT	1,450.00	P201900959	11-000-270-511-000-005
		Total Check Amount:	15,910.00		
A:63346	2/20/19	WCSLHA C/O DINA KOZLOWSKI			
		Staff Workshop/Conferences	60.00	P201900986	11-000-223-580-000-006
		The following invoices were paid with this check: 12318			
A:63347	2/20/19	William L. Dickinson High School			
		Athletic Fees- Boys Basketball	100.00	P201901780	11-402-100-800-000-001
A:63348	2/20/19	WILLOWGLEN ACADEMY-NEW JERSEY, I			
		Tuition 2018-2019 BJ Jan Pmt	9,252.39	P201900239	20-250-100-500-000-005
		Extraordinary Services 18-19 Jan Pmt	1,995.00	P201900239	20-250-100-500-000-005
		Tuition 2018-2019 BJ-Feb. PMT	7,490.03	P201900239	20-250-100-500-000-005
		Extraordinary Services 18-19 Feb. PMT	1,615.00	P201900239	20-250-100-500-000-005
		Total Check Amount:	20,352.42		
A:63349	2/20/19	WINDSOR LEARNING CENTER			
		Tuition FY 2018-2019 JS Feb. PMT	5,325.00	P201900235	11-000-100-566-000-005
		Tuition 2018-2019 - CC Feb. PMT	4,650.00	P201901001	11-000-100-566-000-005
		Additional Balance Due on Tuition 17-18 - JS	2,553.60	P201901773	11-000-100-566-000-005
		Total Check Amount:	12,528.60		
A:63350	2/20/19	GAIL WOICEKOWSKI			
		Eric West Meeting 2/8/19	15.00	P201901954	11-000-251-592-000-006
		1/15 - NJASBO -PD 1/15	12.83	P201901954	11-000-251-592-000-006
		NJSABO - 1/25 meeting	23.25	P201901954	11-000-251-592-000-006
		Total Check Amount:	51.08		
A:63351	2/20/19	GAIL WOICEKOWSKI			
		Petty Cash - Special Serv	84.77	P201901971	11-000-219-600-000-005
		Petty Cash - WG Comm/Tel	12.90	P201901971	11-000-230-530-000-004
		Total Check Amount:	97.67		
A:63352	2/20/19	STRATEGIC ENVIRONMENTAL CONSULTI			
		Asbestos Management Plan	750.00	P201901440	11-000-261-420-000-001
		Asbestos Management Plan	750.00	P201901440	11-000-261-420-000-002
		Asbestos Management Plan	750.00	P201901440	11-000-261-420-000-003
		Asbestos Management Plan	750.00	P201901440	11-000-261-420-000-004
		Total Check Amount:	3,000.00		

The following invoices were paid with this check:
1490

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63353	2/20/19	SCHOOL SPECIALTY RC General Supplies The following invoices were paid with this check: 202501636333	35.90	P201901604	11-213-100-610-000-001
A:63354	2/20/19	KBA Athletic Supplies & Materials-basketball	147.65	P201901356	11-402-100-600-000-001
A:63355	2/20/19	AMTNJ WORKSHOP The following invoices were paid with this check: 201//RW224	165.00	P201900794	20-270-200-500-000-007
A:63356	2/20/19	COSKEY ELECTRONIC SYSTEMS Replacement Clocks The following invoices were paid with this check: J068301-A	3,300.00	P201901532	11-000-261-420-000-001

The Grand Total of all Checks from Fund 10 is:	128,415.30
The Grand Total of all Checks from Fund 11 is:	2,797,763.05
The Grand Total of all Checks from Fund 12 is:	140,324.59
The Grand Total of all Checks from Fund 20 is:	87,082.51
The Grand Total of all Checks from Fund 70 is:	29,905.61

The Grand total of all checks for this period is: 3,183,491.06

We the undersigned board members certify that we have approved the expenditures represented by the above list of checks.

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:62765	11/14/18	HAMPTON PUBLIC SCHOOL Tuition for Student BB - Sept,Oct,Nov pmt	Check voided on 12/18/2018 (5,243.10)	P201900997	11-000-100-561-000-001
A:62868	11/30/18	LEHIGH ELECTRIC PRODUCTS COMPANY DMX 512 to Analog Convertor & Shipping	Check voided on 12/17/2018 (1,326.00)	P201901438	11-190-100-610-611-002
A:62871	12/4/18	STAPLES BUSINESS ADVANTAGE Guidance office supplies	Check voided on 1/2/2019 (679.92) (383.30)	P201901066 P201901299	11-000-218-600-000-001 11-000-240-600-000-002
Total Check Amount:			(1,063.22)		
A:63011	12/13/18	HOME DEPOT CREDIT SERVICES Russell 2018-19 Curr.Supplies (Home Depot) Or Maintenance: Supplies Maintenance: Supplies Maintenance: Supplies Maintenance: Supplies	77.75 46.43 45.06 170.88 73.47	P201901290 P201901515 P201901515 P201901515 P201901515	11-190-100-610-612-001 11-000-261-610-000-001 11-000-261-610-000-002 11-000-261-610-000-003 11-000-261-610-000-004
Total Check Amount:			413.59		
A:63012	12/13/18	LOWES BUSINESS ACCT/GECRB Maintenance: Supplies Maintenance: Supplies Maintenance: Supplies Grounds Supplies	19.05 46.19 29.67 214.32	P201901517 P201901517 P201901517 P201901517	11-000-261-610-000-001 11-000-261-610-000-002 11-000-261-610-000-003 11-000-263-610-000-006
Total Check Amount:			309.23		
A:63013	12/13/18	ELIZABETHTOWN GAS Maintenance of Plant: Energy	3,920.00	P201901518	11-000-262-622-000-001

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:N1215	12/14/18	ENCUMBERED SALARY RESERVE			
		STATE A/R	52,939.42	10 - 141	STATE A/R
		Kindergarten Teacher Salaries	7,386.30	P201900001	11-110-100-101-000-003
		Kindergarten Teacher Salaries	11,200.25	P201900001	11-110-100-101-000-004
		Kindergarten Aides Salaries	2,452.44	P201900001	11-110-100-106-000-003
		Kindergarten Aides Salaries	1,771.39	P201900001	11-110-100-106-000-004
		Grades 1-5 Teacher Salaries	12,041.75	P201900001	11-120-100-101-000-002
		Grades 1-5 Teacher Salaries	63,767.90	P201900001	11-120-100-101-000-003
		Grades 1-5 Teacher Salaries	52,608.45	P201900001	11-120-100-101-000-004
		Grades 6-8 Teachers Salaries	78,625.00	P201900001	11-130-100-101-000-002
		Grades 9-12 Teacher Salaries	675.00	P201900001	11-140-100-101-000-001
		Grades 9-12 Teacher Salaries	203,880.75	P201900001	11-140-100-101-000-001
		Regular Classroom Aides	2,377.02	P201900001	11-190-100-106-000-001
		LD Teacher Salaries-HS	4,291.50	P201900001	11-204-100-101-000-001
		LD Teachers Salaries_MS	4,404.00	P201900001	11-204-100-101-000-002
		LD Teacher Salaries-WG	3,799.50	P201900001	11-204-100-101-000-004
		LD Other Salaries -HS	5,493.72	P201900001	11-204-100-106-000-001
		LD Other Salaries -MS	2,192.97	P201900001	11-204-100-106-000-002
		LD Other Salaries -WG	3,666.36	P201900001	11-204-100-106-000-004
		Salaries of Teachers-HS	45,625.22	P201900001	11-213-100-101-000-001
		Salaries of Teachers-MS	35,525.50	P201900001	11-213-100-101-000-002
		Salaries of Teachers-HH	13,052.35	P201900001	11-213-100-101-000-003
		Salaries of Teachers-WG	15,838.25	P201900001	11-213-100-101-000-004
		Other Salaries for Instr-MS	3,040.07	P201900001	11-213-100-106-000-002
		Salaries of Teachers-MS	3,064.25	P201900001	11-214-100-101-000-002
		Salaries of Teachers-HH	6,749.00	P201900001	11-214-100-101-000-003
		Other Salaries MS	2,452.44	P201900001	11-214-100-106-000-002
		Other Salaries HH	9,408.12	P201900001	11-214-100-106-000-003
		PSH Teacher Salary	3,206.75	P201900001	11-215-100-101-000-004
		Basic Skills Teacher Salaries	8,184.50	P201900001	11-230-100-100-000-002
		Basic Skills Teacher Salaries	9,486.40	P201900001	11-230-100-100-000-003
		Basic Skills Teacher Salaries	8,593.00	P201900001	11-230-100-100-000-004
		Basic Skills Director Salary	918.00	P201900001	11-230-100-103-000-006
		ESL Salaries - HS	3,534.25	P201900001	11-240-100-101-000-001
		ESL Salaries HH	6,171.00	P201900001	11-240-100-101-000-003
		ESL Salaries WG	4,226.75	P201900001	11-240-100-101-000-004
		Co-Curricular Salaries	320.00	P201900001	11-401-100-100-000-001
		Co-Curricular Salaries	1,361.25	P201900001	11-401-100-100-000-002
		Co-Curricular Salaries	1,104.18	P201900001	11-401-100-100-000-003
		Co-Curricular Salaries	508.86	P201900001	11-401-100-100-000-004
		Athletic Salary	20,091.87	P201900001	11-402-100-100-000-001
		Athletic Professional Services	1,470.00	P201900001	11-402-100-300-000-001
		Salaries - Alternative Program	3,375.00	P201900001	11-601-100-101-000-001
		Attendance	2,706.92	P201900001	11-000-211-100-000-001
		Health Services Salaries	4,018.00	P201900001	11-000-213-100-000-001
		Health Services Salaries	3,281.50	P201900001	11-000-213-100-000-002
		Health Services Salaries	4,421.50	P201900001	11-000-213-100-000-003
		Health Services Salaries	4,414.00	P201900001	11-000-213-100-000-004
		Health Services Substitutes	0.00	P201900001	11-000-213-106-000-001
		Health Services Sub-HH	0.00	P201900001	11-000-213-106-000-003
		Students - Related Services	4,399.00	P201900001	11-000-216-100-101-005
		Personal Aide-MS	817.48	P201900001	11-000-217-106-000-002
		Personal Aide-HH	1,798.68	P201900001	11-000-217-106-000-003
		Personal Aide WG	1,634.96	P201900001	11-000-217-106-000-004
		Guidance Salaries	22,373.87	P201900001	11-000-218-104-000-001
		Guidance Salaries	4,255.75	P201900001	11-000-218-104-000-002
		Guidance Salaries	3,634.00	P201900001	11-000-218-104-000-003

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
		Guidance Salaries	4,291.50	P201900001	11-000-218-104-000-004
		Guidance Secretaries Salaries	2,812.92	P201900001	11-000-218-105-000-001
		Special Services Salaries	1,999.93	P201900001	11-000-219-104-000-005
		Special Services Salaries	26,226.07	P201900001	11-000-219-104-000-005
		Special Services Secretary Sal	1,083.75	P201900001	11-000-219-105-000-005
		Supervisor Salaries	2,142.00	P201900001	11-000-221-102-000-006
		Media/Library Salaries	13,483.05	P201900001	11-000-222-100-000-001
		Media/Library Salaries	4,462.97	P201900001	11-000-222-100-000-002
		Media/Library Salaries	5,228.81	P201900001	11-000-222-100-000-003
		Media/Library Salaries	5,471.31	P201900001	11-000-222-100-000-004
		General Administration Salarie	8,544.98	P201900001	11-000-230-100-000-006
		Principal Salaries	15,166.07	P201900001	11-000-240-103-000-001
		Principal Salaries	8,800.83	P201900001	11-000-240-103-000-002
		Principal Salaries	5,769.50	P201900001	11-000-240-103-000-003
		Principal Salaries	4,375.00	P201900001	11-000-240-103-000-004
		Secretarial Salary	5,830.80	P201900001	11-000-240-105-000-001
		Secretarial Salary	3,084.38	P201900001	11-000-240-105-000-002
		Secretarial Salary	2,652.54	P201900001	11-000-240-105-000-003
		Secretarial Salary	2,643.26	P201900001	11-000-240-105-000-004
		Central Services Salaries	13,762.40	P201900001	11-000-251-100-000-006
		Maintenance: Salaries	7,753.55	P201900001	11-000-261-101-000-001
		Maintenance OT	1,802.68	P201900001	11-000-261-102-000-001
		Maintenance of Plant: Salaries	4,424.31	P201900001	11-000-262-101-000-001
		Maintenance of Plant: Salaries	5,343.04	P201900001	11-000-262-101-000-002
		Maintenance of Plant: Salaries	2,921.50	P201900001	11-000-262-101-000-003
		Maintenance of Plant: Salaries	2,036.17	P201900001	11-000-262-101-000-004
		Maintenance of Plant: Overtime	1,956.92	P201900001	11-000-262-102-000-001
		Maintenance of Plant: Overtime	85.42	P201900001	11-000-262-102-000-002
		Maintenance of Plant: Overtime	110.64	P201900001	11-000-262-102-000-003
		Maintenance of Plant: Substitu	1,098.50	P201900001	11-000-262-103-000-001
		Maintenance of Plant: Aides	340.00	P201900001	11-000-262-105-000-002
		Maintenance of Plant: Aides	262.50	P201900001	11-000-262-105-000-003
		Maintenance Salaries	2,117.42	P201900001	11-000-263-100-000-006
		Security Salaries	5,482.50	P201900001	11-000-266-100-000-001
		Security Salaries	1,650.00	P201900001	11-000-266-100-000-002
		Security Salaries	1,550.00	P201900001	11-000-266-100-000-003
		Security Salaries	1,625.00	P201900001	11-000-266-100-000-004
		Event Security - HS	125.00	P201900001	11-000-266-102-000-001
		Social Security/PERS/Other	4,852.13	P201900001	11-000-291-220-000-006
		Social Security/PERS/Other	11,275.56	P201900001	11-000-291-220-000-006
		DCRP	180.61	P201900001	11-000-291-249-000-006
		Negotiated Benefits	45,262.50	P201900001	11-000-291-298-000-006
		NCLB Title I Salaries	10,646.36	P201900001	20-230-100-100-000-007
		NCLB Title III Salaries	3,195.00	P201900001	20-240-100-100-000-007
		IDEA PSD Instructional Staff	682.13	P201900001	20-251-100-100-000-007
		CST Shared Services Salary	3,416.97	P201900001	70-000-219-104-000-005
		Curr & Inst Shared Serv Salary	2,040.00	P201900001	70-000-221-100-000-000
		Supt Shared Services Salary	4,659.83	P201900001	70-000-230-100-000-000
		Supt Shared Travel	75.00	P201900001	70-000-230-585-000-000
		Shared Security Services	1,105.00	P201900001	70-000-266-100-101-000
		Shared Security Services	1,564.00	P201900001	70-000-266-100-101-000

Total Check Amount: 1,046,108.70

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63014	12/17/18	COMEGNO LAW GROUP, PC			
		Preparation for meeting Nov. 2018	850.00	P201901571	11-000-230-331-000-006
		Legal Services for Nov. 2018	10,758.07	P201901571	11-000-230-331-000-006
		Total Check Amount:	11,608.07		
A:63015	12/17/18	LEHIGH ELECTRIC PRODUCTS COMPANY			
		DMX 512 to Analog Convertor & Shipping	1,326.00	P201901438	11-190-100-610-611-002
A:63016	12/18/18	ELIZABETHTOWN GAS			
		Maintenance of Plant: Energy	1,849.94	P201901576	11-000-262-621-000-002
		Maintenance of Plant: Energy	1,751.59	P201901576	11-000-262-621-000-003
		Maintenance of Plant: Energy	1,440.34	P201901576	11-000-262-621-000-004
		Maintenance of Plant: Energy	152.16	P201901576	11-000-262-621-000-006
		Total Check Amount:	5,194.03		
A:63017	12/18/18	HAMPTON PUBLIC SCHOOL			
		Tuition for Student BB - Sept	1,747.70	P201900997	11-000-100-561-000-001
		Tuition for Student BB - Oct	1,747.70	P201900997	11-000-100-561-000-001
		Total Check Amount:	3,495.40		
A:63018	12/18/18	UGI ENERGY SERVICES, LLC			
		Maintenance of Plant: Energy	2,246.20	P201901591	11-000-262-621-000-002
		Maintenance of Plant: Energy	2,157.75	P201901591	11-000-262-621-000-003
		Maintenance of Plant: Energy	1,751.36	P201901591	11-000-262-621-000-004
		Maintenance of Plant: Energy	127.61	P201901591	11-000-262-621-000-006
		Total Check Amount:	6,282.92		
A:63019	12/18/18	JCP&L			
		Maintenance of Plant: Energy	48.68	P201901590	11-000-262-622-000-001
A:63020	12/19/18	VERIZON WIRELESS			
		12/7-1/6 - Comm/Tele	175.06	P201901615	11-000-230-530-000-006
A:63021	12/19/18	COMCAST			
		HS - HD Tech Internet 12/4-1/3	39.84	P201901581	11-000-252-340-000-006
A:N1219	12/19/18	HACKETTSTOWN BOARD OF EDUCATION			
		Refund for 12/14 - Medical Benefit Withold C.Re	288.21	P201901714	11-000-291-270-000-006
A:63022	12/20/18	TREMCO/WEATHERPROOFING TECHNOL			
		HS - Roof Replacement - Prog bill #1 Inv.954506	122,813.59	P201802712	12-000-400-450-000-001
A:63023	12/20/18	NEW JERSEY DEPARTMENT OF HEALTH			
		Clinical Lab License FY 2019	200.00	P201901578	11-000-213-800-000-001
A:63024	12/21/18	LEHIGH ELECTRIC PRODUCTS COMPANY			
		Refund for Bank Return Fee -12/10/18	15.00	P201901622	11-000-230-890-000-006
A:63025	12/21/18	VISION SERVICE PLAN			
		Jan. Vision Benefits	849.33	P201901635	11-000-291-270-000-006

All Bank Accounts Included

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A:63026	12/21/18	XTEL COMMUNICATIONS, INC			
		Com/Tel Inv# 40984193 - HS	2,146.63	P201901629	11-000-230-530-000-001
		Com/Tel Inv# 40984193 - MS	254.78	P201901629	11-000-230-530-000-002
		Com/Tel Inv# 40984193 - HH	215.42	P201901629	11-000-230-530-000-003
		Com/Tel Inv# 40984193 - WG	232.53	P201901629	11-000-230-530-000-004
		Com/Tel Inv# 40984193 - HBOE	112.59	P201901629	11-000-230-530-000-006
		Total Check Amount:	<u>2,961.95</u>		
A:63027	12/21/18	HORIZON BLUE CROSS BLUE SHIELD			
		Jan. Cobra Benefits	5,471.21	P201901640	11-000-291-270-000-006
		Jan. Health Benefits	371,764.86	P201901640	11-000-291-270-000-006
		Jan Shared Benefits	3,923.40	P201901640	70-000-291-290-000-000
		Total Check Amount:	<u>381,159.47</u>		

All Bank Accounts Included

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A:N1220	12/21/18	ENCUMBERED SALARY RESERVE			
		STATE A/R	51,671.45	10 - 141	STATE A/R
		Kindergarten Teacher Salaries	7,186.05	P201900001	11-110-100-101-000-003
		Kindergarten Teacher Salaries	10,922.00	P201900001	11-110-100-101-000-004
		Kindergarten Aides Salaries	3,094.20	P201900001	11-110-100-106-000-003
		Kindergarten Aides Salaries	2,234.93	P201900001	11-110-100-106-000-004
		Grades 1-5 Teacher Salaries	11,723.75	P201900001	11-120-100-101-000-002
		Grades 1-5 Teacher Salaries	63,735.80	P201900001	11-120-100-101-000-003
		Grades 1-5 Teacher Salaries	51,232.45	P201900001	11-120-100-101-000-004
		Grades 6-8 Teachers Salaries	76,558.75	P201900001	11-130-100-101-000-002
		Grades 9-12 Teacher Salaries	1,620.00	P201900001	11-140-100-101-000-001
		Grades 9-12 Teacher Salaries	202,721.00	P201900001	11-140-100-101-000-001
		Bedside Instruction - WG	200.00	P201900001	11-150-100-101-000-004
		Regular Classroom Aides	2,992.46	P201900001	11-190-100-106-000-001
		LD Teacher Salaries-HS	4,185.50	P201900001	11-204-100-101-000-001
		LD Teachers Salaries MS	4,298.00	P201900001	11-204-100-101-000-002
		LD Teacher Salaries-WG	3,693.50	P201900001	11-204-100-101-000-004
		LD Other Salaries -HS	6,946.64	P201900001	11-204-100-106-000-001
		LD Other Salaries -MS	2,766.83	P201900001	11-204-100-106-000-002
		LD Other Salaries -WG	4,620.43	P201900001	11-204-100-106-000-004
		Salaries of Teachers-HS	44,602.39	P201900001	11-213-100-101-000-001
		Salaries of Teachers-MS	34,611.75	P201900001	11-213-100-101-000-002
		Salaries of Teachers-HH	12,741.00	P201900001	11-213-100-101-000-003
		Salaries of Teachers-WG	15,454.00	P201900001	11-213-100-101-000-004
		Other Salaries for Instr-MS	4,160.67	P201900001	11-213-100-106-000-002
		Salaries of Teachers-MS	2,998.00	P201900001	11-214-100-101-000-002
		Salaries of Teachers-HH	6,578.75	P201900001	11-214-100-101-000-003
		Other Salaries MS	3,094.20	P201900001	11-214-100-106-000-002
		Other Salaries HH	12,583.36	P201900001	11-214-100-106-000-003
		PSH Teacher Salary	3,140.50	P201900001	11-215-100-101-000-004
		Basic Skills Teacher Salaries	7,972.50	P201900001	11-230-100-100-000-002
		Basic Skills Teacher Salaries	9,241.30	P201900001	11-230-100-100-000-003
		Basic Skills Teacher Salaries	8,381.00	P201900001	11-230-100-100-000-004
		Basic Skills Director Salary	918.00	P201900001	11-230-100-103-000-006
		ESL Salaries - HS	3,966.00	P201900001	11-240-100-101-000-001
		ESL Salaries HH	6,105.50	P201900001	11-240-100-101-000-003
		ESL Salaries WG	4,120.75	P201900001	11-240-100-101-000-004
		Co-Curricular Salaries	210.00	P201900001	11-401-100-100-000-001
		Co-Curricular Salaries	1,257.20	P201900001	11-401-100-100-000-002
		Co-Curricular Salaries	2,325.96	P201900001	11-401-100-100-000-003
		Co-Curricular Salaries	1,980.49	P201900001	11-401-100-100-000-004
		Athletic Salary	14,410.79	P201900001	11-402-100-100-000-001
		Salaries - Alternative Program	5,982.50	P201900001	11-601-100-101-000-001
		Attendance	2,419.21	P201900001	11-000-211-100-000-001
		Health Services Salaries	3,847.00	P201900001	11-000-213-100-000-001
		Health Services Salaries	3,175.50	P201900001	11-000-213-100-000-002
		Health Services Salaries	4,185.50	P201900001	11-000-213-100-000-003
		Health Services Salaries	4,308.00	P201900001	11-000-213-100-000-004
		Health Services Substitutes	0.00	P201900001	11-000-213-106-000-001
		Students - Related Services	4,293.00	P201900001	11-000-216-100-101-005
		Personal Aide-MS	1,031.40	P201900001	11-000-217-106-000-002
		Personal Aide-HH	2,269.36	P201900001	11-000-217-106-000-003
		Personal Aide WG	2,078.08	P201900001	11-000-217-106-000-004
		Guidance Salaries	21,949.87	P201900001	11-000-218-104-000-001
		Guidance Salaries	3,839.75	P201900001	11-000-218-104-000-002
		Guidance Salaries	3,528.00	P201900001	11-000-218-104-000-003
		Guidance Salaries	4,185.50	P201900001	11-000-218-104-000-004

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
		Guidance Secretaries Salaries	2,525.21	P201900001	11-000-218-105-000-001
		Special Services Salaries	29,058.32	P201900001	11-000-219-104-000-005
		Special Services Secretary Sal	1,083.75	P201900001	11-000-219-105-000-005
		Supervisor Salaries	2,142.00	P201900001	11-000-221-102-000-006
		Media/Library Salaries	12,937.05	P201900001	11-000-222-100-000-001
		Media/Library Salaries	4,243.91	P201900001	11-000-222-100-000-002
		Media/Library Salaries	5,332.92	P201900001	11-000-222-100-000-003
		Media/Library Salaries	5,215.42	P201900001	11-000-222-100-000-004
		General Administration Salarie	8,544.98	P201900001	11-000-230-100-000-006
		Principal Salaries	15,166.07	P201900001	11-000-240-103-000-001
		Principal Salaries	8,445.83	P201900001	11-000-240-103-000-002
		Principal Salaries	5,769.50	P201900001	11-000-240-103-000-003
		Principal Salaries	4,375.00	P201900001	11-000-240-103-000-004
		Secretarial Salary	5,159.38	P201900001	11-000-240-105-000-001
		Secretarial Salary	2,796.67	P201900001	11-000-240-105-000-002
		Secretarial Salary	2,250.25	P201900001	11-000-240-105-000-003
		Secretarial Salary	2,273.17	P201900001	11-000-240-105-000-004
		Central Services Salaries	13,762.40	P201900001	11-000-251-100-000-006
		Maintenance: Salaries	7,170.21	P201900001	11-000-261-101-000-001
		Maintenance of Plant: Salaries	3,840.97	P201900001	11-000-262-101-000-001
		Maintenance of Plant: Salaries	4,759.70	P201900001	11-000-262-101-000-002
		Maintenance of Plant: Salaries	2,629.83	P201900001	11-000-262-101-000-003
		Maintenance of Plant: Salaries	1,744.50	P201900001	11-000-262-101-000-004
		Maintenance of Plant: Substitu	65.00	P201900001	11-000-262-103-000-001
		Maintenance of Plant: Aides	312.50	P201900001	11-000-262-105-000-003
		Maintenance Salaries	1,825.75	P201900001	11-000-263-100-000-006
		Security Salaries	6,082.50	P201900001	11-000-266-100-000-001
		Security Salaries	2,350.00	P201900001	11-000-266-100-000-002
		Security Salaries	1,950.00	P201900001	11-000-266-100-000-003
		Security Salaries	2,037.50	P201900001	11-000-266-100-000-004
		Event Security - HS	837.50	P201900001	11-000-266-102-000-001
		Event Security - MS	162.50	P201900001	11-000-266-102-000-002
		Event Security - HH	50.00	P201900001	11-000-266-102-000-003
		Event Security - WG	75.00	P201900001	11-000-266-102-000-004
		Social Security/PERS/Other	1,096.84	P201900001	11-000-291-220-000-006
		Social Security/PERS/Other	11,128.02	P201900001	11-000-291-220-000-006
		DCRP	227.18	P201900001	11-000-291-249-000-006
		Negotiated Benefits	1,500.00	P201900001	11-000-291-298-000-006
		NCLB Title I Salaries	3,381.71	P201900001	20-230-100-100-000-007
		IDEA PSD Instructional Staff	858.68	P201900001	20-251-100-100-000-007
		CST Shared Services Salary	3,416.97	P201900001	70-000-219-104-000-005
		Curr & Inst Shared Serv Salary	2,040.00	P201900001	70-000-221-100-000-000
		Supt Shared Services Salary	4,659.83	P201900001	70-000-230-100-000-000
		Supt Shared Travel	75.00	P201900001	70-000-230-585-000-000
		Bldg & Grnds Shared Salary	1,564.00	P201900001	70-000-261-100-000-000
		Shared Security Services	1,105.00	P201900001	70-000-266-100-101-000
		Total Check Amount:	978,379.04		
A:N1221	12/21/18	DELTA DENTAL PLAN OF NJ, INC.			
		Jan. Cobra Dental	1,054.28	P201901634	11-000-291-270-000-006
		Jan. Dental Benefits	21,601.61	P201901634	11-000-291-270-000-006
		Jan. Shared Dental Benefits	260.61	P201901634	70-000-291-290-000-000
		Total Check Amount:	22,916.50		

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A:63028	12/28/18	UGI ENERGY SERVICES, LLC Maintenance of Plant: Energy	4,314.05	P201901637	11-000-262-621-000-001
A:63029	12/28/18	JCP&L Maintenance of Plant: Energy	218.77	P201901636	11-000-262-622-000-006
A:N1227	12/28/18	ENCUMBERED SALARY RESERVE			
		STATE A/R	0.00	10 - 141	STATE A/R
		Grades 1-5 Teacher Salaries	0.00	P201900001	11-120-100-101-000-003
		Bedside Instruction - MS	0.00	P201900001	11-150-100-101-000-002
		Maintenance of Plant: Salaries	1,200.00	P201900001	11-000-262-101-000-001
		Maintenance of Plant: Salaries	1,700.00	P201900001	11-000-262-101-000-002
		Maintenance of Plant: Salaries	600.00	P201900001	11-000-262-101-000-003
		Maintenance of Plant: Salaries	600.00	P201900001	11-000-262-101-000-004
		Maintenance of Plant: Salaries	2,450.00	P201900001	11-000-262-101-000-006
		Maintenance of Plant: Substitu	0.00	P201900001	11-000-262-103-000-001
		Maintenance Salaries	600.00	P201900001	11-000-263-100-000-006
		Social Security/PERS/Other	546.98	P201900001	11-000-291-220-000-006
		Total Check Amount:	7,696.98		
A:N1228	12/28/18	Nov. Lunch Reimbursement	21,585.43	10 - 402	INTERFUND A\P
A:N1231	12/31/18	AMERIFLEX			
		Inv195418- Dec. Cobra Admin Fee	88.50	P201901697	11-000-230-339-000-006
		Inv 197110 - Dec SPM Fees	49.50	P201901697	11-000-230-339-000-006
		Total Check Amount:	138.00		
A:63030	1/2/19	COMCAST HS - Internet 12/14-1/13	129.85	P201901620	11-000-230-530-000-001
A:63031	1/3/19	STAPLES CREDIT PLAN			
		Science Honor Society Certificates	17.16	P201901382	11-401-100-600-000-001
		Guidance	668.93	P201901066	11-000-218-600-000-001
		Guidance	10.99	P201901066	11-000-218-600-000-001
		Central Admin Supplies	88.63	P201901388	11-000-230-600-000-006
		office supplies	326.42	P201901299	11-000-240-600-000-002
		office supplies	47.59	P201901299	11-000-240-600-000-002
		office supplies	9.29	P201901299	11-000-240-600-000-002
		BOE Supplies	22.88	P201901431	11-000-251-600-000-006
		BOE Supplies	40.98	P201901566	11-000-251-600-000-006
		Total Check Amount:	1,232.87		
The following invoices were paid with this check:					
2181712721	2182005091	2191082971	2192103451		
2194651081	2200400151	2201438811	67154		

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A:63032	1/3/19	JCP&L			
		Maintenance of Plant: Energy	23,753.56	P201901644	11-000-262-622-000-001
		Maintenance of Plant: Energy	4,081.52	P201901644	11-000-262-622-000-002
		Maintenance of Plant: Energy	2,576.53	P201901644	11-000-262-622-000-003
		Maintenance of Plant: Energy	2,729.84	P201901644	11-000-262-622-000-004
		Maintenance of Plant: Energy	274.98	P201901644	11-000-262-622-000-006
		Total Check Amount:	33,416.43		
A:63033	1/8/19	HOME DEPOT CREDIT SERVICES			
		LED Lighting	3,826.50	P201901565	11-000-261-610-000-001
		Maintenance: Supplies	319.46	P201901700	11-000-261-610-000-001
		Maintenance: Supplies	244.90	P201901700	11-000-261-610-000-002
		Grounds Supplies	90.31	P201901700	11-000-263-610-000-006
		Total Check Amount:	4,481.17		
A:63034	1/8/19	JENNIFER SPUCKES			
		Reissuing a prior year check #62035	55.80	10 - 499	OTHER CURR LIAB
A:N0108	1/8/19	TD Bank			
		Interest on Bond Due 1/15/18	11,392.50	P201901638	40-701-510-834-000-006
A:N0109	1/8/19	HACKETTSTOWN BOARD OF EDUCATION			
		July-Dec. 2018 Adm fee Reibm FSA	204.00	P201901719	11-000-291-270-000-006
A:63035	1/9/19	RESERVE ACCOUNT			
		Postage	2,000.00	P201901667	11-000-230-530-000-001
A:63036	1/9/19	COMCAST			
		12/26-1/25 - Internet - HH	131.85	P201901701	11-000-252-340-000-006
A:63037	1/9/19	COMCAST			
		12/26-1/25- Internet WG	131.85	P201901702	11-000-252-340-000-006
A:63038	1/9/19	COMCAST			
		HS HD Digital 1/4/12/3/19	39.84	P201901722	11-000-252-340-000-006
A:63039	1/9/19	Pay to the order of TPAF			
		534898 P Roselli	325.40	P201901717	11-000-291-220-000-006
		291718- M. Griffin	276.93	P201901717	11-000-291-220-000-006
		Total Check Amount:	602.33		

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:N0115	1/15/19	ENCUMBERED SALARY RESERVE			
		STATE A/R	53,597.67	10 - 141	STATE A/R
		Kindergarten Teacher Salaries	7,186.05	P201900001	11-110-100-101-000-003
		Kindergarten Teacher Salaries	10,922.00	P201900001	11-110-100-101-000-004
		Kindergarten Aides Salaries	1,489.80	P201900001	11-110-100-106-000-003
		Kindergarten Aides Salaries	1,076.08	P201900001	11-110-100-106-000-004
		Grades 1-5 Teacher Salaries	11,723.75	P201900001	11-120-100-101-000-002
		Grades 1-5 Teacher Salaries	63,735.80	P201900001	11-120-100-101-000-003
		Grades 1-5 Teacher Salaries	51,344.80	P201900001	11-120-100-101-000-004
		Grades 6-8 Teachers Salaries	3,000.00	P201900001	11-130-100-101-000-002
		Grades 6-8 Teachers Salaries	77,308.75	P201900001	11-130-100-101-000-002
		Grades 9-12 Teacher Salaries	1,620.00	P201900001	11-140-100-101-000-001
		Grades 9-12 Teacher Salaries	53,189.49	P201900001	11-140-100-101-000-001
		Grades 9-12 Teacher Salaries	206,006.00	P201900001	11-140-100-101-000-001
		Bedside Instruction-HS	80.00	P201900001	11-150-100-101-000-001
		Regular Classroom Aides	1,468.93	P201900001	11-190-100-106-000-001
		LD Teacher Salaries-HS	4,185.50	P201900001	11-204-100-101-000-001
		LD Teachers Salaries_MS	4,298.00	P201900001	11-204-100-101-000-002
		LD Teacher Salaries-WG	3,693.50	P201900001	11-204-100-101-000-004
		LD Other Salaries -HS	3,372.30	P201900001	11-204-100-106-000-001
		LD Other Salaries -MS	1,332.18	P201900001	11-204-100-106-000-002
		LD Other Salaries -WG	2,227.23	P201900001	11-204-100-106-000-004
		Salaries of Teachers-HS	44,602.39	P201900001	11-213-100-101-000-001
		Salaries of Teachers-MS	35,277.10	P201900001	11-213-100-101-000-002
		Salaries of Teachers-HH	12,741.00	P201900001	11-213-100-101-000-003
		Salaries of Teachers-WG	15,454.00	P201900001	11-213-100-101-000-004
		Other Salaries for Instr-MS	1,471.30	P201900001	11-213-100-106-000-002
		Salaries of Teachers-MS	2,998.00	P201900001	11-214-100-101-000-002
		Salaries of Teachers-HH	6,578.75	P201900001	11-214-100-101-000-003
		Other Salaries MS	1,489.80	P201900001	11-214-100-106-000-002
		Other Salaries HH	6,058.66	P201900001	11-214-100-106-000-003
		PSH Teacher Salary	3,140.50	P201900001	11-215-100-101-000-004
		Basic Skills Teacher Salaries	7,972.50	P201900001	11-230-100-100-000-002
		Basic Skills Teacher Salaries	9,241.30	P201900001	11-230-100-100-000-003
		Basic Skills Teacher Salaries	8,381.00	P201900001	11-230-100-100-000-004
		Basic Skills Director Salary	918.00	P201900001	11-230-100-103-000-006
		ESL Salaries - HS	3,468.00	P201900001	11-240-100-101-000-001
		ESL Salaries HH	6,063.50	P201900001	11-240-100-101-000-003
		ESL Salaries WG	4,120.75	P201900001	11-240-100-101-000-004
		Co-Curricular Salaries	9,464.00	P201900001	11-401-100-100-000-001
		Co-Curricular Salaries	11,848.00	P201900001	11-401-100-100-000-002
		Co-Curricular Salaries	3,642.00	P201900001	11-401-100-100-000-003
		Co-Curricular Salaries	2,233.47	P201900001	11-401-100-100-000-004
		Athletic Salary	61,715.29	P201900001	11-402-100-100-000-001
		Salaries - Alternative Program	4,272.50	P201900001	11-601-100-101-000-001
		Attendance	2,419.21	P201900001	11-000-211-100-000-001
		Health Services Salaries	3,717.00	P201900001	11-000-213-100-000-001
		Health Services Salaries	3,175.50	P201900001	11-000-213-100-000-002
		Health Services Salaries	4,185.50	P201900001	11-000-213-100-000-003
		Health Services Salaries	4,308.00	P201900001	11-000-213-100-000-004
		Health Services Sub-HH	260.00	P201900001	11-000-213-106-000-003
		Students - Related Services	4,293.00	P201900001	11-000-216-100-101-005
		Personal Aide-MS	496.60	P201900001	11-000-217-106-000-002
		Personal Aide-HH	1,092.66	P201900001	11-000-217-106-000-003
		Personal Aide WG	993.20	P201900001	11-000-217-106-000-004
		Guidance Salaries	21,949.87	P201900001	11-000-218-104-000-001
		Guidance Salaries	3,839.75	P201900001	11-000-218-104-000-002

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
		Guidance Salaries	3,528.00	P201900001	11-000-218-104-000-003
		Guidance Salaries	4,185.50	P201900001	11-000-218-104-000-004
		Guidance Secretaries Salaries	2,525.21	P201900001	11-000-218-105-000-001
		Special Services Salaries	29,058.32	P201900001	11-000-219-104-000-005
		Special Services Secretary Sal	1,083.75	P201900001	11-000-219-105-000-005
		Supervisor Salaries	2,142.00	P201900001	11-000-221-102-000-006
		Curriculum Development Salarie	500.00	P201900001	11-000-221-104-000-006
		Media/Library Salaries	13,377.05	P201900001	11-000-222-100-000-001
		Media/Library Salaries	3,707.95	P201900001	11-000-222-100-000-002
		Media/Library Salaries	4,807.64	P201900001	11-000-222-100-000-003
		Media/Library Salaries	4,690.14	P201900001	11-000-222-100-000-004
		General Administration Salarie	8,544.98	P201900001	11-000-230-100-000-006
		Principal Salaries	15,061.42	P201900001	11-000-240-103-000-001
		Principal Salaries	8,445.83	P201900001	11-000-240-103-000-002
		Principal Salaries	5,769.50	P201900001	11-000-240-103-000-003
		Principal Salaries	4,375.00	P201900001	11-000-240-103-000-004
		Secretarial Salary	5,159.38	P201900001	11-000-240-105-000-001
		Secretarial Salary	2,796.67	P201900001	11-000-240-105-000-002
		Secretarial Salary	2,250.25	P201900001	11-000-240-105-000-003
		Secretarial Salary	2,369.17	P201900001	11-000-240-105-000-004
		Central Services Salaries	13,762.40	P201900001	11-000-251-100-000-006
		Maintenance: Salaries	7,170.21	P201900001	11-000-261-101-000-001
		Maintenance OT	1,084.31	P201900001	11-000-261-102-000-001
		Maintenance of Plant: Salaries	5,558.39	P201900001	11-000-262-101-000-001
		Maintenance of Plant: Salaries	4,759.70	P201900001	11-000-262-101-000-002
		Maintenance of Plant: Salaries	2,629.83	P201900001	11-000-262-101-000-003
		Maintenance of Plant: Salaries	1,744.50	P201900001	11-000-262-101-000-004
		Maintenance of Plant: Overtime	2,953.46	P201900001	11-000-262-102-000-001
		Maintenance of Plant: Aides	520.00	P201900001	11-000-262-105-000-002
		Maintenance of Plant: Aides	137.50	P201900001	11-000-262-105-000-003
		Maintenance Salaries	1,825.75	P201900001	11-000-263-100-000-006
		Security Salaries	4,145.00	P201900001	11-000-266-100-000-001
		Security Salaries	1,075.00	P201900001	11-000-266-100-000-002
		Security Salaries	937.50	P201900001	11-000-266-100-000-003
		Security Salaries	787.50	P201900001	11-000-266-100-000-004
		Event Security - HS	1,550.00	P201900001	11-000-266-102-000-001
		Social Security/PERS/Other	10,202.42	P201900001	11-000-291-220-000-006
		Social Security/PERS/Other	10,392.30	P201900001	11-000-291-220-000-006
		DCRP	111.52	P201900001	11-000-291-249-000-006
		Negotiated Benefits	1,500.00	P201900001	11-000-291-298-000-006
		NCLB Title I Salaries	9,666.64	P201900001	20-230-100-100-000-007
		NCLB Title III Salaries	472.50	P201900001	20-240-100-100-000-007
		IDEA PSD Instructional Staff	417.30	P201900001	20-251-100-100-000-007
		CST Shared Services Salary	3,416.97	P201900001	70-000-219-104-000-005
		Curr & Inst Shared Serv Salary	2,040.00	P201900001	70-000-221-100-000-000
		Supt Shared Services Salary	4,659.83	P201900001	70-000-230-100-000-000
		Supt Shared Travel	75.00	P201900001	70-000-230-585-000-000
		Bldg & Grnds Shared Salary	1,564.00	P201900001	70-000-261-100-000-000
		Shared Security Services	1,105.00	P201900001	70-000-266-100-101-000

Total Check Amount: 1,097,382.22

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63040	1/16/19	AMAZON			
		Black Snap Frames	188.00	P201901434	11-190-100-610-611-001
		Teacher of the Year	109.99	P201901411	11-190-100-610-611-001
		Classroom supplies	212.17	P201901437	11-190-100-610-611-003
		Russell 2018-19 Curric. Supplies Amazon Order ;	258.05	P201901204	11-190-100-610-612-001
		Special Services Supplies	56.29	P201901483	11-000-219-600-000-005
		Book Order	274.69	P201901420	11-000-222-601-000-001
		Tech Supplies	178.91	P201901273	11-000-252-610-000-006
		Classroom Supplies	219.89	P201901233	20-002-100-600-000-006
		3D Printer Supplies-Filament and Replacement E	206.94	P201901337	20-362-100-600-000-008
		Nikon D5500 Camera-funded via NJ Perkins 201	3,099.95	P201901336	20-362-100-600-000-008
		Total Check Amount:	4,804.88		

A:63041	1/16/19	AEGIS SCIENCES CORPORATION			
		Dec. Drug test	696.00	P201901725	11-000-213-300-000-001
		Drug Test for Nov 2018 - Inv 469079 Client#116	785.00	P201901579	11-000-213-300-000-001
		Total Check Amount:	1,481.00		

The following invoices were paid with this check:

469079 471665

A:63042	1/16/19	AMANDA NEWKIRK			
		Invoice # 7 (December 1 - 15, 2018)	240.00	P201901672	11-214-100-320-000-005
		Invoice # 8 (December 16 - 31, 2018)	300.00	P201901682	11-214-100-320-000-005
		Invoice # 6 (November, 2018)	490.00	P201901547	11-214-100-320-000-005
		Total Check Amount:	1,030.00		

The following invoices were paid with this check:

6 7 8

A:63043	1/16/19	APPLIED BEHAVIORAL CONSULTING, LLC			
		Invoice # 2337 (December, 2018)	1,016.00	P201901684	11-214-100-320-000-005
		Invoice # 2336 (December, 2018)	1,143.00	P201901683	11-214-100-320-000-005
		Invoice # 2325 (November, 2018)	825.50	P201901554	11-214-100-320-000-005
		Total Check Amount:	2,984.50		

The following invoices were paid with this check:

2325 2336 2337

A:63044	1/16/19	ATLANTIC HEALTH SYSTEM			
		Dec. 19/2018 Acct# 500000017727- DG	125.62	P201901726	11-000-213-300-000-001
		The following invoices were paid with this check:			
		122518 12519			

A:63045	1/16/19	ATLANTIC MEDICAL GROUP			
		Dec. Drug Screen Invoice 5261909	450.00	P201901715	11-000-213-300-000-001
		Drug Test Nov 2018	265.00	P201901577	11-000-213-300-000-001
		Total Check Amount:	715.00		

The following invoices were paid with this check:

5186939 5261909

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63046	1/16/19	ATRA JANITORIAL SUPPLY CO., INC			
		Maintenance of Plant: Supplies	1,253.94	P201901508	11-000-262-610-000-001
		Repair Scrubber	371.35	P201901659	11-000-262-610-000-001
		Maintenance of Plant: Supplies	1,253.94	P201901508	11-000-262-610-000-002
		Maintenance of Plant: Supplies	1,253.94	P201901508	11-000-262-610-000-003
		Maintenance of Plant: Supplies	1,253.94	P201901508	11-000-262-610-000-004
		Total Check Amount:	<u>5,387.11</u>		
		The following invoices were paid with this check:			
		391280	56983		
A:63047	1/16/19	BALLY'S ATLANTIC CITY			
		3 Rooms 2/27-3/1/19 - Frank Rodgers -	981.00	P201901732	11-190-100-580-000-001
A:63048	1/16/19	BANK OF AMERICA, NA			
		2019 Safe Deposit Box Fee	75.00	P201901643	11-000-230-590-000-006
A:63049	1/16/19	BAYADA			
		12/14/18 Service K Kinsey	375.00	P201901699	11-000-213-300-000-001
		The following invoices were paid with this check:			
		33-5904			
A:63050	1/16/19	Bengal Wrestling Booster Club			
		Athletic Fees	120.00	P201901665	11-402-100-800-000-001
A:63051	1/16/19	BSN SPORTS, LLC			
		Athletic Supplies & Materials	25.00	P201901414	11-402-100-600-000-001
		Athletic Supplies & Materials	744.00	P201901364	11-402-100-600-000-001
		Total Check Amount:	<u>769.00</u>		
		The following invoices were paid with this check:			
		903708887	903869808		
A:63052	1/16/19	B & H Music LLC - Piano Service			
		Tune pianos for Winter Concert	216.00	P201901592	11-190-100-320-000-002
		The following invoices were paid with this check:			
		112618			
A:63053	1/16/19	BUREAU OF EDUCATION & RESEARCH			
		D Hunter to attend 1/14/19 in New Brunswick	269.00	P201901322	11-000-223-580-000-003
A:63054	1/16/19	CAMP BERNIE			
		Miscellaneous Fees - Field Trip Admission	445.50	P201901630	11-190-100-800-000-004
		The following invoices were paid with this check:			
		Deposit			
A:63055	1/16/19	CANON FINANCIAL SERVICES, INC			
		District Copier 2018-2019- Jan pmt	8,400.00	P201900181	11-190-100-500-000-006

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63056	1/16/19	CINTAS CORPORATION #101			
		Mats 12/07/18	100.01	P201901513	11-000-261-610-000-001
		Mats 12/14/18	100.01	P201901573	11-000-261-610-000-001
		Mats 11/09/18	100.01	P201901587	11-000-261-610-000-001
		Mats 11/23/18	100.01	P201901588	11-000-261-610-000-001
		Mats 12/21/18	100.01	P201901642	11-000-261-610-000-001
		Mats 01/04/19	100.01	P201901693	11-000-261-610-000-001
		Mats 12/28/18	100.01	P201901655	11-000-261-610-000-001
		Custodial Uniforms 12/07/18	97.13	P201901514	11-000-263-610-000-006
		Custodial Uniforms 12/14/18	97.13	P201901574	11-000-263-610-000-006
		Custodial Uniforms 11/09/18	101.66	P201901585	11-000-263-610-000-006
		Custodial Uniforms 11/23/18	97.13	P201901586	11-000-263-610-000-006
		Custodial Uniforms 12/21/18	137.12	P201901641	11-000-263-610-000-006
		Custodial Uniforms 01/04/19	107.21	P201901694	11-000-263-610-000-006
		Custodial Uniforms 12/28/18	107.21	P201901656	11-000-263-610-000-006

Total Check Amount: 1,444.66

The following invoices were paid with this check:

101560681	101560682	101568457	101568458
101576050	101576051	101579823	101579824
101583600	10158599	101587342	101587343
101591102	101591103		

A:63057	1/16/19	STELLA AND CHRISTOPHER CORCORAN			
		DC Settlement Agreement FY 18-19- Jan Pmt	5,610.00	P201900961	11-000-100-566-000-005

A:63058	1/16/19	CELEBRATE THE CHILDREN SCHOOL			
		Tuition 2018-2019 - TJ- Jan Pmt	7,747.40	P201900236	20-250-100-500-000-005

A:63059	1/16/19	CITY FIRE EQUIPMENT			
		Fire Alarm Monitoring	130.00	P201900140	11-000-261-420-000-001
		Fire Alarm Monitoring	65.00	P201900140	11-000-261-420-000-002
		Fire Alarm Monitoring	65.00	P201900140	11-000-261-420-000-003
		Fire Alarm Monitoring	65.00	P201900140	11-000-261-420-000-004

Total Check Amount: 325.00

A:63060	1/16/19	Delta T Group			
		Blank PO for Prof Ed Serv - 2018-2019	360.00	P201901225	11-000-219-320-000-005
		Blank PO for Prof Ed Serv - 2018-2019	1,140.00	P201901225	11-000-219-320-000-005
		Blank PO for Prof Ed Serv - 2018-2019	1,519.80	P201901225	11-000-219-320-000-005
		Blank PO for Prof Ed Serv - 2018-2019	1,020.00	P201901225	11-000-219-320-000-005
		Blank PO for Prof Ed Serv - 2018-2019	1,560.00	P201901225	11-000-219-320-000-005
		Blank PO for Prof Ed Serv - 2018-2019	510.00	P201901225	11-000-219-320-000-005
		Blank PO for Prof Ed Serv - 2018-2019	1,440.00	P201901225	11-000-219-320-000-005
		Blank PO for Prof Ed Serv - 2018-2019	390.00	P201901225	11-000-219-320-000-005

Total Check Amount: 7,939.80

The following invoices were paid with this check:

207774063	3202	3266	3490
3557	3750	3814	3999

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63061	1/16/19	Delta T Group			
		Custodial Services	4,386.18	P201900169	11-000-262-420-000-001
		Custodial Services	2,876.50	P201900169	11-000-262-420-000-002
		Custodial Services	2,422.31	P201900169	11-000-262-420-000-003
		Custodial Services	2,422.30	P201900169	11-000-262-420-000-004
		Total Check Amount:	12,107.29		
A:63062	1/16/19	DEMCO			
		Library Supplies	63.75	P201901521	11-000-222-603-000-003
		The following invoices were paid with this check: 6514519			
A:63063	1/16/19	DEGROAT, LINDA			
		Accompanist hours	525.00	P201901564	11-401-100-500-000-002
A:63064	1/16/19	DNR ENTERPRISE GROUP/ESCRIME INTER			
		Athletic Supplies & Materials	2,910.00	P201901361	11-402-100-600-000-001
		The following invoices were paid with this check: 1002			
A:63065	1/16/19	DYNTEK SERVICES, INC			
		Microsoft Azure Storage	145.44	P201900005	11-190-100-340-000-006
		Microsoft Azure Storage	141.00	P201900005	11-190-100-340-000-006
		Block Time Tech Support	2,200.00	P201901530	11-000-252-340-000-006
		Total Check Amount:	2,486.44		
		The following invoices were paid with this check: 134137 134526 D134225			
A:63066	1/16/19	EAST COAST COMBUSTION SPECIALISTS,			
		Service Call	437.50	P201901589	11-000-261-420-000-001
		Labor	437.50	P201901429	11-000-261-420-000-001
		Boiler Parts	1,200.00	P201901429	11-000-261-610-000-001
		Total Check Amount:	2,075.00		
		The following invoices were paid with this check: 2595			
A:63067	1/16/19	EBSCO INFORMATION SERVICES			
		Periodicals	112.85	P201900263	11-000-222-602-000-003
		Periodicals	218.43	P201900264	11-000-222-602-000-003
		Student Magazines	159.06	P201900151	11-000-222-602-000-004
		Professional Magazine Renewals	141.06	P201900152	11-000-222-602-000-004
		Total Check Amount:	631.40		
		The following invoices were paid with this check: 9205845 9206081 9206174 9208720			
A:63068	1/16/19	ECCOTROL, LLC			
		HS Automation System Maint	400.00	P201900029	11-000-261-420-000-001
		The following invoices were paid with this check: 13259			

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63069	1/16/19	ECLC OF NEW JERSEY Tuition 2018-2019 AB Jan Pmt	6,117.93	P201900241	20-250-100-500-000-005
A:63070	1/16/19	E-RATE PARTNERS Annual Fee for Funding Year 2019 Category 1 The following invoices were paid with this check: 6307201901	500.00	P201901582	11-000-252-340-000-006

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63071	1/16/19	ESS/S4TEACHERS LLC			
		Inv096382- 11/30/18 - Teacher	1,911.30	P201901645	11-190-100-320-000-001
		INV097451- 12/8/18- Teacher	527.85	P201901648	11-190-100-320-000-001
		INV098534- 12/15/18-Teacher	1,466.25	P201901703	11-190-100-320-000-001
		INV0999549-12/22/18-Teacher	645.15	P201901705	11-190-100-320-000-001
		Inv096382- 11/30/18 - Teacher	997.05	P201901645	11-190-100-320-000-002
		INV097451- 12/8/18- Teacher	997.05	P201901648	11-190-100-320-000-002
		INV098534- 12/15/18-Teacher	997.05	P201901703	11-190-100-320-000-002
		INV098535- 12/15/18-Para	117.30	P201901704	11-190-100-320-000-002
		INV0999549-12/22/18-Teacher	879.75	P201901705	11-190-100-320-000-002
		Inv096383- 11/30/18 - Para	117.30	P201901646	11-190-100-320-000-003
		Inv096382- 11/30/18 - Teacher	997.05	P201901645	11-190-100-320-000-003
		INV097451- 12/8/18- Teacher	1,114.35	P201901648	11-190-100-320-000-003
		INV097452-12.8/18- Para	117.30	P201901647	11-190-100-320-000-003
		INV098534- 12/15/18-Teacher	703.80	P201901703	11-190-100-320-000-003
		INV098535- 12/15/18-Para	234.60	P201901704	11-190-100-320-000-003
		INV0999549-12/22/18-Teacher	879.75	P201901705	11-190-100-320-000-003
		Inv096383- 11/30/18 - Para	117.30	P201901646	11-190-100-320-000-004
		Inv096382- 11/30/18 - Teacher	1,173.00	P201901645	11-190-100-320-000-004
		INV097451- 12/8/18- Teacher	645.15	P201901648	11-190-100-320-000-004
		INV097452-12/8/18- Para	117.30	P201901647	11-190-100-320-000-004
		INV098534- 12/15/18-Teacher	234.60	P201901703	11-190-100-320-000-004
		INV098535- 12/15/18-Para	117.30	P201901704	11-190-100-320-000-004
		INV099550-12/22/18-Para	117.30	P201901706	11-190-100-320-000-004
		INV0999549-12/22/18-Teacher	234.60	P201901705	11-190-100-320-000-004
		INV0999549-12/22/18-Teacher	117.30	P201901705	11-204-100-320-000-001
		INV097451- 12/8/18- Teacher	117.30	P201901648	11-204-100-320-000-002
		INV098534- 12/15/18-Teacher	117.30	P201901703	11-204-100-320-000-002
		INV098535- 12/15/18-Para	117.30	P201901704	11-204-100-320-000-004
		Inv096383- 11/30/18 - Para	117.30	P201901646	11-213-100-320-000-001
		Inv096382- 11/30/18 - Teacher	234.60	P201901645	11-213-100-320-000-001
		INV098534- 12/15/18-Teacher	234.60	P201901703	11-213-100-320-000-001
		INV0999549-12/22/18-Teacher	234.60	P201901705	11-213-100-320-000-001
		Inv096383- 11/30/18 - Para	586.50	P201901646	11-213-100-320-000-002
		Inv096382- 11/30/18 - Teacher	234.60	P201901645	11-213-100-320-000-002
		INV097451- 12/8/18- Teacher	117.30	P201901648	11-213-100-320-000-002
		INV097452-12/8/18- Para	938.40	P201901647	11-213-100-320-000-002
		INV098534- 12/15/18-Teacher	117.30	P201901703	11-213-100-320-000-002
		INV098535- 12/15/18-Para	703.80	P201901704	11-213-100-320-000-002
		INV099550-12/22/18-Para	1,290.30	P201901706	11-213-100-320-000-002
		INV0999549-12/22/18-Teacher	175.95	P201901705	11-213-100-320-000-002
		Inv096383- 11/30/18 - Para	234.60	P201901646	11-213-100-320-000-003
		INV097451- 12/8/18- Teacher	117.30	P201901648	11-213-100-320-000-003
		INV099550-12/22/18-Para	117.30	P201901706	11-213-100-320-000-003
		Inv096383- 11/30/18 - Para	234.60	P201901646	11-213-100-320-000-004
		INV098534- 12/15/18-Teacher	117.30	P201901703	11-213-100-320-000-004
		Inv096383- 11/30/18 - Para	117.30	P201901646	11-214-100-320-000-003
		INV098535- 12/15/18-Para	117.30	P201901704	11-214-100-320-000-003
		INV099550-12/22/18-Para	586.50	P201901706	11-214-100-320-000-003
		INV097451- 12/8/18- Teacher	117.30	P201901648	11-215-100-320-000-004
		INV098534- 12/15/18-Teacher	58.65	P201901703	11-215-100-320-000-004
		INV098535- 12/15/18-Para	117.30	P201901704	11-215-100-320-000-004
		INV0999549-12/22/18-Teacher	117.30	P201901705	11-215-100-320-000-004
		INV098534- 12/15/18-Teacher	117.30	P201901703	11-230-100-320-000-002
		INV097451- 12/8/18- Teacher	117.30	P201901648	11-230-100-320-000-003
		INV0999549-12/22/18-Teacher	117.30	P201901705	11-230-100-320-000-004

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
Total Check Amount:			23,318.55		
A:63072	1/16/19	FIRST STUDENT, INC			
		Athletics Trans 12/13-12/15/18	2,362.00	P201901712	11-000-270-512-000-001
		Athletics Trans 11/1/18-12/1/18	5,137.50	P201901660	11-000-270-512-000-001
		Field Trip Grades 3 & 4 on 12/14/18	450.00	P201901633	11-000-270-512-000-003
		Contracted Services/Vendors	300.00	P201901424	11-000-270-512-000-004
Total Check Amount:			8,249.50		
The following invoices were paid with this check:					
		11533850	11533858		
A:63073	1/16/19	FRONTROW CALYPSO, LLC			
		Resource Center Prof Services	326.00	P201901289	11-213-100-320-000-005
The following invoices were paid with this check:					
		380214			
A:63074	1/16/19	GLOBAL WASTE INDUSTRIES, INC			
		Maintenance of Plant	1,220.00	P201900038	11-000-262-420-000-001
		Maintenance of Plant	415.00	P201900038	11-000-262-420-000-002
		Maintenance of Plant	415.00	P201900038	11-000-262-420-000-003
		Maintenance of Plant	415.00	P201900038	11-000-262-420-000-004
Total Check Amount:			2,465.00		
The following invoices were paid with this check:					
		0000136687			
A:63075	1/16/19	Irene Greulich			
		Mini College Fairs	275.00	P201901689	11-000-218-800-000-001
The following invoices were paid with this check:					
		112018			
A:63076	1/16/19	KATHLEEN GESUMARIA			
		11/29/18 - Mileage Reimburse - R&I Workshop	36.70	P201901707	11-000-219-580-000-005
		12/17- Mileage Reimburs - Gesumaria - Law Off	43.04	P201901707	11-000-219-580-000-005
		GED700,GED710,GED720-8/28-12/14/18 -Tu	2,500.00	P201901718	11-000-291-280-000-006
Total Check Amount:			2,579.74		
A:63077	1/16/19	GREAT MEADOWS REG BOARD OF EDUCA			
		18-19 Tuition CS Gen Ed - AC Jan Pmt	1,548.70	P201901180	11-000-100-561-000-001
		18-19 Tuition L BD Prog - JC Jan Pmt	2,043.30	P201901183	11-000-100-562-000-005
		18-19 Tuition GMMS BD Prog - KT Jan Pmt	2,268.30	P201901185	11-000-100-562-000-005
		18-19 Tuition GMMS BD Prog - CD Jan Pmt	2,268.30	P201901186	11-000-100-562-000-005
		18-19 Tuition CS LLD - JC Jan Pmt	2,043.30	P201901175	11-000-100-562-000-005
		18-19 CS LLD Tuition - EC Jan Pmt	1,284.00	P201901181	11-000-100-562-000-005
		2:1 Aide CS LLD - EC Jan Pmt	2,043.30	P201901181	11-000-100-562-000-005
		18/19 Tuition CS BD Program - PL Jan Pmt	2,043.30	P201901182	11-000-100-562-000-005
		18-19 Tuition GMMS BD Prog - AD	2,268.30	P201901184	11-000-100-562-000-005
Total Check Amount:			17,810.80		
The following invoices were paid with this check:					
		Jan Pmt			

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63078	1/16/19	HACKETTSTOWN SHEET METAL FABRIC Maintenance: Supplies	100.00	P201901653	11-000-261-610-000-002
A:63079	1/16/19	HANDWRITING WITHOUT TEARS RC General Supplies The following invoices were paid with this check: 9102	88.00	P201901546	11-213-100-610-000-005
A:63080	1/16/19	HARRAH'S RESORT ATLANTIC CITY NJSBGA Hotel Reservation - DeMatteo 3/10-	291.00	P201901568	11-000-262-580-000-006
A:63081	1/16/19	HHS BAND BOOSTER INC UHaul	106.50	P201901533	11-402-100-500-000-001
A:63082	1/16/19	HCRHS Athletic Fees	375.00	P201901529	11-402-100-800-000-001
A:63083	1/16/19	HIGH BRIDGE BOARD OF EDUCATION Title II - Wilson Training The following invoices were paid with this check: 201900122	1,950.00	P201901595	20-270-200-500-000-007
A:63084	1/16/19	HOUGHTON MIFFLIN HARCOURT PUBLI H/M Write in readers for grades 2 & 4	145.26	P201901523	11-190-100-610-611-003
A:63085	1/16/19	HOWARD TECHNOLOGY SOLUTIONS Technology Equipment The following invoices were paid with this check: 18-00839520	107.69	P201901426	11-000-222-603-000-004
A:63086	1/16/19	HUNTERDON PREPARATORY SCHOOL Tuition FY 2018-2019 AT Jan Pmt Tuition 2018-2019 - RC Jan Pmt	5,236.00 5,236.00	P201900232 P201900244	11-000-100-566-000-005 11-000-100-566-000-005
Total Check Amount:			10,472.00		
A:63087	1/16/19	IRON MOUTAIN MECHANICAL, LLC HVAC Upgrade - WG - Appt#1	36,190.25	P201901696	12-000-400-450-000-004

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63088	1/16/19	J AND B THERAPY OCCUPATIONAL, LLC			
		Invoice # 13124 (December 16 - 31, 2018)	6,815.50	P201901687	11-000-216-320-000-005
		Invoice # 13010 (December 1 - 12, 2018)	13,029.00	P201901677	11-000-216-320-000-005
		Invoice # 13008 (December 1 - 15, 2018)	129.00	P201901678	11-000-216-320-000-005
		Invoice # 13009 (December 1 - 15, 2018)	43.00	P201901679	11-000-216-320-000-005
		Invoice # 13011 (December 1 - 15, 2018)	258.00	P201901680	11-000-216-320-000-005
		Invoice # 13012 (December 1 - 15, 2018)	387.00	P201901681	11-000-216-320-000-005
		Invoice # 13125 (December 16 - 31, 2018)	129.00	P201901685	11-000-216-320-000-005
		Invoice # 13123 (December 16 - 31, 2018)	43.00	P201901686	11-000-216-320-000-005
		Invoice # 12866 (November 16 - 30, 2018)	11,330.50	P201901550	11-000-216-320-000-005
		Invoice # 12870 (November 16 - 30, 2018)	301.00	P201901553	11-000-216-320-000-005
		Invoice # 12865 (November 16 - 30, 2018)	86.00	P201901548	11-000-216-320-000-005
		Invoice # 12869 (November 16 - 30, 2018)	86.00	P201901549	11-000-216-320-000-005
		Invoice # 12867 (November 16 - 30, 2018)	129.00	P201901551	11-000-216-320-000-005
		Invoice # 12868 (November 16 - 30, 2018)	405.00	P201901552	11-000-216-320-000-005
		Total Check Amount:	33,171.00		

The following invoices were paid with this check:

12865	12866	12867	12868
12869	12870	13008	13009
13010	13011	13012	13123
13124	13125		

A:63089	1/16/19	JOHNSON DODGE CHRYSLER JEEP, INC.			
		Parts for Maintenance Van	41.60	P201901662	11-000-263-610-000-006
		The following invoices were paid with this check:			
		5066279			

A:63090	1/16/19	JON-DON, INC.			
		Dehumifiers	17,529.00	P201901238	12-000-262-730-000-001

A:63091	1/16/19	JAMES KELSEY			
		Settlement Agreement 1st Pmt 2018-2019	16,500.00	P201901628	11-000-100-566-000-005

A:63092	1/16/19	KENNEDY INDUSTRIES, INC.			
		Wrestling Supplies	293.44	P201901343	11-000-262-610-000-001
		The following invoices were paid with this check:			
		284642			

A:63093	1/16/19	KIDSPACE CORP			
		WP - Hospital Tutorial 12/5-12/12	200.00	P201901723	11-150-100-101-000-002
		The following invoices were paid with this check:			
		20190103			

A:63094	1/16/19	LADY TIGER SOCCER BOOSTER CLUB			
		Insurance Reimbursement - 2018-2019	155.00	P201901580	11-402-100-800-000-001

A:63095	1/16/19	LAKELAND BUS LINES, INC	**VOIDED**	Check voided on 1/18/2019	
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All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63096	1/16/19	LAMB PRINTING			
		Winter Newsletter- 2018	1,350.44	P201901610	11-000-230-600-000-006
		Window/NonWindow Envelopes	566.26	P201901567	11-000-230-600-000-006
		Total Check Amount:	1,916.70		
		The following invoices were paid with this check:			
		24697	24789		
A:63097	1/16/19	LDI/COLOR TOOLBOX			
		Contract 1403-02- HH 12/20/18-12/19/19	2,632.39	P201901708	11-190-100-500-000-003
		8/17/18-11/16/18 - Color Copies Overage	879.67	P201901584	11-190-100-500-000-006
		Copier Move at Middle School	179.00	P201900899	11-000-252-610-000-006
		Total Check Amount:	3,691.06		
		The following invoices were paid with this check:			
		1475538	1480468	1484748	
A:63098	1/16/19	LEARNING ALLY, INC			
		RC General Supplies	2,970.00	P201901542	11-213-100-610-000-005
		The following invoices were paid with this check:			
		76059			
A:63099	1/16/19	LIBRARIAN'S CHOICE			
		books - KR	218.51	P201901453	11-000-222-601-000-002
		The following invoices were paid with this check:			
		1311848			
A:63100	1/16/19	LICON LIGHTING & SUPPLY COMPANY			
		Maintenance: Supplies	280.40	P201901511	11-000-261-610-000-001
		Maintenance: Supplies	230.22	P201901511	11-000-261-610-000-002
		Flood Lights	348.00	P201901575	11-000-261-610-000-002
		Maintenance Supplies	307.00	P201901713	11-000-261-610-000-002
		Maintenance: Supplies	34.00	P201901713	11-000-261-610-000-003
		Grounds Supplies	333.00	P201901713	11-000-263-610-000-006
		Total Check Amount:	1,532.62		
		The following invoices were paid with this check:			
		33559			
A:63101	1/16/19	LOOKOUT BOOKS			
		Library Books	58.85	P201901522	11-000-222-601-000-003
		The following invoices were paid with this check:			
		ARU0273349			
A:63102	1/16/19	MANSFIELD TOWNSHIP			
		Tuition for 2018-2019 - AA- Jan PMT	3,187.90	P201901000	11-000-100-562-000-005
A:63103	1/16/19	MASCHIO'S FOOD SERVICE, INC.			
		Special Functions - 11/14/18 Brd Mtg	51.35	P201901570	11-000-230-890-000-006
		The following invoices were paid with this check:			
		0067280			

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63104	1/16/19	MATHENY SCHOOL AND HOSPITAL			
		Invoice # 11-18AP (November, 2018)	1,870.00	P201901673	11-150-100-320-000-001
		Invoice # 11-18AA (November, 2018)	1,530.00	P201901674	11-150-100-320-000-001
		Invoice # 11-18AP (November, 2018)	1,876.25	P201901673	11-000-216-320-000-005
		Invoice # 11-18AA (November, 2018)	380.00	P201901674	11-000-216-320-000-005
		Total Check Amount:	5,656.25		
A:63105	1/16/19	MIDWEST TECHNOLOGY PRODUCTS			
		Wood Shoop curricular supplies	103.20	P201901198	11-190-100-610-612-001
		The following invoices were paid with this check: 2100092-01			
A:63106	1/16/19	LEE MONDAY, PHD			
		12/20/18- Risk Assessment AL	250.00	P201901709	11-000-213-300-000-002
		Risk Assessment - SW 12/18/18	250.00	P201901621	11-000-213-300-000-002
		Total Check Amount:	500.00		
A:63107	1/16/19	MONTGOMERY ACADEMY			
		Tuition 2018-2019 WJ- Jan PMT	6,771.40	P201900238	20-250-100-500-000-005
		Tuition 2018-2019 - RC - Jan Pmt	6,771.40	P201900237	20-250-100-500-000-005
		Total Check Amount:	13,542.80		
A:63108	1/16/19	MORRIS COUNTY ELEVATOR			
		Elevator Service	222.00	P201900183	11-000-261-420-000-002
		Elevator Service	222.00	P201900183	11-000-261-420-000-002
		Total Check Amount:	444.00		
		The following invoices were paid with this check: 11229 11422			
A:63109	1/16/19	MOTIVATING CHANGE, LLC			
		Invoice Dated 11/30/18 (November, 2018)	3,885.00	P201901541	11-214-100-320-000-005
		Invoice Dated 12/19/18 (December, 2018)	3,202.50	P201901676	11-214-100-320-000-005
		Total Check Amount:	7,087.50		
		The following invoices were paid with this check: 113018 121918			
A:63110	1/16/19	MUSIC SHOP, THE			
		Repair of school-owned instruments	420.00	P201901419	11-190-100-340-000-001
		Repair of school-owned instruments	313.30	P201901451	11-190-100-340-000-001
		Repair of school owned instruments	430.00	P201901555	11-190-100-340-000-001
		Clarinet mouthpieces/ligatures	250.95	P201901418	11-190-100-610-613-001
		Instrumental music classroom supplies	109.82	P201901417	11-190-100-610-613-001
		Trombone repair	70.00	P201901456	11-190-100-610-613-002
		Total Check Amount:	1,594.07		
A:63111	1/16/19	MYTANA MANUFACTURING, INC.			
		Drain Machine	861.81	P201901509	11-000-263-610-000-006

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63112	1/16/19	NAfME			
		NAfME Dues-Freeman	127.00	P201901455	11-190-100-800-000-002
		NAfME - dues C. Grzywacz (\$127.00)	127.00	P201901608	11-190-100-800-000-002
		Total Check Amount:	<u>254.00</u>		
		The following invoices were paid with this check:			
		1731582			1735469
A:63113	1/16/19	NORTH EAST PARTS GROUP			
		Grounds Supplies	245.78	P201901512	11-000-263-610-000-006
A:63114	1/16/19	New Jersey Music Educators Association			
		Staff Workshops/Conferences	80.00	P201802566	11-000-223-580-000-002
		The following invoices were paid with this check:			
		18-1007			
A:63115	1/16/19	Newark Collegiate Academy			
		Athletic Fees -Girls Basketball	300.00	P201901528	11-402-100-800-000-001
A:63116	1/16/19	NJCSS			
		Conference/membership - LR	80.00	P201901111	11-000-223-580-000-002
		The following invoices were paid with this check:			
		121018			
A:63117	1/16/19	NJILL			
		Athletic Fees- Lacross	225.00	P201901538	11-402-100-800-000-001
A:63118	1/16/19	NJPSA			
		18-19 Membership - L Thomas	820.00	P201901506	11-000-240-800-000-001
A:63119	1/16/19	NJSC			
		Title II - NJSC Convention Registration	295.00	P201900831	20-270-200-500-000-007
A:63120	1/16/19	NJSIAA			
		Athletic Travel- baseball coaches	160.00	P201901362	11-402-100-580-000-001
		Athletic Fees- boys/girls soccer	320.00	P201901535	11-402-100-800-000-001
		NJSIAA - Cross Country - Xcounty boys/girls	154.00	P201901623	11-402-100-800-000-001
		Total Check Amount:	<u>634.00</u>		
		The following invoices were paid with this check:			
		7322,7531,7186,7046			
A:63121	1/16/19	NJ Superintendent's Study Council			
		Staff Workshop/Conferences-L.Thomas&M.Hall	700.00	P201901734	11-000-223-580-000-006
A:63122	1/16/19	NISIVOCCIA, LLP			
		Interim billing for Audit period ended 6/20/18	5,750.00	P201901611	11-000-230-332-000-006
		The following invoices were paid with this check:			
		73664			

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63123	1/16/19	FEA NJPSAFEA Conference registration The following invoices were paid with this check: 46493	149.00	P201901428	11-000-240-580-000-002
A:63124	1/16/19	OFFICE DIRECT Name Plate J. Cavanagh The following invoices were paid with this check: 105849	20.00	P201901519	11-000-230-600-000-006
A:63125	1/16/19	OTICON, INC FM System Resource Center Prof Services	566.00 566.00	P201901626 P201901603	11-190-100-610-611-002 11-213-100-320-000-005
Total Check Amount:			1,132.00		
The following invoices were paid with this check: 6613848 6621830					
A:63126	1/16/19	PARTAC PEAT CORP Infield Mix	5,700.00	P201901177	11-000-263-610-000-006
A:63127	1/16/19	PASCO SCIENTIFIC Sparkvue software science dept The following invoices were paid with this check: 181N0220077	212.00	P201901607	11-190-100-610-611-001
A:63128	1/16/19	PASSAIC VALLEY COACH LINES BOE expense for DC Trip (May 29-May 31)	2,000.00	P201901559	11-000-270-512-000-002
A:63129	1/16/19	PLAZA FAMILY CARE/ADAM DICK, MD Physician Services - MS- Jan PMT Physician Services - HH- Jan PMT Physician Services - WG Jan PMT	216.00 216.00 216.00	P201901162 P201901162 P201901162	11-000-213-300-000-002 11-000-213-300-000-003 11-000-213-300-000-004
Total Check Amount:			648.00		
A:63130	1/16/19	J W PEPPER & SON INC Music - AF The following invoices were paid with this check: 01u17855	132.00	P201901625	11-190-100-610-613-002
A:63131	1/16/19	PESI INC. Conference - M. Hall The following invoices were paid with this check: 1969746	199.99	P201901443	11-000-223-580-000-002
A:63132	1/16/19	PITNEY BOWES Leasing Rental 11/23/18-2/22/19- MS HS- 9/30-18-12/29/18 - meter lease -0011589600	171.00 716.04	P201901710 P201901612	11-000-230-530-000-002 11-000-230-530-000-006
Total Check Amount:			887.04		
The following invoices were paid with this check: 3307639968 3307881324					

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63133	1/16/19	PLAQUES AND SUCH Athletic Purchased Services	63.14	P201901534	11-402-100-500-000-001
The following invoices were paid with this check: Q130468					
A:63134	1/16/19	PRITCHARD INDUSTRIES Settlement Custodial Svcs	3,849.25	P201901695	11-000-262-420-000-001
		Settlement Custodial Svcs	3,849.25	P201901695	11-000-262-420-000-002
		Settlement Custodial Svcs	3,849.25	P201901695	11-000-262-420-000-003
		Settlement Custodial Svcs	3,849.25	P201901695	11-000-262-420-000-004
Total Check Amount:			15,397.00		
A:63135	1/16/19	RAPID RECOVERY SERVICES Water Damage to Auditorium 11/3-12/2/18	19,296.88	P201901650	12-000-400-390-000-001
		Water Damage to Auditorium 10/3-11/1 report	3,261.48	P201901650	12-000-400-390-000-001
		Water Damg to Auditorium Claim# SAF049311 9	28,440.32	P201901650	12-000-400-390-000-001
		Invoice 18043D - Claim# SAF049311	17,820.84	P201901650	12-000-400-390-000-001
Total Check Amount:			68,819.52		
A:63136	1/16/19	R & L DATACENTERS, INC Nov 18 Payroll Services	1,405.61	P201901507	11-000-251-330-000-006
		December 2018 Payroll Svcs	3,505.51	P201901698	11-000-251-330-000-006
Total Check Amount:			4,911.12		
The following invoices were paid with this check: 95468					
A:63137	1/16/19	Randolph Wrestling Booster Club Athletic Fees	375.00	P201901525	11-402-100-800-000-001
A:63138	1/16/19	READYREFRESH BY NESTLE BO- Drinking Water Nov 2018	25.88	P201901613	11-000-230-890-000-006
		Invoice 08L450001899- BO Drinking Water for I	19.90	P201901613	11-000-230-890-000-006
Total Check Amount:			45.78		
The following invoices were paid with this check: 08K8450001899					
A:63139	1/16/19	RONETCO SUPERMARKETS Teaching Supplies	80.57	P201901727	11-190-100-610-611-004
		Science Honor	68.88	P201901473	11-401-100-600-000-001
Total Check Amount:			149.45		
A:63140	1/16/19	SCHOOL SPECIALTY RC General Supplies	256.04	P201901604	11-213-100-610-000-005
A:63141	1/16/19	SCHOOL PUBLICATIONS COMPANY Tiger Times	264.00	P201901015	11-401-100-500-000-001
The following invoices were paid with this check: 37880					

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63142	1/16/19	SCIARRILLO, CORNELL, MERLINO, MCKEE			
		Labor Legal Fees - Nov. 2018	1,163.25	P201901614	11-000-230-331-000-006
		General Legal Fees - Nov. 2018	8,403.00	P201901614	11-000-230-331-000-006
		Caital Imprv Legal Fees - Nov 2018	825.00	P201901614	11-000-230-331-000-006
		Total Check Amount:	10,391.25		
		The following invoices were paid with this check:			
		8401	8402		
A:63143	1/16/19	STEPHANIE SHAEFFER			
		Invoice # 201812 (December, 2018)	570.00	P201901671	11-213-100-320-000-005
		Invoice # 201810 (October, 2018)	760.00	P201901669	11-213-100-320-000-005
		Invoice # 201811 (November, 2018)	570.00	P201901670	11-213-100-320-000-005
		Total Check Amount:	1,900.00		
		The following invoices were paid with this check:			
		201810	201811	20182	
A:63144	1/16/19	SHEPARD PREPARATORY HIGH SCHOOL I			
		Tuition FY 2018-2019 XP - Jan PMT	5,763.60	P201900233	11-000-100-566-000-005
A:63145	1/16/19	SHI INTERNATIONAL CORPORATION			
		Toner for Superintendent's Printer & Secretary's	469.23	P201901594	11-000-230-590-000-006
		iPad Cases - Scanners - LCD Screens	677.66	P201901531	11-000-252-610-000-006
		Printer Ink	363.80	P201901601	11-000-261-800-000-001
		Security Supplies	127.37	P201901485	11-000-266-610-000-006
		Total Check Amount:	1,638.06		
		The following invoices were paid with this check:			
		B09212861	B09268066,9264735	B09286816,281989	B09287458
A:63146	1/16/19	SHOP SPECIALTIES			
		Parts to repair equipment/ as per maint agreemen	100.60	P201901598	11-190-100-610-612-001
		The following invoices were paid with this check:			
		B5763			
A:63147	1/16/19	SNYDER BUS SERVICE INC			
		BOE expense for Grade 6 FT 6/5/2019	1,000.00	P201901561	11-000-270-512-000-002
A:63148	1/16/19	SKYLANDS ORTHOPAEDICS, PC			
		School Physician - HS - Jan PMT	1,200.00	P201901163	11-000-213-300-000-001
A:63149	1/16/19	SKYWORKS, LLC			
		Lift Rental	453.75	P201901583	11-000-261-420-000-002
		The following invoices were paid with this check:			
		8062070001			
A:63150	1/16/19	SPORTDECALS, INC.			
		Athletic Supplies & Materials	401.41	P201901450	11-402-100-600-000-001
		The following invoices were paid with this check:			
		ARINV559545			
A:63151	1/16/19	DANIELLE STANLEY			
		November, 2018 Mileage Reimbursement	80.52	P201901539	11-000-219-580-000-005

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63152	1/16/19	STANK ENVIRONMENTAL, LLC			
		Emergency Svcs Hornets 9/6/18	95.00	P201901724	11-000-261-420-000-001
		Pest Control	337.50	P201900033	11-000-261-420-000-001
		Pest Control	337.50	P201900033	11-000-261-420-000-002
		EmergencySvcs YellowJackets 9/6/18	195.00	P201901724	11-000-261-420-000-003
		Pest Control	337.50	P201900033	11-000-261-420-000-003
		Pest Control	337.50	P201900033	11-000-261-420-000-004
		Total Check Amount:	1,640.00		
A:63153	1/16/19	WEIGHTS AND MEASURES FUND			
		Small Scales Registration #22-027031-19	100.00	P201901616	11-000-262-800-000-001
A:63154	1/16/19	STEPPING STONE SCHOOL			
		10/15/18-6/2018 Tuition DL- Jan PMT	5,264.70	P201901173	11-000-100-566-000-005
A:63155	1/16/19	STR BUSINESS SOLUTIONS			
		Ink for postage machine	149.00	P201901609	11-000-230-530-000-002
		The following invoices were paid with this check: 2278			
A:63156	1/16/19	Supporting Success for Children with Hearing Lo			
		Staff Workshop/Conferences	240.00	P201901447	11-000-223-580-000-006
		The following invoices were paid with this check: 2721			
A:63157	1/16/19	SUSSEX COUNTY MAILING SERVICE			
		Winter News Letter 2018	937.09	P201901486	11-000-230-530-000-006
		The following invoices were paid with this check: 1946			
A:63158	1/16/19	SUSSEX COUNTY REGIONAL COOPERATIV			
		Special Ed Trans Nov 2018	12,071.16	P201901619	11-000-270-514-000-005
		Dec 2018 Special Ed Trans	12,071.16	P201901720	11-000-270-514-000-005
		Homework Trans Nov 2018	700.00	P201901619	20-230-200-500-000-007
		Dec 2018 Homework Trans	800.00	P201901720	20-230-200-500-000-007
		Oct 2018 Homework Trans	500.00	P201901435	20-230-200-500-000-007
		Total Check Amount:	26,142.32		
		The following invoices were paid with this check: S10-000488 S14-000871			
A:63159	1/16/19	TEAM CONNECTION, INC.			
		Athletic Supplies & Materials	672.93	P201901365	11-402-100-600-000-001
		The following invoices were paid with this check: 181C22927			
A:63160	1/16/19	THE CRAIG SCHOOL			
		Tuition 18-19 LB - Jan PMT	5,170.00	P201901155	11-000-100-566-000-005

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63161	1/16/19	THE CRAIG SCHOOL Invoice # 11900 (November, 2018) The following invoices were paid with this check: 11900	490.00	P201901605	11-000-216-320-000-005
A:63162	1/16/19	TICKNERS INCORPORATED Maintenance: Supplies	123.29	P201901516	11-000-261-610-000-001
A:63163	1/16/19	Tiger Basketball Athletic Fees-boys basketball toys for tots	350.00	P201901526	11-402-100-800-000-001
A:63164	1/16/19	Tiger Basketball Athletic Fees- Basketball	175.00	P201901668	11-402-100-800-000-001
A:63165	1/16/19	Tiger Basketball Athletic Fees- Girls Baketball	200.00	P201901536	11-402-100-800-000-001
A:63166	1/16/19	TRACTOR SUPPLY CREDIT PLAN Maintenance: Supplies Maintenance: Supplies	119.97 78.69	P201901510 P201901510	11-000-261-610-000-001 11-000-261-610-000-004
Total Check Amount:			198.66		
A:63167	1/16/19	TOWN OF HACKETTSTOWN November 2018 Gasoline	343.37	P201901572	11-000-262-626-000-006
A:63168	1/16/19	TOWNSHIP OF MOUNT OLIVE Registration Fee	100.00	P201901654	11-000-262-800-000-001
A:63169	1/16/19	UPS STORE Nov. 14th Mailing - Guidance	57.28	P201901617	11-000-230-530-000-001
A:63170	1/16/19	ALISON WALEK September - December, 2018 Mileage Reimburse	97.96	P201901675	11-000-219-580-000-005
A:63171	1/16/19	WARCO PLUMBING & HEATING Maintenance: Supplies Maintenance: Supplies Grounds Supplies	362.16 34.16 263.60	P201901661 P201901661 P201901661	11-000-261-610-000-001 11-000-261-610-000-004 11-000-263-610-000-006
Total Check Amount:			659.92		
A:63172	1/16/19	WCSCA Guidance	10.00	P201901520	11-000-218-580-000-004
A:63173	1/16/19	WARREN COUNTY SPECIAL SERVICES Invoice # 201900166 (November, 2018) Invoice # 201900159 (November 1 - 15, 2018)	9,456.25 1,933.75	P201901602 P201901540	11-000-216-320-000-005 11-000-216-320-000-005
Total Check Amount:			11,390.00		
A:63174	1/16/19	WARREN COUNTY SPECIAL SERVICES Special Ed Trans Janaury 2019	52,667.56	P201901618	11-000-270-514-000-005

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:63175	1/16/19	WARREN COUNTY TECHNICAL SCHOOL			
		Regular Ed Tuition FY 18-19- Jan PMT	11,310.00	P201900959	11-000-100-563-000-005
		Transportation Charges FY 18-19- Jan PMT	1,450.00	P201900959	11-000-270-511-000-005
		Total Check Amount:	12,760.00		
A:63176	1/16/19	WARREN COUNTY TECHNICAL SCHOOL			
		Spec Ed Tuition for FY 18-19- Jan PMT	2,800.00	P201900958	11-000-100-564-000-005
		Spec Ed Transport FY 18-19- Jan PMT	350.00	P201900958	11-000-270-511-000-005
		Total Check Amount:	3,150.00		
A:63177	1/16/19	WASHINGTON TWP SD - TRANSPORTATI			
		Wash. Twp. Bus FT-Drama 3/27/19	400.00	P201901562	11-000-270-512-000-002
A:63178	1/16/19	WB MASON CO, INC			
		Teaching Supplies-HS	5,492.50	P201900425	11-190-100-610-611-001
		Art Supplies - HH	245.77	P201900455	11-190-100-610-614-003
		Office supplies	131.93	P201900848	11-000-240-600-000-003
		Total Check Amount:	5,870.20		
The following invoices were paid with this check:					
		157243214,159174781	158578254	I61662675	
A:63179	1/16/19	WILLOWGLEN ACADEMY-NEW JERSEY, I			
		Extraordinary Services 18-19- Jan PMT	1,425.00	P201900239	20-250-100-500-000-005
		Tuition 2018-2019 BJ- Jan PMT	6,608.85	P201900239	20-250-100-500-000-005
		Total Check Amount:	8,033.85		
A:63180	1/16/19	WILSON LANGUAGE TRAINING			
		RC General Supplies	322.92	P201901544	11-213-100-610-000-005
		RC General Supplies	211.03	P201901545	11-213-100-610-000-005
		S&H	26.92	P201901191	11-240-100-610-000-003
		Wilson Training tools	336.50	P201901191	11-240-100-610-000-003
		Total Check Amount:	897.37		
The following invoices were paid with this check:					
		174443	1744572	1744966	
A:63181	1/16/19	WINDSOR LEARNING CENTER			
		Tuition 2018-2019 - CC- Jan PMT	5,580.00	P201901001	11-000-100-566-000-005
		Tuition FY 2018-2019 JS- Jan PMT	6,390.00	P201900235	11-000-100-566-000-005
		Total Check Amount:	11,970.00		
A:63182	1/16/19	GAIL WOICEKOWSKI			
		Mileage Reimbursement	12.12	P201901651	11-000-251-592-000-006
		NJASBO 12/20 - Mileage Reimbursement	23.25	P201901735	11-000-251-592-000-006
		Total Check Amount:	35.37		
A:63183	1/16/19	GAIL WOICEKOWSKI			
		WG- Petty Cash	3.50	P201901716	11-000-230-530-000-004
		WG- Petty Cash	20.00	P201901716	11-000-240-600-000-004
		Total Check Amount:	23.50		

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:63184	1/16/19	WASAK, INC.			
		Water Treatment	335.00	P201900142	11-000-262-420-000-001
		Water Treatment	335.00	P201900142	11-000-262-420-000-002
		Water Treatment	335.00	P201900142	11-000-262-420-000-003
		Water Treatment	335.00	P201900142	11-000-262-420-000-004
Total Check Amount:			<u>1,340.00</u>		
A:63185	1/16/19	RUBY BEST			
		Workshop 12/6/18 - Capital Projects	12.83	P201901736	11-000-251-592-000-006
A:63186	1/16/19	DEBBIE GRANT			
		Workshop - 12/6/18 - Capital Projects	12.83	P201901737	11-000-251-592-000-006
A:63187	1/16/19	DANA HARE			
		Aid In Lieu 1st Payment	33.30	P201901524	11-000-270-505-000-006
A:63188	1/16/19	HOMETOWNE HARDWARE, LLC			
		Grounds Supplies	67.93	P201901711	11-000-263-610-000-006
A:63189	1/16/19	LOWES BUSINESS ACCT/GECRB			
		Teacher of the Year	683.74	P201901449	11-190-100-610-611-001
		Maintenance: Supplies	254.57	P201901721	11-000-261-610-000-001
		Maintenance: Supplies	319.48	P201901721	11-000-261-610-000-002
		Grounds Supplies	201.53	P201901721	11-000-263-610-000-006
Total Check Amount:			<u>1,459.32</u>		
A:63190	1/16/19	ETHAN HASHAGEN			
		Reimbursement Winter Jacket	100.00	P201901739	11-000-261-800-000-001
The Grand Total of all Checks from Fund 10 is:			179,849.77		
The Grand Total of all Checks from Fund 11 is:			3,796,369.97		
The Grand Total of all Checks from Fund 12 is:			245,352.36		
The Grand Total of all Checks from Fund 20 is:			72,534.08		
The Grand Total of all Checks from Fund 40 is:			11,392.50		
The Grand Total of all Checks from Fund 70 is:			42,766.41		
The Grand total of all checks for this period is:			4,348,265.09		

We the undersigned board members certify that we have approved the expenditures represented by the above list of checks.

**REPORT OF THE TREASURER
TO THE BOARD OF EDUCATION**

HACKETTSTOWN SCHOOL DISTRICT

ALL FUNDS

FOR THE MONTH ENDING: DECEMBER 2018

		CASH REPORT			
FUNDS		(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances (1)+(2)-(3)
1	GOVERNMENTAL FUNDS General Fund - Fund 10	\$2,851,097.78	\$3,400,192.08	\$2,959,794.12	\$3,291,495.74 *
1a	Capital Reserve	\$1,067,434.46			\$1,067,434.46
1b	Emergency Reserve	\$200,000.00			\$200,000.00
1c	Maintenance Reserve	\$200,000.00			\$200,000.00
1d	Tuition Reserve	\$0.00			\$0.00
2	Special Revenue Fund - Fund 20	-\$230,210.33	\$7,234.00	\$72,164.80	-\$295,141.13
3.	Capital Projects Fund - Fund 30	\$540,617.89			\$540,617.89
4.	Debt Service Fund - Fund 40	\$0.46			\$0.46
5.	Internal Services Fund - Fund 70	-\$200,646.89		\$29,905.61	-\$230,552.50
6.	Total Governmental Funds (Lines 1-4)	\$4,428,293.37	\$3,407,426.08	\$3,061,864.53	\$4,773,854.92
7 a	Cafeteria Account	\$145,165.59	\$45,257.78	\$35,341.27	\$155,082.10
6 b	Scholarship Account	\$56,478.55	\$74.35		\$56,552.90
6 c	Flexible Spending Account	\$3,996.08	\$950.00		\$4,946.08
6e	Student Activities	\$255,282.28	\$9,628.60	\$14,455.99	\$250,454.89
7.	SUI Trust Account	\$22,121.29	\$624.43		\$22,745.72
8.	Payroll Agency	\$33,750.23	\$881,246.05	\$721,187.46	\$193,808.82
9.	Salary Account	\$0.00	\$1,144,796.88	\$1,144,796.88	\$0.00
					\$0.00
10.	Total Trust & Agency Funds (Lines 6 thru 9)	\$516,794.02	\$2,082,578.09	\$1,915,781.60	\$683,590.51
11.	Total All Funds (Lines 5 and 10)	\$4,945,087.39	\$5,490,004.17	\$4,977,646.13	\$5,457,445.43

Prepared by:

Debra L. Grant 1/10/19

Treasurer of School Monies

Submitted by:

Gail Woickowski

Business Administrator/Board Secretary

* \$300,000.00 Tuition Reserve included in this figure

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS

101 Cash in checking account	\$ 3,291,495.74	
102-106 Other cash equivalents	\$ 700.00	
Total cash		\$ 3,292,195.74
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
116 Capital reserve account		\$ 1,067,434.46
117 Maintenance reserve account		\$ 200,000.00
118 Current expense emergency reserve account		\$ 200,000.00
121 Tax levy receivable		\$ 8,573,486.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ 3,946,639.44	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ 0.00	
153 Other Accounts Receivable	\$ 4,604,946.43	
		\$ 8,551,585.87
Loans receivable		
131 Interfund	\$ 3,890.43	
151 Other Loans Receivable	\$ 0.00	
		\$ 3,890.43
199 Other current assets		\$ 0.00

RESOURCES

301 Estimated revenues (from adjusted budget)	\$ 30,688,545.01	
302 Less: revenues collected or accrued	\$ (31,421,004.69)	
		\$ (732,459.68)
TOTAL ASSETS AND RESOURCES		\$ 21,156,132.82

LIABILITIES AND FUND EQUITY

LIABILITIES

401 Interfund loans payable	\$ 0.00
402 Interfund accounts payable	\$ 0.00
411 Intergovernmental accounts payable - state	\$ 0.00
412 Intergovernmental accounts payable - federal	\$ 0.00
413 Intergovernmental accounts payable - other	\$ 0.00
421 Accounts payable	\$ 49,322.96
422 Judgments payable	\$ 0.00
430 Compensated absences payable	\$ 0.00
431 Contracts payable	\$ 0.00
451 Loans payable	\$ 0.00
481 Deferred revenues	\$ 0.00
499 Other current liabilities	\$ 0.00
Total liabilities	<u>\$ 49,322.96</u>

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$ 12,755,164.68	
754 Reserve for encumbrances - prior year			\$ 112,730.47	
761 Reserved fund balance Capital Reserve - July 1, 2018		\$ 1,067,434.46		
604 Add: Increase in capital reserve		\$ 500.00		
307 Less: Budgeted withdrawal from capital reserve - eligible costs		\$ 0.00		
309 Less: Budgeted withdrawal from capital reserve - excess costs		\$ 0.00		
317 Less: Budgeted withdrawal from capital reserve - transfer to Debt Svc		\$ 0.00		
Subtotal - capital reserve			\$ 1,067,934.46	
764 Reserved fund balance Maintenance Reserve - July 1, 2018		\$ 200,000.00		
606 Add: Increase in maintenance reserve		\$ 0.00		
310 Less: Budgeted withdrawal from maintenance reserve		\$ 0.00		
Subtotal - maintenance reserve			\$ 200,000.00	
765 Reserved fund balance Tuition Reserve - July 1, 2018		\$ 600,000.00		
311 Less: Budgeted withdrawal from tuition reserve		\$ (300,000.00)		
Subtotal - tuition reserve			\$ 300,000.00	
766 Reserved fund balance emergency rsv - July 1, 2018		\$ 200,000.00		
607 Add: Increase in emergency reserve		\$ 0.00		
312 Less: Budgeted withdrawal from emergency reserve		\$ 0.00		
Subtotal - Emergency Reserve			\$ 200,000.00	
760 Other reserves			\$ 0.00	
771 Designated Fund Balance			\$ 0.00	
772 Designated Fund Balance - ARRA/SEMI			\$ 0.00	
601 Appropriations		\$ 31,533,173.83		
602 Less: expenditures	\$ 12,840,306.01			
603 Less: encumbrances	\$ 12,867,895.15	\$ (25,708,201.16)	\$ 5,824,972.67	
Appropriations less expenditures				\$ 20,460,802.28
Unappropriated:				
770 Fund Balance, July 1, 2018			\$ 899,041.58	
303 Less: budgeted fund balance			\$ (253,034.00)	
Unappropriated fund balance				\$ 646,007.58
Total fund equity				\$ 21,106,809.86

TOTAL LIABILITIES AND FUND EQUITY

\$ 21,156,132.82

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 31,533,173.83	\$ 25,708,201.16	\$ 5,824,972.67
Less: Revenues	\$ (30,688,545.01)	\$ (31,421,004.69)	\$ 732,459.68
Subtotal	\$ 844,628.82	\$ (5,712,803.53)	\$ 6,557,432.35
Change in capital reserve			
Plus - Increase in reserve	\$ 500.00	\$ 0.00	\$ 500.00
Less - Withdrawal from reserve	\$ 0.00	\$ 0.00	\$ 0.00
Change in maintenance reserve			
Plus - Increase in reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less - Withdrawal from reserve	\$ 0.00	\$ 0.00	\$ 0.00
Change in tuition reserve			
Less - Withdrawal from reserve	\$ (300,000.00)	\$ (300,000.00)	\$ 0.00
Change in emergency reserve			
Plus - Increase in reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less - Withdrawal from reserve	\$ 0.00	\$ 0.00	\$ 0.00

Less: adjustment to appropriations for Prior Year Encumbrances	<u>\$ (292,094.82)</u>	<u>\$ (292,094.82)</u>	<u>\$ 0.00</u>
Total current year budgeted fund balance	\$ 253,034.00	\$ (6,304,898.35)	\$ 6,557,932.35
Add: Unappropriated fund balance			<u>\$ 646,007.58</u>
Total of budgeted and unappropriated fund balance			<u>\$ 7,203,939.93</u>

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	253,034.00	292,094.82	545,128.82	(6,012,803.53)	6,557,932.35
307/309/317	Bgtd wdrwl from cap rsv	0.00	0.00	0.00	0.00	0.00
310	Bgtd wdrwl from maint rsv	0.00	0.00	0.00	0.00	0.00
311	Bgtd wdrwl from tuition rsv	300,000.00	0.00	300,000.00	300,000.00	\$0.00
312	Bgtd wdrwl from emergency rsv	0.00	0.00	0.00	0.00	0.00
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	24,180,734.00	83,499.68	24,264,233.68	24,961,771.46	(697,537.78)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	5,736,847.00	643,181.33	6,380,028.33	6,451,737.00	(71,708.67)
4xxx	From Federal Sources	44,283.00	0.00	44,283.00	7,496.23	36,786.77
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		30,514,898.00	1,018,775.83	31,533,673.83	25,708,201.16	5,825,472.67

Fund 10 (General Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Ungrouped Accounts		18,634.00	173.00	18,807.00	7,233.00	11,574.00	0.00	0.00
Grand Totals for fund 10:		18,634.00	173.00	18,807.00	7,233.00	11,574.00	0.00	0.00

Fund 11 (Current Expense Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Regular programs-Instruction		8,634,520.00	136,103.00	8,770,623.00	3,422,585.38	5,344,727.62	3,310.00	0.00
Regular programs-Home Instruction		162,000.00	0.00	162,000.00	15,968.75	41,800.00	104,231.25	0.00
Regular programs-Undistrib Instruction		810,030.00	72,288.23	882,318.23	427,476.38	112,660.41	342,181.44	745.00
Special education-Learning Disabled		472,469.00	205,615.49	678,084.49	233,343.71	440,980.51	3,760.27	100.00
Special education-Auditorial hdcp		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special education-Multiply hdcp		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special education-Resource room		2,300,433.00	(45,191.11)	2,255,241.89	888,605.89	1,273,068.33	93,567.67	2,430.37
Special education-Autistic		548,342.00	(5,240.00)	543,102.00	172,555.29	321,537.20	49,009.51	7,725.45
Special education-Prsc hdcp/part time		83,186.00	11,405.00	94,591.00	27,005.04	59,633.53	7,952.43	0.00
Basic skills/remedial-instruction		537,895.00	5,230.00	543,125.00	218,447.40	318,153.63	6,523.97	0.00
Bilingual education-instruction		351,258.00	2,785.00	354,043.00	110,918.16	163,650.52	79,474.32	0.00
Curricular activities-instruction		195,184.00	(355.00)	194,829.00	38,423.78	125,238.88	31,166.34	4,590.00
Athletic programs-instruction		881,014.00	2,675.39	883,689.39	338,137.22	442,418.90	103,133.27	0.00
Community service programs		123,125.00	0.00	123,125.00	35,363.75	82,761.25	5,000.00	0.00
Undistributed expense-instruction		819,479.00	85,969.62	905,448.62	391,119.12	504,045.54	10,283.96	16,500.00
Attendance and social work svcs		57,580.00	481.00	58,061.00	29,030.53	29,030.47	0.00	0.00
Health services		395,134.00	3,440.00	398,574.00	147,476.75	203,059.60	48,037.65	0.00
Other support svc-Related svcs		536,528.00	18,183.75	554,711.75	174,237.13	157,574.67	222,899.95	1,520.25
Other support svc-Extra. svcs		194,575.00	(78,363.00)	116,212.00	34,432.12	81,779.88	0.00	0.00
Other support svc-students-reg		871,494.00	7,756.00	879,250.00	371,699.77	481,258.12	26,292.11	0.00
Other support svc-students-spec		738,106.00	8,740.00	746,846.00	280,100.60	353,245.56	113,499.84	82,007.18
Impr of inst-other sup-instruc		107,028.00	0.00	107,028.00	17,235.00	25,704.00	64,089.00	48,960.00
Library and educ media		652,235.00	3,519.48	655,754.48	300,970.80	330,769.97	24,013.71	0.00
Inst. staff training svcs		10,200.00	4,239.00	14,439.00	4,642.00	2,545.99	7,251.01	0.00
Support svc-general admin		680,358.00	0.00	680,358.00	245,191.30	118,821.45	316,345.25	78,940.80
Support svc-school admin		1,209,560.00	(40,510.40)	1,169,049.60	532,474.63	579,535.57	57,039.40	1,200.00
Central Services		394,984.00	24,740.00	419,724.00	191,104.64	168,669.57	59,949.79	0.00
Information Technology		85,380.00	0.00	85,380.00	30,838.63	3,924.02	50,617.35	0.00
Required Maintenance of School Facil		490,790.00	18,094.44	508,884.44	150,131.39	143,000.22	215,752.83	70,436.55
Operation & Maintenance of Plant		1,677,201.00	30,961.00	1,708,162.00	713,374.58	525,602.54	469,184.88	1,019.03
Grounds Maintenance		307,814.00	16,128.00	323,942.00	79,573.36	61,400.21	182,968.43	0.00
Security		290,030.00	0.00	290,030.00	30,948.77	140,702.68	118,378.55	99,453.27
Student Transportation Services		790,400.00	(310.50)	790,089.50	308,126.41	83,007.99	398,955.10	0.00
Employee Benefits		4,859,000.00	(4,500.00)	4,854,500.00	2,615,556.31	526.15	2,238,417.54	507,278.82
Food services		0.00	0.00	0.00	0.00	0.00	0.00	0.00
606	Increase in Maint Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
607	Increase in Emergency Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 11:		30,267,332.00	483,884.39	30,751,216.39	12,577,094.59	12,720,834.98	5,453,286.82	922,906.72

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	253,034.00	292,094.82	545,128.82	(6,012,803.53)	6,557,932.35
307/309/317	Bgtd wdrwl from cap rsv	0.00	0.00	0.00	0.00	0.00
310	Bgtd wdrwl from maint rsv	0.00	0.00	0.00	0.00	0.00
311	Bgtd wdrwl from tuition rsv	300,000.00	0.00	300,000.00	300,000.00	\$0.00
312	Bgtd wdrwl from emergency rsv	0.00	0.00	0.00	0.00	0.00
10-5200-000-000	Interfund Transfers	0.00	0.00	0.00	0.00	0.00
10-1210-000-000	Tax Levy	17,146,970.00	0.00	17,146,970.00	17,146,970.00	0.00
10-1270-000-000	Other Local Government	0.00	0.00	0.00	0.00	0.00
10-1310-000-000	Tuition/Out of District	0.00	0.00	0.00	0.00	0.00
10-1320-000-000	Tuition	6,918,264.00	0.00	6,918,264.00	6,908,029.00	10,235.00
10-1500-000-000	Miscellaneous Revenue	75,000.00	83,499.68	158,499.68	851,907.80	(693,408.12)
10-1510-000-000	Interest	40,000.00	0.00	40,000.00	36,572.81	3,427.19
10-1511-000-000	Interest/Capital Reserve	500.00	0.00	500.00	0.00	500.00
10-1910-000-000	Rents	0.00	0.00	0.00	0.00	0.00
10-1980-000-000	Refund/Prior Year Expenditures	0.00	0.00	0.00	16,740.10	(16,740.10)
10-1990-000-000	Misc Revenue	0.00	0.00	0.00	1,551.75	(1,551.75)
10-3111-000-000	Core Curriculum Aid	0.00	0.00	0.00	0.00	0.00
10-3116-000-000	School Choice Aid	47,768.00	0.00	47,768.00	47,768.00	0.00
10-3120-000-000	Transportation Aid	0.00	0.00	0.00	0.00	0.00
10-3121-000-000	Categorical Transportation Aid	172,880.00	0.00	172,880.00	172,880.00	0.00
10-3130-000-000	Special Education Aid	0.00	0.00	0.00	0.00	0.00
10-3131-000-000	Extraordinary Aid	25,000.00	0.00	25,000.00	25,000.00	0.00
10-3132-000-000	Categorical Sp Education Aid	755,124.00	484,623.00	1,239,747.00	1,239,747.00	0.00
10-3140-000-000	Bilingual Education	0.00	0.00	0.00	0.00	0.00
10-3171-000-000	Consolidated Aid	0.00	0.00	0.00	0.00	0.00
10-3176-000-000	Equalization Aid	4,519,177.00	154,391.00	4,673,568.00	4,674,021.00	(453.00)
10-3177-000-000	Categorical Security Aid	216,898.00	4,167.33	221,065.33	292,321.00	(71,255.67)
10-3178-000-000	Adjustment Aid	0.00	0.00	0.00	0.00	0.00
10-3181-000-000	PARCC Readiness Aid	0.00	0.00	0.00	0.00	0.00
10-3182-000-000	Per Pupil Growth Aid	0.00	0.00	0.00	0.00	0.00
10-3183-000-000	Professional Learning Communit	0.00	0.00	0.00	0.00	0.00
10-3184-000-000	Host District Support Aid	0.00	0.00	0.00	0.00	0.00
10-3190-000-000	Additional Formula Aid	0.00	0.00	0.00	0.00	0.00
10-3193-000-000	Other State Aids	0.00	0.00	0.00	0.00	0.00
10-3194-000-000	Quality Teacher Mentor Payment	0.00	0.00	0.00	0.00	0.00
10-3195-000-000	Consolidated Aid	0.00	0.00	0.00	0.00	0.00
10-3196-000-000	Additional Formula Aid	0.00	0.00	0.00	0.00	0.00
10-3197-000-000	Full Day Kindergarten Suppleme	0.00	0.00	0.00	0.00	0.00
11-3300-000-000	Revenues - Water Testing	0.00	0.00	0.00	0.00	0.00
10-4200-000-000	Medicaid Reimbursement	44,283.00	0.00	44,283.00	7,496.23	36,786.77
10-4210-000-000	ARRA - Extension	0.00	0.00	0.00	0.00	0.00
10-4411-235-000	NCLB Title I	0.00	0.00	0.00	0.00	0.00
16-4520-000-000	ARRA - ESF	0.00	0.00	0.00	0.00	0.00
17-4521-000-000	ARRA - GSF	0.00	0.00	0.00	0.00	0.00
18-4522-000-000	Ed Jobs Fund	0.00	0.00	0.00	0.00	0.00
Grand Totals		30,514,898.00	1,018,775.83	31,533,673.83	25,708,201.16	5,825,472.67

Minimum Expense General Ledger Report

Fund 10 (General Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
10-000-100-560	Charter School	18,634.00	173.00	18,807.00	7,233.00	11,574.00	0.00	0.00
Ungrouped Accounts		18,634.00	173.00	18,807.00	7,233.00	11,574.00	0.00	0.00
Grand Totals for fund 10:		18,634.00	173.00	18,807.00	7,233.00	11,574.00	0.00	0.00

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-110-100-101	Kindergarten Teacher Salaries	407,491.00	(61,445.00)	346,046.00	128,918.15	217,127.85	0.00	0.00
11-110-100-106	Kindergarten Aides Salaries	78,162.00	26,137.00	104,299.00	33,261.00	71,038.00	0.00	0.00
11-110-100-299	Unused Sick Pay-Term/Ret Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-120-100-101	Grades 1-5 Teacher Salaries	2,452,812.00	97,173.00	2,549,985.00	1,015,794.92	1,534,190.08	0.00	0.00
11-120-100-299	Unused Sick Pay-Term/Ret Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-130-100-101	Grades 6-8 Teachers Salaries	1,522,320.00	36,767.00	1,559,087.00	612,482.50	946,604.50	0.00	0.00
11-140-100-101	Grades 9-12 Teacher Salaries	4,173,735.00	37,471.00	4,211,206.00	1,632,128.81	2,575,767.19	3,310.00	0.00
Regular programs-Instruction		8,634,520.00	136,103.00	8,770,623.00	3,422,585.38	5,344,727.62	3,310.00	0.00
11-150-100-101	Bedside Instruction	42,000.00	0.00	42,000.00	200.00	41,800.00	0.00	0.00
11-150-100-320	Contracted Home Instruction	120,000.00	0.00	120,000.00	15,768.75	0.00	104,231.25	0.00
Regular programs-Home Instruction		162,000.00	0.00	162,000.00	15,968.75	41,800.00	104,231.25	0.00
11-190-100-106	Regular Classroom Aides	0.00	57,465.00	57,465.00	20,298.08	37,166.92	0.00	0.00
11-190-100-299	Unused Sick Time payment	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00	0.00
11-190-100-320	Purchased Educational Services	255,700.00	2,200.00	257,900.00	52,414.42	216.00	205,269.58	0.00
11-190-100-340	Purchased Technical Services	151,460.00	(1,804.00)	149,656.00	89,472.61	5,811.80	54,371.59	0.00
11-190-100-500	Other Purchased Services (400-500 Series)	109,200.00	0.00	109,200.00	52,090.98	51,279.67	5,829.35	0.00
11-190-100-610	Instructional Supplies	283,492.00	13,172.23	296,664.23	212,391.29	16,497.02	67,775.92	500.00
11-190-100-640	Textbooks	0.00	(245.00)	(245.00)	(245.00)	0.00	0.00	245.00
11-190-100-800	Miscellaneous Fees	7,178.00	1,500.00	8,678.00	1,054.00	1,689.00	5,935.00	0.00
Regular programs-Undistrib Instruction		810,030.00	72,288.23	882,318.23	427,476.38	112,660.41	342,181.44	745.00
11-204-100-101	LD Teacher Salaries	388,085.00	4,419.00	392,504.00	134,486.25	258,017.75	0.00	0.00
11-204-100-106	LD Other Salaries Instruction	76,198.00	200,011.74	276,209.74	93,246.98	182,962.76	0.00	0.00
11-204-100-320	LD Professional Services	4,500.00	0.00	4,500.00	1,055.70	0.00	3,444.30	0.00
11-204-100-610	LD General Supplies	3,686.00	1,184.75	4,870.75	4,554.78	0.00	315.97	100.00
11-204-100-640	LD Textbooks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-204-100-800	LD Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special education-Learning Disabled		472,469.00	205,615.49	678,084.49	233,343.71	440,980.51	3,760.27	100.00
11-207-100-101	AI Teacher Salary	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-207-100-320	AI Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-207-100-610	AI Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special education-Auditorial hdcp		0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-212-100-101	MH Teacher Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-212-100-106	MH Other Salaries Instruction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-212-100-320	MH Professional Svcs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-212-100-610	MH General Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-212-100-640	MH Textbooks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-212-100-800	MH Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special education-Multiply hdcp		0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-213-100-101	RC Teacher Salaries	1,911,502.00	126,463.04	2,037,965.04	823,118.39	1,214,846.65	0.00	2,430.37
11-213-100-106	RC Other Salaries	262,756.00	(172,384.15)	90,371.85	34,872.07	52,874.26	2,625.52	0.00
11-213-100-320	Resource Center Prof Services	109,400.00	380.00	109,780.00	20,118.20	1,051.00	88,610.80	0.00
11-213-100-610	RC General Supplies	14,575.00	350.00	14,925.00	8,759.41	4,296.42	1,869.17	0.00
11-213-100-640	RC Textbooks	2,200.00	0.00	2,200.00	1,737.82	0.00	462.18	0.00
11-213-100-800	RC Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special education-Resource room		2,300,433.00	(45,191.11)	2,255,241.89	888,605.89	1,273,068.33	93,567.67	2,430.37
11-214-100-101	Autism Teacher Salaries	189,060.00	2,475.00	191,535.00	61,133.35	130,401.65	0.00	0.00
11-214-100-106	Autism Aide Salaries	287,032.00	(11,315.00)	275,717.00	82,059.91	185,931.65	7,725.44	7,725.45
11-214-100-320	Autism Purch. Prof. Ed. Services	68,000.00	3,600.00	71,600.00	28,560.90	5,200.50	37,838.60	0.00
11-214-100-610	Autism Supplies	2,750.00	0.00	2,750.00	801.13	3.40	1,945.47	0.00
11-214-100-800	Autism other objects	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	0.00
Special education-Autistic		548,342.00	(5,240.00)	543,102.00	172,555.29	321,537.20	49,009.51	7,725.45

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-215-100-101	PSH Teacher Salary	61,985.00	825.00	62,810.00	25,124.00	37,686.00	0.00	0.00
11-215-100-106	PSH Other Salary	12,951.00	10,580.00	23,531.00	1,583.47	21,947.53	0.00	0.00
11-215-100-320	PSH Substitutes	8,000.00	0.00	8,000.00	58.65	0.00	7,941.35	0.00
11-215-100-610	PSH Supplies	250.00	0.00	250.00	238.92	0.00	11.08	0.00
11-215-100-800	PSH Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special education-Prsc hcdcp/part time		83,186.00	11,405.00	94,591.00	27,005.04	59,633.53	7,952.43	0.00
11-230-100-100	Basic Skills Teacher Salaries	506,666.00	5,230.00	511,896.00	204,758.37	307,137.63	0.00	0.00
11-230-100-103	Basic Skills Director Salary	22,032.00	0.00	22,032.00	11,016.00	11,016.00	0.00	0.00
11-230-100-106	Basic Skills Other Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-230-100-320	Basic Skills Prof Services	6,000.00	0.00	6,000.00	1,173.00	0.00	4,827.00	0.00
11-230-100-610	Basic Skills Supplies	3,197.00	0.00	3,197.00	1,500.03	0.00	1,696.97	0.00
11-230-100-640	Basic Skills Textbooks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Basic skills/remedial-instruction		537,895.00	5,230.00	543,125.00	218,447.40	318,153.63	6,523.97	0.00
11-240-100-101	ESL Salaries	336,960.00	3,785.00	340,745.00	109,758.00	163,287.00	67,700.00	0.00
11-240-100-299	Unused Sick Time Payout	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00	0.00
11-240-100-320	ESL Prof Services	2,750.00	0.00	2,750.00	0.00	0.00	2,750.00	0.00
11-240-100-610	ESL Supplies	8,548.00	(1,000.00)	7,548.00	1,160.16	363.52	6,024.32	0.00
Bilingual education-instruction		351,258.00	2,785.00	354,043.00	110,918.16	163,650.52	79,474.32	0.00
11-401-100-100	Salaries	156,529.00	0.00	156,529.00	27,946.11	123,992.89	4,590.00	4,590.00
11-401-100-500	Purchased Services (300-500 Series)	13,100.00	(855.00)	12,245.00	2,900.00	855.00	8,490.00	0.00
11-401-100-600	Co-Curricular Supplies	18,500.00	(125.00)	18,375.00	5,042.67	95.99	13,236.34	0.00
11-401-100-800	Co-Curricular Fees	7,055.00	625.00	7,680.00	2,535.00	295.00	4,850.00	0.00
Curricular activities-instruction		195,184.00	(355.00)	194,829.00	38,423.78	125,238.88	31,166.34	4,590.00
11-402-100-100	Salaries	690,480.00	3,926.00	694,406.00	268,694.94	424,031.06	1,680.00	0.00
11-402-100-500	Purchased Services (300-500 Series)	104,800.00	(1,250.61)	103,549.39	23,011.28	7,911.85	72,626.26	0.00
11-402-100-600	Athletic Supplies & Materials	69,734.00	0.00	69,734.00	35,984.00	8,021.99	25,728.01	0.00
11-402-100-800	Athletic Fees	16,000.00	0.00	16,000.00	10,447.00	2,454.00	3,099.00	0.00
Athletic programs-instruction		881,014.00	2,675.39	883,689.39	338,137.22	442,418.90	103,133.27	0.00
11-601-100-101	Salaries - Alternative Program	118,125.00	0.00	118,125.00	35,363.75	82,761.25	0.00	0.00
11-601-100-600	Supplies - Alternative Program	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
Community service programs		123,125.00	0.00	123,125.00	35,363.75	82,761.25	5,000.00	0.00
11-000-100-561	Tuition: Regular, Other Leas	0.00	32,964.00	32,964.00	9,690.20	23,273.80	0.00	0.00
11-000-100-562	Tuition: Special, Other Leas	230,781.00	(17,477.00)	213,304.00	86,321.65	116,700.00	10,282.35	0.00
11-000-100-563	Tuition: County Vocational-Reg	163,455.00	0.00	163,455.00	95,595.00	67,860.00	0.00	0.00
11-000-100-564	Tuition: County Vocational-Special	28,000.00	0.00	28,000.00	11,200.00	16,800.00	0.00	0.00
11-000-100-565	Tuition: Special Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-100-566	Tuition: Private Schools	397,243.00	70,482.62	467,725.62	188,312.27	279,411.74	1.61	16,500.00
11-000-100-568	Tuition: State Facilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-100-569	Tuition: Charter Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Undistributed expense-instruction		819,479.00	85,969.62	905,448.62	391,119.12	504,045.54	10,283.96	16,500.00
11-000-211-100	Salaries	57,580.00	481.00	58,061.00	29,030.53	29,030.47	0.00	0.00
Attendance and social work svcs		57,580.00	481.00	58,061.00	29,030.53	29,030.47	0.00	0.00
11-000-213-100	Salaries	313,345.00	3,365.00	316,710.00	126,083.29	190,561.71	65.00	0.00
11-000-213-300	Purchased Prof. & Tech. Svcs	63,480.00	75.00	63,555.00	13,079.89	12,497.89	37,977.22	0.00
11-000-213-600	Health Services Supplies	16,909.00	103.44	17,012.44	7,773.57	0.00	9,238.87	0.00
11-000-213-800	Health Services Fees	1,400.00	(103.44)	1,296.56	540.00	0.00	756.56	0.00
Health services		395,134.00	3,440.00	398,574.00	147,476.75	203,059.60	48,037.65	0.00
11-000-216-100	Salaries	163,320.00	4,860.00	168,180.00	38,348.75	128,531.25	1,300.00	0.00
11-000-216-299	Unused Sick Pay-Term/Ret Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-216-320	Speech Prof Educational Serv	370,200.00	13,323.75	383,523.75	134,105.00	28,596.50	220,822.25	1,520.25
11-000-216-600	Other Supp Serv - Speech Suppl	2,508.00	0.00	2,508.00	1,783.38	446.92	277.70	0.00
11-000-216-800	Other Objects	500.00	0.00	500.00	0.00	0.00	500.00	0.00
Other support svc-Related svcs		536,528.00	18,183.75	554,711.75	174,237.13	157,574.67	222,899.95	1,520.25
11-000-217-106	Extraordinary Services Salarie	194,575.00	(78,363.00)	116,212.00	34,432.12	81,779.88	0.00	0.00
Other support svc-Extra. svcs		194,575.00	(78,363.00)	116,212.00	34,432.12	81,779.88	0.00	0.00

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-000-218-104	Guidance Salaries	744,024.00	6,275.00	750,299.00	302,311.35	447,987.65	0.00	0.00
11-000-218-105	Guidance Secretaries Salaries	59,724.00	881.00	60,605.00	30,302.53	30,302.47	0.00	0.00
11-000-218-199	Unused Vacation Payout	2,711.00	0.00	2,711.00	0.00	2,711.00	0.00	0.00
11-000-218-320	Guidance Purchased Prof-Ed Ser	16,250.00	0.00	16,250.00	2,569.89	0.00	13,680.11	0.00
11-000-218-340	Guidance Purchased Services	9,000.00	600.00	9,600.00	6,967.84	0.00	2,632.16	0.00
11-000-218-390	Professional/Technical Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-218-500	Other Purchased Services (400-500 Series)	25,763.00	0.00	25,763.00	23,561.50	10.00	2,191.50	0.00
11-000-218-600	Guidance Supplies	11,517.00	0.00	11,517.00	5,156.66	247.00	6,113.34	0.00
11-000-218-800	Guidance Fees	2,505.00	0.00	2,505.00	830.00	0.00	1,675.00	0.00
Other support svc-students-reg		871,494.00	7,756.00	879,250.00	371,699.77	481,258.12	26,292.11	0.00
11-000-219-104	Special Services Salaries	596,696.00	4,950.00	601,646.00	258,030.07	287,618.75	55,997.18	55,997.18
11-000-219-105	Special Services Secretary Sal	26,010.00	0.00	26,010.00	(13,005.00)	13,005.00	26,010.00	26,010.00
11-000-219-199	Unused Vacation Payout	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-219-299	Unused sick time payout	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-219-320	Professional Educational Servi	90,000.00	4,140.00	94,140.00	19,595.00	52,475.00	22,070.00	0.00
11-000-219-390	Consultations	10,095.00	0.00	10,095.00	10,095.00	0.00	0.00	0.00
11-000-219-500	Other Purchased Services (400-500 Series)	3,000.00	0.00	3,000.00	487.70	80.52	2,431.78	0.00
11-000-219-592	Misc Purch Svc (400-500 Series O/than Res	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-219-600	Special Services Supplies Carr	10,830.00	(350.00)	10,480.00	3,777.83	66.29	6,635.88	0.00
11-000-219-800	Speical Services Fees	1,475.00	0.00	1,475.00	1,120.00	0.00	355.00	0.00
Other support svc-students-spec		738,106.00	8,740.00	746,846.00	280,100.60	353,245.56	113,499.84	82,007.18
11-000-221-102	Supervisor Salaries	51,408.00	0.00	51,408.00	25,704.00	25,704.00	0.00	0.00
11-000-221-104	Supervisor Aides	7,400.00	4,100.00	11,500.00	(37,460.00)	0.00	48,960.00	48,960.00
11-000-221-321	Curriculum Development	45,900.00	(4,100.00)	41,800.00	28,950.00	0.00	12,850.00	0.00
11-000-221-500	Other Purchased Services (400-500 Series)	300.00	0.00	300.00	0.00	0.00	300.00	0.00
11-000-221-600	Supervisor Supplies	1,200.00	0.00	1,200.00	41.00	0.00	1,159.00	0.00
11-000-221-800	Supervisor Fees	820.00	0.00	820.00	0.00	0.00	820.00	0.00
Impr of inst-other sup-instruc		107,028.00	0.00	107,028.00	17,235.00	25,704.00	64,089.00	48,960.00
11-000-222-100	Salaries	581,172.00	3,207.00	584,379.00	255,759.26	328,619.74	0.00	0.00
11-000-222-177	Tech Coord Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-222-300	Purchased Technical Services	9,800.00	0.00	9,800.00	7,036.00	0.00	2,764.00	0.00
11-000-222-500	Other Purchased Services (400-500 Series)	17,245.00	0.00	17,245.00	14,772.44	0.00	2,472.56	0.00
11-000-222-601	Library Books	10,000.00	(6.17)	9,993.83	3,972.04	865.25	5,156.54	0.00
11-000-222-602	Periodicals	4,705.00	6.17	4,711.17	2,356.93	760.22	1,594.02	0.00
11-000-222-603	AV Supplies	21,437.00	312.48	21,749.48	14,587.19	507.60	6,654.69	0.00
11-000-222-604	General Supplies	6,676.00	0.00	6,676.00	2,311.94	17.16	4,346.90	0.00
11-000-222-800	Media/Library Fees	1,200.00	0.00	1,200.00	175.00	0.00	1,025.00	0.00
Library and educ media		652,235.00	3,519.48	655,754.48	300,970.80	330,769.97	24,013.71	0.00
11-000-223-320	Instructional Staff Training S	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-223-500	Other Purchased Services (400-500 Series)	9,700.00	4,239.00	13,939.00	4,642.00	2,545.99	6,751.01	0.00
11-000-223-611	Instructional Staff Training S	500.00	0.00	500.00	0.00	0.00	500.00	0.00
Inst. staff training svcs		10,200.00	4,239.00	14,439.00	4,642.00	2,545.99	7,251.01	0.00
11-000-230-100	Salaries	203,938.00	0.00	203,938.00	23,598.96	101,398.24	78,940.80	78,940.80
11-000-230-331	Legal Services	102,000.00	0.00	102,000.00	34,585.74	2,224.50	65,189.76	0.00
11-000-230-332	Audit Fees	31,500.00	0.00	31,500.00	21,750.00	5,750.00	4,000.00	0.00
11-000-230-334	Architect/Engineering Svcs	15,000.00	0.00	15,000.00	0.00	3,750.00	11,250.00	0.00
11-000-230-339	Other Services	60,000.00	0.00	60,000.00	9,274.50	129.85	50,595.65	0.00
11-000-230-340	Purchased Technical Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-230-390	Gen Admin Support Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-230-530	Communications/Telephone	98,500.00	0.00	98,500.00	30,139.96	2,002.17	66,357.87	0.00
11-000-230-585	BOE Other Purchased Services	5,000.00	0.00	5,000.00	2,974.80	0.00	2,025.20	0.00
11-000-230-590	Other Purchased Services (400-500 Series)	134,570.00	0.00	134,570.00	101,460.33	544.23	32,565.44	0.00
11-000-230-600	General Administration Supplie	9,600.00	0.00	9,600.00	2,427.37	2,025.33	5,147.30	0.00
11-000-230-890	General Administration Misc Fe	20,250.00	0.00	20,250.00	18,979.64	997.13	273.23	0.00
Support svc-general admin		680,358.00	0.00	680,358.00	245,191.30	118,821.45	316,345.25	78,940.80
11-000-240-103	Principal Salaries	835,212.00	(47,552.00)	787,660.00	365,418.56	421,041.44	1,200.00	1,200.00
11-000-240-105	Secretarial Salary	290,044.00	4,855.00	294,899.00	149,114.27	140,929.73	4,855.00	0.00
11-000-240-199	Unused Vacation Payout	12,500.00	0.00	12,500.00	0.00	12,500.00	0.00	0.00
11-000-240-299	Sick Day Payout	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-240-500	Other Purchased Services (400-500 Series)	9,100.00	0.00	9,100.00	150.00	149.00	8,801.00	0.00
11-000-240-600	School Office Supplies	43,380.00	0.00	43,380.00	8,821.19	4,095.40	30,463.41	0.00
11-000-240-800	School Office Fees	19,324.00	2,186.60	21,510.60	8,970.61	820.00	11,719.99	0.00
Support svc-school admin		1,209,560.00	(40,510.40)	1,169,049.60	532,474.63	579,535.57	57,039.40	1,200.00

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-000-251-100	Salaries	305,799.00	24,291.00	330,090.00	162,918.69	167,171.31	0.00	0.00
11-000-251-330	Central Services Purch Prof Se	46,500.00	0.00	46,500.00	18,660.09	1,405.61	26,434.30	0.00
11-000-251-340	Central Services Purch Tech Se	16,500.00	0.00	16,500.00	0.00	0.00	16,500.00	0.00
11-000-251-592	Other Purchased Services (400-500 Series)	2,100.00	0.00	2,100.00	169.94	0.00	1,930.06	0.00
11-000-251-600	Central Services Supplies	8,000.00	449.00	8,449.00	1,598.76	92.65	6,757.59	0.00
11-000-251-832	Lease/Purchase Interest	10,760.00	0.00	10,760.00	5,522.16	0.00	5,237.84	0.00
11-000-251-890	Central Serv Misc Expend	5,325.00	0.00	5,325.00	2,235.00	0.00	3,090.00	0.00
Central Services		394,984.00	24,740.00	419,724.00	191,104.64	168,669.57	59,949.79	0.00
11-000-252-100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-252-340	Prof Services	65,380.00	0.00	65,380.00	28,829.45	2,700.00	33,850.55	0.00
11-000-252-600	Information Tech Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-252-610	Information Tech Supplies	20,000.00	0.00	20,000.00	2,009.18	1,224.02	16,766.80	0.00
Information Technology		85,380.00	0.00	85,380.00	30,838.63	3,924.02	50,617.35	0.00
11-000-261-100	Salaries	188,185.00	1,800.00	189,985.00	25,669.61	92,084.39	72,231.00	70,431.00
11-000-261-340	Tech Services	7,000.00	0.00	7,000.00	0.00	0.00	7,000.00	0.00
11-000-261-420	Maintenance: Repairs	157,005.00	16,294.44	173,299.44	89,730.34	43,436.49	40,132.61	5.55
11-000-261-421	Lead Drinking Water Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-261-610	Maintenance: Supplies	130,850.00	0.00	130,850.00	33,056.44	6,915.54	90,878.02	0.00
11-000-261-800	Maintenance: Other Objects	7,750.00	0.00	7,750.00	1,675.00	563.80	5,511.20	0.00
Required Maintenance of School Facil		490,790.00	18,094.44	508,884.44	150,131.39	143,000.22	215,752.83	70,436.55
11-000-262-100	Salaries	435,858.00	25,961.00	461,819.00	207,400.57	254,392.88	25.55	1,019.03
11-000-262-300	Maintenance of Plant: Technica	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-262-340	Tech Services	53,600.00	0.00	53,600.00	29,500.17	0.00	24,099.83	0.00
11-000-262-420	Maintenance of Plant: Repair/M	440,945.00	0.00	440,945.00	169,197.92	265,125.08	6,622.00	0.00
11-000-262-490	Maintenance of Plant: Equipmen	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-262-520	Maintenance of Plant: Insuranc	155,500.00	245.00	155,745.00	155,745.00	0.00	0.00	0.00
11-000-262-580	Maintenance of Plant: Travel	1,200.00	0.00	1,200.00	0.00	332.01	867.99	0.00
11-000-262-590	Maintenance of Plant: Trash	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-262-610	Maintenance of Plant: Supplies	66,880.00	0.00	66,880.00	42,219.76	5,309.20	19,351.04	0.00
11-000-262-621	Maintenance of Plant: Energy - Heat	205,300.00	0.00	205,300.00	30,094.55	0.00	175,205.45	0.00
11-000-262-622	Maintenance of Plant: Energy - Electric	284,600.00	0.00	284,600.00	66,499.07	0.00	218,100.93	0.00
11-000-262-624	Maintenance: Heating Oil	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00	0.00
11-000-262-626	Gasoline	15,000.00	0.00	15,000.00	1,483.04	343.37	13,173.59	0.00
11-000-262-800	Maintenance of Plant: Other	8,318.00	4,755.00	13,073.00	11,234.50	100.00	1,738.50	0.00
Operation & Maintenance of Plant		1,677,201.00	30,961.00	1,708,162.00	713,374.58	525,602.54	469,184.88	1,019.03
11-000-263-100	Maintenance Salaries	45,129.00	0.00	45,129.00	23,109.02	22,019.98	0.00	0.00
11-000-263-199	Unused Vacation Time payout	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-263-299	Unused Sick Time payout	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-263-420	Grounds Purch Propety Services	171,125.00	8,350.00	179,475.00	43,886.37	28,690.28	106,898.35	0.00
11-000-263-610	Grounds Suplies	91,560.00	7,778.00	99,338.00	12,577.97	10,689.95	76,070.08	0.00
Grounds Maintenance		307,814.00	16,128.00	323,942.00	79,573.36	61,400.21	182,968.43	0.00
11-000-266-100	Security	235,980.00	0.00	235,980.00	11,831.94	136,290.00	87,858.06	87,858.06
11-000-266-102	Event Security	12,000.00	0.00	12,000.00	5,361.04	1,056.25	5,582.71	11,595.21
11-000-266-300	Security Profess Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-266-340	Technical Services	16,000.00	0.00	16,000.00	5,393.00	2,324.20	8,282.80	0.00
11-000-266-580	Security Travel	750.00	0.00	750.00	0.00	0.00	750.00	0.00
11-000-266-610	Security Supplies	25,300.00	0.00	25,300.00	8,362.79	1,032.23	15,904.98	0.00
Security		290,030.00	0.00	290,030.00	30,948.77	140,702.68	118,378.55	99,453.27
11-000-270-161	Special Ed Transportation: Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-270-420	Cleaning, Repair, Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-270-505	Contract Serv - Aid in Lieu	4,000.00	0.00	4,000.00	0.00	869.27	3,130.73	0.00
11-000-270-511	Cont Trans (bet Home & School)	18,000.00	0.00	18,000.00	7,200.00	10,800.00	0.00	0.00
11-000-270-512	Contracted Services/Vendors	157,800.00	(310.50)	157,489.50	49,197.07	6,600.00	101,692.43	0.00
11-000-270-513	Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-270-514	Contracted Services	610,000.00	0.00	610,000.00	251,729.34	64,738.72	293,531.94	0.00
11-000-270-515	Contracted Services - Joint Ag	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-270-593	Insurance for Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-270-610	Transportation Supplies	600.00	0.00	600.00	0.00	0.00	600.00	0.00
11-000-270-890	District Vehicle Reapirs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Student Transportation Services		790,400.00	(310.50)	790,089.50	308,126.41	83,007.99	398,955.10	0.00

Fund 11 (Current Expense Fund)

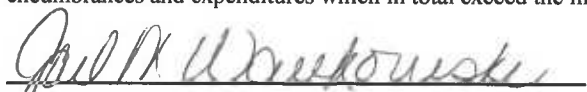
Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-000-291-220	Social Security/PERS/Other	330,000.00	(844.22)	329,155.78	151,659.83	0.00	177,495.95	0.00
11-000-291-231	PERS/Social Security: Federal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-291-241	PERS Retirement	370,000.00	0.00	370,000.00	0.00	0.00	370,000.00	0.00
11-000-291-249	DCRP	15,000.00	0.00	15,000.00	1,968.19	0.00	13,031.81	0.00
11-000-291-250	Unemployment Contribution	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-291-260	Workers Comp Insurance	127,000.00	844.22	127,844.22	127,844.22	0.00	0.00	0.00
11-000-291-270	Medical Benefits	3,710,000.00	0.00	3,710,000.00	2,285,744.54	526.15	1,423,729.31	507,278.82
11-000-291-280	Tuition Reimbursement	57,000.00	0.00	57,000.00	42.03	0.00	56,957.97	0.00
11-000-291-290	Other Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-291-298	Negotiated Benefits	250,000.00	(4,500.00)	245,500.00	48,297.50	0.00	197,202.50	0.00
Employee Benefits		4,859,000.00	(4,500.00)	4,854,500.00	2,615,556.31	526.15	2,238,417.54	507,278.82
11-000-310-903	Food Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Food services		0.00	0.00	0.00	0.00	0.00	0.00	0.00
606	Increase in Maint Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
607	Increase in Emergency Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 11:		30,267,332.00	483,884.39	30,751,216.39	12,577,094.59	12,720,834.98	5,453,286.82	922,906.72

Fund 12 (Capital Outlay Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
604	Increase in Cap Rsv	500.00	0.00	500.00	0.00	0.00	500.00	\$0.00
12-120-100-730	Capital Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-130-100-730	Capital Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-140-100-730	Capital Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-401-100-730	Capital Equipment	0.00	4,475.00	4,475.00	4,475.00	0.00	0.00	0.00
Capital Equipment		0.00	4,475.00	4,475.00	4,475.00	0.00	0.00	0.00
12-000-219-730	Capital Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-220-731	Support Services: Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-230-730	General Administration: Equipm	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-240-730	School Administration: Equipme	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-260-730	Plant: Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-262-730	Undistrib Expend - Cust Serv	0.00	17,529.00	17,529.00	0.00	17,529.00	0.00	0.00
12-000-263-730	Undist. Expend - Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-290-730	Central Office: Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administration		0.00	17,529.00	17,529.00	0.00	17,529.00	0.00	0.00
12-000-300-730	Non-Instructional Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equipment		0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-400-334	Architectural - Engineering Servcies	0.00	40,690.70	40,690.70	31,994.00	8,696.70	0.00	0.00
12-000-400-390	Purchased Services-Facilities	0.00	83,499.68	83,499.68	0.00	0.00	83,499.68	0.00
12-000-400-450	Construction	0.00	388,524.06	388,524.06	129,263.59	109,260.47	150,000.00	0.00
12-000-400-710	Land Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-400-721	Lease Purchase Principal	193,080.00	0.00	193,080.00	90,245.83	0.00	102,834.17	0.00
12-000-400-800	Other Objects - SDA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-400-896	Assessment for SDA Fund Debt	35,352.00	0.00	35,352.00	0.00	0.00	35,352.00	0.00
12-000-400-931	Cap Reserve T4ans to Cap Proj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-400-932	Cap Outlay Trans to Cap Proj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Facilities Construction/Acquisition		228,432.00	512,714.44	741,146.44	251,503.42	117,957.17	371,685.85	0.00
Grand Totals for fund 12:		228,932.00	534,718.44	763,650.44	255,978.42	135,486.17	372,185.85	0.00

Grand Totals for all Subfunds of Fund 10: 30,514,898.00 1,018,775.83 31,533,673.83 12,840,306.01 12,867,895.15 5,825,472.67 922,906.72

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).


 Gail M. Woicekowski, Business Adm/Bd Secy


 Date

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS

101 Cash in checking account	\$ (295,141.13)	
102-106 Other cash equivalents	\$ 0.00	
Total cash		\$ (295,141.13)
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 0.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ 0.00	
142 Intergovernmental - federal	\$ 698,002.40	
143 Intergovernmental - other	\$ 0.00	
153 Other Accounts Receivable	\$ 5,912.00	
		\$ 703,914.40
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00

RESOURCES

301 Estimated revenues (from adjusted budget)	\$ 741,072.00	
302 Less: revenues collected or accrued	\$ (704,946.00)	
		\$ 36,126.00
TOTAL ASSETS AND RESOURCES		\$ 444,899.27

LIABILITIES AND FUND EQUITY

LIABILITIES

401 Interfund loans payable	\$ 0.00
402 Interfund accounts payable	\$ 0.00
411 Intergovernmental accounts payable - state	\$ 0.00
412 Intergovernmental accounts payable - federal	\$ 2,383.89
413 Intergovernmental accounts payable - other	\$ 0.00
421 Accounts payable	\$ 0.00
422 Judgments payable	\$ 0.00
430 Compensated absences payable	\$ 0.00
431 Contracts payable	\$ 0.00
451 Loans payable	\$ 0.00
481 Deferred revenues	\$ 1,041.58
499 Other current liabilities	\$ 0.00
Total liabilities	\$ 3,425.47

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$	307,353.67			
754 Reserve for encumbrances - prior year			\$	0.00			
760 Other reserves			\$	0.00			
771 Designated Fund Balance			\$	0.00			
601 Appropriations			\$	741,990.36			
602 Less: expenditures	\$	300,516.56					
603 Less: encumbrances	\$	307,353.67	\$	(607,870.23)	\$	134,120.13	
Appropriations less expenditures					\$	441,473.80	
Unappropriated:							
770 Fund Balance, July 1, 2018			\$	0.00			
303 Less: budgeted fund balance			\$	0.00			
Unappropriated fund balance					\$	0.00	
Total fund equity					\$	441,473.80	
TOTAL LIABILITIES AND FUND EQUITY						\$	444,899.27

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	0.00	918.36	918.36	(97,075.77)	97,994.13
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	4,000.00	0.00	4,000.00	0.00	4,000.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	513,663.00	223,409.00	737,072.00	704,946.00	32,126.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		517,663.00	224,327.36	741,990.36	607,870.23	134,120.13

Fund 20 (Special Revenue Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Local Projects		4,000.00	0.00	4,000.00	(3,336.07)	619.89	6,716.18	4,562.00
NCLB Title I		130,000.00	60,289.00	190,289.00	80,422.86	50,789.69	59,076.45	0.00
NCLB Title II-A		22,290.00	18,353.00	40,643.00	10,301.93	3,725.00	26,616.07	1,350.00
NCLB Title III		21,955.00	12,803.00	34,758.00	7,042.50	7,132.50	20,583.00	0.00
NCLB Title III Immigrant		3,821.00	2,976.00	6,797.00	1,325.84	789.72	4,681.44	0.00
IDEA Part B FT		307,233.00	112,186.00	419,419.00	186,878.76	232,540.24	0.00	0.00
IDEA PreSchool		8,388.00	3,292.00	11,680.00	5,741.90	5,938.10	0.00	0.00
IDEA PreSchool		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title IV - Consortium		7,500.00	9,371.00	16,871.00	3,766.00	0.00	13,105.00	0.00
Voc - Federal		6,546.00	3,762.75	10,308.75	1,486.03	5,818.53	3,004.19	0.00
Voc - Fed Perkins 14		5,930.00	1,294.61	7,224.61	6,886.81	0.00	337.80	0.00
Grand Totals for fund 20:		517,663.00	224,327.36	741,990.36	300,516.56	307,353.67	134,120.13	5,912.00

Revenues Summary

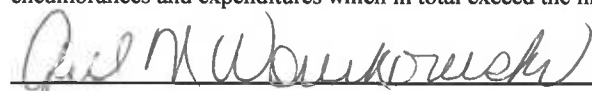
Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	0.00	918.36	918.36	(97,075.77)	97,994.13
20-1920-002-006	Revenue From Local Sources	4,000.00	0.00	4,000.00	0.00	4,000.00
20-3231-501-000	Non-Public Textbooks	0.00	0.00	0.00	0.00	0.00
20-3232-502-000	NP Chapter 192 Comp Ed	0.00	0.00	0.00	0.00	0.00
20-3233-503-000	NP Chapter 192 ESL	0.00	0.00	0.00	0.00	0.00
20-3234-504-000	Chapt 192 Home Instruction	0.00	0.00	0.00	0.00	0.00
20-3235-505-000	NP Chapter 192 Transportation	0.00	0.00	0.00	0.00	0.00
20-3236-506-000	NP Chapter 193 Supplemental In	0.00	0.00	0.00	0.00	0.00
20-3237-507-000	NP Chapter 193 Exam & Class	0.00	0.00	0.00	0.00	0.00
20-3238-508-000	NP Chapter 193 Speech	0.00	0.00	0.00	0.00	0.00
20-4411-230-000	NCLB Title I	130,000.00	60,289.00	190,289.00	177,438.00	12,851.00
20-4420-250-000	IDEA Part B FT	307,233.00	112,186.00	419,419.00	419,419.00	0.00
20-4423-251-000	IDEA PS	8,388.00	3,292.00	11,680.00	11,680.00	0.00
20-4430-362-000	Perkins Secondary	12,476.00	4,139.00	16,615.00	16,534.00	81.00
20-4451-270-000	NCLB Title II-A	22,290.00	18,353.00	40,643.00	34,365.00	6,278.00
20-4471-280-006	Title IV-Consortium	7,500.00	9,371.00	16,871.00	10,679.00	6,192.00
20-4480-240-000	NCLB Title III	21,955.00	13,489.00	35,444.00	28,720.00	6,724.00
20-4480-241-000	NCLB Title III Immigrant	3,821.00	2,290.00	6,111.00	6,111.00	0.00
Grand Totals		517,663.00	224,327.36	741,990.36	607,870.23	134,120.13

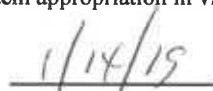
Minimum Expense General Ledger Report

Fund 20 (Special Revenue Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
20-002-100-600	May 12 Mini/Maxi Grants	4,000.00	0.00	4,000.00	(3,336.07)	619.89	6,716.18	4,562.00
Local Projects		4,000.00	0.00	4,000.00	(3,336.07)	619.89	6,716.18	4,562.00
20-230-100-100	NCLB Title I Salaries	130,000.00	53,414.45	183,414.45	80,410.31	49,589.69	53,414.45	0.00
20-230-100-600	NCLB Title I Salaries	0.00	1,262.55	1,262.55	12.55	0.00	1,250.00	0.00
20-230-200-500	NCLB Title I Consult & Conf	0.00	5,612.00	5,612.00	0.00	1,200.00	4,412.00	0.00
20-230-200-800	NCLB Title I Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NCLB Title I		130,000.00	60,289.00	190,289.00	80,422.86	50,789.69	59,076.45	0.00
20-270-100-100	NCLB Title II-A CSR Teacher	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-270-200-300	NCLB Title II-A Conf & Consult	6,000.00	(6,000.00)	0.00	0.00	0.00	0.00	0.00
20-270-200-500	NCLB Title II-A Consult & Conf	16,290.00	24,353.00	40,643.00	10,301.93	3,725.00	26,616.07	1,350.00
20-270-200-600	NCLB Title II-A Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NCLB Title II-A		22,290.00	18,353.00	40,643.00	10,301.93	3,725.00	26,616.07	1,350.00
20-240-100-100	NCLB Title III Summer Salaries	14,175.00	10,395.00	24,570.00	7,042.50	7,132.50	10,395.00	0.00
20-240-100-600	NCLB Title III Supplies	6,198.00	2,870.00	9,068.00	0.00	0.00	9,068.00	0.00
20-240-200-500	NCLB Title III Conf/Wrkshp Reg	1,582.00	(462.00)	1,120.00	0.00	0.00	1,120.00	0.00
NCLB Title III		21,955.00	12,803.00	34,758.00	7,042.50	7,132.50	20,583.00	0.00
20-242-100-100	NCLB Title III Jumpstart Sal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-242-100-600	NCLB Title III Immigrant Supplies	3,821.00	2,976.00	6,797.00	1,325.84	789.72	4,681.44	0.00
NCLB Title III Immigrant		3,821.00	2,976.00	6,797.00	1,325.84	789.72	4,681.44	0.00
20-250-100-500	IDEA FT Basic Other Purchased	307,233.00	112,186.00	419,419.00	186,878.76	232,540.24	0.00	0.00
IDEA Part B FT		307,233.00	112,186.00	419,419.00	186,878.76	232,540.24	0.00	0.00
20-251-100-100	IDEA PS Salaries	8,388.00	3,292.00	11,680.00	5,741.90	5,938.10	0.00	0.00
IDEA PreSchool		8,388.00	3,292.00	11,680.00	5,741.90	5,938.10	0.00	0.00
20-251-200-100	IDEA PS 09 Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-251-200-300	IDEA PS Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IDEA PreSchool		0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-280-100-600	NCLB Title IV SAC Supplies	750.00	(750.00)	0.00	0.00	0.00	0.00	0.00
20-280-100-800	Title IV - Other Instructional	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-280-200-300	NCLB Title IV Conf & Consult	6,750.00	2,544.00	9,294.00	3,766.00	0.00	5,528.00	0.00
20-280-200-600	Title IV Supplies & Materials	0.00	7,577.00	7,577.00	0.00	0.00	7,577.00	0.00
Title IV - Consortium		7,500.00	9,371.00	16,871.00	3,766.00	0.00	13,105.00	0.00
20-362-100-300	Perkins Purch Prof Services	0.00	2,308.00	2,308.00	0.00	0.00	2,308.00	0.00
20-362-100-600	Perkins Secondary	6,132.00	1,868.75	8,000.75	1,486.03	5,818.53	696.19	0.00
20-362-100-800	Perkins Secondary Other Object	414.00	(414.00)	0.00	0.00	0.00	0.00	0.00
Voc - Federal		6,546.00	3,762.75	10,308.75	1,486.03	5,818.53	3,004.19	0.00
20-362-200-300	Perkins Prof & Tech Services	0.00	1,147.80	1,147.80	810.00	0.00	337.80	0.00
20-362-200-500	Perkins Secondary Purch Serv	375.00	(375.00)	0.00	0.00	0.00	0.00	0.00
20-362-200-600	Perkins Non-Instruct Supplies	2,870.00	(2,870.00)	0.00	0.00	0.00	0.00	0.00
20-362-200-800	Perkins - Suppt Other Obj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-362-400-731	Perkins Instruct Equipment	2,685.00	3,391.81	6,076.81	6,076.81	0.00	0.00	0.00
20-362-400-800	Perkins Non Instr Other Object	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Voc - Fed Perkins 14		5,930.00	1,294.61	7,224.61	6,886.81	0.00	337.80	0.00
Grand Totals for fund 20:		517,663.00	224,327.36	741,990.36	300,516.56	307,353.67	134,120.13	5,912.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).


 Gail M. Woickowski, Business Adm/Bd Secy


 Date

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS			
101	Cash in checking account	\$	540,617.89
102-106	Other cash equivalents	\$	0.00
	Total cash		\$ 540,617.89
111	Investments	\$	0.00
114	Investment interest receivable	\$	0.00
121	Tax levy receivable	\$	0.00
	Accounts receivable		
132	Interfund	\$	0.00
141	Intergovernmental - state	\$	1,717,063.20
142	Intergovernmental - federal	\$	0.00
143	Intergovernmental - other	\$	0.00
153	Other Accounts Receivable	\$	0.00
			\$ 1,717,063.20
	Loans receivable		
131	Interfund	\$	0.00
151	Other Loans Receivable	\$	0.00
			\$ 0.00
199	Other current assets	\$	0.00
			\$ 0.00
RESOURCES			
301	Estimated revenues (from adjusted budget)	\$	0.00
302	Less: revenues collected or accrued	\$	0.00
			\$ 0.00
			\$ 2,257,681.09
TOTAL ASSETS AND RESOURCES			

LIABILITIES AND FUND EQUITY

LIABILITIES			
401	Interfund loans payable	\$	0.00
402	Interfund accounts payable	\$	0.00
411	Intergovernmental accounts payable - state	\$	0.00
412	Intergovernmental accounts payable - federal	\$	0.00
413	Intergovernmental accounts payable - other	\$	0.00
421	Accounts payable	\$	0.00
422	Judgments payable	\$	0.00
430	Compensated absences payable	\$	0.00
431	Contracts payable	\$	0.00
451	Loans payable	\$	0.00
481	Deferred revenues	\$	0.00
499	Other current liabilities	\$	0.00
	Total liabilities	\$	0.00

FUND EQUITY				
Appropriated:				
753 Reserve for encumbrances - current year			\$	0.00
754 Reserve for encumbrances - prior year			\$	0.00
760 Other reserves			\$	0.00
771 Designated Fund Balance			\$	0.00
601 Appropriations		\$ 2,115,241.09		
602 Less: expenditures	\$ 0.00			
603 Less: encumbrances	\$ 0.00	\$ 0.00	\$ 2,115,241.09	
Appropriations less expenditures				\$ 2,115,241.09
Unappropriated:				
770 Fund Balance, July 1, 2018			\$ 2,257,681.09	
303 Less: budgeted fund balance			\$ (2,115,241.09)	
Unappropriated fund balance				\$ 142,440.00
Total fund equity				<u>\$ 2,257,681.09</u>
TOTAL LIABILITIES AND FUND EQUITY				<u>\$ 2,257,681.09</u>

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 2,115,241.09	\$ 0.00	\$ 2,115,241.09
Less: Revenues	\$ 0.00	\$ 0.00	\$ 0.00
Subtotal	<u>\$ 2,115,241.09</u>	<u>\$ 0.00</u>	<u>\$ 2,115,241.09</u>
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	\$ 2,115,241.09	\$ 0.00	\$ 2,115,241.09
Add: Unappropriated fund balance			\$ 142,440.00
Total of budgeted and unappropriated fund balance			<u>\$ 2,257,681.09</u>

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	2,115,241.09	2,115,241.09	0.00	2,115,241.09
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	0.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	2,115,241.09	2,115,241.09	0.00	2,115,241.09

Fund 30 (Capital Projects Fund)

Account Group	Group Title	Original Bgt	New App/Tnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Transfers to other funds		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Projects HS Parking Lot		0.00	110,309.50	110,309.50	0.00	0.00	110,309.50	0.00
Capital Projects 2013 HS Science Lab		0.00	63,077.44	63,077.44	0.00	0.00	63,077.44	0.00
Capital Projects HS Vent Upgrade		0.00	271,377.00	271,377.00	0.00	0.00	271,377.00	0.00
Capital Projects MS Vent Upgrade		0.00	257,377.00	257,377.00	0.00	0.00	257,377.00	0.00
HS ROD IV Projects		0.00	389,215.75	389,215.75	0.00	0.00	389,215.75	0.00
MS ROD IV Projects		0.00	40,750.40	40,750.40	0.00	0.00	40,750.40	0.00
HH ROD IV Projects (001)		0.00	299,600.00	299,600.00	0.00	0.00	299,600.00	0.00
WG ROD IV Projects		0.00	302,250.00	302,250.00	0.00	0.00	302,250.00	0.00
Capital Projects HS Auditorium Upgrades		0.00	381,284.00	381,284.00	0.00	0.00	381,284.00	0.00
Grand Totals for fund 30:		0.00	2,115,241.09	2,115,241.09	0.00	0.00	2,115,241.09	0.00

Revenues Summary

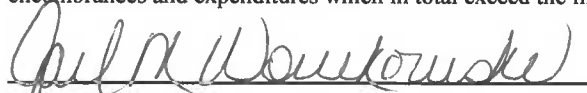
Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	2,115,241.09	2,115,241.09	0.00	2,115,241.09
30-5200-000-000	Interfund Transfers	0.00	0.00	0.00	0.00	0.00
30-1500-000-000	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00
30-1510-000-000	Capital Interest Earned	0.00	0.00	0.00	0.00	0.00
30-1980-000-000	Refund of Prior Year Expenditu	0.00	0.00	0.00	0.00	0.00
30-3255-000-006	SDA Revenues	0.00	0.00	0.00	0.00	0.00
30-5100-000-000	SALE OF BONDS	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	2,115,241.09	2,115,241.09	0.00	2,115,241.09

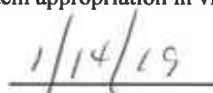
Minimum Expense General Ledger Report

Fund 30 (Capital Projects Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
30-000-520-930	Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Transfers to other funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-000-406-450	HS Parking Lot Constr Svcs	0.00	110,309.50	110,309.50	0.00	0.00	110,309.50	0.00
	Capital Projects HS Parking Lot	0.00	110,309.50	110,309.50	0.00	0.00	110,309.50	0.00
30-000-409-450	HS Science Lab Reno Construct	0.00	63,077.44	63,077.44	0.00	0.00	63,077.44	0.00
	Capital Projects 2013 HS Science Lab	0.00	63,077.44	63,077.44	0.00	0.00	63,077.44	0.00
30-000-413-334	HS Vent Upgrade Arch/Eng Costs	0.00	71,000.00	71,000.00	0.00	0.00	71,000.00	0.00
30-000-413-450	HS Vent Upgrade-Construction	0.00	200,377.00	200,377.00	0.00	0.00	200,377.00	0.00
	Capital Projects HS Vent Upgrade	0.00	271,377.00	271,377.00	0.00	0.00	271,377.00	0.00
30-000-414-334	MS Vent Upgrade Arch/Eng	0.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
30-000-414-450	MS Vent Upgrade-Construction	0.00	232,377.00	232,377.00	0.00	0.00	232,377.00	0.00
	Capital Projects MS Vent Upgrade	0.00	257,377.00	257,377.00	0.00	0.00	257,377.00	0.00
30-000-416-334	Cap Projects Security Prof Ser	0.00	2,995.99	2,995.99	0.00	0.00	2,995.99	0.00
30-000-416-450	Cap Proj Dist Security Constr	0.00	386,219.76	386,219.76	0.00	0.00	386,219.76	0.00
	HS ROD IV Projects	0.00	389,215.75	389,215.75	0.00	0.00	389,215.75	0.00
30-000-422-334	Cameras - Prof Fees	0.00	4,489.14	4,489.14	0.00	0.00	4,489.14	0.00
30-000-422-450	Cameras - Construction	0.00	36,261.26	36,261.26	0.00	0.00	36,261.26	0.00
	MS ROD IV Projects	0.00	40,750.40	40,750.40	0.00	0.00	40,750.40	0.00
30-000-420-334	Cameras - Prof Fees	0.00	24,600.00	24,600.00	0.00	0.00	24,600.00	0.00
30-000-420-450	Cameras - Construction	0.00	275,000.00	275,000.00	0.00	0.00	275,000.00	0.00
	HH ROD IV Projects (001)	0.00	299,600.00	299,600.00	0.00	0.00	299,600.00	0.00
30-000-421-334	Cameras - Prof Fees	0.00	27,250.00	27,250.00	0.00	0.00	27,250.00	0.00
30-000-421-450	Cameras - Construction	0.00	275,000.00	275,000.00	0.00	0.00	275,000.00	0.00
	WG ROD IV Projects	0.00	302,250.00	302,250.00	0.00	0.00	302,250.00	0.00
30-000-418-334	HS Auditorium Upgrades-Arch	0.00	77,315.00	77,315.00	0.00	0.00	77,315.00	0.00
30-000-418-450	HS Auditorium Upgrades-Constr	0.00	303,969.00	303,969.00	0.00	0.00	303,969.00	0.00
	Capital Projects HS Auditorium Upgrades	0.00	381,284.00	381,284.00	0.00	0.00	381,284.00	0.00
Grand Totals for fund 30:		0.00	2,115,241.09	2,115,241.09	0.00	0.00	2,115,241.09	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).


 Gail M. Woicekowski, Business Adm/Bd Secy


 Date

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS

101 Cash in checking account	\$	0.46	
102-106 Other cash equivalents	\$	0.00	
Total cash			\$ 0.46
111 Investments			\$ 0.00
114 Investment interest receivable			\$ 0.00
121 Tax levy receivable			\$ 11,392.00
Accounts receivable			
132 Interfund	\$	0.00	
141 Intergovernmental - state	\$	0.00	
142 Intergovernmental - federal	\$	0.00	
143 Intergovernmental - other	\$	0.00	
153 Other Accounts Receivable	\$	0.00	
			\$ 0.00
Loans receivable			
131 Interfund	\$	0.00	
151 Other Loans Receivable	\$	0.00	
			\$ 0.00
199 Other current assets			\$ 0.00

RESOURCES

301 Estimated revenues (from adjusted budget)	\$	308,227.00	
302 Less: revenues collected or accrued	\$	(308,227.00)	
			\$ 0.00
TOTAL ASSETS AND RESOURCES			\$ 11,392.46

LIABILITIES AND FUND EQUITY

LIABILITIES

401 Interfund loans payable	\$	0.00
402 Interfund accounts payable	\$	0.00
411 Intergovernmental accounts payable - state	\$	0.00
412 Intergovernmental accounts payable - federal	\$	0.00
413 Intergovernmental accounts payable - other	\$	0.00
421 Accounts payable	\$	0.00
422 Judgments payable	\$	0.00
430 Compensated absences payable	\$	0.00
431 Contracts payable	\$	0.00
451 Loans payable	\$	0.00
481 Deferred revenues	\$	0.00
499 Other current liabilities	\$	0.00
Total liabilities	\$	0.00

FUNDEQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$	11,392.50	
754 Reserve for encumbrances - prior year			\$	0.00	
760 Other reserves			\$	0.00	
771 Designated Fund Balance			\$	0.00	
601 Appropriations		\$	315,482.00		
602 Less: expenditures	\$	304,089.50			
603 Less: encumbrances	\$	<u>11,392.50</u>	\$	<u>(315,482.00)</u>	\$
Appropriations less expenditures					<u>0.00</u>
					\$ 11,392.50

Unappropriated:

770 Fund Balance, July 1, 2018			\$	7,254.96	
303 Less: budgeted fund balance			\$	<u>(7,255.00)</u>	
Unappropriated fund balance					\$ (0.04)
Total fund equity					<u>\$ 11,392.46</u>

TOTAL LIABILITIES AND FUND EQUITY

\$ 11,392.46

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 315,482.00	\$ 315,482.00	\$ 0.00
Less: Revenues	\$ (308,227.00)	\$ (308,227.00)	\$ 0.00
Subtotal	<u>\$ 7,255.00</u>	<u>\$ 7,255.00</u>	<u>\$ 0.00</u>
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	<u>\$ 7,255.00</u>	<u>\$ 7,255.00</u>	<u>\$ 0.00</u>
Add: Unappropriated fund balance			<u>\$ (0.04)</u>
Total of budgeted and unappropriated fund balance			<u>\$ (0.04)</u>

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	7,255.00	0.00	7,255.00	7,255.00	0.00
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	308,227.00	0.00	308,227.00	308,227.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		315,482.00	0.00	315,482.00	315,482.00	0.00

Fund 40 (Debt Service Fund)

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Debt service-regular		315,482.00	0.00	315,482.00	304,089.50	11,392.50	0.00	0.00
Grand Totals for fund 40:		315,482.00	0.00	315,482.00	304,089.50	11,392.50	0.00	0.00

Revenues Summary

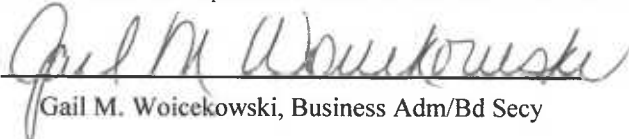
Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	7,255.00	0.00	7,255.00	7,255.00	0.00
40-5200-000-006	Transfers	0.00	0.00	0.00	0.00	0.00
40-1200-000-000	Debt Service Revenue	0.00	0.00	0.00	0.00	0.00
40-1210-000-000	Local Tax Levy	308,227.00	0.00	308,227.00	308,227.00	0.00
Grand Totals		315,482.00	0.00	315,482.00	315,482.00	0.00

Minimum Expense General Ledger Report

Fund 40 (Debt Service Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
40-701-510-834	Interest	25,482.00	0.00	25,482.00	14,089.50	11,392.50	0.00	0.00
40-701-510-910	Principal	290,000.00	0.00	290,000.00	290,000.00	0.00	0.00	0.00
Debt service-regular		315,482.00	0.00	315,482.00	304,089.50	11,392.50	0.00	0.00
Grand Totals for fund 40:		315,482.00	0.00	315,482.00	304,089.50	11,392.50	0.00	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

 1/14/19
 Gail M. Woickowski, Business Adm/Bd Secy Date

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS

101 Cash in checking account	\$ (230,552.50)	
102-106 Other cash equivalents	\$ 0.00	
Total cash		\$ (230,552.50)
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 0.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ 0.00	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ 394,844.39	
153 Other Accounts Receivable	\$ 0.00	
		\$ 394,844.39
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00

RESOURCES

301 Estimated revenues (from adjusted budget)	\$ 126,462.06	
302 Less: revenues collected or accrued	\$ (369,997.04)	
		\$ (243,534.98)
TOTAL ASSETS AND RESOURCES		\$ (79,243.09)

LIABILITIES AND FUND EQUITY

LIABILITIES

401 Interfund loans payable	\$ 0.00
402 Interfund accounts payable	\$ 0.00
411 Intergovernmental accounts payable - state	\$ 0.00
412 Intergovernmental accounts payable - federal	\$ 0.00
413 Intergovernmental accounts payable - other	\$ 0.00
421 Accounts payable	\$ 0.00
422 Judgments payable	\$ 0.00
430 Compensated absences payable	\$ 0.00
431 Contracts payable	\$ 0.00
451 Loans payable	\$ 0.00
481 Deferred revenues	\$ 0.00
499 Other current liabilities	\$ 0.00
Total liabilities	<u>\$ 0.00</u>

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$	160,959.20	
754 Reserve for encumbrances - prior year			\$	0.00	
760 Other reserves			\$	0.00	
771 Designated Fund Balance			\$	0.00	
601 Appropriations			\$	432,796.86	
602 Less: expenditures	\$	183,736.59			
603 Less: encumbrances	\$	160,959.20	\$	(344,695.79)	\$
Appropriations less expenditures				<u>88,101.07</u>	\$
					249,060.27

Unappropriated:

770 Fund Balance, July 1, 2018			\$	(21,968.56)	
303 Less: budgeted fund balance			\$	(306,334.80)	
Unappropriated fund balance					\$
Total fund equity					<u>(328,303.36)</u>
					<u>(79,243.09)</u>

TOTAL LIABILITIES AND FUND EQUITY

\$ (79,243.09)

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 432,796.86	\$ 344,695.79	\$ 88,101.07
Less: Revenues	\$ (126,462.06)	\$ (369,997.04)	\$ 243,534.98
Subtotal	\$ 306,334.80	\$ (25,301.25)	\$ 331,636.05
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	\$ 306,334.80	\$ (25,301.25)	\$ 331,636.05
Add: Unappropriated fund balance			\$ (328,303.36)
Total of budgeted and unappropriated fund balance			<u>\$ 3,332.69</u>

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	306,334.80	0.00	306,334.80	(25,301.25)	331,636.05
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	126,462.06	126,462.06	369,997.04	(243,534.98)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		306,334.80	126,462.06	432,796.86	344,695.79	88,101.07

Fund 70 (Internal Service Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Fund transfers		36,800.00	0.00	36,800.00	0.00	0.00	36,800.00	0.00
Fund transfers		269,534.80	126,462.06	395,996.86	183,736.59	160,959.20	51,301.07	0.00
Grand Totals for fund 70:		306,334.80	126,462.06	432,796.86	183,736.59	160,959.20	88,101.07	0.00

Revenues Summary

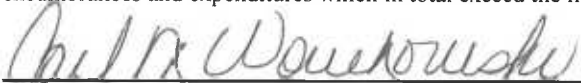
Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	306,334.80	0.00	306,334.80	(25,301.25)	331,636.05
70-1000-000-100	Great Meadows	0.00	126,462.06	126,462.06	369,997.04	(243,534.98)
Grand Totals		306,334.80	126,462.06	432,796.86	344,695.79	88,101.07

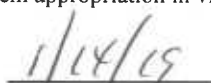
Minimum Expense General Ledger Report

Fund 70 (Internal Service Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
70-000-026-110	Shared Services Salary	36,800.00	0.00	36,800.00	0.00	0.00	36,800.00	0.00
Fund transfers		36,800.00	0.00	36,800.00	0.00	0.00	36,800.00	0.00
70-000-219-104	Shared Salary - CST	82,081.00	(74.00)	82,007.00	41,003.64	41,003.36	0.00	0.00
70-000-221-100	Shared Services Salary	0.00	48,960.00	48,960.00	24,480.00	24,480.00	0.00	0.00
70-000-230-100	Superintendent Salaries	161,453.80	(49,618.00)	111,835.80	55,917.96	55,917.84	0.00	0.00
70-000-230-585	Superintendent Travel	0.00	1,800.00	1,800.00	900.00	900.00	0.00	0.00
70-000-230-890	Superintendent Dues	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70-000-261-100	Share Salary - B&G	0.00	37,536.00	37,536.00	19,414.00	18,122.00	0.00	0.00
70-000-266-100	Shared Security Services	26,000.00	33,150.00	59,150.00	12,614.00	20,536.00	26,000.00	0.00
70-000-291-290	Superintendent Benefits	0.00	54,708.06	54,708.06	29,406.99	0.00	25,301.07	0.00
Fund transfers		269,534.80	126,462.06	395,996.86	183,736.59	160,959.20	51,301.07	0.00
Grand Totals for fund 70:		306,334.80	126,462.06	432,796.86	183,736.59	160,959.20	88,101.07	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).


 Gail M. Woickowski, Business Adm/Bd Secy


 Date

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
12/04/1811-000-219-600-000-005	Special Services Supplies	11-213-100-610-000-003 General Supplies-HH	SE Supplies at building level	350.00
12/04/1811-402-100-300-000-001	Athletic Professional Services	11-402-100-580-000-001 Athletic Travel	Cover add'l PD not in budget	1,200.00
The total of all transfers within fund 10 is:				1,550.00

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
12/19/1820-362-200-300-000-008	Perkins Prof & Tech Services	20-362-100-600-000-008 Perkins Supplies & Materials	Cover Amazon order per W Filus	92.20
12/21/1820-362-400-731-000-008	Perkins Instruct Equipment	20-362-100-600-000-008 Perkins Supplies & Materials	Per W Filus	696.19
12/31/1820-230-100-100-000-007	NCLB Title I Salaries	20-230-100-600-000-007 NCLB Title I Supplies	Cover net overage on Amazon orders for Title I summer program	12.55
The total of all transfers within fund 20 is:				800.94

HACKETTSTOWN BOARD OF EDUCATION
Home Instruction Placements
2018-2019 School Year

STUDENT #	FACILITY	REASON	EST. LENGTH
██████████	HOME	MEDICAL	1/11/29 - TBD
██████████	High Focus, Parsippany	MEDICAL	2/1/19 - TBD

HACKETTSTOWN BOARD OF EDUCATION
2018-2019 School Year
Acceptance of Gifts

Box Tops for Education c/o Steve Somers	HS Sports Operations (Cheerleaders to Nationals Competition)	\$8,600.00
Hackettstown High School Sunshine Club	Ron Bell Memorial Scholarship	\$ 100.00
Anonymous Donation	Ron Bell Memorial Scholarship	\$ 10.00



Agreement

Hackettstown School District BOE Student Transportation Consulting Services Agreement

This agreement is entered into as of February 20th, 2019, by and between the Hackettstown School District BOE, at the address of 315 Washington St, Hackettstown, New Jersey 07840, (hereinafter referred to as "School District") and Logic 54 LLC., 116 Research Dr, Bethlehem, Pennsylvania 18015 (hereinafter referred to as "Logic 54").

1) SERVICES TO BE PERFORMED

In consideration of the fee hereinafter set forth, Logic 54 will provide the following services to the School District.

a) **Development of Bus Routes**

Logic54 will develop new bus routes for the School District for the 2019/2020 school year. This will include:

- Development of home-to-school general education routes for Hatchery Hill E.S and Willow Grove E.S.
- Exploration of feasibility and/or the development of AM and PM shuttles between Hatchery Hill E.S and Willow Grove E.S.
- Routes will be developed in accordance with New Jersey State guidelines and School District policies.
- All routes will be driven to verify stop locations and driving patterns prior to being bid.
- Routes will be delivered to the School District for review through the Logic54 management platform.

b) **Route Bid**

Logic 54 will assist the School District with the transportation bid process for the 2019/2020 school year. This will include preparing the transportation bid specs in accordance with State of New Jersey requirements and advising the School District throughout approval and advertising processes. Logic54 will also hold the bid opening at the School District business office, if requested.

c) **Subscription Busing Program**

If requested, Logic54 will assist the School District in the development of a subscription busing program. This will include:

- Establishing best practices and standard operating procedure for administrating a subscription busing program

- Calculating home-to-school mileages for determining student eligibility for transportation

d) DRTRS

Logic 54 will provide the district with student home-to-school mileages for the New Jersey District Report of Transported Resident Students (DRTRS). The School District will remain responsible for completion and submission of the DRTRS by the required due date.

e) Transportation Policies and Guidelines

Logic54 will assist the school district in developing transportation policies and guidelines for student transportation. This will include, but is not limited to, a hazardous route policy.

f) Management Platform

Logic54 will provide our student transportation management platform to the School District to manage their transportation system throughout the year. This will include:

- Cloud-based management platform that can be accessed through any device with a web browser.
- Nightly automated backup.
- SSL encryption and security.
- Unlimited user accounts.
- Google Maps Integration.
- Free software upgrades as they become available.

g) On-going Support: Dedicated Transportation Expert

Logic54 will make available to the School District a student transportation expert to provide on-going support throughout the duration of this agreement. Support can be obtained by phone, email, or via our online support desk.

2) PROFESSIONAL FEES

This price reflects the services outlined above. All invoices will be paid by, or on behalf of, the School District within 30 days of the invoice date. Logic 54 acknowledges that School District is not subject to any State sales tax.

Professional Fees	
Monthly Fee:	\$500 per month

3) CONTRACT DURATION

The Term of this contract is for 12 months starting February 20, 2019 and ending February 19, 2020. Upon mutual agreement of the School District and Logic 54, the contract may be extended or

renewed.

4) CONTRACT TERMINATION

School District shall have the right, without any obligation to assign any reason, at School District's sole option, to terminate this Agreement for convenience by giving thirty (30) days prior written notice to Logic 54, provided however, that School District shall remain liable for the value of services provided to School District, and School District shall not be entitled to any refund or credit for any unused Term.

5) LOGIC 54 AN INDEPENDENT CONTRACTOR

Logic 54 is an independent contractor, and neither Logic 54 nor Logic 54's staff is, or shall be deemed, School District's employees. In its capacity as an independent contractor, Logic 54 agrees and represents, and School District agrees, as follows:

- a) Logic 54 has the right to perform services for other parties during the term of this Agreement.
- b) Logic 54 has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed.
- c) Logic 54 has the right to perform the services required by this Agreement at any place or location and at such times as Logic 54 may determine.
- d) Neither Logic 54 nor Logic 54's staff shall be required to devote full-time to the performance of the services required by this Agreement.
- e) School District shall not withhold from Logic 54's compensation any amount that would normally be withheld from an employee's pay.
- f) School District shall not hire nor attempt to hire any Logic 54 employees, contractors, or sub-contractors.

5) RETENTION OF MATERIALS

Logic 54 shall not be obligated to retain any documents or other materials related to this engagement on behalf of School District. School District shall keep copies of all materials provided to Logic 54, and shall refrain from giving originals of important documents to Logic 54.

6) INDEMNIFICATION AND WAIVER OF CLAIMS

Logic 54's services are based on the data provided to it by School District. School district is responsible for the accuracy of the data and information provided to Logic 54. The purpose of this contract is to review said information and data provided to it by School District and suggest changes to, or assign bus stops for students, or make recommendations as to the safety of the School District's current routes or intended future routes.

Any and all final decisions in changing, improving, or assigning bus stops are the responsibility of the School District. Said School District hereby waives any and all claims, damages or losses incurred by School District against Logic 54 now and in the future, whether known or unknown, which resulted from or results from the decision made by the School District after having consulted with Logic 54.

School District (indemnitor) shall indemnify and hold harmless Logic 54 from and against any and all

claims, liabilities, damages, losses and judgments, including cost and expenses incident thereto, which may be suffered by or accrue against, be charged to or recoverable from indemnitees, by reason of injury to or death of any person or by reason of injury to or destruction of property, caused by or arising from the negligence or decisions of School District, its officers, agents or employees, in connection with any matter dealt with in this agreement.

Should it become necessary for indemnitee, or someone on indemnitee's behalf, to incur costs and expenses and to retain the services of an attorney to enforce this agreement, or any portion of it, indemnitor agrees to pay indemnitee reasonable costs and attorneys' fees expended, or for which liability is incurred.

Indemnitor shall be given notice of any act or occurrence involving liability or claim, demand, or item of cost or other item or items indemnified against in this agreement, within 60 days after the occurrence of such act shall have come to indemnitee's knowledge.

7) ACCEPTANCE

The School District acknowledges having read this entire agreement and further acknowledges that Logic 54 has answered all questions and fully explained the agreement to the School District's satisfaction. School District will provide Logic 54 with an executed copy of this agreement, a copy of the Board of Education resolution approving this contract, and a purchase order.

8) GENERAL PROVISIONS

- a) Sole agreement: This contract constitutes the entire understanding and agreement between the parties with respect to the subject matter hereof and supersede any and all written or oral prior or contemporaneous proposals, understandings, and agreements between Logic 54 and School District with respect to such subject matter.
- b) Severability: If any part of this Agreement is held unenforceable, the rest of the Agreement will continue in full force and effect.

9) SIGNATURES

This Agreement may be executed in counterparts, by facsimile, scan and/or electronically. All counterpart, facsimile, or electronic signatures shall have the same equal validity and enforceability as those in a fully-signed original agreement.

IN WITNESS WHEREOF, the parties have executed this agreement effective as of the date set forth above.

**AUTHORIZED REPRESENTATIVE FOR THE
HACKETTSTOWN SCHOOL DISTRICT BOE**

Printed Name

Title

Signature

Date

**AUTHORIZED REPRESENTATIVE FOR
LOGIC 54 LLC.**

Charles J. Kelly

Printed Name

Cofounder & CEO

Title

Signature

January 30, 2019

Date

Facility Request for Tiger Wrestling Club

P.O. Box 7069 , Hackettstown, NJ 07840
 Insurance Expiration Date: 11/15/2019

Submitted by: **Doug Balella** on 01/21/2019 10:09 AM
 Office: *-None-*
 Mobile: 908-798-3653
 Email: balella@yahoo.com

Comments:
-None-

Name of Activity: TWC Dodgeball Tournament

Activity Date	Time	Setup Teardown	Type	Location	Room Layout	Extra Charges	Attend-ance	Equip.
Fri 03/22/2019	5:00 PM - 9:30 PM	----- -----	Gym	Hackettstown High School - New Gym	----	--	--	--
Fri 03/22/2019	5:00 PM - 9:30 PM	----- -----	Gym	Hackettstown High School - Old Gym	----	--	--	--

Notes:
- no notes specified -

February 13, 2019

Ms. Gail Woicekowski
Business Administrator/Board Secretary
Hackettstown Board of Education
315 Washington Street
Hackettstown, NJ 07840

Dear Gail:

Thank you for your continued business. I am writing to offer our Annual Asset Reinventory service. You will continue to enjoy the benefits of a 3rd party covering your assets.

The following few pages outline our ongoing service intent. If you have any additional questions or concerns, please do not hesitate to contact me.

Respectfully submitted,



Sean R. Rager CPA
President

We propose to inventory, evaluate and report on the buildings, movable assets and site improvements of the Hackettstown Board of Education. The scope of our engagement will involve Annual onsite inspections at 6 locations with an approximate total area of 262,763 square feet as specified by the Hackettstown Board of Education listed later under "Agreement".

Assets will be categorized and reported by location and general area within that location. Those with an estimated insurance replacement cost in excess of \$1,000.00 will be classified, valued, and reported for "Proof of Loss" purposes. Highly liquid assets will be tagged and recorded in full detail including manufacturer, model, serial number and tag number. GASB 34 depreciation with associated fund and function detail will be presented.

Real-time reporting will be available online within 10 business days of the onsite inspection. Your data is securely stored and backed up remotely thus reducing your operating cost of storage and system administration. Data can easily be printed or stored locally as a Microsoft Excel™ file or integrated into most accounting packages.

Asset categories reported in detail and summary include:

- Buildings and Structures
- Movable Equipment
- Site Improvements (insurable and uninsurable)

Web based reports communicate the following by asset class and location:

- Acquisition data (reasonably matched from current electronic records or estimated accordingly)
- Asset life
- Current and accumulated depreciation
- Salvage value and net remaining book value
- Fund and Function
- Special fields for flags and notations

Excluded from the services described by our proposal are:

- Infrastructure
- Leased equipment under an operating lease
- Expendable inventories and supplies
- Personal property of employees or others as identified
- Assets in or at locations locked away or otherwise not easily accessible *

**When assets are not easily accessible, we will consult with the Hackettstown Board of Education to reasonably gather the assistance or information necessary to complete the survey.*

"Special Assets" such as land, athletic uniforms, band instruments, library books, radios, computer software, fine arts, historical treasures, and other special assets can be incorporated into the property record based on information provided to us by Hackettstown Board of Education and reported accordingly.

Current "Commercial Real Estate Fair Market Value Appraisals" and fine art type "Reproduction Value Appraisals" are also available under a **"Special Asset Agreement" for a separate fee.** Please contact your account executive Deepak Mikkilineni for details.

Buildings

The inventory and valuation will include an inspection of the 6 locations listed later under "Agreement" as supplied or approved by Hackettstown Board of Education. Building component classifications will be comprised of General Construction, Plumbing, Heating/Ventilating/Air Conditioning, Electrical System, Sprinkler System, Roofing and Fixed Equipment allocations. *Please have fire escape and/or site maps available prior to site visit.*

Movable Equipment

Manufacturer, model and serial number will be recorded for assets exceeding the \$1,000.00 threshold by physical inspection when readily accessible for viewing. Assets that are secured, immobilized by wiring, or subject to damage by moving will be listed and described without serial numbers. When serial numbers are made available, the items will be reflected in the report and fully documented.

Highly Liquid Assets and other assets in excess of the \$1,000.00 threshold will be inventoried in detail and tagged with standard vinyl tamper evident tags **included with our service** (see tags below).

The remaining movable equipment, designated as other movable equipment, will be inventoried or modeled by general area or building basis, which will be grouped and valued by asset class as necessary for proof of loss. Data elements relating to dates of acquisition, acquisition cost, useful life, and replacement cost will be developed "at average" by asset type for each location segregation. These assets will not be tagged.

Site Improvements (Insurable and Uninsurable Land Improvements)

The site improvements will consist of: Lighting, Fencing, Signs, Playground Equipment, All Weather Track, Outside Property, Score Boards, Bleachers, Storage, Parking Lots, Sidewalks, Curbs, Retaining Walls, Etc.

Supporting documentation pertaining to the data, reasoning, and analyses will be retained by ACS. The depth of discussion contained in the report will be specific to your needs as the client and is designed for the intended use of GASB 34 capital asset reporting and insurance "Proof of Loss".

Service Fee

Our fee for the engagement is **\$3,900.00** Annually and will remain in effect for 1 term. This fee is based on our estimate of professional services to be furnished according to our understanding of your requirements; should the scope of these requirements change, Asset Control Solutions, Inc. and the Hackettstown Board of Education will mutually revise the fee to reflect those changes in service. Our fee is independent of the outcome of our study. Based on our understanding of the project, our fee is based on the following:

Annual services offered as proposed above

Capital Asset and Insurance inventory and valuation utilizing a

Insurance Replacement Cost threshold of \$1,000.00

Highly Liquid and Tag threshold of \$1,000.00

GASB 34 Capitalization threshold of \$2,000.00

(or as otherwise directed)

Terms

49% of the first-year service fee is payable upon job commencement. Final payment due upon web delivery of Final Data unless otherwise negotiated to fit budgetary requirements.

Annual service will renew at \$3,900.00 **with constructive written** notice by Hackettstown Board of Education .

Tags

Our own Tamper Evident Tags are to be provided by Asset Control Solutions, Inc. free for as long as you have our new client onsite inventory or existing client reinventory onsite service scheduled in the current year. Besides being free, you will benefit from the added theft deterrent too.

This Agreement is made effective as of February 13, 2019, by and between

Hackettstown Board of Education

Hackettstown, NJ
United States

and

Asset Control Solutions, Inc.
2040 E Algonquin Road, Suite 506
Schaumburg, IL 60173
United States

In this Agreement, the Hackettstown Board of Education who is contracting to receive services shall be referred to as "HBOENJ", and Asset Control Solutions, Inc. who will be providing the services shall be referred to as "ACS".

ACS has a background in technology, accounting and valuation and is willing to provide services to HBOENJ based on this background.

HBOENJ desires to have services described in the proposal dated February 13, 2019 provided by ACS.

Therefore, the parties agree as follows:

1. DESCRIPTION OF SERVICES. ACS will Annually provide the following services (collectively, the "Services"): Assets with ACS provided or approved HBOENJ tag, will be located, inventoried and reported with location and tag identification by thresholds listed below. An opinion of replacement valuation and the associated capitalization information of Buildings, Movable Equipment and Site Improvements will be reported in detail above the insurance threshold of \$1,000.00, by tag above the tag value threshold of \$1,000.00 including highly liquid assets, and the GASB 34 compliant capitalization information on assets above the acquisition cost threshold of \$2,000.00.
2. PERFORMANCE OF SERVICES. The manner in which the services are to be performed and the specific hours to be worked by ACS shall be determined by ACS and approved in writing by HBOENJ. HBOENJ will rely on ACS to work as many hours as may be reasonably necessary to fulfill ACS's obligations under this Agreement.
3. PAYMENT. HBOENJ will pay a fee to ACS for the services in the amount of **\$3,900.00 Three Thousand Nine Hundred Dollars and 00/100**. This fee shall be payable in a lump sum 49% prior to job commencement and balance due upon presentation of final web data.
4. TERM/TERMINATION. Term is for 1 year. Annual service will renew at \$3,900.00 **with constructive written** notice by Hackettstown Board of Education. Self-updating available for \$1,000.00 plus \$0.08 per tag
5. EXPENSE REIMBURSEMENT. ACS shall pay all "out-of-pocket" expenses, and shall not be entitled to reimbursement from HBOENJ given no change of schedule initiated by HBOENJ following written authorization of travel schedule.
6. SUPPORT SERVICES. HBOENJ will not be required to provide support services, including office space and secretarial services, for the benefit of ACS.
7. NEW PROJECT APPROVAL. ACS and HBOENJ recognize that ACS's services will include working on various projects for HBOENJ. ACS shall obtain the approval of HBOENJ prior to the commencement of a new project.

8. RELATIONSHIP OF PARTIES. It is understood by the parties that ACS is an independent contractor with respect to HBOENJ, and ACS is not an employee nor does ACS have a financial interest in the HBOENJ. HBOENJ will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of ACS.

9. EMPLOYEES. ACS's employees, if any, who perform services for HBOENJ under this Agreement shall also be bound by the provisions of this Agreement. At the request of HBOENJ, ACS shall provide adequate evidence that such persons are ACS's employees.

10. INJURIES. ACS acknowledges ACS's obligation to obtain appropriate insurance coverage for the benefit of ACS (and ACS's employees, if any). ACS waives any rights to recovery from HBOENJ for any injuries that ACS (and/or ACS's employees) may sustain while performing services under this Agreement and that are a result of the negligence of ACS or ACS's employees.

11. INTELLECTUAL PROPERTY. The following provisions shall apply with respect to copyrightable works, ideas, discoveries, inventions, applications for patents, and patents (collectively, "Intellectual Property"):

- a. Consultant's Intellectual Property. ACS personally holds an interest in the Intellectual Property that is described as software and hardware and which is not subject to this Agreement.
- b. Development of Intellectual Property. Any improvements to Intellectual property, further inventions, or improvements, and any new items of Intellectual Property discovered or developed by ACS (or ACS's employees, if any) during the term of this Agreement shall be the property of ACS.

12. CONFIDENTIALITY. HBOENJ and ACS recognizes that both entities has and will have the following information:

- process information
- trade secrets
- technical information
- copyrights

and other proprietary information (collectively, "Information") which are valuable, special and unique assets of HBOENJ and ACS and need to be protected from improper disclosure. HBOENJ and ACS agree that HBOENJ and ACS will not at any time or in any manner, either directly or indirectly, use any Information for HBOENJ's or ACS's own benefit, or divulge, disclose, or communicate in any manner any Information to any third party without the prior written consent of HBOENJ and ACS. HBOENJ and ACS will protect the Information and treat it as strictly confidential.

13. NOTICES. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person, email receipt returned, or deposited in the United States mail, postage prepaid, addressed as follows:

IF for HBOENJ:

Ms. Gail Woicekowski
Hackettstown Board of Education
Hackettstown, NJ 07840

IF for ACS:

Sean R. Rager, President
Asset Control Solutions, Inc.
2040 E Algonquin Road, Suite 506
Schaumburg, IL 60173
An Illinois C corporation EIN: 74-3163816

Such address may be changed from time to time by either party by providing written notice to the other in the manner set forth above.

14. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.

15. AMENDMENT. This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

16. SEVERABILITY. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

17. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

18. APPLICABLE LAW. This Agreement shall be governed by the laws of the State of Illinois.

Party receiving services:
Hackettstown Board of Education
Hackettstown, NJ

By: _____
Ms. Gail Woicekowski
Business Administrator/Board Secretary

Date: _____

Party providing services:
Asset Control Solutions, Inc.

By:  _____

Date: 2/13/2019

Sean R. Rager
President



Debbie Grant <dgrant@hackettstown.org>

Fwd: Contract/Agreement - Hackettsotwn

1 message

Gail Woickowski <gwoickowski@hackettstown.org>
To: Debbie Grant <dgrant@hackettstown.org>

Wed, Feb 13, 2019 at 1:41 PM

For the agenda next week. They will be on site 7/18 not the April date he mentions

Thanks

----- Forwarded message -----

From: **Deepak Mikkilineni** <dmikkilineni@acsmail.us>
Date: Wed, Feb 13, 2019 at 10:29 AM
Subject: RE: Contract/Agreement - Hackettsotwn
To: Gail Woickowski <gwoickowski@hackettstown.org>

Good Afternoon Gail,

Attached is the inventory proposal. Please review and email back the signed copy.

We are set to be on-site for a re-inventory on April 08, 2019.

Sorry for the delay and please let me know if you have any questions.

Have a great day!

Deepak

From: Deepak Mikkilineni
Sent: Wednesday, February 6, 2019 11:47 AM
To: 'Gail Woickowski' <gwoickowski@hackettstown.org>
Subject: RE: Contract/Agreement - Hackettsotwn

We have your district set for a re-inventory and I will follow up with a contract tomorrow.

Please let me know if you have any questions.

Thank you!

Deepak

From: Gail Woickowski <gwoickowski@hackettstown.org>
Sent: Wednesday, February 6, 2019 11:40 AM

To: Deepak Mikkilineni <dmikkilineni@acsmail.us>
Subject: Re: Contract/Agreement - Hackettsotwn

July 18th is fine

On Wed, Feb 6, 2019 at 10:24 AM Deepak Mikkilineni <dmikkilineni@acsmail.us> wrote:

Good Morning Gail,

I was going to email you today about setting up dates for a rescan. Last year we were at your district on July 18th, can we set up a rescan around the same dates again?

If you have specific dates in mind, please let me know. I will also send you the contract agreement by the end of day tomorrow.

Thank you!

Deepak Mikkilineni

Account Executive

Asset Control Solutions, Inc.
2040 E. Algonquin Rd Ste. 506
Schaumburg, IL 60173
P: 847.838.2600

<http://assetcontrolsolutions.us/>

From: Gail Woicekowski <gwoicekowski@hackettstown.org>
Sent: Wednesday, February 6, 2019 9:18 AM
To: Deepak Mikkilineni <dmikkilineni@acsmail.us>
Subject: Contract/Agreement - Hackettsotwn

Hi Deepak,

Is there a contract/agreement ready for next year? I would like to get it approved at my BOE meeting this month.

Thank you

Gail

--

Gail M. Woicekowski

Business Administrator/Board Secretary

Hackettstown Board of Education

315 Washington Street

Hackettstown, NJ 07840

908-852-2800

--

Gail M. Woicekowski

Business Administrator/Board Secretary

Hackettstown Board of Education

315 Washington Street

Hackettstown, NJ 07840

908-852-2800

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Gail M. Woicekowski

Business Administrator/Board Secretary

Hackettstown Board of Education

315 Washington Street

Hackettstown, NJ 07840

908-852-2800

 **Annual Asset Inventory and Value Proposal.pdf**
163K

DISPOSAL OF ASSETS

A-14

<u>Location</u>	<u>Item</u>	<u>Make</u>	<u>Model #</u>	<u>Asset Tag #</u>	<u>Quantity</u>
Willow Grove	Laminator #7765	USI Digital Deluxe	51625-0807	00008857	1

**HACKETTSTOWN PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
February 20, 2019**

PERSONNEL

- B-1 Acceptance of Resignation(s) - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, accept the resignations for the 2018-2019 school year attached by reference. **(ATTACHMENT)**

- B-2 Approval of New Staff – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, appoint new staff, for the 2018-2019 school year attached by reference. **(ATTACHMENT)**

- B-3 Approval of Advancement on the Salary Guide - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve advancement on the salary guide, effective February 1, 2019, attached by reference. **(ATTACHMENT)**

- B-4 Approval of Leave of Absences – BE IT RESOLVED:** that the Board of Education, upon recommendation of the Superintendent, approve leave of absences for the 2018-2019 school year, attached by reference. **(ATTACHMENT)**

- B-5 Approval of High School 7th Teaching Block Assignment(s)- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve High School 7th teaching block assignments effective February 11, 2019 through April 17, 2019, attached by reference. **(ATTACHMENT)**

- B-6 Approval of REVISED High School 7th Teaching Block Assignment(s)- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve revised High School 7th teaching block assignments effective January 2, 2019 through January 31, 2019, attached by reference. **(ATTACHMENT)**

- B-7 Approval of Revised Title I Programs/Advisors - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve revised Title I Programs/Advisors for the 2018-2019 school year, attached by reference. **(ATTACHMENT)**

- B-8 Approval of Revised Tiger Club Appointments - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve additional Tiger Club appointments for the 2018-2019 school year, attached by reference. **(ATTACHMENT)**

- B-9 Approval of Additional Hours for Staff - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve 80 additional hours for Christina DiCosmo for co-curricular activities for a High School student, as needed, for the 2018-2019 school year at the rate of \$45/hour.

- B-10 Approval of Additional 2018-2019 Athletic Appointments - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve additional athletic appointments for the 2018-2019 school year, attached by reference. **(ATTACHMENT)**

**HACKETTSTOWN PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
February 20, 2019**

PERSONNEL

- B-11 Approval of Observation Hours - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve observation hours for the 2018-2019 school year, attached by reference. **(ATTACHMENT)**
- B-12 Approval of Athletic Volunteers - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve as athletic volunteers for the 2018-2019 school year, attached by reference. **(ATTACHMENT)**
- B-13 Approval of Substitutes - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve substitutes for the 2018-2019 school year, attached by reference. **(ATTACHMENT)**

HACKETTSTOWN BOARD OF EDUCATION

February 20, 2019

Acceptance of Resignations for the 2018-2019 School Year

Name	Location/Position	Effective Date
Scout Hershey	HS/Physical Education Teacher	4/12/19
Jennifer Zacchia	HH/Personal Aide	2/1/19

HACKETTSTOWN BOARD OF EDUCATION

February 20, 2019

Appointment of New Staff for the 2018-2019 School Year
***Pending Required Clearances**

Name	Location/Position	Salary	Effective Date
Nicolle Siebens*	HH/Personal Aide	Full-Time @ \$15.28/hour	Pending All Clearances
Grace Long*	HH/ASD Aide	Full-Time @ \$15.28/hour	Pending All Clearances

**HACKETTSTOWN BOARD OF EDUCATION
Board of Education Action Meeting
February 20, 2019**

Approval of Advancement on the Salary Guide effective February 1, 2019

Name	School/Position	Former Step/Salary	New Step/Salary
Rachael Gorski	HS/Social Studies Teacher	BA 15, Step 6/ \$64,565	MA, Step 6 / \$69,265
Casey Kucinski	HS/Special Ed.	BA, Step 5/\$60,960	BA +15, Step 5/ \$63,310

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HACKETTSTOWN BOARD OF EDUCATION
Board of Education Meeting

February 20, 2019

Approval of Leave of Absences

Name	School Position	Dates of Absence
Employee ID #H0000851	HS/Physical Education	30 Sick Days April 29 – May 24, 2019 FMLA May 27 – June 27, 2019 Anticipated Return Date: 1 st day of the 2019-2020 School Year
Employee ID #H0001668	HH/Personal Aide	3 Unpaid Day (January 30, 31 & Feb. 1, 2019)
Employee ID #H0000024	HS/Personal Aide	2 Unpaid Days (June 20 & 24, 2019)
Employee ID #H0001714	MS/Personal Aide	2 Unpaid Days December 20 & 21, 2018 5 Unpaid Days (February 4-8, 2019)
Employee ID #H0000387	HS/Spanish Teacher	9 1/2 Unpaid Days (March 11, 2019 – ½ Day) (March 12 – March 22, 2019 – 9 days)
Employee ID #H0001746	MS/Aide	2 Unpaid Days (February 5-6, 2019)
Employee ID #H0001662	HH/Aide	½ Unpaid Day February 8, 2019
Employee ID #H0000910	WG/Aide	5 Unpaid Days March 18-22, 2019

HACKETTSTOWN BOARD OF EDUCATION
Board of Education Meeting
February 20, 2019

Approval of High School 7th Block Teaching Assignment
(February 11 – April 17, 2019)

Name	Subject	New Prep	Monthly Rate
Leonardo Teixeira	Block 1, Spanish 3 CPA	YES	\$3,105.00
Russell Stout	Block 3, Spanish 2 Honors	YES	\$3,134.44
Joanna Rodzen- Hickey	Block 4, Spanish 2 CP	YES	\$2,843.72
Tatiana Pennachio	Block 5, Spanish 3 CPA	YES	\$3,158.36
Marcus Gurdineer	Block 6, Spanish 2 CP	YES	\$2,823.02
Jennifer Orendach	Block 8, Spanish 2 CP	YES	\$2,762.76

HACKETTSTOWN BOARD OF EDUCATION
Board of Education Meeting
February 20, 2019

Approval of REVISED High School Extended 7th Block Teaching Assignment (January 2, 2019 on an as needed basis)

Name	Subject	New Prep	Monthly Rate
Kristen Miller	Block 1, Environmental Science	NO YES	\$1,080.81 (pro-rated monthly as needed)

HACKETTSTOWN BOARD OF EDUCATION
Board of Education Meeting
February 20, 2019
Approval of Revised Title I Programs/Advisors

Hatchery Hill Title I Academic Support Programs 2018-2019 SY			
Name	Hours	Program	Stipend (Title I Funds)
Priscilla Ortiz	50 16	Skillbuilders Homework	\$720 \$720
Lisa Wilbur	34	Club Grade 1	\$1,530
Lisa Perone	50 24	Wilson Direct Instruction	\$1,080 \$1,080
Priscilla Ortiz	26	Gr 3-4	\$1,170

HACKETTSTOWN BOARD OF EDUCATION

February 20, 2019

Approval of REVISED Tiger Club Appointments for the 2018-2019 school year
***Pending Negotiations**

TIGER Club	Location	Grades	Adviser(s)	Rate
Battle of the Books	HH	3-4	Susan Egan Loren Ackerman Elyse Climes	\$45 / hr * not to exceed 12.5 hours each

**Hackettstown Public Schools
2018-2019 Additional Athletic Appointments
Stipend Pending Negotiations**

Season	Activity	First	Last	18-19 Step	Stipend Amount Pending Negs.	

HACKETTSTOWN BOARD OF EDUCATION

Board of Education Meeting

February 20, 2019

Approval of Observation Hours for the 2018-2019 School Year

Name / College	Location	Field Experience Requirement
Megan Grigoletti	HH	Spring 2019 50 Hours

HACKETTSTOWN BOARD OF EDUCATION
Board of Education Meeting
February 20, 2019

Approval of Volunteers for the 2018-2019 school year

Name	Location	Sport
Matthew Feci	HS	Baseball Program
Nick Santoiemma	HS	Baseball Program
Ryan Tatarka	HS	Baseball Program
Vinny Putignano	HS	Baseball Program
Michael Sykora	HS	Softball Program
Alison Kitchen	HS	Softball Program
Jim O'Brien	HS	Softball Program
Carlos Duran	HS	Softball Program
Peter Angus	HS	Girls Lacrosse Program

HACKETTSTOWN BOARD OF EDUCATION

Substitutes for Approval

2018-2019 School Year

February 20, 2019

Tyler Hausamann (sub-security, as needed) Kurt Ruppel – (Substitute)

**HACKETTSTOWN PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
February 20, 2019**

EDUCATION/POLICY

- C-1 Approval of Workshop Attendance - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve workshop attendance for the 2018-2019 school year, attached by reference. **(ATTACHMENT)**
- C-2 Approval of Field Trips - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve field trips for the 2018-2019 school year, attached by reference. **(ATTACHMENT)**
- C-3 Approval of Annual Memorandum of Agreement - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the 2018-2019 Annual Memorandum of Agreement between the District and the Hackettstown Police Department.
- C-4 Approval of Turn-Key Professional Development – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Turn-Key Professional Development for the 2018-2019 school year, attached by reference. **(ATTACHMENT)**
- C-5 Approval of 2018-2019 Spring Athletic Schedule - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent and the Student Activities Committee, approve the 2018-2019 Spring athletic schedule, attached by reference. **(ATTACHMENT)**
- C-6 Approval of Preschool Inclusion Program for 2019-2020**

NOW THEREFORE BE IT RESOLVED by the Hackettstown Board as follows:

1. The Hackettstown Board hereby authorizes the creation of an in-district Preschool Inclusion Program for the 2019-2020 school year, that will provide an Inclusion program component commencing in September 2019 at the following tentative tuition rates for general education students:
 - a. Full Day Resident student: \$700/month
 - b. Half Day Resident student: \$350/month
 - c. Full Day Non-Resident student: \$800/month
 - d. Half Day Non-Resident student: \$400/month
2. The Hackettstown Board authorizes the Superintendent to execute and submit on the Board's behalf any necessary information and documentation to the Warren County Office of Education and/or New Jersey Department of Education in connection with the establishment of this program.

HACKETTSTOWN PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
February 20, 2019

EDUCATION/POLICY

C-7 Approval of Student List for Centenary University Children’s Literature Visits – BE IT RESOLVED: that the Board of Education, upon recommendation of the Superintendent, approve student list for Centenary University Children’s Literature visits to Hatchery Hill School’s 1st and 2nd graders to share reading and related activities prepared by Centenary students, attached by reference. **(ATTACHMENT)**

C-8 Approval of 1st Reading of District Policies and Regulations - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the following District Policies and Regulations in a 1st reading: **(ATTACHMENT)**

- P 0131 Bylaws and Policies (Revised)**
- P 0141.2 Board Member and Term – Receiving District (Revised)**
- P 2422 Health and Physical Education (M) (Revised)**
- P 2431.3 Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)**
- P 2610 Educational Program Evaluation (M) (Revised)**
- P 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)**
- P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)**
- P 5337 Service Animals (Revised)**
- P 5756 Transgender Students (M) (Revised)**
- P&R 7440 School District Security (M) (Revised)**
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)**
- P 8860 Memorials (Revised)**
- P 2415.06 Unsafe School Choice Option (M) (Revised)**
- R 2460.8 Special Education – Free and Appropriate Public Education (M) (Revised)**
- P&R 5611 Removal of Students for Firearms Offenses (M) (Revised)**
- P&R 5612 Assaults on District Board of Education Members or Employees (M) (Revised)**
- P&R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)**
- P&R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)**

HACKETTSTOWN BOARD OF EDUCATION

**Workshop Attendance
2018-2019 School Year**

C-1

Staff Member(s)	Conference / Location	Date(s)	Total Cost to District
Erin Tomasini	NJ TV & Video Madison HS	██████████ Concur with/superintendent	Cost:\$0
Sean Hardy	How to Manage Emotions Online	██████████ Concur w/Superintendent	Cost:\$199.00
Guy Jorstad	District Test Coordinator Training Birchwood Manor	██████████ Concur w/Superintendent	Cost:\$0
Danielle Stanley	Positive Parenting Rutgers, New Brunswick	██████████	Cost:\$129.00-10%
Wayne Filus	Montgomery HS	██████████ Concur w/Superintendent	Cost:\$0
Matt Demartini	NJAPERDConv. Long Branch, NJ	██████████	Cost:\$200.00
Aspasia Verpeut Arellys Alers Marguerite Humphries	Self Regulation in Children Parsippany, NJ	██████████	Cost:\$199.00each Title\$
Aspasia Verpeut	WCSCA - Mtg Middle School	██████████	Cost:\$0
Robert Grauso	DAANJ Atlantic City NJ	██████████	Cost:\$375.00 Mileage:\$89.28 Other:\$360.00
Lucy Shunk	Premier Training Event Whippany, NJ	██████████	Cost:\$0
Michael Lamison	NJ Law Ctr Why We Bully	██████████	Cost:\$0
Christina DiCosmo	Navigating the Needs of Deaf Piscataway, NJ	██████████	Cost:\$45.00
Aspasia Verpeut	School Support Network WHRSD , Washington, NJ	██████████	Cost:\$0
Kellie Bray Joanna Rodzen-Hickey	TESOL Conference Hyatt, New Brunswick	██████████	Cost:\$394.00each Mileage-\$72.54each Title III

HACKETTSTOWN BOARD OF EDUCATION

FIELD TRIPS

2018-2019 SCHOOL YEAR

Staff Member(s)	Destination	Date(s)	Total Cost to District
Anthony Daly	MS8th - Panera Bread (6 students)	██████████	Cost:\$0
Chris Zwarych Scott Lauritano	HHS - Jefferson HS (20Students Indoor Percussion)	██████████	Cost:\$0
Colleen Grzywacz Melissa Hall Lauren Milde Kelly Brenner	MS8th - Trinity Church (44 students chorus)	██████████	Cost:\$0
Chris Zwarych Scott Lauritano	HHS - Fair Lawn HS (20Students Indoor Percussion)	██████████	Cost:\$0
Chris Kolbusch H Ginder L Wilbur T Broadfield Dkaiser T McCormick C Bielski 2 aides	HH Kdg - Centenary (71 students)	██████████	Cost:\$555.00
Donna Degraw Erin Tomasini	HS 9-12 Roxbury HS Media Conf. (20 students)	██████████	Cost:\$394.00

HACKETTSTOWN BOARD OF EDUCATION

February 20, 2019

**Approval of Turn-Key Professional Development for the 2018-2019 school year
Spring**

Name	Location	Position	Stipend
Rachael Gorski	HS	“We Teach” 12 Hours	\$45/hour to Prepare/Deliver Not to Exceed 12 Hours Title II Funds
Jennifer Orendach	HS	“We Teach” 30 Hours	\$45/hour to Prepare/Deliver Not to Exceed 30 Hours Title II Funds
Leo Teixeira	HS	Substitute for “We Teach”	As Needed

C-5

Hackettstown High School

Hackettstown High School - Baseball: Boys - Varsity (as of 02-14-2019)

Day	Date	Type	Time	Versus	Location	Location Detail	Dismiss	Leave	Return	Comments
Mon	04/01/2019	Game	4:00pm	Lenape Valley High School	Hackettstown High School	Dimiceli Field				
Wed	04/03/2019	Game	4:00pm	Jefferson Township High School	Jefferson Township High School					
Fri	04/05/2019	Game	4:00pm	Vernon Township High School	Vernon Township High School					
Mon	04/08/2019	Game	4:00pm	Wallkill Valley High School	Hackettstown High School	Dimiceli Field				
Wed	04/10/2019	Game	4:00pm	Newton High School	Hackettstown High School	Dimiceli Field				
Thu	04/11/2019	Game	4:00pm	Hopatcong High School	Hackettstown High School	Dimiceli Field				
Mon	04/15/2019	Game	4:00pm	High Point High School	High Point High School					
Wed	04/17/2019	H/W/S	TBD	TBA, TBA	TBA					
Sat	04/20/2019	H/W/S	TBD	TBA, TBA	TBA					
Mon	04/22/2019	Game	4:00pm	Lenape Valley High School	Lenape Valley High School					
Sat	04/27/2019	H/W/S	TBD	TBA, TBA	TBA					
Tue	04/30/2019	Game	4:00pm	Jefferson Township High School	Hackettstown High School	Dimiceli Field				
Thu	05/02/2019	Game	4:00pm	Wallkill Valley High School	Wallkill Valley Regional High School					
Sat	05/04/2019	H/W/S	TBD	TBA, TBA	TBA					
Sat	05/04/2019	Game	2:00pm	Kittatinny Regional High School	Hackettstown High School	Dimiceli Field				
Mon	05/06/2019	Game	4:00pm	Newton High School	Newton High School					
Wed	05/08/2019	Game	4:00pm	High Point High School	Hackettstown High School	Dimiceli Field				
Thu	05/09/2019	Game	4:00pm	North Warren Regional	North Warren Regional High School					
Sat	05/11/2019	H/W/S	TBD	TBA, TBA	TBA					
Sat	05/11/2019	Game	11:00am	Dickinson	Dickinson HS					
Mon	05/13/2019	Game	4:00pm	Sussex County Technical High School	Hackettstown High School	Dimiceli Field				
Thu	05/16/2019	Game	4:00pm	Bound Brook	Hackettstown High School	Dimiceli Field				
Mon	05/20/2019	States	TBD	TBA, TBA	TBA					
Thu	05/23/2019	States	TBD	TBA, TBA	TBA					
Tue	05/28/2019	States	TBD	TBA, TBA	TBA					

Hackettstown High School - Baseball: Boys - JV (as of 02-14-2019)

Day	Date	Type	Time	Versus	Location	Location Detail	Dismiss	Leave	Return	Comments
Mon	04/01/2019	Game	4:00pm	Lenape Valley High School	Hackettstown High School	Dimiceli Field				
Wed	04/03/2019	Game	4:00pm	Jefferson Township High School	Jefferson Township High School					
Fri	04/05/2019	Game	4:00pm	Vernon Township High School	Vernon Township High School					
Mon	04/08/2019	Game	4:00pm	Wallkill Valley High School	Hackettstown High School	Dimiceli Field				
Wed	04/10/2019	Game	4:00pm	Newton High School	Hackettstown High School	Dimiceli Field				
Thu	04/11/2019	Game	4:00pm	Hopatcong High School	Hackettstown High School	Dimiceli Field				
Mon	04/15/2019	Game	4:00pm	High Point High School	High Point High School					
Mon	04/22/2019	Game	4:00pm	Lenape Valley High School	Lenape Valley High School					
Tue	04/30/2019	Game	4:00pm	Jefferson Township High School	Hackettstown High School	Dimiceli Field				
Thu	05/02/2019	Game	4:00pm	Wallkill Valley High School	Wallkill Valley Regional High School					
Sat	05/04/2019	Game	2:00pm	Kittatinny Regional High School	Hackettstown High School	Dimiceli Field				
Mon	05/06/2019	Game	4:00pm	Newton High School	Newton High School					
Wed	05/08/2019	Game	4:00pm	High Point High School	Hackettstown High School	Dimiceli Field				
Thu	05/09/2019	Game	4:00pm	North Warren Regional	North Warren Regional High School					
Sat	05/11/2019	Game	11:00am	Dickinson	Dickinson HS					
Mon	05/13/2019	Game	4:00pm	Sussex County Technical High School	Hackettstown High School	Dimiceli Field				
Thu	05/16/2019	Game	4:00pm	Bound Brook	Hackettstown High School	Dimiceli Field				

Hackettstown High School - Baseball: Boys - Freshmen (as of 02-14-2019)

Day	Date	Type	Time	Versus	Location	Location Detail	Dismiss	Leave	Return	Comments
Mon	04/01/2019	Game	4:00pm	Lenape Valley High School	Lenape Valley High School					
Wed	04/03/2019	Game	4:00pm	Jefferson Township High School	Hackettstown High School	JV Baseball Field				
Fri	04/05/2019	Game	4:00pm	Vernon Township High School	Hackettstown High School	JV Baseball Field				
Mon	04/08/2019	Game	4:00pm	Walkill Valley High School	Walkill Valley High School					
Wed	04/10/2019	Game	4:00pm	Newton High School	Newton High School					
Thu	04/11/2019	Game	4:00pm	Hopatcong High School	Hopatcong High School					
Mon	04/15/2019	Game	4:00pm	High Point High School	Hackettstown High School	JV Baseball Field				
Mon	04/22/2019	Game	4:00pm	Lenape Valley High School	Hackettstown High School	JV Baseball Field				
Mon	04/22/2019	Game	4:00pm	Lenape Valley High School	Hackettstown High School	JV Baseball Field				
Tue	04/30/2019	Game	4:00pm	Jefferson Township High School	Jefferson Township High School					
Thu	05/02/2019	Game	4:00pm	Walkill Valley High School	Hackettstown High School	JV Baseball Field				
Sat	05/04/2019	Game	2:00pm	Kittatinny Regional High School	Kittatinny Regional High School					
Mon	05/06/2019	Game	4:00pm	Newton High School	Hackettstown High School	JV Baseball Field				
Wed	05/08/2019	Game	4:00pm	High Point High School	High Point High School					
Thu	05/09/2019	Game	4:00pm	North Warren Regional	Hackettstown High School	JV Baseball Field				
Sat	05/11/2019	Game	11:00am	Dickinson	High Point High School	JV Baseball Field				
Mon	05/13/2019	Game	4:00pm	Sussex County Technical High School	Sussex County Technical High School					
Thu	05/16/2019	Game	4:00pm	Bound Brook	Bound Brook High School					

Hackettstown High School - Golf - Varsity (as of 02-14-2019)

Day	Date	Type	Time	Versus	Location	Location Detail	Dismiss	Leave	Return	Comments
Mon	04/15/2019	Match	3:30pm	N/A, Hackettstown High School, Lenape Valley High School, Mount Olive High School, West Morris Central	Black Oak Golf Club					
Thu	04/18/2019	Match	TBD	Montville	Knoll East Golf Course Boonton, NJ					
Mon	04/22/2019	Invitational	12:00pm	TBA	Echo Lake CC, 515 Springfield Ave., Westfield, NJ					
Tue	04/23/2019	Invitational	9:00am	Kinnelon High School	Berkshire Valley Golf Course					
Mon	04/29/2019	Match	3:30pm	Voorhees	High Bridge Hills Golf Club					
Wed	05/01/2019	Match	3:30pm	Lenape Valley High School	Panther Valley Golf Club					
Thu	05/02/2019	Match	3:30pm	Jefferson Township High School	Bowling Green Golf Course					
Mon	05/06/2019	Match	3:30pm	Vernon Township High School	Great Gorge Golf Course Vernon, NJ					
Wed	05/08/2019	Match	3:30pm	Randolph Township School District	Panther Valley Golf Club					
Mon	05/13/2019	State Sectional	TBD	TBA	Bowling Green Golf Course					
Tue	05/14/2019	Match	TBD	Millburn	Maplewood CC, 28 Baker St., Maplewood, NJ					
Thu	05/16/2019	Match	3:30pm	Vernon Township High School	Panther Valley Golf Club					
Mon	05/20/2019	Tournament	TBD	TBA	Hopewell Valley Golf Course					
Tue	05/21/2019	H/W/S	TBD	TBA	Architects Golf Course, 700 Stryker Rd., Phillipsburg, NJ					
Tue	05/28/2019	NJAC	TBD	TBA	Flanders Valley Golf Course					

Hackettstown High School - Lacrosse: Boys - Varsity (as of 02-14-2019)

Day	Date	Type	Time	Versus	Location	Location Detail	Dismiss	Leave	Return	Comments
Wed	03/27/2019	Game	5:30pm	Park Regional	Hackettstown High School	Morrison Field				
Fri	03/29/2019	Game	TBD	Lenape Valley High School	Hackettstown High School	Morrison Field				
Mon	04/01/2019	Game	4:30pm	Morris Hills High School	Morris Hills High School		3:00pm			Gifford Field

Wed	04/03/2019	Game	TBD	Lenape Valley High School	Lenape Valley Regional High School				
Fri	04/05/2019	Game	5:30pm	North Warren Regional	Hackettstown High School	Morrison Field			
Tue	04/09/2019	Game	4:00pm	Kittatinny Regional High School	Kittatinny High School		2:30pm		
Fri	04/12/2019	Game	5:30pm	Newton High School	Hackettstown High School	Morrison Field			
Tue	04/16/2019	Game	5:30pm	High Point High School	Hackettstown High School	Morrison Field			
Thu	04/18/2019	Game	3:45pm	Phillipsburg	Phillipsburg High School		2:15pm		
Wed	04/24/2019	Game	TBD	Jefferson Township High School	Jefferson Township High School				
Sat	04/27/2019	Game	11:00pm	Bernards	Bernards High School		9:30am		Olcott Field
Thu	05/02/2019	H/W/S	TBD	TBD	TBA				
Sat	05/04/2019	H/W/S	TBD	TBD	TBA				
Tue	05/07/2019	H/W/S	TBD	TBD	TBA				
Tue	05/07/2019	Game	4:00pm	Warren Hills Regional	Warren Hills High School		2:30pm		
Thu	05/09/2019	H/W/S	TBD	TBD	TBA				
Thu	05/09/2019	Game	5:30pm	Vernon Township High School	Hackettstown High School	Morrison Field			
Sat	05/11/2019	H/W/S	TBD	TBD	TBA				
Sat	05/11/2019	Game	TBD	Boonton High School	Boonton High School				
Wed	05/15/2019	State	TBD	TBD	Hackettstown High School				
Sat	05/18/2019	States	TBD	TBD	Hackettstown High School				

Hackettstown High School - Lacrosse: Boys - JV (as of 02-14-2019)

Day	Date	Type	Time	Versus	Location	Location Detail	Dismiss	Leave	Return	Comments
Wed	03/27/2019	Game	4:00pm	Park Regional	Hackettstown High School	Field Hockey/Lacrosse				
Fri	03/29/2019	Game	TBD	Lenape Valley High School	Hackettstown High School	Field Hockey/Lacrosse				
Mon	04/01/2019	Game	6:00pm	Morris Hills High School	Morris Hills High School		3:00pm			Gifford Field
Wed	04/03/2019	Game	TBD	Lenape Valley High School	Lenape Valley High School					
Fri	04/05/2019	Game	4:00pm	North Warren Regional	Hackettstown High School	Field Hockey/Lacrosse				
Tue	04/09/2019	Game	5:30pm	Kittatinny Regional High School	Kittatinny Regional High School		2:30pm			
Fri	04/12/2019	Game	4:00pm	Newton High School	Hackettstown High School	Field Hockey/Lacrosse				
Tue	04/16/2019	Game	4:00pm	High Point High School	Hackettstown High School	Field Hockey/Lacrosse				
Thu	04/18/2019	Game	5:30pm	Phillipsburg	Phillipsburg High School		2:15pm			
Wed	04/24/2019	Game	TBD	Jefferson Township High School	Jefferson Township High School					
Sat	04/27/2019	Game	12:30pm	Bernards	Bernards High School		9:30pm			
Tue	05/07/2019	Game	5:30pm	Warren Hills Regional	Warren Hills High School		2:30pm			
Thu	05/09/2019	Game	4:00pm	Vernon Township High School	Hackettstown High School	Field Hockey/Lacrosse				
Sat	05/11/2019	Game	TBD	Boonton High School	Boonton High School					

Hackettstown High School - Lacrosse: Girls - Varsity (as of 02-14-2019)

Day	Date	Type	Time	Versus	Location	Location Detail	Dismiss	Leave	Return	Comments
Thu	03/28/2019	Game	4:00pm	Parsippany High School	Parsippany Hills High School		2:15pm			
Sat	03/30/2019	Game	12:30pm	Hanover Park High School	Hackettstown High School	Morrison Field				
Tue	04/02/2019	Game	4:00pm	Eastern Christian	Franklin Lakes Community Ctr, 1 Vichiconti Way, Franklin Lakes, NJ		1:30pm			
Thu	04/04/2019	Game	3:45pm	North Warren Regional	North Warren Regional High School		1:30pm			
Mon	04/08/2019	Game	5:30pm	Kittatinny Regional High School	Hackettstown High School	Morrison Field				
Wed	04/10/2019	Game	4:00pm	Union Catholic Regional	Union Catholic Regional High School					
Fri	04/12/2019	Game	TBD	West Orange	West Orange High School					
Tue	04/16/2019	Game	5:30pm	Boonton High School	Hackettstown High School	Morrison Field				
Thu	04/18/2019	Game	5:30pm	Mt. St. Dominic Academy	Hackettstown High School	Morrison Field				
Tue	04/23/2019	Game	4:00pm	High Point High School	High Point High School		2:30pm			
Thu	04/25/2019	Game	5:30pm	Jefferson Township High School	Hackettstown High School	Morrison Field				
Sat	04/27/2019	Game	12:00pm	Immaculata	Hackettstown High School	Morrison Field				
Tue	04/30/2019	Game	4:00pm	Parsippany Hills HS	Parsippany Hills High School		2:15pm			
Thu	05/02/2019	H/W/S	TBD	TBD	TBA					

Sat	05/04/2019	H/W/S	TBD	TBD	TBA		
Sat	05/04/2019	Game	TBD	Governor Livingston	Governor Livingston High School		
Mon	05/06/2019	Game	TBD	Lenape Valley High School	Lenape Valley Regional High School		
Tue	05/07/2019	H/W/S	TBD	TBD	TBA		
Wed	05/08/2019	Game	5:30pm	Morris Hills High School	Hackettstown High School	Morrison Field	
Thu	05/09/2019	H/W/S	TBD	TBD	TBA		
Sat	05/11/2019	H/W/S	TBD	TBD	TBA		
Sat	05/11/2019	Game	11:30am	Cedar Grove	Cedar Grove High School		9:30am
Tue	05/14/2019	States	TBD	TBD	TBA		
Fri	05/17/2019	States	TBD	TBD	TBA		

Hackettstown High School - Lacrosse: Girls - JV (as of 02-14-2019)

Day	Date	Type	Time	Versus	Location	Location Detail	Dismiss	Leave	Return	Comments
Thu	03/28/2019	Game	5:30pm	Parsippany High School	Parsippany High School			2:15pm		
Sat	03/30/2019	Game	11:00am	Hanover Park High School	Hackettstown High School	Field Hockey/Lacrosse				
Thu	04/04/2019	Game	5:15pm	North Warren Regional	North Warren Regional High School			1:30pm		
Mon	04/08/2019	Game	4:00pm	Kittatinny Regional High School	Hackettstown High School	Field Hockey/Lacrosse				
Wed	04/10/2019	Game	5:30pm	Union Catholic Regional	Union Catholic Regional High School					
Fri	04/12/2019	Game	TBD	West Orange	West Orange High School					
Tue	04/16/2019	Game	3:45pm	Boonton High School	Hackettstown High School	Field Hockey/Lacrosse				
Thu	04/18/2019	Game	4:00pm	Mt. St. Dominic Academy	Hackettstown High School	Field Hockey/Lacrosse				
Tue	04/23/2019	Game	5:30pm	High Point High School	High Point High School			2:30pm		
Thu	04/25/2019	Game	4:00pm	Jefferson Township High School	Hackettstown High School	Field Hockey/Lacrosse				
Sat	04/27/2019	Game	1:30pm	Immaculata	Hackettstown High School	Morrison Field				
Tue	04/30/2019	Game	5:30pm	Parsippany Hills HS	Parsippany Hills High School			2:15pm		
Mon	05/06/2019	Game	TBD	Lenape Valley High School	Lenape Valley Regional High School					
Wed	05/08/2019	Game	4:00pm	Morris Hills High School	Hackettstown High School	Field Hockey/Lacrosse				
Sat	05/11/2019	Game	1:00pm	Cedar Grove	Cedar Grove High School			9:30am		

Hackettstown High School - Softball: Girls - Varsity (as of 02-14-2019)

Day	Date	Type	Time	Versus	Location	Location Detail	Dismiss	Leave	Return	Comments
Mon	04/01/2019	Game	4:00pm	Morris County School of Technology	Morris County School of Technology					
Tue	04/02/2019	Game	4:00pm	Walkkill Valley High School	Hackettstown High School	Kitchen Softball Field				
Wed	04/03/2019	Game	4:00pm	Sussex County Technical High School	Hackettstown High School	Kitchen Softball Field				
Sat	04/06/2019	Tournament	10:00am	Morris Hills High School	Morris Hills High School					
Sat	04/06/2019	Tournament	12:30pm	TBA	Morris Hills High School					
Mon	04/08/2019	Game	4:00pm	Walkkill Valley High School	Walkkill Valley High School					
Wed	04/10/2019	Game	4:00pm	Hopatcong High School	Hopatcong High School					
Thu	04/11/2019	Game	4:00pm	Vernon Township High School	Hackettstown High School	Kitchen Softball Field				
Sat	04/13/2019	Game	10:00am	Kittatinny Regional High School	Kittatinny Regional High School					
Mon	04/15/2019	Game	4:00pm	High Point High School	Hackettstown High School	Kitchen Softball Field				
Wed	04/17/2019	H/W/S	TBD	TBA	TBA					
Thu	04/18/2019	Game	4:00pm	West Morris Central	West Morris Central High School					
Sat	04/20/2019	H/W/S	TBD	TBA	TBA					
Wed	04/24/2019	Game	4:00pm	Morris County School of Technology	Hackettstown High School	Kitchen Softball Field				
Thu	04/25/2019	Game	11:00am	Newton High School	Newton High School					
Sat	04/27/2019	H/W/S	TBD	TBA	TBA					
Sat	04/27/2019	Game	7:00pm	Mount Olive High School	Turkey Brook					
Mon	04/29/2019	Game	4:00pm	Belvidere	Hackettstown High School	Kitchen Softball Field				

Tue	04/30/2019	Game	4:00pm	Sussex County Technical High School	Sussex County Technical High School	
Wed	05/01/2019	Game	4:00pm	Warren Hills Regional	Hackettstown High School	Kitchen Softball Field
Sat	05/04/2019	H/W/S	TBD	TBA	TBA	
Mon	05/06/2019	Game	4:00pm	Hopatcong High School	Hackettstown High School	Kitchen Softball Field
Wed	05/08/2019	Game	4:00pm	North Warren Regional	North Warren Regional High School	
Fri	05/10/2019	Game	4:00pm	Voorhees	Hackettstown High School	Kitchen Softball Field
Sat	05/11/2019	H/W/S	TBD	TBA	TBA	
Sat	05/11/2019	Game	10:00am	Mountain Lakes High School	Mountain Lakes High School	
Mon	05/13/2019	Game	4:00pm	High Point High School	High Point High School	
Thu	05/16/2019	States	TBD	TBA	TBA	
Mon	05/20/2019	States	TBD	TBA	TBA	

Hackettstown High School - Softball: Girls - JV (as of 02-14-2019)

Day	Date	Type	Time	Versus	Location	Location Detail	Dismiss	Leave	Return	Comments
Mon	04/01/2019	Game	4:00pm	Morris County School of Technology	Morris County School of Technology					
Tue	04/02/2019	Game	4:00pm	Walkkill Valley High School	Hackettstown High School	Morgan Softball Field				
Wed	04/03/2019	Game	4:00pm	Sussex County Technical High School	Hackettstown High School	Morgan Softball Field				
Mon	04/08/2019	Game	4:00pm	Walkkill Valley High School	Walkkill Valley High School					
Wed	04/10/2019	Game	4:00pm	Hopatcong High School	Hopatcong High School					
Thu	04/11/2019	Game	4:00pm	Vernon Township High School	Hackettstown High School	Morgan Softball Field				
Sat	04/13/2019	Game	10:00am	Kittatinny Regional High School	Kittatinny Regional High School					
Mon	04/15/2019	Game	4:00pm	High Point High School	Hackettstown High School	Morgan Softball Field				
Thu	04/18/2019	Game	4:00pm	West Morris Central	West Morris Central High School					
Wed	04/24/2019	Game	4:00pm	Morris County School of Technology	Hackettstown High School	Morgan Softball Field				
Thu	04/25/2019	Game	11:00am	Newton High School	Newton High School					
Sat	04/27/2019	Game	7:00pm	Mount Olive High School	Turkey Brook					
Mon	04/29/2019	Game	4:00pm	Belvidere	Hackettstown High School	Morgan Softball Field				
Tue	04/30/2019	Game	4:00pm	Sussex County Technical High School	Sussex County Technical High School					
Wed	05/01/2019	Game	4:00pm	Warren Hills Regional	Hackettstown High School	Kitchen Softball Field				
Mon	05/06/2019	Game	4:00pm	Hopatcong High School	Hackettstown High School	Kitchen Softball Field				
Wed	05/08/2019	Game	4:00pm	North Warren Regional	North Warren Regional High School					
Fri	05/10/2019	Game	4:00pm	Voorhees	Hackettstown High School	Kitchen Softball Field				
Sat	05/11/2019	Game	10:00am	Mountain Lakes High School	Mountain Lakes High School					
Mon	05/13/2019	Game	4:00pm	High Point High School	High Point High School					

Hackettstown High School - Track - Varsity (as of 02-14-2019)

Day	Date	Type	Time	Versus	Location	Location Detail	Dismiss	Leave	Return	Comments
Tue	04/02/2019	Scrimmage	TBD	Montville High School, Delbarton School, Hackettstown High School	Montville High School			2:00pm		
Thu	04/04/2019	Scrimmage	4:00pm	Hopatcong High School	Hopatcong High School			2:30pm		
Tue	04/09/2019	Match	4:00pm	Hopatcong High School	Hopatcong High School			2:30pm		
Sat	04/13/2019	Relays	TBD	Walkkill Valley High School	Walkkill Valley High School					
Thu	04/18/2019	Meet	4:00pm	Vernon Township High School	Vernon Township High School			2:30pm		
Tue	04/23/2019	Meet	TBD	Jefferson Township High School	Hackettstown High School	Morrison Track				
Tue	04/30/2019	Meet	4:00pm	High Point High School	Hackettstown High School	Morrison Track				
Tue	05/07/2019	NJAC	TBD	TBD, TBD	TBD					

Wed	05/08/2019	NJAC	TBD	TBD, TBD	Randolph Township School District	
Thu	05/16/2019	H/W/S	2:30pm	Vernon Township High School, TBD	Vernon Township High School	
Tue	05/21/2019	Meet	4:00pm	Warren Hills Regional	Hackettstown High School	Morrison Track
Fri	05/24/2019	Sectionals	TBD	TBD, TBD	TBD	
Sat	05/25/2019	Sectionals	TBD	TBD, TBD	TBD	
Fri	05/31/2019	Groups	TBD	TBD, TBD	TBD	
Sat	06/01/2019	Groups	TBD	TBD, TBD	TBD	

List of Centenary Students who will be participating in our Mentor Program for first and second graders.

This is year 3 of the program. We request BOE approval. Thank You

Abodunde, Maya

Barmore, Jocelyn

Fattorusso, Andrea

Fernicola, Lauren

Hopkins, Hayley

Iavarone, Kaleigh

Ibrahim, Amirah (Ara

Lamothe, Zaairah

Lutz, Ashley

Morin, Alyssa

Tietjen, Amanda

Van Wageninge, Krystal

Witt, Jenna Mae

Cirone, James

Deriso, Andrea

Jameson, Cassidy

Joseph, Jasmine

Matechak, Gregory

McKeon, Sara

Torres, Brittney

Vankirk, Matthew

0131 BYLAWS AND POLICIES

The Board of Education shall exercise its rule-making power by adopting bylaws and policies for the organization and operation of the school district.

Adoption, Amendment, and Repeal

Bylaws and policies may be adopted, amended, and repealed at any meeting of the Board, provided the proposed adoption, amendment, or repeal has been proposed and approved at a previous meeting of the Board.

The Board may at its organization meeting and by a majority vote of those present and voting readopt existing bylaws and policies without prior notice.

The Board may, under emergency circumstances, suspend the operation of a bylaw or policy and adopt, amend, or repeal a bylaw or policy without prior notice. The emergency adoption, amendment, or repeal of a bylaw or policy shall terminate at the next meeting of the Board or at such earlier date as may be specified by the Board unless further acted upon by the Board.

The adoption, amendment, repeal, or suspension of a bylaw or policy shall be recorded in the minutes of the Board. Any policy or part of a policy that is superseded by a term in a negotiated agreement or by a subsequently adopted policy shall no longer be in force and effect as a policy.

Promulgation and Distribution

A manual of bylaws and policies shall be maintained in the Board of Education Offices.

The Superintendent shall provide staff members with access to an up-to-date manual of Board bylaws and policies.

Each copy of the manual of bylaws and policies shall be numbered; a record of the placement of each manual shall be maintained by the Superintendent's office. Copies of revised pages will be furnished to the holders of manuals as changes are made to bylaws and policies. The holder of a policy manual shall return the manual to the Board Secretary upon the termination of his/her service to the district.

The manual of bylaws and policies shall be considered a public record open to inspection in the office of the Superintendent. The manual retained by the Superintendent's office



shall be considered the master copy of the policy manual and shall not be modified by any person other than the Superintendent or his/her designee.

Development of Bylaws and Policies

Bylaws and policies will be developed and considered by the Board in accordance with the following procedure:

1. A new or revised bylaw or policy may be suggested to the Board by any Board member, the Superintendent, any staff member, or a member of the public;
2. A suggestion for a new or revised bylaw or policy may be referred, at the discretion of the President and as appropriate to the subject, to the Superintendent, a Board committee, or a public advisory committee for study and formulation of a recommendation to the Board. Any study of a policy suggestion should consider whether the matter is adequately addressed in existing Board policy and whether the matter is more appropriately addressed by administrative regulation;
3. If a recommendation for a new or revised bylaw or policy results from referral for study, a proposed draft will be submitted to the Board for discussion and approval on first reading. Copies of the proposed draft will be made available to staff members and the public, and comment will be invited. Changes in the draft may be made, by a simple majority vote, when the draft is presented for approval on first reading;
4. The proposed draft, approved on first reading, will be submitted for adoption at the next regular meeting of the Board. Changes in the draft may be made by a simple majority vote. A change that alters the substantive meaning of the draft will constitute a new first reading, and the draft must be presented for adoption at the next succeeding Board meeting. A change that is merely editorial may be followed by a vote to adopt the new or revised bylaw or policy on second reading.

N.J.S.A. 18A:11-1

Adopted: 11 June 2014



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[See POLICY ALERT No. 134, 140, 156, 192 and 217]

0141.2 BOARD MEMBER AND TERM - RECEIVING DISTRICT

The Board of Education shall consist of 9 members.

The term of a Board member shall be 3 years, except that:

1. The term of a member appointed to fill a vacancy shall be from the member's appointment to the organizational meeting following the next annual election, except that;
2. The term of a member appointed to fill a vacancy within sixty days immediately preceding an annual election shall be from the member's appointment to the organizational meeting following the second annual election after his/her appointment, except for Board members of a sending district;
3. Representation on the receiving district Board shall be in accordance with N.J.S.A. 18A:38-8.2. In accordance with N.J.S.A. 18A:38-8.2.a.(1) the sending district shall have no representation on the receiving district Board of Education if the students of a sending district comprise less than ten percent of the total enrollment of the students in the grades of the receiving district in which the students of the sending district will be enrolled. If the students of a sending district comprise at least ten percent of the total enrollment of the students in the grades of the receiving district in which the students of the sending district will be enrolled, the sending district shall have one representative on the receiving Board of Education in accordance with N.J.S.A. 18A:38-8.2.a.(2).

If the total number of students of two or more sending districts, which do not qualify for representation in accordance with N.J.S.A. 18A:38-8.2.a.(2)-, comprise at least fifteen percent of the total enrollment of the students in the grades of the receiving district in which the students of sending districts will be enrolled, shall have collectively two representatives



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on the receiving district Board of Education in accordance with N.J.S.A. 18A:38-8.2.b. The annual designation of the representatives, in the event more than two districts collectively qualify, shall be rotated among the Boards of Education of the sending districts according to a schedule determined by the joint agreement of the Boards in accordance with N.J.S.A. 18A:38-8.2.b. The number of representatives designated by the sending districts to be additional members on the receiving district Board of Education shall be limited in accordance with the provisions of N.J.S.A. 18A:38-8.2.c.

A school district which is located in a county of the sixth class according to the latest Federal decennial census, which has an October 1998 resident enrollment greater than 2,400 students, but less than 2,600 students, and which sends its students in grades nine 9 through twelve 12 to a school district in the same county shall have representation on the Board of Education of a receiving school district in accordance with the provisions of N.J.S.A. 18A:38-8.4.

The sending district Board of Education shall designate their representative(s) to serve on the receiving district Board of Education on an annual basis upon notification from the County Superintendent of the appropriate representation on the receiving Board of Education. This designation shall be made by the sending Board of Education at its meeting closest in time to the annual organizational meeting of the receiving district Board of Education and shall serve a one year term beginning with the organizational meeting of the receiving district Board of Education in accordance with N.J.S.A. 18A:38-8.2.d. The sending district representative(s) shall be subject to the rules and procedures of the receiving district Board of Education.

The calculation of percentages required shall be based on the number of students reported as of the last school day prior to October 16 of each prebudget year pursuant to N.J.S.A. 18A:38-8.2.e. and N.J.S.A. 18A:38-8.4.b.



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4. A sending district representative(s) shall be eligible to vote on the following matters before the receiving district Board of Education:
 - a. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the students of the sending district;
 - b. New capital construction to be utilized by sending district students;
 - c. Appointment, transfer or removal of teaching staff members providing services to the students of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff;
 - d. Addition or deletion of curricular and extracurricular programs involving students of the sending district;
 - e. Any matter directly involving the sending district students or programs and services utilized by those students;
 - f. Approval of the annual receiving district budget;
 - g. Any collectively negotiated agreement involving employees who provide services utilized by sending district students;
 - h. Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students; and
 - i. Any matter concerning governance of the receiving district Board of Education including, but not limited to, the selection of the Board President or Vice President, approval of Board Bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district Board of Education.



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5. While the sending district representative shall have limited voting rights in accordance with N.J.S.A. 18A:38-8.1, in all other respects the representative shall function as a full member of the Board of Education, including participation in the closed session discussions.

N.J.S.A. 18A:12-6; 18A:12-9; 18A:12-11; 18A:12-15; 18A:38-8

N.J.S.A. 18A:13-8 et seq. [regional districts]

N.J.S.A. 18A:54-16 et seq. [vocational districts]

N.J.A.C. 6A:23A-2.1 et seq.

Adopted:



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[See POLICY ALERT Nos. 102, 139, 161, 172, 208 and 217]

2422 HEALTH AND PHYSICAL EDUCATION

The Board of Education requires all students to participate in a comprehensive, sequential, health and physical education program aligned with the New Jersey Student Learning Standards (NJSLS) that emphasizes the natural interdisciplinary connection between wellness and health and physical education. The primary focus of the NJSLS is the development of knowledge and skills that influence healthy behaviors within the context of self, family, school, and the local and global community.

The NJSLS incorporate New Jersey statutes related to health and well-being of students in New Jersey schools. The following statutes incorporated into the NJSLS include, but are not limited to, the following requirements:

1. Accident and Fire Prevention (N.J.S.A. 18A:6-2) requires regular courses of instruction in accident and fire prevention.
2. Breast Self-Examination (N.J.S.A. 18A:35-5.4) requires offering instruction on breast self-examination for students in grades seven through twelve.
3. Bullying Prevention Programs (N.J.S.A. 18A:37-17) requires the establishment of bullying prevention programs. The school district is encouraged to establish bullying prevention programs and other initiatives involving school staff, students, administrators, volunteers, parents, law enforcement, and community members. To the extent funds are appropriated for these purposes, the school district shall: (1) provide training on the school district's Harassment, Intimidation, or Bullying Policy to school employees and volunteers who have significant contact with students; and (2) develop a process for discussing the district's Harassment, Intimidation, or Bullying Policy with students. Information regarding the school district Policy against harassment, intimidation, or bullying shall be incorporated into the school's employee training program.



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4. Cancer Awareness (N.J.S.A. 18A:40-33) requires the development of a school program on cancer awareness by the Commissioner of Education.
5. Dating Violence Education (N.J.S.A. 18A:35-4.23a) requires instruction regarding dating violence in grades seven through twelve. The dating violence education shall include, but not be limited to, information on the definition of dating violence, recognizing dating violence warning signs, and the characteristics of healthy relationships-
6. Domestic Violence Education (N.J.S.A. 18A:35-4.23) allows instruction on problems related to domestic violence and child abuse. The instruction shall enable students to understand the psychology and dynamics of family violence, dating violence, and child abuse; the relationship of alcohol and drug use to such violence and abuse; the relationship of animal cruelty to such violence and abuse; and to learn methods of nonviolent problem-solving.
7. Gang Violence Prevention (N.J.S.A. 18A:35-4.26) requires instruction in gang violence prevention for elementary school students to be provided by the Director of Security and Local Law Enforcement.
8. Health, Safety, and Physical Education (N.J.S.A. 18A:35) requires that all students in grades one through twelve participate in at least two and one-half hours of health, safety, and physical education each school week.
9. Drugs, Alcohol, Tobacco, Controlled Dangerous Substances, and Anabolic Steroids (N.J.S.A. 18A:40A-1) requires instructional programs on drugs, alcohol, anabolic steroids, tobacco, and controlled dangerous substances and the development of curriculum guidelines for each grade Kindergarten through twelve.



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10. Lyme Disease Prevention (N.J.S.A. 18A:35-5.1 through 5.3) requires the development of Lyme Disease curriculum guidelines and training to all teaching staff members who instruct students with Lyme Disease.
11. Organ Donation (N.J.S.A. 18A:7F-4.3) requires information relative to organ donation to be given to students in grades nine through twelve.
12. Sexual Assault Prevention (N.J.S.A. 18A:35-4.3) requires the development of a sexual assault prevention education program by the Commissioner of Education for utilization by school districts. Such program shall be adapted to the age and understanding of the students and shall be emphasized in appropriate places of the curriculum sufficiently for a full and adequate treatment of the subject.
13. Stress Abstinence (N.J.S.A. 18A:35-4.19 through N.J.S.A. 18A:35-4.22), also known as the "AIDS Prevention Act of 1999," requires sex education programs to stress abstinence.
14. Suicide Prevention (N.J.S.A. 18A:6-111 through 113) requires instruction in suicide prevention in public schools.
15. Cardiopulmonary Resuscitation (CPR)/Automated External Defibrillator (AED) (N.J.S.A. 18A:35-4.28 and 18A:35-4.29) requires public high schools and charter schools to provide instruction in cardiopulmonary resuscitation and the use of an automated external defibrillator to each student prior to graduation. The instruction provided shall be modeled from an instructional program established by the American Heart Association, American Red Cross, or other nationally recognized association and shall include a hands-on learning component.



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16. Sexually Explicit Images through Electronic Means (N.J.S.A. 18A:35-4.32 and 4.33) requires instruction, once during middle school, on the social, emotional, and legal consequences of distributing and soliciting sexually explicit images through electronic means.
17. Other Statutory or Administrative Codes. The Board will incorporate into its health and physical education curriculum any other requirements of the NJSLS in Comprehensive Health and Physical Education.

In accordance with the provisions of N.J.S.A. 18A:35-4.7, any student whose parent presents to the Principal a signed statement that any part of the instruction in health, family life education, or sex education is in conflict with his/her conscience or sincerely held moral or religious beliefs shall be excused from that portion of the course where such instruction is being given and no penalties as to credit or graduation shall result.

The Board of Education must provide two and one-half hours of health, safety, and physical education courses in each school week, or proportionately less when holidays fall within the week. Recess period(s) shall not be used to meet the requirements of N.J.S.A. 18A:35-5, 7, and 8.

In accordance with N.J.S.A. 18A:35-4.31, the Board of Education shall provide a daily recess period of at least twenty minutes for students in grades Kindergarten through five. A recess period is not required on a school day in which the day is substantially shortened due to a delayed opening or early dismissal. The recess period shall be outdoors, if feasible. A student shall not be denied recess for any reason, except as a consequence of a violation of the school district's Code of Student Conduct, including a harassment, intimidation, or bullying (HIB) investigation pursuant to N.J.S.A. 18A:37-13 et seq. Students may not be denied recess more than twice per week for a violation of the Code of Student Conduct or HIB investigation and these students shall be provided restorative justice activities during the recess period. Restorative justice activities mean activities designed to improve the socioemotional and behavioral responses of students through the use of more appropriate and less punitive interventions thereby establishing a more supportive and inclusive school culture. The student's recess period should be scheduled in a manner that does not interfere with the implementation of a student's Individualized Education Program (IEP).



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Health and Physical Education

School staff may deny recess for a student on the advice of a medical professional, school nurse, or the provisions of a student's IEP and/or 504 Plan.

A copy of the NJSLS for Comprehensive Health and Physical Education and all related curriculum/course guides and instructional material shall be available for public inspection in each school.

N.J.S.A. 18A:35-4.31; 18A:35-5; 18A:35-7; 18A:35-8

Adopted:



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Practice and Pre-Season Heat-Acclimation for
School-Sponsored Athletics
and Extra-Curricular Activities

Jan 19

[See Policy Alert Nos. 190 and 217]

2431.3 PRACTICE AND PRE-SEASON HEAT-ACCLIMATION FOR SCHOOL-SPONSORED ATHLETICS AND EXTRA-CURRICULAR ACTIVITIES

The Board of Education adopts this Policy as a measure to protect the safety, health, and welfare of students participating in school-sponsored athletic programs and extra-curricular activities. The Board believes practice and pre-season heat-acclimation guidelines for students will minimize injury and enhance a student's health, performance, and well-being. Therefore, the Board of Education requires the implementation of the practice and pre-season heat-acclimation procedures as recommended by the New Jersey State Interscholastic Athletic Association (NJSIAA) for students participating in all school-sponsored athletic programs and extra-curricular activities during warm weather months. The Superintendent of Schools or designee shall ensure the implementation of the Practice and Pre-Season Heat-Acclimation Procedures.

The Superintendent of Schools or designee may reduce practice times or adjust other provisions that would reduce a student's exertion if weather and/or temperature warrant such action.

This Policy and the school district's practice and pre-season heat-acclimation procedure shall be approved by the school district's physician prior to implementation.

Adopted:



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Educational Program Evaluation
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[See POLICY ALERT Nos. 140, 172, 209 and 217]

2610 EDUCATIONAL PROGRAM EVALUATION

The Board of Education directs the Superintendent to develop and implement a systematic plan for the continuous evaluation of the educational program against the educational goals established by this Board. The Superintendent shall employ such tests and methods that will ensure decision making is data driven and a variety of sources of data are used to analyze and monitor student achievement and progress, as well as evaluate school programs. Wherever possible, the assessment program shall follow evaluation procedures set forth in the course guides.

The Superintendent shall maintain a calendar of assessment activities and shall make periodic evaluation reports to the Board that evaluate the progress of students and the effectiveness of staff members. The Superintendent shall use multiple (more than two) sources of data to monitor student achievement and the progress of students. The Superintendent shall also use multiple (more than two) sources of data to evaluate the effectiveness of programs, initiatives, and strategies.

The Board will annually make available to the public the collective progress of students toward the goals of the district. The Board will annually, prior to the end of the school year and in conjunction with appropriate members of the administrative staff, conduct a review of the educational progress of the district, assess district and student needs, and establish long range and short range objectives for the educational program. The Board's annual report will be submitted to the Commissioner of Education as required.

The Superintendent shall annually recommend improvements in the educational program based on the Board's evaluation of the district's program. The Board reserves the right to employ experts from outside the school district to serve in the evaluation process.

N.J.S.A. 18A:7A-11
N.J.A.C. 6A:8-4.1 et seq.
N.J.A.C. 6A:19-2.6 [vocational districts]

Adopted:



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Commercial Driver's License Controlled Substance
and Alcohol Use Testing

Jan 19

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[See POLICY ALERT Nos. 130, 162 and 217]

4219 COMMERCIAL DRIVER'S LICENSE CONTROLLED SUBSTANCE AND ALCOHOL USE TESTING

The Board of Education is committed to a safe, efficient, alcohol and drug-free workplace that protects the district's students as well as the health and safety of its employees and the general public. The Board requires all employees of the Board performing any safety-sensitive function to be free of drugs and alcohol and will test those employees who operate a commercial motor vehicle in accordance with 49 CFR 382 et seq. and 49 CFR 40 et seq. For the purpose of this Policy "employee" means a person required to have a Commercial Driver's License (CDL) in the performance of their job responsibilities. Safety-sensitive functions as defined by 49 CFR 382.107 means any time from the time an employee begins to work or is required to be in readiness to work until the time the employee is relieved from work and all responsibility for performing work. Safety-sensitive functions shall include:

1. All time at the terminal, facility, or other property, or on any public property, waiting to be dispatched, unless relieved from duty;
2. All time inspecting equipment as required by Federal law or otherwise inspecting, servicing, or conditioning any commercial motor vehicle, at any time;
3. All time spent at the driving controls of a commercial motor vehicle in operation;
4. All time, other than driving time, in or upon the commercial motor vehicle except time spent resting in an area defined as a sleeping berth;
5. All time loading or unloading a vehicle, supervising, or assisting in the loading or unloading, attending a vehicle being loaded or unloaded, remaining in readiness to operate the vehicle, or in giving or receiving receipts for shipments loaded and unloaded; and



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6. All time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.

The Omnibus Transportation Employee Testing Act of 1991 requires all operators of commercial motor vehicles subject to the CDL requirements to be tested for controlled substances and alcohol. Federal regulations of the U.S. Department of Transportation require that any employee using a CDL be required to submit to alcohol and controlled substance testing in accordance with 49 CFR 40.

The Board designates the Business Administrator/Board Secretary as the Designated Employer Representative (DER) of the Board of Education. The Board may contract with a service agent to provide the testing services as required by Federal law. In the event the Board contracts with a service provider for transportation, the Board designee will ensure all transportation contractors comply with the drug and alcohol testing requirements of Policy 4219 pursuant to 49 CFR 382 et seq. and 49 CFR 40 et seq.

No employee at any work site will possess, manufacture, use, sell, or distribute any quantity of any controlled substance, lawful or unlawful, which in sufficient quantity could result in impaired performance, with the exception of substances administered by or under the instructions of a physician. No employee shall perform safety-sensitive functions within four hours after using alcohol and the district will not permit an employee that used alcohol within four hours of performing safety-sensitive functions to perform such functions if the district has actual knowledge of the use, in accordance with 49 CFR 392.5.

Violations

Any violation of this Policy may result in discipline, up to and including termination.



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Prohibited Substances

The presence of any of the controlled substances, listed in 49 CFR 40.87, in the body, as evidenced by the results of the initial screening and subsequent confirmatory analysis provided in this Policy, is prohibited for any employee assigned to a classification covered by this Policy. All cutoff concentrations shall be in accordance with 49 CFR 40.87. All test results shall be measured against the cutoff concentrations outlined in 49 CFR 40.87.

Testing Procedures

All testing for controlled substances will be conducted in accordance with 49 CFR 40, Subparts A, B, C, D, E, F, G, H and I. The district will only test for drugs or classes of drugs in accordance with 49 CFR 40.85. Testing for alcohol will be conducted in accordance with 49 CFR 40, Subparts J, K, L, M and N.

Definitions

“Alcohol use” means the drinking or swallowing of any beverage, liquid mixture or preparation (including medication), containing alcohol.

“Aliquot” means a fractional part of a specimen used for testing. It is taken as a sample representing the whole specimen.

“Confirmatory drug test” means a second analytical procedure performed on an aliquot of the original specimen to identify and quantify the presence of a specific drug or drug metabolite.

“Confirmed drug test” means a confirmation test result received by a Medical Review Officer (MRO) from a laboratory.

“Controlled substances” means those substances identified in 49 CFR 40.85.

“CCF” means the Federal Drug Testing Custody and Control Form.



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“Designated Employer Representative (DER)” is an employee of the district authorized to take immediate action(s) to remove employees from safety-sensitive duties, or cause employees to be removed from these covered duties, and to make required decisions in the testing and evaluation processes. The {DER} shall receive test results and other communications for the employer, consistent with the requirements of this Policy and 49 CFR 40. Service agents cannot act as a DER.

“FMCSA” means Federal Motor Carrier Safety Administration.

“Initial drug test (also known as a “Screening drug test”)” means the test used to differentiate a negative specimen from one that requires further testing for drugs or drug metabolites.

“Initial specimen validity test” means the first test used to determine if a urine specimen is adulterated, diluted, substituted, or invalid.

“Medical Review Officer (MRO)” is a licensed physician responsible for receiving and reviewing laboratory results generated by the district’s drug testing program and evaluating medical explanations for certain drug test results.

“Possess” includes, but is not limited to, either in or on the driver’s person, personal effects, motor vehicle, or areas substantially entrusted to the control of the driver.

“Service agent” is any person or entity, other than an employee of the Board, who provides services specified under 49 CFR 40 to the Board.

“Substance Abuse Professional (SAP)” is a person who evaluates employees who have violated a Federal or State drug and alcohol regulation and makes recommendations concerning education, treatment, follow-up testing, and aftercare. An individuals permitted to act as a SAP must possess the credentials as outlined in 49 CFR 40.281.

“Work Site” means any motor vehicle, office, building, yard, or other location at which the driver is to perform work; or any other school district property or at any school district event.



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Categories of Testing

For the purpose of this Policy, the occurrence of the following circumstances/instances shall require an employee to submit to a controlled substance and alcohol screening:

1. Pre-Employment Testing

An individual who has applied for and has been selected to operate a Board vehicle shall, before beginning employment with the Board, submit to a controlled substance screening in conjunction with any required physical examination as per Policy 4160. Such screening shall be conducted in accordance with the procedures set forth in this Policy and 49 CFR 40. No individual receiving a positive confirmed test result will be employed by the Board.

An employer is not required to administer a controlled substances test required by 49 CFR 382.301(a) if:

- a. The employee has participated in a controlled substances testing program that met the requirements of 49 CFR 382 et seq. within the previous thirty days; and
- b. The employee while participating in that program either:
 - (1) Was tested for controlled substances within the past six months (from the date of application with the employer or
 - (2) Participated in the random controlled substances testing program for the previous twelve months from the date of application with the employer.
- c. The DER must ensure that no prior employer, to the DER's knowledge, has records of a violation of a controlled substances testing program within the previous six months.



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If an individual is so exempted, the {DER} shall contact the controlled substances testing programs in which the individual participated and shall obtain and retain from the testing program(s) the following information in accordance with 49 CFR 382.301(c):

- a. Name and address of the program;
- b. Verification of the individual's participation;
- c. Verification that the program conforms to Federal guidelines;
- d. Verification the individual qualified under the law and did not refuse to be tested for controlled substances;
- e. The date the individual was last tested for controlled substances; and
- f. The results of any tests taken within the previous six months and any other violations.

In accordance with 49 CFR 382.301(d), the Board will conduct pre-employment alcohol tests before the first performance of safety-sensitive functions by a new employee or someone who has transferred to a position involving the performance of safety-sensitive functions. The alcohol test will be conducted after making a contingent offer of employment or transfer, subject to the employee passing the pre-employment alcohol test. All alcohol testing will be completed in accordance with 49 CFR 40 et seq. An employee will:

not begin working unless the result of the test indicates an alcohol concentration of less than 0.04.

An employee who has applied for and has been selected to operate a Board vehicle or any existing employee transferring into a new position requiring the employee to operate a Board vehicle, shall



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submit a written consent authorizing the Board to obtain the following information from other employers who have employed the employee during any period during the two years before the date of the employee's application or transfer into the new position. The written consent from the employee will permit the (DER) to obtain the following information from previous Division of Transportation (DOT)-regulated employers:

- a. Alcohol tests with a result of 0.04 or higher alcohol concentration;
- b. Verified positive drug tests;
- c. Refusals to be tested (including verified adulterated or substituted drug test results);
- d. Other violations of DOT agency drug and alcohol testing regulations; and
- e. With respect to any employee who violated a DOT drug and alcohol regulation, documentation of the employee's successful completion of DOT return-to-duty requirements (including follow-up tests). If this information is not available from the previous employer, the DER must seek to obtain this information from the employee.

The DER will obtain and review this information before the employee first performs safety-sensitive functions. If this is not feasible, the DER will not permit the employee to perform safety-sensitive functions after thirty days from the date the employee first performed safety-sensitive functions, unless the DER has obtained or made and documented a good faith effort to obtain this information.



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2. Random Testing

Every employee shall submit to random alcohol and controlled substance testing on an unannounced and random basis resulting from the selection by a random generation methodology in accordance with 49 CFR 383.305(i). Random testing will be spread reasonably throughout any given calendar year.

The minimum annual percentage rate for random alcohol testing shall be ten percent of the average number of driver positions. The minimum annual percentage rate for random controlled substances testing shall be twenty-five percent of the average number of driver positions. The minimum annual percentage rates may be adjusted as determined by the FMCSA Administrator in accordance with 49 CFR 382.305.

Employees shall only be random tested when performing safety-sensitive functions or immediately prior to or immediately following the performance of safety-sensitive functions.

3. Post-Accident Testing

The involvement by an employee in a motor vehicle collision while operating a Board vehicle when such accident results in property damage or personal injury, may trigger a post-accident drug and alcohol test.

As soon as practical following an occurrence, the DER will require post-accident alcohol screening for each of the surviving drivers:

- a. Who was performing safety-sensitive functions with respect to a vehicle, if the accident involves the loss of human life; or
- b. Who receives a citation within eight hours of the occurrence under State or local law for a moving traffic violation arising from the accident, if the accident involved:



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- (1) Bodily injury to any person; who, as a result of the injury, immediately receives medical treatment away from the scene of the accident; or
 - (2) One or more motor vehicles incurring disabling damage as a result of the accident, requiring the motor vehicle to be transported away from the scene by a tow truck or other motor vehicle.
- c. If the alcohol test is not administered within two hours following the accident, the DER will prepare and maintain on file a record stating the reasons the test was not promptly administered. If the alcohol test is not administered within eight hours following the accident, the DER shall cease attempts to administer the alcohol test and shall prepare and maintain the same record. Records shall be submitted to the FMCSA upon request.

As soon as possible following an occurrence, the district will require post-accident controlled substance screening for each of the surviving drivers:

- a. Who was performing safety-sensitive functions with respect to a vehicle, if the accident involves the loss of human life; or
- b. Who receives a citation within thirty-two hours of the occurrence under State or local law for a moving traffic violation arising from the accident, if the accident involved;
 - (1) Bodily injury to any person; who, as a result of the injury, immediately receives medical treatment away from the scene of the accident; or
 - (2) One or more motor vehicles incurring disabling damage as a result of the accident, requiring the motor vehicle to be transported away from the scene by a tow truck or other motor vehicle.



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- c. If the controlled substance test is not administered within thirty-two hours following the accident, the DER shall cease attempts to administer the controlled substance test and shall prepare and maintain on file a record stating the reasons the test was not promptly administered. Records shall be submitted to the FMCSA upon request.

An employee who is subject to post-accident testing shall remain readily available for such testing or may be deemed by the employer to have refused to submit for testing. (An employee who is injured in an accident and requires medical care, shall submit to post-accident drug and controlled substance testing by the medical care facility providing the treatment or a designee of the Board if the facility is unable to provide the testing.) Nothing herein shall be construed to prevent the employee driver from leaving the scene of the accident for the period required to obtain necessary assistance or to obtain emergency medical care.

4. Reasonable Suspicion Testing

The DER shall require an employee to submit to an alcohol and/or controlled substance test when the employee is observed by a supervisor or school official who is trained in accordance with 49 CFR 382.603 and causes the observer to have reasonable suspicion to believe the employee has violated 49 CFR 382 et seq. Reasonable suspicion must exist to require the employee to undergo a test and must be based on specific, contemporaneous, articulable observations concerning the appearance, behavior, speech or body odors of the employee. The observations may include indications of the chronic and withdrawal effects of controlled substances.

Reasonable suspicion alcohol testing is authorized only if the required observations are made during, just preceding, or just after the period of the work day the employee is required to be in compliance with the testing requirements of 49 CFR 382 et seq.



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Reasonable suspicion testing may be required of an employee while the employee is performing, just before the employee will perform, or just after the employee has ceased performing safety-sensitive functions.

If the alcohol test is not administered within two hours following the determination a reasonable suspicion test is required, the DER will prepare and maintain on file a record stating the reasons the test was not promptly administered. If the alcohol test is not administered within eight hours following the determination, the DER shall cease attempts to administer the alcohol test and shall state in the record the reasons for not administering the test.

No employee shall report for duty or remain on duty requiring the performance of safety-sensitive functions while the employee is under the influence of or impaired by alcohol, as shown by the behavioral, speech, and performance indicators of alcohol misuse. The employee will also not be able to perform or continue to perform safety-sensitive functions until an alcohol test is administered and the employee's concentration measures less than 0.02 or twenty-four hours have elapsed following the determination that reasonable suspicion existed to require an alcohol test.

A written record of the observations leading to a reasonable suspicion test shall be made and signed by the supervisor and/or school official that made the observations. This record shall be made within twenty-four hours of the observed behavior or before the results of the test are released, whichever is earlier.

5. Return to Duty Testing

The district is not required to return an employee to a safety-sensitive position upon receipt of a confirmed drug and/or alcohol test.

The DER may recommend to the Superintendent of Schools the employee's employment be terminated depending on the circumstances.



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The DER shall ensure that before an employee returns to duty requiring the performance of a safety-sensitive function, the employee shall undergo a return to duty alcohol test indicating a breath alcohol concentration of less than 0.02 and a controlled substances test with a result indicating a verified negative result for controlled substances use as required in 49 CFR 40.305.

Employees permitted to return to duty are required to take return-to-duty tests and shall be evaluated by a (SAP). These employees must participate in an assistance program prescribed by the SAP and as required in 49 CFR 40 Subpart O.

The SAP will determine a written follow-up testing plan for any employee who has been permitted to return to work and has successfully complied with the SAP's recommendations for education and/or treatment. Such employees are subject to a minimum of six unannounced, follow-up drug screenings and alcohol tests over the following twelve months. The testing shall not exceed forty-eight additional months. Alcohol follow-up testing shall be performed only when the employee is performing safety-sensitive functions or immediately prior to performing or immediately after performing safety-sensitive functions. All follow-up testing will be completed in accordance with 49 CFR 40.307. The SAP will comply with all reporting requirements of 49 CFR 40.311.

The Board shall make the ultimate determination to return or not return an employee to a safety-sensitive position subject to any collective bargaining agreements, if any, or other legal requirements.



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Medical Review Officer (MRO) Notifications

The Board shall employ or contract with a MRO who is a licensed physician (M.D. or D.O.) and shall designate the MRO as the individual responsible for receiving laboratory results generated by the testing program. The MRO shall have knowledge of controlled substances abuse disorders and have appropriate medical training to interpret and evaluate the employee's confirmed drug test results together with his/her medical history and other biomedical data. The MRO will perform all functions and responsibilities as required in 49 CFR 40.121.

Employer Notification

The MRO may report controlled substances test results to the DER by any means of communication; however, a signed, written notification must be forwarded within three business days of the completion of the MRO's evaluation. The MRO must report all drug test results to the employer. The MRO may use a signed or stamped and dated legible photocopy of Copy 2 of the CCF to report test results or a written report that must include, at a minimum, the information required in 49 CFR 40.163.

Split Specimen Tests

Split specimen testing will be conducted in accordance with 49 CFR 40 Subpart H. The MRO will notify the Superintendent of Schools or designee if split specimen testing is requested by the employee.

Designated Collection Facility

The Board shall designate the facility to be used for the collection of the specimen; provided, however, that the designated facility shall possess all required licenses and permits. The collection site will take place in a facility meeting the requirements of 49 CFR 40 Subpart D. The DER will ensure the collection site meets the security requirements of 49 CFR 40.43.



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Designated Screening Laboratory

The Board shall designate the laboratory to which collected fluid samples will be forwarded for drug/alcohol screening. Drug testing laboratories must be certified by the Department of Health and Human Services (HHS) under the National Laboratory Certification Program (NLCP) for all testing required under 49 CFR 40. The laboratory will perform all responsibilities as required in accordance with 49 CFR ~~C.F.R.~~ 40 Subpart F.

Specimens

The normal screening methodology for controlled substances shall be urinalysis, collected by a trained representative of the Board with appropriate documentation at a site designated and approved by the Board. The presence of alcohol will be determined by an Alcohol Screening Device (ASD) or an Evidential Breath Testing Device administered by an individual certified in accordance with 49 CFR 40.211 and 49 CFR 40.213.

Refusal to Submit

An employee will be deemed as refusing to take a drug test as described in 49 CFR 40.191. As per 49 CFR 40.191, an employee refuses to take a drug test if he/she:

1. Fails to appear for any test (except a pre-employment test) within a reasonable time, as determined by the DER, consistent with applicable DOT agency regulations, after being directed to do so by the DER;
2. Fails to remain at the testing site until the testing process is complete. An employee who leaves the testing site before the testing process commences for a pre-employment test is not deemed to have refused to test;
3. Fails to provide a urine specimen for any drug test required by this Policy. An employee who does not provide a urine specimen because he or she has left the testing site before the testing process commences for a pre-employment test is not deemed to have refused to test;



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4. Fails to permit the observation or monitoring of providing a specimen in the case of a directly observed or monitored collection in a drug test;
5. Fails to provide a sufficient amount of urine when directed, and it has been determined, through a required medical evaluation, that there was no adequate medical explanation for the failure;
6. Fails or declines to take an additional drug test the DER or collector has directed the employee to take;
7. Fails to undergo a medical examination or evaluation, as directed by the MRO as part of the verification process, or as directed by the DER under ~~See~~ 49 CFR 40.193(d). In the case of a pre-employment drug test, the employee is deemed to have refused to test on this basis only if the pre-employment test is conducted following a contingent offer of employment;
8. Fails to cooperate with any part of the testing process (e.g., refuses to empty pockets when so directed by the collector, behaves in a confrontational way that disrupts the collection process, fails to wash hands after being directed to do so by the collector);
9. Fails to follow the collection observer(s) instructions of which could be used to interfere with the collection process;
10. Possesses or wears a prosthetic or other device that could be used to interfere with the collection process; or
11. Admits to the collector or MRO he/she has adulterated or substituted the specimen.

If the MRO reports the employee had a verified adulterated or substituted test result, the result will be deemed refusal to take a drug test.



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If an employee refuses to participate in a part of the testing process, the collector or MRO, must terminate the portion of the testing process, document the refusal on the CCF (including in the case of the collector, printing the employee's name on Copy 2 of the CCF), immediately notify the DER by any means (e.g., telephone or secure fax machine) that ensures that the refusal notification is immediately received. A referral physician (e.g., physician evaluating a "shy bladder" condition or a claim of a legitimate medical explanation in a validity testing situation) must notify the MRO, who in turn will notify the DER. In addition, the collector must note the refusal in the "Remarks" line (Step 2), and sign and date the CCF. The MRO must note the refusal by checking the "Refused to Test" box (Step 6) on Copy 2 of the CCF, and add the reason on the "Remarks" line. The MRO must then sign and date the CCF. When the employee refuses to take a non-DOT test or to sign a non-DOT form, the employee has not refused to take a DOT test. There are no consequences under DOT agency regulations for refusing to take a non-DOT test.

Record of Negative Screening

An employee required to submit to an alcohol and/or controlled substance screening as provided in this Policy and whose screening results are negative may, at their option, have their personnel file documented to reflect the negative result.

Prescription Drugs

All bus drivers shall notify the DER of the use of any prescription drugs. The Board may require certification from the prescribing physician that the use of the prescription drug will not have an adverse affect on the driver's ability to properly perform safety-sensitive functions.

Consequences to Employees Engaging in Prohibited Conduct

An employee whose screening produces a positive result for a prohibited substance who is permitted to return to work:

1. Shall not be permitted to perform safety-sensitive functions;
2. Shall be advised by the DER of resources available to them in evaluating and resolving problems associated with the misuse of alcohol or the use of controlled substances;



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3. Shall be evaluated by a SAP who shall determine what assistance, if any, is needed to resolve problems with alcohol or controlled substance use;
4. Undergo, before returning to duty, a return to duty alcohol test indicating a breath level of less than 0.02 if the conduct involved alcohol or a controlled substance test with a verified negative result;
5. If assistance was required, the employee must be evaluated by a SAP to determine that the employee ~~driver~~ has followed the rehabilitation program prescribed;
6. Be subject to unannounced follow-up alcohol and/or controlled substance abuse testing;
7. Be subject to the disciplinary Policy and Regulations of the Board.

Return-to-Work Agreement

An employee who has been permitted to return to work and who fails to comply with any of the terms of a Return to Work Agreement, if provided at the employer's discretion, shall be subject to disciplinary action which may include termination.

Maintenance and Retention of Records

The DER shall maintain and retain all records as required by Federal regulation. Records shall include at least the following:

1. Records Related to the Collection Process
 - a. Collection logbooks (if used);
 - b. Documents related to the random selection process;
 - c. Calibration documentation for Evidential Breath Testing Devices (EBT's);
 - d. Documentation of Breath Alcohol Technician (BAT) training;



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- e. Documentation of reasoning for reasonable suspicion testing;
 - f. Documentation of reasoning for post-accident testing;
 - g. Documents verifying a medical explanation for the inability to provide adequate breath or urine for testing; and
 - h. Consolidated annual calendar year summaries.
2. Records Related to the Employee's Test Results
- a. Employer's copy of the alcohol test form, including results;
 - b. Employer's copy of the drug controlled substance test chain of custody and control form;
 - c. Documents sent to the employer by the MRO
 - d. Documentation of any employee's refusal to submit to a required alcohol or controlled substance test; and
 - e. Documents provided by an employee to dispute results of test.
3. Documentation of any Other Violations of Controlled Substance Use or Alcohol Misuse Policies
4. Records Related to Evaluations and Training
- a. Records pertaining to the SAP' determination of an employee's need for assistance;
 - b. Records concerning an employee's compliance with the SAP's recommendations, and records related to education and training;
 - c. Materials on drug and alcohol awareness, including a copy of the employer's policy on drug use and alcohol misuse;
 - d. Documentation of compliance with the requirement to provide employees with educational material, including an employee's signed receipt of materials;
 - e. Documentation of supervisor training; and



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- f. Certification that training conducted under this Policy complies with all requirements of the Policy.
5. Records Related to Drug Testing
- a. Agreements with collection site facilities, laboratories, MROs, and consortia;
 - b. Names and positions of officials and their role in the employer's alcohol and controlled substance testing program;
 - c. Monthly statistical summaries of urinalysis; and
 - d. The employer's drug testing policy and procedures.
6. Required Period of Retention

Document to be maintained	Period required to be maintained
Alcohol test results indicating a breath alcohol concentration of 0.02 or greater	5 Years
Verified positive controlled substance test results	5 Years
Documentation of refusals to submit to required alcohol or controlled substance tests	5 Years
Calibration documentation	5 Years
Records related to the administration of the alcohol and controlled substances testing program, including records of all driver violations	5 Years
Driver evaluations and referrals	5 Years
A copy of each annual calendar year summary	5 Years



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Commercial Driver's License Controlled Substance and Alcohol Use Testing

Records obtained from previous employers concerning alcohol and drug testing	3 Years
Records related to the alcohol and controlled substances collection process (except calibration of evidential breath testing devices)	2 Years

Document to be maintained	Period required to be maintained
Records related to negative and canceled controlled substance test results	1 Year
Alcohol test results indicating a breath alcohol concentration less than 0.02	1 Year
Records related to the education and training of breath alcohol technicians, screening test technicians, supervisors, and drivers shall be maintained by the employer while the individual performs the functions which require the training and for two years after ceasing to perform those functions	Indefinite time period

Other specific types of records shall be maintained in accordance with 49 CFR 382.401.

7. Location of Records

All required records shall be maintained in accordance with Policy 8320. Records shall be made available for inspection at the Board Offices within two business days after a request has been made by an authorized representative of the FMCSA.



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8. Annual Calendar Year Summary

The DER shall prepare and maintain an annual calendar year summary of the results of its alcohol and substance abuse testing programs. The summary shall be completed no later than March 15 of each year covering the previous calendar year. The DER upon request of the FMCSA will provide the annual summary to that agency in the required format.

9. Employee Information Program

The Board will provide an employee information program. The DER will be responsible for implementing the program and shall ensure that each employee receives information in the manner specified below:

- a. By receiving a copy of this Policy and any subsequent revisions.
- b. The DER will provide written notice to employees of the following information:
 - (1) The identity of the person designated by the employer to answer employee questions about the materials;
 - (2) Which employees are subject to the alcohol misuse and controlled substance requirements;
 - (3) Explanation of what constitutes a safety-sensitive function, so as to make clear what period of the workday the employee is required to be in compliance;
 - (4) Specific information concerning employee conduct that is prohibited;



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- (5) The circumstances under which an employee will be tested for alcohol and/or controlled substances;
- (6) The procedures that will be used to test for the presence of alcohol and controlled substances;
- (7) The requirement that an employee submit to alcohol and controlled substance tests;
- (8) An explanation of what constitutes a refusal to submit to an alcohol or controlled substance test;
- (9) The consequences for employees found to have violated the prohibitions of this Policy, including the immediate removal of the employee from safety-sensitive functions;
- (10) The consequences for employees found to have an alcohol concentration level of 0.02 or greater but less than 0.04;
- (11) Information concerning the effects of alcohol and controlled substances use on an individual's health, work, and personal life. Signs and symptoms of an alcohol or controlled substances problem, and available methods of intervening when an alcohol or a control substances problem is suspected, including confrontation, referral to any employee assistance program and/or referral to management.

Omnibus Transportation Employee Testing Act of 1991

49 CFR 40 et seq.

49 CFR 382 et seq.

49 CFR 395.2

Adopted:



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Eligibility of Resident/Nonresident Students

Jan 19

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[See POLICY ALERT Nos. 96, 109, 128, 143, 160, 171, 173, 189, 208, and 217]

5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS

The Board of Education shall admit to its schools, free of charge, persons over five and under twenty years of age, pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education.

Eligibility to Attend School

The Board shall admit students eligible to attend school free of charge that are domiciled within the district as defined in N.J.A.C. 6A:22-3.1.

A child who is domiciled within the school district and resides with a parent or guardian who is a member of the New Jersey National Guard or a member of the reserve component of the armed forces of the United States who is ordered into active military service in a time of war or national emergency shall be permitted to remain enrolled in the school district in which the child is domiciled at the time of the parent or guardian being ordered into active military service, regardless of where the child resides during the period of active duty. Following the return of the child's parent or guardian from active military service, the child's eligibility to remain enrolled in the school district pursuant to N.J.S.A. 18A:38-3.1 shall cease at the end of the current school year unless the child is domiciled in the school district.

The Board shall also admit any student that is kept in the home of a person other than the student's parent or guardian, where the person is domiciled in the school district and is supporting the student without remuneration as if the student were his or her own child in accordance with N.J.A.C. 6A:22-3.2. A student is only eligible to attend school in the district pursuant to N.J.A.C. 6A:22-3.2 if the student's parent or guardian files, together with documentation to support its validity, a sworn statement that he or she is not capable of supporting or providing care for the student due to family or economic hardship and the student is not residing with the other person solely for the purpose of receiving a free public education. In addition, the person keeping the student must file, if so required by the Board of Education, a sworn statement that he or she: is domiciled within the school district; is supporting the child without remuneration and intends to do so for a time longer than the school term; will assume all personal obligations for the student relative to school requirements; and provides a copy of his or her lease if a



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tenant, a sworn landlord's statement if residing as a tenant without a written lease, or a mortgage or tax bill if an owner. Pursuant to N.J.S.A. 18A:38-1.c, any person who fraudulently allows a child of another person to use his or her residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of his or her child to a person in another district commits a disorderly persons offense.

A student is eligible to attend school in this school district free of charge pursuant to N.J.S.A. 18A:38-1.b if the student is kept in the home of a person domiciled in the school district, who is not the parent or guardian and the parent or guardian is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency. Eligibility under this provision shall cease at the end of the current school year during which the parent or guardian returns from active military duty.

A student is eligible to attend school in this school district free of charge pursuant to N.J.S.A. 18A:38-1.d if the student's parent or guardian temporarily resides within the school district and elects to have the student attend the school district of temporary residence, notwithstanding the existence of a domicile elsewhere. When required by the Board of Education, the parent or guardian shall demonstrate the temporary residence is not solely for purposes of a student attending the school district of temporary residence. When one of a student's parents or guardians temporarily resides in the school district while the other is domiciled or temporarily resides elsewhere, eligibility to attend school shall be determined in accordance with the criteria of N.J.A.C. 6A:22-3.1(a)1.i.

A student is eligible to attend this school district free of charge:

1. If the student's parent or guardian moves to another school district as the result of being homeless, subject to the provisions of N.J.A.C. 6A:17-2 - Education of Homeless Children;
2. If the student is placed by court order or by a society, agency, or institution in the home of a school district resident pursuant to N.J.S.A. 18A:38-2;



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3. If the student previously resided in the school district and if the parent or guardian is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency, resulting in the relocation of the student out of the school district, pursuant to N.J.S.A. 18A:38-3.b. The school district shall not be obligated for transportation costs; and
4. If the student resides on Federal property within the State pursuant to N.J.S.A. 18A:38-7.7 et seq.

Notwithstanding the provisions of N.J.S.A. 18A:38-1 or any other law, rule, or regulation to the contrary, a student who moves out of the school district as a result of domestic violence, sexual abuse, or other family crises shall be permitted to remain enrolled in the school district for the remainder of the school year in pursuant to N.J.S.A. 18A:38-1.1 and in accordance with the provisions of N.J.A.C. 6A:22-3.2(h). If the student remains enrolled in the school district for the remainder of the school year, the school district shall provide transportation services to the student, provided the student lives remote from school, and the State shall reimburse the school district for the cost of the transportation services. Nothing in N.J.S.A. 18A:38-1.1 shall be construed to affect the rights of homeless students pursuant to N.J.S.A. 18A:7B-12, N.J.S.A. 18A:7B-12.1, or any other applicable State or Federal law.

A student's eligibility to attend this school shall not be affected by the physical condition of an applicant's housing or his or her compliance with local housing ordinances or terms of lease.

Except as set forth in N.J.A.C. 6A:22-3.3(b)1, immigration/visa status shall not affect eligibility to attend school and the school district shall not condition enrollment in the school district on immigration status. A student's immigration/visa status and their eligibility to attend school shall be in accordance with N.J.A.C. 6A:22-3.3(b) and Regulation 5111.

Proof of Eligibility

The Board of Education shall accept a combination of forms of documentation from persons attempting to demonstrate a student's eligibility for enrollment in the school district in accordance with the provisions of N.J.A.C. 6A:22-3.4. The Board of Education shall consider the totality of information and documentation offered by an applicant, and shall not deny enrollment based on failure to provide a particular form or subset of documents without regard to other evidence presented.



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The Board of Education shall not condition enrollment on the receipt of information or documents protected from disclosure by law, or pertaining to criteria that are not a legitimate basis for determining eligibility to attend school as outlined in N.J.A.C. 6A:22-3.4(d). The Board of Education may consider, in a manner consistent with Federal law, documents or information referenced in N.J.A.C. 6A:22-3.4(d) or pertinent parts thereof if voluntarily disclosed by the applicant. The Board of Education may not, directly or indirectly, require or request such disclosure as an actual or implied condition of enrollment. However, in the case of a dispute between the school district and the parent or guardian of a student in regard to the student's eligibility to enroll in the school district or to remain enrolled in the school district pursuant to the provisions of N.J.S.A. 18A:38-1, the school district may request from the New Jersey Motor Vehicle Commission the parent or guardian's name and address for use in verifying a student's eligibility for enrollment in the school district in accordance with the provisions of N.J.S.A. 18A:38-1.3.

Registration Forms and Procedures for Initial Assessment

Registration and initial determinations of eligibility will be in accordance with N.J.A.C. 6A:22-4.1. The Board of Education shall use Commissioner-provided registration forms or locally developed forms that are consistent with the forms provided by the Commissioner. A district-level administrator designated by the Superintendent shall be clearly identified to applicants and available to assist persons who experience difficulties with the enrollment process.

Initial eligibility determinations shall be made upon presentation of an enrollment application, and enrollment shall take place immediately except in cases of clear, uncontested denials. Enrollment shall take place immediately when an applicant has provided incomplete, unclear, or questionable information, but the applicant shall be notified that the student will be removed from the school district if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2.

When a student appears ineligible based on the information provided in the initial application, the school district shall issue a preliminary written notice of ineligibility, including an explanation of the right to appeal to the Commissioner of Education. Enrollment shall take place immediately if the applicant clearly indicates disagreement with the district's determination and an intent to appeal to the Commissioner of Education. An applicant whose student is enrolled pursuant to this provision shall be notified that the student will be removed, without a hearing before the Board, if no appeal is filed within the twenty-one day period established by N.J.S.A. 18A:38-1.



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When enrollment is denied and no intent to appeal is indicated, applicants shall be advised they shall comply with compulsory education laws. When the student is between the ages of six and sixteen, applicants also shall be asked to complete a written statement indicating the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school pursuant to N.J.S.A. 18A:38-25. In the absence of this written statement, designated staff shall report to the school district of actual domicile or residence, or the Department of Children and Families, a potential instance of “neglect” for the purposes of ensuring compliance with compulsory education law, N.J.S.A. 9:6-1. Staff shall provide the school district or the Department of Children and Families with the student’s name, the name(s) of the parent/guardian/resident, and the student’s address to the extent known. Staff shall also indicate admission to the school district has been denied based on residency or domicile, and there is no evidence of intent to arrange for the child to attend school or receive instruction elsewhere.

Enrollment or attendance at the school shall not be conditioned on advance payment of tuition when enrollment is denied and an intent to appeal is indicated, or when enrollment is provisional and subject to further review or information. The Board of Education shall ensure the registration process identifies information suggesting an applicant may be homeless so procedures may be implemented in accordance with N.J.A.C. 6A:17-2, Education of Homeless Children. Enrollment or attendance in the school district shall not be denied based upon the absence of the certified copy of the student’s birth certificate or other proof of a student’s identity as required within thirty days of initial enrollment, pursuant to N.J.S.A. 18A:36-25.1.

Enrollment in the school district shall not be denied based upon absence of student medical information. However, actual attendance at school may be deferred until the student complies with student immunization rules set forth in N.J.A.C. 8:57-4.

When enrollment in the school district, attendance at school, or the receipt of educational services in the regular education program appears inappropriate, the student shall not be denied based upon the absence of a student’s prior educational record. However, the applicant shall be advised the student’s initial educational placement may be subject to revision upon the school district’s receipt of records or further assessment of the student.



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Eligibility of Resident/Nonresident Students

Notice of Ineligibility

When a student is found ineligible to attend the school district pursuant to N.J.A.C. 6A:22 or the student's initial application is found to be deficient upon subsequent review or investigation, the school district immediately shall provide to the applicant notice that is consistent with Commissioner-provided sample form(s) and meets requirements of N.J.A.C. 6A:22-4 et seq. Notices shall be in writing; in English and in the native language of the applicant; issued by the Superintendent; and directed to the address at which the applicant claims to reside. Notices of ineligibility shall include information as outlined in N.J.A.C. 6A:22-4.2.

Removal of Currently Enrolled Students

Nothing in N.J.A.C. 6A:22 et seq. and this Policy shall preclude the Board of Education from identifying through further investigation or periodic requests for revalidation of eligibility, students enrolled in the school district who may be ineligible for continued attendance due to error in initial assessment, changed circumstances, or newly discovered information.

When a student who is enrolled and attending school based on an initial eligibility determination is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board of Education for the student's removal in accordance with the provisions of N.J.A.C. 6A:22-4.3. No student shall be removed from school unless the parent, guardian, adult student, or resident keeping an "affidavit student" (as defined in N.J.A.C. 6A:22-1.2) has been informed of his or her entitlement to a hearing before the Board of Education. Once the hearing is held, or if the parent, guardian, adult student or resident keeping an "affidavit student", does not respond within the designated time frame to the Superintendent's notice or appear for the hearing, the Board of Education shall make a prompt determination of the student's eligibility and shall immediately provide notice in accordance with N.J.A.C. 6A:22-4.2. Hearings required pursuant to N.J.A.C. 6A:22-4.3 may be conducted by the full Board or a Board Committee, at the discretion of the full Board. If the hearing(s) is conducted by a Board Committee, the Committee shall make a recommendation to the full Board for action. No student may be removed except by vote of the Board taken at a meeting duly convened and conducted pursuant to N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act.



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Eligibility of Resident/Nonresident Students

Appeal to the Commissioner

An applicant may appeal to the Commissioner of Education the school district's determination that a student is ineligible to attend its schools. Appeals shall be initiated by petition which shall be filed in accordance with N.J.S.A. 18A:38-1 and N.J.A.C. 6A:3-8.1 and shall proceed as a contested case pursuant to N.J.A.C. 6A:3. Pursuant to N.J.S.A. 18A:38-1.b(1), appeals of "affidavit student" eligibility determinations shall be filed by the resident keeping the student.

Assessment and Calculation of Tuition

If no appeal to the Commissioner is filed following notice of an ineligibility determination, the Board of Education may assess tuition, for up to one year of a student's ineligible attendance, including the twenty-one day period provided by N.J.S.A. 18A:38-1 for appeal to the Commissioner. Tuition will be assessed and calculated in accordance with N.J.A.C. 6A:22-6.3 et seq. If the responsible party does not pay the tuition assessment, the Board of Education may petition the Commissioner pursuant to N.J.A.C. 6A:3 for an order assessing tuition, enforceable in accordance with N.J.S.A. 2A:58-10 through recording, upon request of the Board of Education pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division.

If an appeal to the Commissioner is filed and the petitioner does not sustain the burden of demonstrating the student's right to attend the school district, or the petitioner withdraws the appeal, fails to prosecute, or abandons the appeal by any means other than settlement agreeing to waive or reduce tuition, the Commissioner may assess tuition in accordance with the provisions of N.J.A.C. 6A:22-6.2(a). Upon the Commissioner's finding that an appeal has been abandoned, the Board of Education may remove the student from school and seek tuition in accordance with N.J.A.C. 6A:22-6.2.

Nonresident Students

The admission of a nonresident student to school free of charge must be approved by the Board. No student otherwise eligible shall be denied admission on the basis of the student's race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation or sex, social or economic status, or disability. The continued enrollment of any nonresident student shall be contingent upon the student's maintenance of good standards of citizenship and discipline.



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Eligibility of Resident/Nonresident Students

Children of Board of Education employees who do not reside in this school district may be admitted to school in this district with payment of tuition, provided that the educational program of such children can be provided within school district facilities.

Other nonresident students, otherwise eligible for attendance may be admitted to this school district with payment of tuition and Board approval.

F-1 Visa Students

The school district will permit the attendance of F-1 Visa students into the school district only with the payment of full tuition and a signed tuition contract. The district may require advance payment of full tuition before providing the requested I-20 Form, in accordance with the provisions of Federal regulation 8 CFR 214.3. An F-1 Visa is granted to a foreign student through an application process that must include, but is not limited to, signed approval by the receiving school district exhibiting the receiving school district will accept the foreign student for enrollment and the foreign student's proof of financial means to pay the full tuition to the receiving school district for the academic year.

N.J.S.A. 18A:38-1 et seq.; 18A:38-3; 18A:38-3.1

N.J.A.C. 6A:14-3.3; 6A:17-2.1 et seq.; 6A:22-1.1 et seq.

8 CFR 214.3

Adopted:



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[See POLICY ALERT Nos. 109, 128, 160, 173, 189, 208 and 217]

R 5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS

A. Definitions

1. "Affidavit student" means a student attending, or seeking to attend, school in a district pursuant to N.J.S.A. 18A:38-1.b and N.J.A.C. 6A:22-3.2(a).
2. "Appeal" means contested case proceedings before the Commissioner of Education pursuant to N.J.A.C. 6A:3, Controversies and Disputes.
3. "Applicant" means a parent, guardian, or a resident supporting an affidavit student who seeks to enroll a student in a school district; or an unaccompanied homeless youth or adult student who seeks to enroll in a school district.
4. "Commissioner" means the Commissioner of Education or his/her designee.
5. "Guardian" means a person to whom a court of competent jurisdiction has awarded guardianship or custody of a child, provided that a residential custody order shall entitle a child to attend school in the residential custodian's school district unless it can be proven that the child does not actually live with the custodian. "Guardian" also means the Department of Children and Families for purposes of N.J.S.A. 18A:38-1.e.

B. Eligibility to Attend School – Students Domiciled in the District

1. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district if the student is domiciled within the district:
 - a. A student is domiciled in the school district when he or she is living with a parent or guardian whose domicile is located within the school district.



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Eligibility of Resident/Nonresident Students

- (1) When a student's parents or guardians are domiciled within different school districts and there is no court order or written agreement between the parents designating the school district of attendance, the student's domicile is the school district of the parent or guardian with whom the student lives for the majority of the school year. This provision shall apply regardless of which parent has legal custody.
- (2) When a student's physical custody is shared on an equal-time, alternating week/month or other similar basis so the student is not living with one parent or guardian for a majority of the school year and there is no court order or written agreement between the parents designating the school district of attendance, the student's domicile is the present domicile of the parent or guardian with whom the student resided on the last school day prior to October 16 preceding the application date.
 - (a) When a student resided with both parents or guardians, or with neither parent or guardian, on the last school day prior to the preceding October 16, the student's domicile is the domicile of the parent or guardian with whom the parents or guardians indicate the student will be residing on the last school day prior to the ensuing October 16. When the parents or guardians do not designate or cannot agree upon the student's likely residence as of that date, or if on that date the student is not residing with the parent or guardian previously indicated, the student shall attend school in the school district of domicile of the parent or guardian with whom the student actually lives as of the last school day prior to October 16.



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Eligibility of Resident/Nonresident Students

- (b) When the domicile of the student with disabilities as defined in N.J.A.C. 6A:14 cannot be determined pursuant to N.J.A.C. 6A:22-3.1, nothing shall preclude an equitable determination of shared responsibility for the cost of such student's out-of-district placement.
 - (3) When a student is living with a person other than a parent or guardian, nothing in N.J.A.C. 6A:22-3.1 is intended to limit the student's right to attend school in the parent or guardian's school district of domicile pursuant to the provisions of N.J.A.C. 6A:22.
 - (4) No school district shall be required to provide transportation for a student residing outside the school district for all or part of the school year unless transportation is based upon the home of the parent or guardian domiciled within the school district or otherwise required by law.
- b. A student is domiciled in the school district when he or she has reached the age of eighteen or is emancipated from the care and custody of a parent or guardian and has established a domicile within the school district.
- c. A student is domiciled in the school district when the student has come from outside the State and is living with a person domiciled in the school district who will be applying for guardianship of the student upon expiration of the six-month "waiting period" of State residency required pursuant to N.J.S.A. 2A:34-54 ("home state" definition) and 2A:34-65.a(1). However, a student may later be subject to removal proceedings if application for guardianship is not made within a reasonable period of time following expiration of the mandatory waiting period or if guardianship is applied for and denied.



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Eligibility of Resident/Nonresident Students

- d. A student is domiciled in the school district when his or her parent or guardian resides within the school district on an all-year-round basis for one year or more, notwithstanding the existence of a domicile elsewhere.
 - e. A student is domiciled in the school district if the Department of Children and Families is acting as the student's guardian and has placed the student in the school district.
2. When a student's dwelling is located within two or more school districts, or bears a mailing address that does not reflect the dwelling's physical location within a municipality, the school district of domicile for school attendance purposes shall be the municipality to which the majority of the dwelling's property tax is paid, or to which the majority of the dwelling's or unit's property tax is paid.
- a. When property tax is paid in equal amounts to two or more municipalities, and there is no established assignment for students residing in the affected dwellings, the school district of domicile for school attendance purposes shall be determined through assessment of individual proofs as provided pursuant to N.J.A.C. 6A:22-3.4.
 - b. This provision shall not preclude the attendance of currently enrolled students who were permitted to attend the school district prior to December 17, 2001.
 - c. When a student's parent or guardian elects to exercise such entitlement, nothing in N.J.A.C. 6A:22-3.1 shall exclude a student's right to attend the school district of domicile although the student is qualified to attend a different school district pursuant to N.J.S.A. 18A:38-1.b or the temporary residency (less than one year) provision of N.J.S.A. 18A:38-1.d.



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Eligibility of Resident/Nonresident Students

3. Notwithstanding the provisions of N.J.S.A. 18A:38-1 or any other section of law to the contrary, a child who is domiciled within the school district and resides with a parent or guardian who is a member of the New Jersey National Guard or a member of the reserve component of the armed forces of the United States who is ordered into active military service in any of the armed forces of the United States in a time of war or national emergency, shall be permitted to remain enrolled in the school district in which the child is domiciled at the time of the parent or guardian being ordered into active military service, regardless of where the child resides during the period of active duty. The school district shall not be responsible for providing transportation for the child if the child lives outside of the district. Following the return of the child's parent or guardian from active military service, the child's eligibility to remain enrolled in the school district pursuant to N.J.S.A. 18A:38-3.1 shall cease at the end of the current school year unless the child is domiciled in the school district.

C. Eligibility to Attend School – Other Students Eligible to Attend School

1. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.b if that student is kept in the home of a person other than the student's parent or guardian, and the person is domiciled in the school district and is supporting the student without remuneration as if the student were his or her own child.
 - a. A student is not eligible to attend this school district pursuant to this provision unless:
 - (1) The student's parent or guardian has filed, together with documentation to support its validity, a sworn statement that he or she is not capable of supporting or providing care for the student due to family or economic hardship and that the student is not residing with the other person solely for the purpose of receiving a free public education; and



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Eligibility of Resident/Nonresident Students

- (2) The person keeping the student has filed, if so required by the Board of Education:
 - (a) A sworn statement that he or she is domiciled within the school district, is supporting the child without remuneration and intends to do so for a longer time than the school term, and will assume all personal obligations for the student pertaining to school requirements; and
 - (b) A copy of his or her lease if a tenant, a sworn landlord's statement if residing as a tenant without a written lease, or a mortgage or tax bill if an owner.
- b. A student shall not be deemed ineligible under this provision because required sworn statement(s) cannot be obtained when evidence is presented that the underlying requirements of the law are being met, notwithstanding the inability of the resident or student to obtain the sworn statement(s).
- c. A student shall not be deemed ineligible under this provision when evidence is presented that the student has no home or possibility of school attendance other than with a school district resident who is not the student's parent or guardian, but is acting as the sole caretaker and supporter of the student.
- d. A student shall not be deemed ineligible under this provision solely because a parent or guardian gives occasional gifts or makes limited contributions, financial or otherwise, toward the student's welfare provided the resident keeping the student receives from the parent or guardian no payment or other remuneration for regular maintenance of the student.



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Eligibility of Resident/Nonresident Students

- e. Pursuant to N.J.S.A. 18A:38-1.c, any person who fraudulently allows a child of another person to use his or her residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of his or her child to a person in another school district commits a disorderly persons offense.
2. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.b if the student is kept in the home of a person domiciled in the school district, who is not the parent or guardian and the parent or guardian is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency.
 - a. Eligibility under this provision shall cease at the end of the school year during which the parent or guardian returns from active military duty.
3. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.d if the student's parent or guardian temporarily resides within the school district and elects to have the student attend the school district of temporary residence, notwithstanding the existence of a domicile elsewhere.
 - a. When required by the Board of Education, the parent or guardian shall demonstrate the temporary residence is not solely for purposes of the student attending the school district of temporary residence;



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- b. When one of a student's parents or guardians temporarily resides in a school district while the other is domiciled or temporarily resides elsewhere, eligibility to attend school shall be determined in accordance with N.J.A.C. 6A:22-3.1(a)1i. However, no student shall be eligible to attend school based upon a parent or guardian's temporary residence in a school district unless the parent or guardian demonstrates, if required by the Board of Education, the temporary residence is not solely for purposes of a student's attending the school district.
4. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.f if the student's parent or guardian moves to another school district as the result of being homeless, subject to the provisions of N.J.A.C. 6A:17-2, Education of Homeless Children.
5. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-2 if the student is placed by court order or by a society, agency, or institution in the home of a school district resident pursuant to N.J.S.A. 18A:38-2. As used in this section, "court order" shall not encompass orders of residential custody under which claims of entitlement to attend a school district are governed by provisions of N.J.S.A. 18A:38-1 and the applicable standards set forth in N.J.A.C. 6A:22.
6. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-3.b if the student previously resided in the school district and if the parent or guardian is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency, resulting in the relocation of the student out of the school district. A school district admitting a student pursuant to N.J.S.A. 18A:38-3.b shall not be obligated for transportation costs.



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7. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend the school district pursuant to N.J.S.A. 18A:38-7.7 et seq. if the student resides on Federal property within the State.
8. In accordance with N.J.S.A. 18A:38-1.1, a student who is not considered homeless under N.J.S.A. 18A:7B-12 and who moves to a new school district during the academic year as a result of a family crisis shall be permitted to remain enrolled in the original school district of residence for the remainder of the school year without the payment of tuition. A student attending an academic program during the summer, who is otherwise eligible except for the timing of the move, shall be permitted to remain in the school district for the remainder of the summer program if it is considered an extension of the preceding academic year.
 - a. For purposes of N.J.A.C. 6A:22-3.2(h) and Policy and Regulation 5111, "family crisis" shall include, but not be limited to:
 - (1) An instance of abuse such as domestic violence or sexual abuse;
 - (2) A disruption to the family unit caused by death of a parent or guardian; or
 - (3) An unplanned displacement from the original residence such as fire, flood, hurricane, or other circumstances that render the residence uninhabitable.
 - b. Upon notification of the move by the parent or guardian, the original school district of residence shall allow the student to continue attendance and shall provide transportation services to and from the student's new domicile in accordance with N.J.S.A. 18A:39-1. The original school district of residence may request from the parent or guardian and may review supporting documentation about the reason(s) for the move; however, any such review shall not interrupt the student's continued enrollment in the school district and in the current school of attendance with the provision of transportation.



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- (1) Examples of documentation include, but are not limited to, newspaper articles, insurance claims, police or fire reports, notes from health professionals, custody agreements, or any other legal document.
- c. If the parent or guardian or the relevant documentation indicates the child is homeless pursuant to N.J.S.A. 18A:7B-12, the school district liaison shall assume the coordination of enrollment procedures pursuant to N.J.A.C. 6A:17-2.5 and the student shall not be eligible for enrollment under N.J.S.A. 18A:38-1.1.
- d. If the original school district of residence determines the situation does not meet the family crisis criteria outlined in 8.a. above, the Superintendent or designee shall notify the parent or guardian in writing. The notification shall inform the parent or guardian of his or her right to appeal the decision within twenty-one calendar days of his or her receipt of the notification, and shall state that if such appeal is denied, he or she may be assessed the costs for transportation provided to the new residence during the period of ineligible attendance. It shall also state whether the parent or guardian is required to withdraw the student by the end of the twenty-one day appeal period in the absence of an appeal.
- (1) The parent or guardian may appeal by submitting the request in writing with supporting documentation to the Executive County Superintendent of the county in which the original school district of residence is situated.
 - (2) Within thirty calendar days of receiving the request and documentation, the Executive County Superintendent shall issue a determination whether the situation meets the family crisis criteria set forth at 8.a. above. The original school district of residence shall continue to enroll the student and provide transportation to the current school of attendance in accordance with N.J.S.A. 18A:39-1 until the determination is issued.



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- (3) If the Executive County Superintendent determines the situation does not constitute a family crisis, the school district may submit to the Executive County Superintendent for approval the cost of transportation to the ineligible student's new domicile. The Executive County Superintendent shall certify the transportation costs to be assessed to the parent or guardian for the period of ineligible attendance.
- e. When the original school district of residence determines the situation constitutes a family crisis pursuant to N.J.S.A. 18A:38-1.1, the Superintendent or designee shall immediately notify the parent or guardian in writing.
- (1) When the original school district of residence anticipates the need to apply for reimbursement of transportation costs, it shall send to the Executive County Superintendent a request and documentation of the family crisis for confirmation the situation meets the criteria set forth at 8.a. above.
 - (2) Within thirty days of receiving the school district's request and documentation, the Executive County Superintendent shall issue a determination of whether the situation meets the criteria for a family crisis. The original school district of residence shall continue to enroll the student and provide transportation to the current school of attendance in accordance with N.J.S.A. 18A:39-1 until the determination is issued, and shall not be reimbursed for additional transportation costs unless the Executive County Superintendent determines the situation is a family crisis or as directed by the Commissioner upon appeal.
- f. In providing transportation to students under N.J.S.A. 18A:38-1.1, the Board shall use the most efficient and cost-effective means available and in conformance with all laws governing student transportation.



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- g. At the conclusion of the fiscal year in which the Executive County Superintendent has determined the situation constitutes a family crisis, the original school district of residence may apply to the Executive County Superintendent for a reimbursement of eligible costs for transportation services.
- (1) Eligible costs shall include transportation for students who are required to be transported pursuant to N.J.S.A. 18A:39-1.
 - (2) The school district shall provide documentation of the transportation costs for the eligible student(s) to the Executive County Superintendent who shall review and forward the information to the Department's Office of School Facilities and Finance for reimbursement payment(s) to the school district.
 - (3) Payment to the school district shall be made in the subsequent fiscal year and shall equal the approved cost less the amount of transportation aid received for the student(s).
- h. Nothing in N.J.A.C. 6A:22-3.2 shall prevent the Board of Education from allowing a student to enroll without the payment of tuition pursuant to N.J.S.A. 18A:38-3.a.
- i. Nothing in N.J.A.C. 6A:22-3.2 shall prevent a parent or school district from appealing the Executive County Superintendent's decision(s) to the Commissioner in accordance with N.J.A.C. 6A:3-1.3. If the Commissioner of Education determines the situation is not a family crisis, his or her decision shall state which of the following shall pay the transportation costs incurred during the appeal process: the State, school district, or parent.

D. Housing and Immigration Status

1. A student's eligibility to attend school shall not be affected by the physical condition of an applicant's housing or his or her compliance with local housing ordinances or terms of lease.



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2. Except as set forth in a. below, immigration/visa status shall not affect eligibility to attend school. Any student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, who is domiciled in the school district or otherwise eligible to attend school in the district pursuant to N.J.A.C. 6A:22-3.2 shall be enrolled without regard to, or inquiry concerning, immigration status.
 - a. However, the provisions of N.J.S.A. 18A:38-1 and N.J.A.C. 6A:22 shall not apply to students who have obtained, or are seeking to obtain, a Certificate of Eligibility for Nonimmigrant Student Status (INS Form I-20) from the school district in order to apply to the INS for issuance of a visa for the purpose of limited study on a tuition basis in a United States public secondary school ("F-1" Visa).

3. F-1 Visa Students

After preliminary review, the school district will permit the attendance of F-1 Visa students into the school district only with the payment of full tuition and a signed tuition contract. The district may require advance payment of full tuition before providing the requested I-20 Form, in accordance with the provisions of Federal regulation 8 CFR 214.3. An F-1 Visa is granted to a foreign student through an application process that must include, but is not limited to, signed approval by the receiving school district exhibiting the receiving school district will accept the foreign student for enrollment and the foreign student's proof of financial means to pay the full tuition to the receiving school district for the academic year.



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- E. Nothing in Policy and Regulation 5111 or N.J.A.C. 6A:22-3.2 shall be construed to limit the discretion of the Board to admit nonresident students, or the ability of a nonresident student to attend school with or without payment of tuition, with the consent of the district Board pursuant to N.J.S.A. 18A:38-3.a.
- F. Proof of Eligibility
1. The Board of Education shall accept a combination of any of the following or similar forms of documentation from persons attempting to demonstrate a student's eligibility for enrollment in the school district:
 - a. Property tax bills; deeds; contracts of sale; leases; mortgages; signed letters from landlords; and other evidence of property ownership, tenancy, or residency;
 - b. Voter registrations; licenses; permits; financial account information; utility bills; delivery receipts; and other evidence of personal attachment to a particular location;
 - c. Court orders; State agency agreements; and other evidence of court or agency placements or directives;
 - d. Receipts; bills; cancelled checks; insurance claims or payments; and other evidence of expenditures demonstrating personal attachment to a particular location, or to support the student;
 - e. Medical reports; counselor or social worker assessments; employment documents; unemployment claims; benefit statements; and other evidence of circumstances demonstrating family or economic hardship, or temporary residency;
 - f. Affidavits, certifications and sworn attestations pertaining to statutory criteria for school attendance, from the parent, guardian, person keeping an "affidavit student," adult student, person(s) with whom a family is living, or others, as appropriate;



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Commission the parent or guardian's name and address for use in verifying a student's eligibility for enrollment in the school district.

G. Registration Forms and Procedures for Initial Assessment

1. The Board of Education shall use Commissioner-provided registration forms, or locally developed forms that:
 - a. Are consistent with the forms provided by the Commissioner;
 - b. Do not seek information prohibited by N.J.A.C. 6A:22 or any other provision of statute or rule;
 - c. Summarize, for the applicant's reference, the criteria for attendance set forth in N.J.S.A. 18A:38-1, and specify the nature and form of any sworn statement(s) to be filed;
 - d. Clearly state the purpose for which the requested information is being sought in relation to the criteria; and
 - e. Notify applicants that an initial eligibility determination is subject to a more thorough review and evaluation, and that an assessment of tuition is possible if an initially admitted applicant is later found ineligible.
2. The Board of Education shall make available sufficient numbers of registration forms and trained registration staff to ensure prompt eligibility determinations and enrollment. Enrollment applications may be taken by appointment, but appointments shall be promptly scheduled and shall not unduly defer a student's attendance at school.
 - a. If the school district uses separate forms for affidavit student applications rather than a single form for all types of enrollment, affidavit student forms shall comply in all respects with the provisions of G.1. above. When affidavit student forms are used, the school district shall provide them to any person attempting to register a student of whom he or she is not the parent or guardian, even if not specifically requested.



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- (1) The Board of Education or its agents shall not demand or suggest that guardianship or custody must be obtained before enrollment will be considered for a student living with a person other than the parent or guardian since such student may qualify as an affidavit student.
 - (2) The Board of Education or its agents shall not demand or suggest that an applicant seeking to enroll a student of whom the applicant has guardianship or custody produce affidavit student proofs.
 - b. A district-level administrator designated by the Superintendent shall be clearly identified to applicants and available to assist persons who experience difficulties with the enrollment process.
3. Initial eligibility determinations shall be made upon presentation of an enrollment application, and enrollment shall take place immediately except in cases of clear, uncontested denials.
- a. Enrollment shall take place immediately when an applicant has provided incomplete, unclear, or questionable information, but the applicant shall be notified that the student will be removed from the school district if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2.
 - b. When a student appears ineligible based on information provided in the initial application, the school district shall issue a preliminary written notice of ineligibility, including an explanation of the right to appeal to the Commissioner of Education. Enrollment shall take place immediately if the applicant clearly indicates disagreement with the school district's determination and intent to appeal to the Commissioner.



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- (1) An applicant whose student is enrolled pursuant to this provision shall be notified that the student will be removed without a hearing before the Board if no appeal is filed within the twenty-one day period established by N.J.S.A. 18A:38-1.
4. When enrollment is denied and no intent to appeal is indicated, applicants shall be advised they shall comply with compulsory education laws. When the student is between the ages of six and sixteen, applicants also shall be asked to complete a written statement indicating the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school pursuant to N.J.S.A. 18A:38-25. In the absence of this written statement that the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school, designated staff shall report to the school district of actual domicile or residence, or the Department of Children and Families, a potential instance of "neglect" for purposes of ensuring compliance with compulsory education laws, N.J.S.A. 9:6-1. Staff shall provide the school district or the Department of Children and Families with the student's name, the name(s) of the parent/guardian/resident, and the student's address to the extent known. Staff shall also indicate admission to the school district has been denied based on residency or domicile, and there is no evidence of intent to arrange for the child to attend school or receive instruction elsewhere.
5. Enrollment or attendance in the school district shall not be conditioned on advance payment of tuition in whole or part when enrollment is denied and an intent to appeal is indicated, or when enrollment is provisional and subject to further review or information.
6. The Board of Education shall ensure the registration process identifies information suggesting an applicant may be homeless so procedures may be implemented in accordance with N.J.A.C. 6A:17-2 - Education of Homeless Children.



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7. Enrollment or attendance in the school district shall not be denied based upon absence of a certified copy of the student's birth certificate or other proof of his or her identity as required within thirty days of initial enrollment, pursuant to N.J.S.A. 18A:36-25.1.
8. Enrollment in the school district shall not be denied based upon absence of student medical information. However, actual attendance at school may be deferred until the student complies with student immunization rules set forth in N.J.A.C. 8:57-4.
9. When enrollment in the school district, attendance at school, or the receipt of educational services in the regular education program appears inappropriate, the student shall not be denied based upon the absence of a student's prior educational record. However, the applicant shall be advised the student's initial educational placement may be subject to revision upon the school district's receipt of records or further assessment of the student.

H. Notice of Ineligibility

1. When a student is found ineligible to attend the school district pursuant to N.J.A.C. 6A:22 or the student's initial application is found to be deficient upon subsequent review or investigation, the school district shall immediately provide notice to the applicant that is consistent with Commissioner-provided sample form(s) and meets the requirements of N.J.A.C. 6A:22-4 et seq.
 - a. Notices shall be in writing; in English and in the native language of the applicant; issued by the Superintendent; and directed to the address at which the applicant claims to reside.
2. Notices of ineligibility shall include:
 - a. In cases of denial, a clear description of the specific basis on which the determination of ineligibility was made:



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- (1) The description shall be sufficient to allow the applicant to understand the basis for the decision and determine whether to appeal; and
 - (2) The description shall identify the specific subsection of N.J.S.A. 18A:38-1 under which the application was decided.
- b. In cases of provisional eligibility, a clear description of the missing documents or information that still must be provided before a final eligibility status can be attained under the applicable provision of N.J.S.A. 18A:38-1;
 - c. A clear statement of the applicant's right to appeal to the Commissioner of Education within twenty-one days of the notice date, along with an informational document provided by the Commissioner describing how to file an appeal;
 - d. A clear statement of the student's right to attend school for the twenty-one day period during which an appeal can be made to the Commissioner. It also shall state the student will not be permitted to attend school beyond the twenty-first day following the notice date if missing information is not provided or an appeal is not filed;
 - e. A clear statement of the student's right to continue attending school while an appeal to the Commissioner is pending;
 - f. A clear statement that, if an appeal is filed with the Commissioner and the applicant does not sustain the burden of demonstrating the student's right to attend the school district, or the applicant withdraws the appeal, fails to prosecute or abandons the appeal by any means other than settlement, the applicant may be assessed, by order of the Commissioner enforceable in Superior Court, tuition for any period of ineligible attendance, including the initial twenty-one day period and the period during which the appeal was pending before the Commissioner;



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- g. A clear statement of the approximate rate of tuition, pursuant to N.J.A.C. 6A:22-6.3, that an applicant may be assessed for the year at issue if the applicant does not prevail on appeal, or elects not to appeal:
 - (1) If removal is based on the student's move from the school district, the notice of ineligibility shall also provide information as to whether district Policy permits continued attendance, with or without tuition, for students who move from the school district during the school year.
- h. The name of a contact person in the school district who can assist in explaining the notice's contents; and
- i. When no appeal is filed, notice that the parent or guardian shall still comply with compulsory education laws. In the absence of a written statement from the parent or guardian that the student will be attending school in another school district or non-public school, or receiving instruction elsewhere than at a school, school district staff shall notify the school district of actual domicile/residence, or the Department of Children and Families, of a potential instance of "neglect" pursuant to N.J.S.A. 9:6-1. For purposes of facilitating enforcement of the State compulsory education requirement (N.J.S.A. 18A:38-25), staff shall provide the student's name, the name(s) of the parent/guardian/resident, address to the extent known, denial of admission based on residency or domicile, and absence of evidence of intent to attend school or receive instruction elsewhere.

I. Removal of Currently Enrolled Students

- 1. Nothing in N.J.A.C. 6A:22 and this Regulation shall preclude the Board of Education from identifying through further investigation or periodic requests for revalidation of eligibility, students enrolled in the school district who may be ineligible for continued attendance due to error in initial assessment, changed circumstances, or newly discovered information.



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2. When a student who is enrolled and attending school based on an initial eligibility determination is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board of Education for the student's removal.
 - a. The Superintendent shall issue a preliminary notice of ineligibility meeting the requirements of N.J.A.C. 6A:22-4.2. However, the notice shall also provide for a hearing before the Board of Education prior to a final decision on removal.
 3. No student shall be removed from school unless the parent, guardian, adult student, or resident keeping an "affidavit student," has been informed of his or her entitlement to a hearing before the Board of Education.
 4. Once the hearing is held, or if the parent, guardian, adult student, or resident keeping an "affidavit student," does not respond within the designated time frame to the Superintendent's notice or appear for the hearing, the Board of Education shall make a prompt determination of the student's eligibility and shall immediately provide notice in accordance with N.J.A.C. 6A:22-4.2.
 5. Hearings required pursuant to N.J.A.C. 6A:22-4.3 may be conducted by the full Board of Education or a Board committee, at the discretion of the full Board. If the hearing is conducted by a Board Committee, the Committee shall make a recommendation to the full Board for action. However, no student shall be removed except by vote of the Board of Education taken at a meeting duly convened and conducted pursuant to N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act.
- J. Appeal to the Commissioner
1. An applicant may appeal to the Commissioner of Education a school district determination that a student is ineligible to attend its schools. Appeals shall be initiated by petition, which shall be filed in accordance with N.J.S.A. 18A:38-1 and N.J.A.C. 6A:3-8.1 and shall proceed as a contested case pursuant to N.J.A.C. 6A:3.



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- a. Pursuant to N.J.S.A. 18A:38-1.b(1), appeals of “affidavit student” ineligibility determinations shall be filed by the resident keeping the student.

K. Assessment and Calculation of Tuition

1. If no appeal to the Commissioner is filed by the parent, guardian, adult student, or school district resident keeping an “affidavit” student following notice of an ineligibility determination, the Board of Education may assess tuition for up to one year of a student’s ineligible attendance, including the twenty-one day period provided by N.J.S.A. 18A:38-1 for appeal to the Commissioner.
 - a. If the responsible party does not pay the tuition assessment, the Board of Education may petition the Commissioner pursuant to N.J.A.C. 6A:3 for an order assessing tuition, enforceable in accordance with N.J.S.A. 2A:58-10 through recording, upon request of the Board of Education pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division.
2. If an appeal to the Commissioner is filed by the parent, guardian, adult student, or school district resident keeping an “affidavit” student and the petitioner does not sustain the burden of demonstrating the student’s right to attend the school district, or the petitioner withdraws the appeal, fails to prosecute, or abandons the appeal by any means other than settlement agreeing to waive or reduce tuition, the Commissioner may assess tuition for the period during which the hearing and decision on appeal were pending, and for up to one year of a student’s ineligible attendance in a school district prior to the appeal’s filing and including the twenty-one day period to file an appeal.
 - a. Upon the Commissioner’s finding that an appeal has been abandoned, the Board of Education may remove the student from school and seek tuition for up to one year of ineligible attendance pursuant to N.J.A.C. 6A:22-6.1(a) plus the period of ineligible attendance after the appeal was filed. If the record of the appeal includes a calculation reflecting the



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tuition rate(s) for the year(s) at issue, the per diem tuition rate for the current year and the date on which the student's ineligible attendance began, the Commissioner may order payment of tuition as part of his or her decision. In doing so, the Commissioner shall consider whether the ineligible attendance was due to the school district's error. If the record does not include such a calculation and the Board of Education has filed a counterclaim for tuition, the counterclaim shall proceed to a hearing notwithstanding that the petition has been abandoned.

- b. An order of the Commissioner assessing tuition is enforceable through recording, upon request of the Board of Education pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division, in accordance with N.J.S.A. 2A:58-10.
3. Tuition assessed pursuant to the provisions of N.J.A.C. 6A:22-6 shall be calculated on a per-student basis for the period of a student's ineligible enrollment, up to one year, by applicable grade/program category and consistent with the provisions of N.J.A.C. 6A:23A-17.1. The individual student's record of daily attendance shall not affect the calculation.
4. Nothing in N.J.A.C. 6A:22 shall preclude an equitable determination by the Board of Education or the Commissioner that tuition shall not be assessed for all or part of any period of a student's ineligible attendance in the school district when the particular circumstances of a matter so warrant. In making the determination, the Board of Education or Commissioner shall consider whether the ineligible attendance was due to the school district's error.

Adopted:



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Jan 19

[See POLICY ALERT Nos. 207 and 217]

5337 SERVICE ANIMALS

In compliance with Title II of the Americans with Disabilities Act (ADA) as amended by the ADA Amendments Act of 2008, it is the Policy of the Board to permit use of a service animal by an individual with a disability in all areas of the district where the public is normally permitted: in district buildings; on district property; and on vehicles owned, leased, or controlled by the district. (28 CFR §35.136)

A. Definitions

1. “Act” means the Americans with Disabilities Act (ADA) as amended by the ADA Amendments Act of 2008.
2. “Designated administrator” means Principal or person designated by the Principal to coordinate these activities.
3. “District” means this school district.
4. “Handler” means the animal’s owner who is an individual with a disability or a person, such as a trainer, assisting the owner with control of the service animal.
5. “Service animal” means a dog individually trained to do work or perform a specific job or task for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. (28 CFR §36.104)
 - a. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition.
 - b. The work or tasks performed by a service animal must be directly related to the individual’s disability (e.g. navigation, alerting physical support and assistance, preventing or interrupting impulsive or destructive behaviors).



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- c. Work or tasks for the purposes of this definition do not include the provision of emotional support, well-being, comfort, therapy, companionship, or crime deterrence.

B. Generally

1. The district shall permit the use of a service animal by an individual with a disability unless:
 - a. The animal is out of control and the animal's handler does not take effective action to control it;
 - b. The animal is not housebroken.
2. A service animal shall have a harness, leash, or other tether, unless either the handler is unable because of a disability to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case the service animal must be otherwise under the handler's control (e.g. voice control, signals, or other effective means). (28 CFR §35.136(d))
3. If an animal is properly excluded, the district shall give the individual with a disability the opportunity to participate in the service, program, or activity without having the service animal on the premises. (28 CFR §35.136(b))
4. If there are places in the district where it is determined to be unsafe for a handler and service animal, reasonable accommodations will be provided to assure the individual with a disability has equal access to the activity.
5. Unless the need for a service animal is readily apparent, the individual with a disability or his/her parent will be required to provide the district with information that:
 - a. The service animal is required because of a disability; and
 - b. What work or task the animal has been trained to perform.



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6. The district may not require documentation, including proof that the animal has been certified, trained, or licensed as a service animal; nor that the dog demonstrates its ability to perform the work or task. (28 CFR §35.136(f))
7. Individuals with a disability who have service animals are not exempt from local animal control or public health requirements.
8. Service animals must be licensed and registered in accordance with State and local laws.

C. Delegation of Responsibility

1. The district is not responsible for the care or supervision of a service animal, in accordance with 28 CFR §35.136(e).
 - a. The district is not responsible to pay for or provide a handler to aid the individual with a disability in the control of the service animal.
 - b. The district is responsible to provide assistance to an individual with a disability in performing the tasks required of the individual for the care and maintenance of the service animal.
2. If the district normally charges individuals for damage they cause, an individual with a disability may be charged for damage caused by his or her service animal. (28 CFR §35.136(h))
3. The district will designate relief areas for the service animal which will be included in mobility training and orientation of students and animals new to the school.

D. Notification and Responsibilities

1. In the event a service animal will be introduced as part of the school community, the designated administrator will develop a comprehensive implementation plan prior to introduction of the service animal into the school to include:



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- a. Notification to parents of students who may be in contact with the service animal;
 - b. Appropriate accommodations:
 - (1) For students who are allergic to the service animal; and/or
 - (2) For students who have fears regarding the service animal.
 - c. Appropriate etiquette regarding service animals to include:
 - (1) Never pet a service animal while it is working;
 - (2) Never feed a working service animal;
 - (3) Do not deliberately startle, tease, or taunt a service animal;
 - (4) Do not hesitate to ask the handler if he or she would like assistance regarding directions for navigating the facility.
2. The use of a service animal introduced as part of the school community will require inclusion into the student's Individualized Education Plan (IEP) or the student's Section 504 Accommodation Plan.
 3. The district may request, but cannot require, ~~that~~ the owner of a service animal introduced as part of the school community and, as included in the student's IEP or Section 504 Accommodation Plan, maintain liability insurance for the service animal. The School Business Administrator/Board Secretary will ensure the school district has appropriate insurance in the event a service animal is introduced as part of the school community.



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E. Miniature Horses

1. Miniature horses, although not included in the Act under the definition of “service animal,” may only be permitted if individually trained to do work or perform tasks for the benefit of the individual with a disability and if they meet the assessment factors outlined in 3. below. (28 CFR §35.136(i))
2. Ponies and full size horses are not considered miniature horses.
3. Assessment factors to determine whether the district can reasonably modify its policies, practices, and procedures to allow for the use of miniature horses on its property, facilities, or vehicles include:
 - a. Type, size, and weight of the miniature horse and whether the facility can accommodate those features;
 - b. Whether the handler has sufficient control of the miniature horse;
 - c. Whether the miniature horse is housebroken; and
 - d. Whether the miniature horse’s presence compromises legitimate safety requirements necessary for safe operation.
4. All requirements for the use of service animals also apply to the use of miniature horses.

28 CFR §35.136
28 CFR §36.104

Adopted:



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[See POLICY ALERT Nos. 204, 206 and 217]

5756 TRANSGENDER STUDENTS

The Board of Education is committed to providing a safe, supportive, and inclusive learning environment for all students. The New Jersey Law Against Discrimination (NJLAD), N.J.S.A. 10:5-12(11)(f), generally makes it unlawful for schools to subject individuals to differential treatment based on gender identity or expression. Title IX of the Education Amendments of 1972 (“Title IX”) specifically prohibits discrimination on the basis of sex in Federally-funded education programs and activities [20 U.S.C. § 1681(a)].

N.J.S.A. 18A:36-41 directs the Commissioner of Education to establish guidelines outlined in this Policy to provide direction for schools in addressing common issues concerning the needs of transgender students, and to assist schools in establishing policies and procedures that ensure a supportive and nondiscriminatory environment for transgender students.

Definitions/Terms

A safe and supportive environment within a school begins with understanding and respect. The Board believes students, teachers, and administrators should be provided with common terminology associated with gender identity. The terms listed below are commonly used by advocacy and human rights groups, however students may prefer other terms to describe their gender identity, appearance, or behavior. It is recommended school personnel discuss with the student the terminology and pronouns each student has chosen.

“Gender identity” means a person’s internal, deeply held sense of gender. All people have a gender identity, not just transgender people. For transgender people, the individual’s internal gender identity is not the same as the gender assigned at birth.

“Gender expression” means external manifestations of gender, expressed through a person’s name, pronouns, clothing, haircut, behavior, voice, and/or body characteristics. Society identifies these cues as masculine and feminine, although what is considered masculine or feminine changes over time and varies by culture.



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“Assigned sex at birth (ASAB)” refers to the biological sex designation recorded on a person’s birth certificate upon the initial issuance of that certificate, should such a record be provided at birth.

“Gender assigned at birth” refers to the gender a child is assigned at birth or assumed to be, based on their biological sex assigned at birth.

“Sexual orientation” describes a person’s enduring physical, romantic, and/or emotional attraction to another person. Gender identity and sexual orientation are not the same. A transgender person may be straight, lesbian, gay, bisexual, or asexual. For example, a person who transitions from male to female and is attracted solely to men may identify as a straight woman.

“Transgender” is a term for an individual whose gender identity and/or gender expression differs from those typically associated with the sex and gender assigned at birth.

“Transition” is the process by which a transgender person recognizes that their authentic gender identity is not the same as the gender assigned at birth, and develops a more affirming gender expression that feels authentic. Some individuals socially transition, for example, through dress, use of names and/or pronouns. Some individuals may undergo physical transition, which might include hormone treatments and surgery. School district personnel should avoid the phrase “sex change,” as it is an inaccurate description of the transition process; the process is more accurately described as “gender-confirming.”

“LGBTQ” is an acronym for “lesbian, gay, bisexual, transgender, and queer/questioning.”

“Gender nonconforming” describes a person whose gender expression does not conform to the gender expectations of their family or community. Gender nonconformity is not necessarily an indication that a youth is transgender; many non-transgender youth do not conform to stereotypical expectations.

“Gender expansive, Gender diverse, Gender fluid, Gender non-binary, A gender, Gender queer” are terms that convey a wider, more flexible range of gender identity and/or expression than typically associated with the binary gender system. For example, students who identify as gender queer or gender fluid might not identify as boys or girls; for these students, the non-binary gender identity functions as the student’s gender identity.

“Cisgender” refers to individuals whose gender identity, expression, or behavior conforms with those typically associated with their sex assigned at birth.



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Student-Centered Approach

The school district shall accept a student's asserted gender identity; parental consent is not required. A student need not meet any threshold diagnosis or treatment requirements to have his or her gender identity recognized and respected by the school district, school, or school staff members. In addition, a legal or court-ordered name change is not required. There is no affirmative duty for any school district staff member to notify a student's parent of the student's gender identity or expression.

There may be instances where a parent of a minor student disagrees with the student regarding the name and pronoun to be used at school and in the student's education records. In the event a parent objects to the minor student's name change request, the Superintendent or designee should consult the Board Attorney regarding the minor student's civil rights and protections under the NJLAD. School staff members should continue to refer to the student in accordance with the student's chosen name and pronoun at school and may consider providing resource information regarding family counseling and support services outside of the school district.

School districts should be mindful of disputes between minor students and parents concerning the student's gender identity or expression. Many support resources are available through advocacy groups and resources from the New Jersey Department of Children and Families and New Jersey Department of Education's "Child Abuse, Neglect, and Missing Children" webpage.

The Principal or designee should have an open, but confidential discussion with the student to ascertain the student's preference on matters such as chosen name, chosen pronoun to use, and parental communications. A transgender student shall be addressed at school by the name and pronoun chosen by the student, regardless of whether a legal name change or change in official school records has occurred. The school shall issue school documentation for a transgender student, such as student identification cards, in the name chosen by the student. A transgender student shall be allowed to dress in accordance with the student's gender identity.

The Principal or designee should also discuss with the student, and any other individuals at the student's request, the risks associated with the student's transgender status being inadvertently disclosed. For example, the Principal or designee should inform the student the transgender status may be revealed due to other students' discussions at home. The Principal or designee should work with the transgender student to ensure awareness of activities and events that may inadvertently disclose the transgender student's status.



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Safe and Supportive Environment

The Board developed and adopted this Policy to ensure that its schools provide a safe and supportive learning environment that is free from discrimination and harassment for transgender students, including students going through a gender transition. Gender-based policies, rules, and practices can have the effect of marginalizing, stigmatizing, and excluding students, whether they are gender nonconforming or not.

The Superintendent or designee shall review and update existing policies and procedures, including those regarding classroom activities, school ceremonies, school photographs, and dress codes, to verify transgender students are not excluded. In addition, the school district shall take the following steps to establish and maintain a nondiscriminatory environment for all students, including transgender and transitioning students:

- The school district must comply with N.J.S.A. 18A:37-15 and N.J.A.C. 6A:16-7.7, which prohibit harassment, intimidation, and bullying. The Board is required to develop, adopt, and implement a Policy in accordance with N.J.S.A. 18A:37-15 and N.J.A.C. 6A:16-7.7 that prohibits harassment, intimidation, or bullying on school property, at a school-sponsored function, or on a school bus. If harassment, intimidation, or bullying based on gender identity creates a hostile environment, the school must take prompt and effective steps to end the harassment, intimidation, or bullying, prevent its recurrence, and, as appropriate, remedy its effects.
- The Superintendent or designee should ensure training is provided to school staff members on sensitivity and respect towards transgender students.
- Social and Emotional Learning (SEL) concepts should be incorporated into school culture and curricula.
- The school district may seek a variety of professionals, including counselors and school psychologists, to provide emotional supports for all students who demonstrate a need. The Superintendent or designee shall ensure school counselors are knowledgeable regarding issues and concerns relevant to transgender students, students facing other gender identity issues, or students who may be transitioning.



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- Student dress codes should not be enforced more strictly for transgender and gender nonconforming students than for other students.
- The school district shall honor and recognize a student's asserted gender identity, and shall not require any documentation or evidence in any form, including diagnosis, treatment, or legal name change.
- A school's obligation to ensure nondiscrimination on the basis of gender identity requires schools to provide transgender students equal access to educational programs and activities, even in circumstances in which other students, parents, or community members raise objections or concerns.

Confidentiality and Privacy

School staff members may not disclose information that may reveal a student's transgender status except as allowed by law. The Principal or designee is advised to work with the student to create an appropriate confidentiality plan regarding the student's transgender or transitioning status.

The school district shall keep confidential a current, new, or prospective student's transgender status. Schools should address the student using a chosen name and the student's birth name should be kept confidential by school and school staff members.

Due to a specific and compelling need, such as the health and safety of a student or an incident of bias-related crime, the school district may be obligated to disclose a student's status. In this event, the Principal or designee should inform the student the school or school district intends to disclose the student's transgender status for the student's protection and well-being. Prior to disclosure, the student should be given the opportunity to personally disclose that information. The school district should make every effort to ensure any disclosure is made in a way that reduces or eliminates the risk of re-disclosure and protects the transgender student from further harassment. Those measures may include the facilitation of counseling for the student and the student's family to facilitate the family's acceptance and support of the student's transgender status.



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During a harassment, intimidation, or bullying investigation the school district is obligated to develop a procedure to report, verbally and in writing, an act of harassment, intimidation, and bullying committed by an adult or youth against a student, pursuant to N.J.A.C. 6A:16-7.7(a)2viii. In this instance, the Principal or designee should inform the student of the school's obligation to report the findings of the harassment, intimidation, and bullying investigation pursuant to N.J.S.A. 18A:37-15(d), which permits the parents of the students who are parties to the investigation to receive information about the investigation in accordance with Federal and State law and regulation. Under harassment, intimidation, and bullying legal requirements, parents are entitled to know the nature of the investigation; whether the district found evidence of harassment, intimidation, or bullying; or whether disciplinary action was imposed or services provided to address the incident of harassment, intimidation, or bullying.

The Principal or designee shall take into account the circumstances of the incident when providing notification to parents of all students involved in the reported harassment, intimidation, or bullying incident and when conveying the nature of the incident, including the actual or perceived protected category motivating the alleged offense, pursuant to N.J.A.C. 6A:16-7.7(a)2viii(2).

Disclosure of personally identifiable information from a student's education record to other school officials within the school district, whom the school district has determined have a legitimate educational interest in the information, may be permissible under Family Educational Rights and Privacy Act (FERPA) (34 C.F.R. § 99.31(a)(1)). The school district shall make a concerted effort to ensure school officials obtain access to only those education records in which they have legitimate educational interests.

The school district shall comply with all laws and regulations regarding the confidentiality of student records and student privacy, including the requirements set forth at 20 U.S.C. § 1232g, Family Educational Rights and Privacy Act; 34 CFR Part 99, Family Educational Rights and Privacy; 20 U.S.C. § 1232h, Protection of Pupil Rights; 34 CFR Part 98, Student Rights in Research, Experimental Programs, and Testing; P.L. 104-191, Health Insurance Portability and Accountability Act; 45 CFR Part 160, General Administrative Requirements; 20 U.S.C. § 7917, Transfer of school disciplinary records; 42 CFR Part 2, Confidentiality of Alcohol and Drug Abuse Patient Records; N.J.S.A. 18A:40A-7.1, Confidentiality of certain information provided by pupils, exceptions; N.J.A.C. 6A:16-3.2, Confidentiality of student alcohol and other drug information; N.J.S.A. 18A:36-19, Pupil Records, creation, maintenance and



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retention, security and access, regulations, nonliability; N.J.S.A. 2A:4A-60, Disclosure of juvenile information, penalties for disclosure; N.J.A.C. 6A:32-7, Student Records; N.J.A.C. 6A:14-2.9, Student records; as well as all other existing Federal and State laws and rules pertaining to student records and confidentiality.

School Records

If a student has expressed a preference to be called by a name other than their birth name, permanent student records containing the student's birth name should be kept in a separate, confidential file. This file should only be shared with appropriate school staff members after consultation with a student. A separate file containing records bearing the student's chosen name may also be kept. If the student has previously been known at school or in school records by a birth name, the Principal or designee should direct school staff members to use the student's chosen name and not the student's birth name.

To ensure consistency among teachers, school administrators, substitute teachers, and other school staff members, every effort should be made to immediately update student education records (for example, attendance records, transcripts, Individualized Education Programs (IEP), etc.) with the student's chosen name and gender pronouns, consistent with the student's gender identity and expression, and not circulate records with the student's birth name, unless directed by the student.

- The school district shall report to the New Jersey Department of Education (NJDOE) through NJ SMART a student's name or gender based upon that student's chosen name and corresponding gender identity. Changing the name or gender identity from what was reported in previous years will not affect the reliability of the data reported.
- If the school district changes a student's name or gender identity, it must also maintain locally a separate record reflecting the student's legal name and sex assigned at birth until receipt of documentation of a legal change of name or gender.

Activities

With respect to gender-segregated classes or athletic activities, including intramural and interscholastic athletics, all students must be allowed to participate in a manner consistent with their gender identity.



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The school district shall:

- Provide transgender students with the same opportunities to participate in physical education as other students in accordance with their gender identity;
- Permit a transgender student to participate in gender-segregated school activities in accordance with the student's gender identity;
- Permit and support the formation of student clubs or programs regarding issues related to lesbian, gay, bisexual, transgender, and queer/questioning (LGBTQ) youth; and
- Offer support in the creation of peer led educational groups.

Use of Facilities

All students are entitled to have access to restrooms, locker rooms, and changing facilities in accordance with their gender identity to allow for involvement in various school programs and activities.

In all cases, the Principal or designee must work with the student and school staff members so all parties are aware of facility policies and understand the student may access the restroom, locker room, and changing facility that corresponds to the student's gender identity. While some transgender students will want this arrangement, others may be uncomfortable with it. Transgender students who are uncomfortable using a sex-segregated restroom should be provided with a safe and adequate alternative, such as a single "unisex" restroom or the nurse's restroom. Similarly, some transgender students may be uncomfortable using the changing facilities that correspond to the student's gender identity. Non-transgender students should also be afforded the option to use a private facility, such as a unisex facility or the nurse's restroom, should they feel uncomfortable.

- The school district shall allow a transgender student to use a restroom or locker room based on the student's gender identity.
- Reasonable alternative arrangements shall be made if needed to ensure a student's safety and comfort. This direction for accommodations should come from the student.



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The Superintendent or designee will make available to school staff members a variety of resources regarding professional development opportunities as sourced by the NJDOE as well as developmentally appropriate information for students regarding LGBTQ issues.

The Board adopts this Policy to help school and district administrators take steps to create an inclusive environment in which transgender and gender nonconforming students feel safe and supported, and to ensure each school provides equal educational opportunities for all students, in compliance with N.J.A.C. 6A:7-1.1 et seq.

N.J.S.A. 18A:36-41; 18A:37-15
N.J.A.C. 6A:7-1.1 et seq.; N.J.A.C. 6A:16-7.7
New Jersey Department of Education – October 2018
Transgender Student Guidance for School Districts

Adopted:



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[See POLICY ALERT Nos. 96, 214 and 217]

7440 SCHOOL DISTRICT SECURITY

The Board of Education believes the buildings and facilities of the school district represent a substantial community investment. The Board directs the development and implementation of a plan for school district security to protect the school community's investment in the school buildings and facilities.

The school district security program will include: maintenance of facilities that are secure against unwelcome intrusion; protection against fire hazards and faulty equipment; and compliance with safe practices in the use of electrical, plumbing, heating, and other school building equipment. The Board directs close cooperation of district officials with law enforcement, fire officials, and other emergency agencies.

The Superintendent of Schools shall designate a school administrator, or a school employee with expertise in school safety and security, as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3. The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist certification in accordance with the provisions of N.J.S.A. 18A:17-43.2. The School Safety Specialist shall also serve as the school district's liaison with local law enforcement and national, State, and community agencies and organizations in matters of school safety and security.

Access to school buildings and grounds outside the hours school is in session shall be limited to personnel whose employment requires their presence in the facility. An adequate key control system will be established to limit building access to authorized personnel and guard against the potential of intrusion by unauthorized persons who have obtained access improperly.

Building records and funds shall be kept in a safe place and secured as appropriate and necessary.



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Protective devices designed to be used as safeguards against illegal entry and vandalism may be installed when appropriate. The Board may approve the employment of school resource officers, school security officers, and/or law enforcement officers in situations in which special risks are involved.

N.J.S.A. 18A:17-43.1; 18A:17-43.2; 18A:17-43.3

Adopted:



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[See POLICY ALERT Nos. 96, 214 and 217]

R 7440 SCHOOL DISTRICT SECURITY

A. Definitions

“Access” means authorized access to a school building or school grounds through the use of a Board-approved key control system.

“Key control system” means the use of a key, card, code, or any other means to disengage a locking mechanism to provide entry to a school building or school grounds.

“School buildings” and “school grounds” means and includes land, portions of land, structures, buildings, and vehicles, when used for the provision of academic or extracurricular programs sponsored by the school district or community provider and structures that support these buildings, such as school district wastewater treatment facilities, generating facilities, and other central service facilities including, but not limited to, kitchens and maintenance shops. “School buildings” and “school grounds” also includes athletic stadiums; swimming pools; any associated structures or related equipment tied to such facilities including, but not limited to, grandstands; night field lights; greenhouses; garages; facilities used for non-instructional or non-educational purposes; and any structure, building, or facility used solely for school administration. “School buildings” and “school grounds” also includes other facilities such as playgrounds; and other recreational places owned by local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land in accordance with N.J.A.C. 6A:16-1.3 and 6A:26-1.2.

B. Access to School Buildings and School Grounds

1. Access to school buildings and grounds during the school day will be permitted to all students enrolled in the school, all authorized school staff members, and visitors pursuant to Policy and Regulation 9150.
2. Access to school buildings and grounds before and after the school day will be permitted to:
 - a. Members of the Board of Education;



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- b. Administrative and supervisory staff members, teaching staff members, and support staff members assigned to a school building or grounds in the performance of their duties;
 - c. Other school staff members in the performance of their professional responsibilities;
 - d. Students involved in interscholastic athletics, co-curricular or extra-curricular activities, and authorized spectators;
 - e. Members of organizations granted the use of school premises pursuant to Policy and Regulation 7510;
 - f. Police officers, fire fighters, health inspectors, and other agents of Federal, State, and local government in the performance of their official duties;
 - g. Members of the public present to attend a public Board of Education or public school-related function; and
 - h. Others authorized by the Superintendent or designee and/or by Board Policy.
3. All visitors to a school building during a school day will be required to register their presence in the school and comply with the provisions of Policy and Regulation 9150. The school's registration and sign-in procedures may include the use of a school visitor management system requiring the visitor to present acceptable identification to access the school building.
 4. Signs will be conspicuously posted to inform visitors of the requirement to register their presence into the building.
- C. Key Control System for Access to School Buildings and Facilities
1. School staff members will be provided access to a school building using the school's key control system as follows:
 - a. Teaching staff members and support staff members will be provided access using the school's key control system to the school building and to other facilities on school grounds to which they require access for the performance of their professional duties.



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- (1) The Building Principal will determine the school staff members who shall be provided access to facilities within the school building and on school grounds.
 - (2) The Superintendent or designee will determine the district administrators, supervisors, and other staff members who shall be provided access to facilities within the school building and on school grounds.
2. School staff members provided access to a school building or other facilities on school grounds shall be responsible for ensuring their key control system authorization is not shared with another individual without prior approval of the Principal or designee for school staff members, or the Superintendent or designee for district staff members. Staff members are prohibited from permitting their key control system authorization to be used by another person unless prior approval is obtained from the Principal or designee at the building level and Superintendent or designee at the district level or in the event of an emergency.
 3. A staff member's loss of a key, card, or any other device authorizing the staff member access to a school building or a facility on school grounds must be immediately reported to the Principal or Superintendent or designee. The staff member who loses a key, card, or any such access device may be responsible for the replacement cost.

D. Staff Member Responsibilities

1. Staff members should not bring to school valuable personal items that cannot be in the staff member's personal possession at all times. The Board of Education is not responsible for a staff member's personal possession in the event the item is lost, stolen, misplaced, damaged, or destroyed.
2. In the event a staff member observes a student has a valuable item in school, the staff member will report it to the Principal or designee. A valuable item may include, but is not limited to, an unusually large amount of money, expensive jewelry or electronic equipment, or any item that is determined by the Principal or designee to be valuable to a student based on the student's age.



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- a. The Principal or designee may contact the student's parent and request the parent come to school to retrieve the valuable item;
 - b. The Principal or designee may secure the valuable item and return it to the student at the end of the school day and inform the student and the parent not to bring the valuable item to school in the future; or
 - c. The Principal or designee will permit the student to maintain the valuable item and inform the student and the parent not to bring the valuable item to school in the future.
 - d. The Board of Education is not responsible for a student's personal possession in the event the item is lost, stolen, misplaced, damaged, or destroyed when in the possession of the student.
3. Teaching staff members shall close classroom windows and shut and lock classroom doors when leaving at the end of the school day; shut and lock classroom doors during the school day when the room is not going to be in use after their assignment, and report immediately to the Principal or designee any evidence of tampering or theft.
 4. Custodians shall, at the end of the work day, conduct a security check of the building to make certain that all windows are closed and all office, classroom, and building doors are shut and locked, except as such doors may be required to be open for persons with access.
 5. Office personnel shall take all reasonable precautions to ensure the security of all school and district records and documents against unauthorized access, deterioration, and destruction.
- E. School Safety Specialist
1. The Superintendent of Schools shall designate a school administrator, or a school employee with expertise in school safety and security, as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3.



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2. The School Safety Specialist shall:
 - a. Be responsible for the supervision and oversight for all school safety and security personnel, policies, and procedures in the school district;
 - b. Ensure that these policies and procedures are in compliance with State law and regulations; and
 - c. Provide the necessary training and resources to school district staff in matters relating to school safety and security.
3. The School Safety Specialist shall also serve as the school district's liaison with law enforcement and national, State, and community agencies and organizations in matters of school safety and security.
4. The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist Certification in accordance with the provisions of N.J.S.A. 18A:17-43.2.

F. Summoning Law Enforcement Authorities

1. Law enforcement authorities will be summoned promptly whenever evidence is discovered that indicates: a crime has been committed on school premises or in the course of staff or student transportation to or from school; a break and entry may have occurred on school grounds; a deadly weapon is on school premises; a breach of the peace has occurred on school premises; for any reason required in the Memorandum of Understanding between the Board of Education and Law Enforcement and in accordance with Policy and Regulation 9320; or for any other reason there is concern about the health, safety, and welfare of persons on school grounds or school property.
2. A call to law enforcement agents will be reported to the Superintendent as soon as possible, along with the reason(s) for which the call was made and the outcome of the incident.

Issued:



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[See POLICY ALERT Nos. 215, 216 and 217]

[SCHOOL DISTRICTS NOT PARTICIPATING IN A UNITED STATES DEPARTMENT OF AGRICULTURE'S (USDA) SCHOOL NUTRITION PROGRAMS ARE NOT REQUIRED TO ADOPT POLICY 8561.]

8561 PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS

The Board of Education adopts this Policy to identify their procurement plan for the United States Department of Agriculture's (USDA) School Nutrition Programs. School Nutrition Programs include, but are not limited to: the National School Lunch Program (NSLP); School Breakfast Program (SBP); Afterschool Snack Program (ASP); Special Milk Program (SMP); Fresh Fruit and Vegetable Program (FFVP); Seamless Summer Option (SSO) of the NSLP; Summer Food Service Program (SFSP); the At-Risk Afterschool Meals component of the Child and Adult Care Food Program (CACFP); and the Schools/Child Nutrition USDA Foods Program.

The Board of Education is ultimately responsible for ensuring all procurement procedures for any purchases by the Board of Education and/or a food service management company (FSMC) comply with all Federal regulations, including but not limited to: 7 CFR Parts 210, 220, 225, 226, 245, 250; 2 CFR 200; State procurement statutes and administrative codes and regulations; local Board of Education procurement policies; and any other applicable State and local laws.

The procurement procedures contained in this Policy will be implemented beginning immediately, until amended. All procurements must maximize full and open competition. Source documentation will be maintained by the School Business Administrator/Board Secretary or designee and will be available to determine open competition, the reasonableness, the allowability, and the allocation of costs.

The Board of Education intentionally seeks to prohibit conflicts of interest in all procurement of goods and services.



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A. General Procurement

The procurement procedures will maximize full and open competition, transparency in transactions, comparability, and documentation of all procurement activities. The school district's plan for procuring items for use in the School Nutrition Programs is as follows:

1. The School Business Administrator/Board Secretary will ensure all purchases will be in accordance with the Federal Funds Procurement Method Selection Chart – State Agency Form #358 - Appendix. Formal procurement procedures will be used as required by 2 CFR 200.318 **through** .326 and any State and local procurement code and regulations. Informal procurement procedures (small purchase) will be required for purchases under the most restrictive small purchase threshold.
2. The following procedures will be used for all purchases:

Product/ Services	Estimated Dollar Amount	Procurement Method	Evaluation	Contract Award Type	Contract Duration/ Frequency



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3. Formal bid procedures will be applied on the basis of:
centralized system;
4. Because of the potential for purchasing more than the public or non-public informal/small purchase threshold amount, or the Board approved threshold if less, it will be the responsibility of the School Business Administrator/Board Secretary to document the amounts to be purchased so the correct method of procurement will be followed.

B. Formal Procurement

When a formal procurement method is required, the following competitive sealed bid or an Invitation for Bid (IFB) or competitive proposal in the form of a Request for Proposal (RFP) procedures will apply:

1. An announcement of an IFB or a RFP will be placed in the Board designated official newspaper to publicize the intent of the Board of Education to purchase needed items. The advertisement for bids/proposals or legal notice will be published in the official newspaper for at least one day in accordance with the provisions of N.J.S.A. 18A:18A-21.
2. An advertisement in the official newspaper for at least one day is required for all purchases over the school district's small purchase threshold as outlined in Appendix – Federal Funds Procurement Method Section Chart. The advertisement will contain the following:
 - a. A general description of items to be purchased;
 - b. The deadline for submission of questions and the date written responses will be provided, including addenda to bid specifications, terms, and conditions as needed;
 - c. The date of the pre-bid meeting, if provided, and if attendance is a requirement for bid award;



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- d. The deadline for submission of sealed bids or proposals;
and
 - e. The address of the location where complete specifications
and bid forms may be obtained.
3. In an IFB or RFP, each vendor will be given an opportunity to bid
on the same specifications.
 4. The developer of written specifications or descriptions for
procurements will be prohibited from submitting bids or proposals
for such products or services.
 5. The IFB or RFP will clearly define the purchase conditions. The
following list includes requirements, not exclusive, to be addressed
in the procurement document:
 - a. Contract period;
 - b. The Board of Education is responsible for all contracts
awarded (statement);
 - c. Date, time, and location of IFB/RFP opening;
 - d. How the vendor is to be informed of bid acceptance or
rejection;
 - e. Delivery schedule;
 - f. Requirements (terms and conditions) the bidder must fulfill
in order for bid to be evaluated;
 - g. Benefits to which the Board of Education will be entitled if
the contractor cannot or will not perform as required;
 - h. Statement assuring positive efforts will be made to involve
minority and small business;



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- i. Statement regarding the return of purchase incentives, discounts, rebates, and credits to the Board of Education's nonprofit school food service account;
- j. Contract provisions as required in Appendix II to 2 CFR 200;
- k. Contract provisions as required in 7 CFR 210.21(f) for all cost reimbursable contracts;
- l. Contract provisions as required in 7 CFR 210.16(a)(1-10) and 7 CFR 250.53 for food service management company contracts;
- m. Procuring instrument to be used are purchase orders from firm fixed prices after formal bidding;
- n. Price adjustment clause for renewal of multi-year contracts as defined in N.J.S.A. 18A:18A-42. The "index rate" means the annual percentage increase rounded to the nearest half percent in the implicit price deflator for State and local government purchases of goods and services computed and published quarterly by the U.S. Department of Commerce, Bureau of Economic Analysis;
- o. Method of evaluation and type of contract to be awarded (solicitations using an IFB are awarded to the lowest responsive and responsible bidder; solicitations using a RFP are awarded to the most advantageous bidder/offeror with price as the primary factor among factors considered);
- p. Method of award announcement and effective date (if intent to award is required by State or local procurement requirements);
- q. Specific bid protest procedures including contact information of person and address and the date by which a written protest must be received;



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- r. Provision requiring access by duly authorized representatives of the Board of Education, New Jersey Department of Agriculture (NJDA), United States Department of Agriculture (USDA), or Comptroller General to any books, documents, papers, and records of the contractor which are directly pertinent to all negotiated contracts;
- s. Method of shipment or delivery upon contract award;
- t. Provision requiring contractor to maintain all required records for three years after final payment and all other pending matters (audits) are closed for all negotiated contracts;
- u. Description of process for enabling vendors to receive or pick up orders upon contract award;
- v. Provision requiring the contractor to recognize mandatory standards/policies related to energy efficiency contained in the Energy Policy and Conservation Act (PL 94-163);
- w. Signed statement of non-collusion;
- x. Signed Debarment/Suspension Certificate, clause in the contract or a copy of search results from the System for Award Management (SAM);
- y. Provision requiring "Buy American" as outlined in 7 CFR Part 210.21(d) and USDA Guidance Memo SP 38-2017; and
- z. Specifications and estimated quantities of products and services prepared by the school district and provided to potential contractors desiring to submit bids/proposals for the products or services requested.



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6. If any potential vendor is in doubt as to the true meaning of specifications or purchase conditions, interpretation will be provided in writing to all potential bidders by the School Business Administrator/Board Secretary or designee and will specify the deadline for all questions.
 - a. The School Business Administrator/Board Secretary will be responsible for securing all bids or proposals.
 - b. The School Business Administrator/Board Secretary will be responsible to ensure all Board of Education procurements are conducted in compliance with applicable Federal, State, and local procurement regulations.
 - c. The following criteria will be used in awarding contracts as a result of bids/proposals. Price must be the highest weighted criteria. Examples of other possible criteria include quality, service, delivery, and availability.

7. In awarding a RFP, a set of award criteria in the form of a weighted evaluation sheet will be provided to each bidder in the initial bid document materials. Price alone is not the sole basis for award, but remains the primary consideration among all factors when awarding a contract. Following evaluation and negotiations, a firm fixed price or cost reimbursable contract is awarded.
 - a. The contracts will be awarded to the responsible bidder/proposer whose bid or proposal is responsive to the invitation and is most advantageous to the Board of Education, price as the primary, and other factors considered. Any and all bids or proposals may be rejected in accordance with the law.
 - b. The School Business Administrator/Board Secretary or designee is required to sign on the bid tabulation of competitive sealed bids or the evaluation criterion score sheet of competitive proposals signifying a review and approval of the selections.



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- c. The School Business Administrator/Board Secretary shall review the procurement system to ensure compliance with applicable laws.
- d. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product specified was received.
- e. Any time an accepted item is not available, the School Business Administrator/Board Secretary will select the acceptable alternate. The contractor must inform the School Business Administrator/Board Secretary within one workday if a product is not available. In the event a nondomestic agricultural product is to be provided to the Board of Education, the contractor must obtain, in advance, written approval for the product. The School Business Administrator/Board Secretary must comply with the Buy American Provision.
- f. Full documentation regarding the reason an accepted item was unavailable, and the procedure used in determining acceptable alternates, will be available for audit and review. The person responsible for this documentation is the School Business Administrator/Board Secretary.
- g. The School Business Administrator/Board Secretary is responsible for maintaining all procurement documentation.

C. Small Purchase Procedures

If the amount of purchases for items is less than the school district's small purchase threshold as outlined in the Federal Funds Procurement Method Selection Chart – See Appendix, the following small purchase procedures including quotes will be used. Quotes from a minimum number of three qualified sources will be required.

1. Written specifications will be prepared and provided to all vendors.
2. Each vendor will be contacted and given an opportunity to provide a price quote on the same specifications. A minimum of three vendors shall be contacted.



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3. The School Business Administrator/Board Secretary or designee will be responsible for contacting potential vendors when price quotes are needed.
4. The price quotes will receive appropriate confidentiality before award.
5. Quotes/Bids will be awarded by the School Business Administrator/Board Secretary. Quotes/Bids will be awarded on the following criteria. Quote/Bid price must be the highest weighted criteria. Examples of other possible criteria include quality, service, delivery, and availability.
6. The School Business Administrator/Board Secretary will be responsible for documentation of records to show selection of vendor, reasons for selection, names of all vendors contacted, price quotes from each vendor, and written specifications.
7. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product specified is received.
8. Any time an accepted item is not available, the School Business Administrator/Board Secretary will select the acceptable alternate. Full documentation will be made available as to the selection of the acceptable item.
9. The School Business Administrator/Board Secretary or designee is required to sign all quote tabulations, signifying a review and approval of the selections.

D. Noncompetitive Proposal Procedures

If items are available only from a single source when the award of a contract is not feasible under small purchase, sealed bid or competitive negotiation, noncompetitive proposal procedures will be used:

1. Written specifications will be prepared and provided to the vendor.



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2. The School Business Administrator/Board Secretary will be responsible for the documentation of records to fully explain the decision to use the noncompetitive proposal. The records will be available for audit and review.
3. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product or service specified was received.
4. The School Business Administrator/Board Secretary will be responsible for reviewing the procedures to be certain all requirements for using single source or noncompetitive proposals are met.
5. Non-Public Schools Only - The noncompetitive micro-purchase method shall be used for one-time purchases of a new food item if the amount is less than the Federal micro-purchase threshold (2 CFR 200.67) to determine food acceptance by students and provide samples for testing purposes. A record of noncompetitive negotiation purchase shall be maintained by the School Business Administrator/Board Secretary or designee. At a minimum, the record of noncompetitive purchases shall include: item name; dollar amount; vendor; and reason for noncompetitive procurement.
6. A member or representative of the Board of Education will approve, in advance, all procurements that result from noncompetitive negotiations.

E. Miscellaneous Provisions

1. New product evaluation procedures will include a review of product labels and ingredients; an evaluation of the nutritional value; taste tests and surveys; and any other evaluations to ensure the new product would enhance the program.
2. The Board of Education agrees the reviewing official of each transaction will be the School Business Administrator/Board Secretary.



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3. Payment will be made to the vendor when the contract has been met and verified and has met the Board of Education's procedures for payment. (If prompt payment is made, discounts, etc., are accepted.)
4. Specifications will be updated as needed.
5. If the product is not as specified, the following procedure, including, but not limited to, will take place: remove product from service; contact vendor for approved alternate product; or remove product from bid.

F. Emergency Purchases

1. If it is necessary to make a one-time emergency procurement to continue service or obtain goods, and the public exigency or emergency will not permit a delay resulting from a competitive solicitation, the purchase must be authorized using a purchase order signed by the School Business Administrator/Board Secretary. The emergency procedures to be followed for such purchases shall be those procedures used by the school district for other emergency purchases consistent with N.J.S.A. 18A:18A-7. All emergency procurements shall be approved by the School Business Administrator/Board Secretary. At a minimum, the following emergency procurement procedures shall be documented to include, but not be limited to: item name; dollar amount; vendor; and reason for emergency.

G. Purchasing Goods and Services – Cooperative Agreements, Agents, and Third-Party Services (Piggybacking)

1. When participating in intergovernmental and inter-agency agreements the Board of Education will ensure that competitive procurements are conducted in accordance with 2 CFR Part 200.318 through .326 and applicable program regulations and guidance.



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2. When utilizing the services of a co-op, agent, or third party the Board of Education will ensure that the following conditions have been met:
 - a. All procurements were subject to full and open competition and were made in accordance with Federal/State/local procurement requirements;
 - b. The existing contract allows for the inclusion of additional Board of Educations that were not contemplated in the original procurement to purchase the same supplies/equipment through the original award;
 - c. The specifications in the existing contract meets their needs and that the items being ordered are in the contract;
 - d. The awarded contract requires all the Federally required certifications; e.g. Buy American, debarment, restrictions on lobbying, etc.;
 - e. The agency will confirm the addition of their purchasing power (goods or services) to the procurement in scope or services does not create a material change, resulting in the needs to re-bid the contract;
 - f. Administrative costs (fees) for participating in the agreement are adequately defined, necessary and reasonable, and the method of allocating the cost to the participating agencies must be specified;
 - g. The Buy American provisions are included in the procurement of food and agricultural products; and
 - h. The agreement includes the basis for and method of allocating each discount, rebate, or credit and how they will be returned to each participating agency when utilizing a cost-reimbursable contract.



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H. Records Retention

1. The Board of Education shall agree to retain all books, records, and other documents relative to the award of the contract for three years after final payment. If there are audit findings that have not been resolved, the records shall be retained beyond the three-year period as long as required for the resolution of the issues raised by the audit. Specifically, the Board of Education shall maintain, at a minimum, the following documents:
 - a. Written rationale for the method of procurement;
 - b. A copy of the original solicitation;
 - c. The selection of contract type;
 - d. The bidding and negotiation history and working papers;
 - e. The basis for contractor selection;
 - f. Approval from the State agency to support a lack of competition when competitive bids or offers are not obtained;
 - g. The basis for award cost or price;
 - h. The terms and conditions of the contract;
 - i. Any changes to the contract and negotiation history;
 - j. Billing and payment records;
 - k. A history of any contractor claims;
 - l. A history of any contractor breaches; and
 - m. Any other documents as required by N.J.S.A. 18A:18A – Public School Contracts Law.



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I. Code of Conduct for Procurement

1. All procurements must ensure there is open and free competition and adhere to the most restrictive Federal, State, and local requirements. The Board of Education seeks to conduct all procurement procedures in compliance with stated regulations and to prohibit conflicts of interest and actions of employees engaged in the selection, award, and administration of contracts. All procurements will be in accordance with this Policy and all applicable provisions of N.J.S.A. 18A:18A – Public School Contracts Law.
2. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal, State, or local award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent; any member of his or her immediate family, his or her partner; or an organization which employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value.
4. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity. Based on the severity of the infraction, the penalties could include a written reprimand to their personnel file, a suspension with or without pay, or termination.
5. All questions and concerns regarding procurement solicitations, contract evaluations, and contract award, shall be directed to the School Business Administrator/Board Secretary.



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J. Food Service Management Company (FSMC)

1. In the operation of the school district's food service program, the school district shall ensure that a FSMC complies with the requirements of the Program Agreement, the school district's Free and Reduced School Lunch Policy Statement, all applicable USDA program policies and regulations, and applicable State and local laws. In order to operate an a la carte food service program, the FSMC shall agree to offer free, reduced price, and full price reimbursable meals to all eligible children.
2. The school district shall monitor the FSMC billing invoices to ensure compliance with Federal and State procurement regulations.
3. In accordance with N.J.S.A. 18A:18A-5a.(22), RFPs are required in all solicitations for a FSMC.

N.J.S.A. 18A:18A – Public School Contracts Law
New Jersey Department of Agriculture
“Procurement Procedures for School Food
Authorities” Model Policy – September 2018



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APPENDIX

FEDERAL FUNDS PROCUREMENT METHOD SELECTION CHART		
THERE ARE TWO (2) PROCUREMENT METHODS, FORMAL AND INFORMAL. THE METHOD THE SCHOOL FOOD AUTHORITIES (SFA) NEEDS TO USE DEPENDS ON TWO (2) FACTORS, THE AMOUNT OF THE CONTRACT AND WHETHER THE SFA IS A PUBLIC/CHARTER OR NON-PUBLIC SCHOOL.		
NEW JERSEY PUBLIC/CHARTER SCHOOLS PURCHASING THRESHOLDS		
AMOUNT	ACTIVITY	PROCUREMENT METHOD
INFORMAL PROCUREMENT		
Below \$4,350 without QPA	N.J.S.A 18A:18A-3	Sound Business Practice *
Below \$6,000 with QPA	APPLIES TO PURCHASES BELOW THE QUOTATION THRESHOLDS	
SMALL PURCHASE QUOTATION PROCEDURES		
\$4,351 OR \$6,001 up to \$29,000 or \$40,000	N.J.S.A. 18A:18A-37 ANY PURCHASE EXCEEDING QUOTATION THRESHOLDS REQUIRES A QUOTE UP TO THE APPLICABLE N.J.S.A. BID THRESHOLDS OF \$29,000 (without a QPA*) OR \$40,000 (with a QPA*)	Quotation using SFA Internal Procurement Procedures
NOTE: ANNUAL AGGREGATE AMOUNTS		
FORMAL PROCUREMENT		
\$29,000 or \$40,000 and above	N.J.S.A. 18A:18A-37 Bid Threshold without a QPA* - \$29,000 Bid Threshold with a QPA* - \$40,000	Bid - Invitation for Bid (IFB) OR Request for Proposal (RFP)
* QUALIFIED PURCHASING AGENT		
NEW JERSEY NON-PUBLIC SCHOOL PURCHASING THRESHOLDS		
AMOUNT	ACTIVITY	PROCUREMENT METHOD
INFORMAL PROCUREMENT		
Below \$10,000 *	Micro - purchases 2 CFR 200.320(a) Single Transaction aggregate cost less than \$10,000	Sound Business Practice *
* Or LESS than \$10,000 if local SFA Procurement Policies are more restrictive		
\$10,001 - \$249,999	Small purchase procedures 2 CFR 200.320(b)	Quotation using SFA Internal Procurement Procedures
FORMAL PROCUREMENT		
\$250,000 and above	As per Federal requirements in 2 CFR Parts 200.317 - 200.326	Bid - Invitation for Bid (IFB) OR Request for Proposal (RFP)

Note: The Federal Funds Procurement Method Selection Chart is subject to change in accordance with the schedule set forth in N.J.S.A. 18A:18A-3 "Public School Contracts Law". A "Qualified Purchasing Agent" must be qualified in accordance with N.J.S.A. 40A:11-9. In order to track updates to this Chart, the source document can be located on the New Jersey Department of Agriculture's website under "Forms and Publications" it is titled, "State Agency Form #358."

Adopted:



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[See POLICY ALERT Nos. 95 and 217]

8860 MEMORIALS

The Board of Education recognizes that each officer and employee is important to the school district and the community at large. The loss of any officer or employee of this Board by death is a loss that the Board and the school district will share with the community and memorialize in an appropriate manner.

The Superintendent shall recommend to the Board and the Board may approve appropriate recognition measures when the deceased Board officer or employee has, especially distinguished his/her service to this school district.

The Superintendent may, in his/her discretion, grant an employee of the school district a brief absence without loss of pay or personal leave for the purpose of attending the funeral of his/her direct supervisor or subordinate provided that no disruption in the educational program will be caused by any such absence.

Adopted:



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[See POLICY ALERT Nos. 167, 211 and 217]

2415.06 UNSAFE SCHOOL CHOICE OPTION

The New Jersey Department of Education (NJDOE) is required to establish an Unsafe School Choice Option (USCO) Policy per the Elementary and Secondary Act (ESEA) of 1965, as reauthorized under the Federal Every Student Succeeds Act of 2015 (ESSA). The USCO Policy requires that students who attend a persistently dangerous public elementary or secondary school as determined by the NJDOE, or become victims of a violent criminal offense while in or on school grounds of a public school that they attend, be allowed to attend a safe public school within the district. The USCO provision under the ESSA contains two provisions that apply to school districts that receive funds under ESSA: Provision I - Persistently Dangerous Schools and Provision II - Victims of Violent Criminal Offenses.

Effective the beginning of each school year, school districts receiving ESSA funds must be prepared to complete the transfer of students who choose to exercise Provision I and Provision II of this USCO Policy. Compliance with the Policy is a condition of receiving funds under any and all titles under ESSA. The Superintendent is required to certify compliance with this USCO Policy to the NJDOE in the application for ESSA funds.

USCO Policy Provision I - Persistently Dangerous Schools (PDS)

1. Criteria for Determining PDS.

A persistently dangerous school is a public elementary or secondary school building (except for Regional Day Schools, Educational Services Commissions and Special Services School Districts) that meets the objective criteria determined by the NJDOE for three consecutive years and is part of a school district that receives funds under ESSA. The NJDOE will use the most current available data from the Student Safety Data System (SSDS) to identify PDS on or before July 31 of each year.



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2. Procedures and Guidelines for Schools Determined to be Persistently Dangerous.

A school district will be notified by the NJDOE on or before July 31 of each year if a school(s) in the school district has been identified as a PDS. Once the district receives notification a school is identified as persistently dangerous, the district must inform all parents of enrolled students in the school of the designation within fifteen calendar days of the date of the notice and offer them the option for their children to transfer to a safe public school within the district by the beginning of the respective school year. The district must complete all transfers by the beginning of the school year following the July notification.

Students are not required to accept the transfer option, but they must be afforded the opportunity to do so. Parental notice regarding the status of the school and the offer to transfer students should be made simultaneously. Parents of enrolled students must be notified of the persistently dangerous designation whether or not there is another school within the district for the transferring students.

To the extent possible, the district will allow transferring students to transfer to schools that have not been identified as low performing, under the State's ESSA accountability system. When a transfer school is not available within the school district, the district may seek arrangements for students to transfer to the nearest charter school or neighboring district; however, this is not required. The district may take into account the needs and preferences of the affected students and parents.

3. Corrective Action Plan for a School Identified as Persistently Dangerous.

If a school in the district is identified by the NJDOE as persistently dangerous, the district will submit to the NJDOE documentation of compliance with the parent notification requirement and actions taken to complete the transfer arrangements for all students exercising the option by the first day of the school year. Additionally, the district is required to develop and submit for



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approval a corrective action plan to the NJDOE on or before September 30 of the same year, which will apply to the respective school year. The corrective action plan, which must be completed in the format provided by the NJDOE, will describe how the school will reduce the number of incidents of violence as determined by the SSDS. The NJDOE will provide the school with guidance for its corrective action plan, as well as monitor the school district's timely completion of the approved plan.

In the spring of each following year, the NJDOE will re-evaluate the status of a school identified as persistently dangerous. The NJDOE will review the school's progress towards completing its corrective action plan and compare the current year's incidents of violence, as reported on the SSDS, to the criteria for determining PDS. A school identified as maintaining the persistently dangerous designation will be notified by the NJDOE on or before July 31 of the respective year and will be required to submit for approval a revised corrective action plan by September 30 of that year, which will apply to the respective school year. The school district must inform all parents of enrolled students in the school of the designation within fifteen calendar days of the date of notice and offer them the option for their children to transfer to a safe public school by the beginning of the respective school year in accordance with 2. above.

A school no longer designated persistently dangerous will be notified on or before July 31 of the respective year. The persistently dangerous designation will be removed after one or more years contingent upon successful fulfillment of the criteria for removal, as determined by evidence of the school's progress toward successfully completing the approved corrective action plan, and evidence of incidents that no longer meet the criteria for determining PDS, described above, for one school year, the year in which the corrective action plan was in effect.



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4. Procedures and Guidelines for Early Warning of Schools.

When a school meets the criteria set forth in this Policy for one year, the district will be informed of the types of offenses reported that have led to an early notification. This notification, on or before August 15 of each year, will be informational only. A school that no longer meets the criteria for PDS for one year will no longer be considered in early notification status. A school that meets the criteria for two consecutive years will move into early warning status outlined below.

If a school meets the criteria set forth in this Policy for two consecutive years, the district will be notified of the pattern of offenses on or before August 15 of each year. If notified, the district will develop and submit for approval a school safety plan to the NJDOE on or before September 30 of the same year, which will apply to the respective school year. The school safety plan, which must be completed in the format provided by the NJDOE, will describe how the school will reduce the number of incidents of violence as determined by the SSDS. The NJDOE will provide an early warning school with guidance for its school safety plan, as well as monitor the school's timely completion of the approved plan. A school receiving an "early warning" notice is not required to provide the transfer option to students.

In the spring of each following year, the NJDOE will reevaluate the school's progress towards completing its school safety plan and compare the current year's incidents of violence, as reported on the SSDS, to the criteria for determining PDS. The school will be notified of its status on or before July 31 of the respective year.

A school that no longer meets the criteria for PDS for one school year, the year in which the school safety plan was in effect, will no longer be required to submit a school safety plan.

A school that meets the criteria for PDS for a third consecutive year will be designated persistently dangerous and will be required to submit for approval a corrective action plan on or before September 30 of that year, which will apply to the respective school year and provide the transfer option to students in the school designated as persistently dangerous.



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5. Schools Not Receiving ESSA Funds, but Meeting the Criteria for PDS.

School buildings and districts that do receive Federal funds under ESSA, but meet any one of the criteria for PDS will be contacted by the NJDOE and be required to develop and submit for approval a school safety plan on or before September 30 of the respective year. The school safety plan must be completed in the format provided by the NJDOE and describe how the school will reduce the number of incidents of violence as determined by the SSDS. The NJDOE will provide the school with guidance for its school safety plan, as well as monitor the school's timely completion of the approved plan.

USCO Policy Provision II – Victims of Violent Criminal Offenses

The Unsafe School Choice Option provision under the ESSA requires a student who becomes a victim of a violent criminal offense, as determined by State law, while in or on the grounds of a public elementary or secondary school that the student attends, be allowed to attend a safe public elementary or secondary school within the district, including a public charter school.

The individual victim provision of this Policy attempts to fulfill the requirement for the school district to provide relief to students who have been victimized, while providing a school with a practical means for making determinations on incidents of victimization that are within the purview of the school district. The individual victim section of this Policy has been crafted to enable school staff to make reasonable determinations and actions regarding this Policy. The Superintendent will consult with the Board attorney and communicate with designated local and/or county law enforcement authorities, per the provisions of the *Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials and N.J.A.C. 6A:16-6.2(b)13*, on questions and issues that arise in the implementation of the individual victims of violent criminal offenses section of this Policy.



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1. Criteria for Determining Victims of Violent Criminal Offenses

The following criteria must be used to determine when an enrolled student has become a victim of a violent criminal offense while in or on the grounds of a public elementary or secondary school that the student attends. These criteria only apply to a student who has become a victim of one or more of the violent criminal offenses enumerated below:

A student is considered a victim of a violent criminal offense when:

- a. A referral has been made to law enforcement officials for suspicion that one of the violent criminal offenses enumerated below has occurred; and
- b. One or more of the following applies:
 - (1) Law enforcement officials have filed formal charges against the offender(s) for commission of the violent crime; or
 - (2) The offender(s) has received sanctions in accordance with the Board of Education's Code of Student Conduct; or
 - (3) The offender(s) either has not been identified or is not an enrolled student(s), but it is clear that the student (victim) has become a victim of a violent criminal offense based on objective indicators such as physical evidence, eyewitness testimony, and/or circumstantial evidence; or
 - (4) The pre-existence of a restraining order against the offender(s).



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2. Procedures and Guidelines

Effective the first day of each school year, the district must be prepared to begin the transfer of any student who chooses to exercise the individual choice option provision. The district must offer, within fourteen calendar days of the incident, an opportunity to transfer to a safe public school within the district to any student who has become a victim of a violent criminal offense while in or on the grounds of a public school that the student attends. While the student must be offered the opportunity to transfer, the student may elect to remain at the school.

To the extent possible, the district will allow any transferring student to transfer to a school that has not been identified as low performing, under the State's ESSA accountability system. In addition, when a transfer school is not available within the district, the district may seek arrangements for a student to transfer to the nearest charter school or neighboring district; however, this is not required. The district may take into account the needs and preferences of the affected student and his or her parent(s). Transfers must occur within thirty days of the determination that the student was a victim of a violent criminal offense.

3. Violent Criminal Offenses

The violent criminal offenses under New Jersey statutes that apply to the individual victim provision of this Policy are identified and explained below. The offenses apply to completed offenses, as well as attempts to commit the offenses. The offenses and attempts to commit the offenses apply only when they occur in or on the school grounds, as defined in N.J.A.C. 6A:16-1.3, of the school that the student attends. The offenses apply whether they occur wholly or in part in or on the grounds of the school that the student attends. The offenses apply only to acts or attempts that are directed at a person (victim) or a group of specified individuals (victims), rather than acts that indiscriminately affect the entire school population or non-specified individuals or groups.



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4. Applicable Violent Criminal Offenses

Below is a description of each applicable violent criminal offense that is based upon New Jersey statutes and references to statutory citations that provide complete explanations of each designated offense. The descriptions provided below are not intended to be a complete explanation of each offense or a substitute for the actual provisions of the authorizing statutes. Instead, the descriptions are provided as an aid in facilitating understanding of the general intent and practical applications of the violent criminal offenses that pertain to this Policy.

- a. Homicide [N.J.S.A. 2C:11-2] - A student is a victim of a homicide when he or she is the child, sibling or other relative of a decedent, resulting from someone purposely, knowingly or recklessly causing the death of the student's parent, sibling, or relative in or on school grounds.
- b. Assault [N.J.S.A. 2C:12-1(A)(1-3) and 2C:12-1(B)(1-4)] - A person is a victim of an assault when the actor: purposely, knowingly, or recklessly causes bodily injury to the victim; negligently, recklessly, knowingly, or purposely causes bodily injury to the victim with a deadly weapon; attempts by physical menace to put the victim in fear of imminent serious bodily injury; or knowingly points a firearm at or in the direction of the victim, whether or not the actor believes it to be loaded.
- c. Sexual Assault [N.J.S.A. 2C:13-2] - A student is a victim of a sexual assault when the student is a victim of an act of sexual contact when the victim is less than thirteen years old and the actor is at least four years older than the victim, or the student is a victim of an act of sexual penetration under any of the following circumstances:



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- (1) The victim is less than thirteen years old.
 - (2) The victim is at least thirteen, but less than sixteen years old; and the actor is at least four years older than the victim.
 - (3) The victim is at least sixteen years old, but less than eighteen years old; and the actor has supervisory or disciplinary power over the victim.
 - (4) The actor uses physical force or coercion.
 - (5) The victim is one whom the actor knew or should have known was physically helpless, mentally defective, or mentally incapacitated.
- d. Bias Intimidation [N.J.S.A. 2C:16-1(A)] - A person is a victim of the crime of bias intimidation when an actor commits, attempts to commit, conspires with another to commit or threatens the immediate commission of an offense specified in Chapters 11 through 18 of Title 2C of the New Jersey Statutes; N.J.S.A. 2C:33-4; N.J.S.A. 2C:39-3; N.J.S.A. 2C:39-4 or N.J.S.A. 2C:39-5 in the following circumstances:
- (1) With a purpose to intimidate a victim or a group of specified victims because of race, color, religion, gender, handicap, sexual orientation, or ethnicity; or
 - (2) Knowing that the conduct constituting the offense would cause a victim or a group of specified victims to be intimidated because of race, color, religion, gender, handicap, sexual orientation, or ethnicity; or
 - (3) Under circumstances that caused any victim of the underlying offense to be intimidated and the victim, considering the manner in which the offense was committed, reasonably believed either that:



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- (a) The offense was committed with a purpose to intimidate the victim or any person or entity in whose welfare the victim is interested because of race, color, religion, gender, handicap, sexual orientation, or ethnicity; or
 - (b) The victim or the victim's property was selected to be the target of the offense because of race, color, religion, gender, handicap, sexual orientation, or ethnicity.
- e. Terroristic Threat [N.J.S.A. 2C:12-3(A) and 2C:12-3(B)] - A person is a victim of a terroristic threat when the actor threatens to commit one of the violent criminal offenses enumerated under this Policy against the victim with the purpose to put the student in imminent fear of one of the violent crimes enumerated in this Policy under circumstances reasonably causing the victim to believe the immediacy of the threat and the likelihood that it will be carried out. The definition of terroristic threat applies to N.J.S.A. 2C:12-3(a) insofar as the threat was directed at a person (victim) or a group of specified individuals (victims).
- f. Robbery [N.J.S.A. 2C:15-1] - A person is a victim of a robbery when the actor, in the course of committing a theft, inflicts bodily injury; or uses force upon the victim; threatens the victim with or purposely puts the victim in fear of immediate bodily injury.



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- g. Kidnapping [N.J.S.A. 2C:13-1] - A person is a victim of a kidnapping when the actor unlawfully removes the victim from the school or school grounds; or the actor unlawfully confines the victim with the purpose of holding the victim for ransom or reward as a shield or hostage; or the actor unlawfully removes the victim from the school or school grounds or a substantial distance from where he or she is found in school or on school grounds; or if the actor unlawfully confines a student for a substantial period of time with any of the following purposes: to facilitate commission of a crime or flight thereafter, or to inflict bodily injury on or terrorize the victim.
- h. Arson [N.J.S.A. 2C:17-1] - A person is a victim of arson when the actor purposely or knowingly starts a fire or causes an explosion in or on the grounds of a school whereby the victim or group of specified victims are in danger of death or bodily injury; or with the purpose of destroying or damaging the victim's or group of specified victim's property that is in the school or on school grounds.

Miscellaneous Provisions of USCO

1. Transfer Time Period – PDS

The transfer will be temporary and will be in effect as long as the student's original school is identified as persistently dangerous.

2. Charter School Transfer Option

While ESSA permits affected students to be afforded the opportunity to attend a public charter school, in addition to a safe public elementary school or secondary school within the school district, the application of this provision in New Jersey is limited. Transfers to a charter school can only occur as a part of the charter school's "equal opportunity" selection process and among charter schools administered under the same managing authority (i.e., charter schools within the charter school district).



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Since charter schools in New Jersey are considered public local education agencies (LEA's), pursuant to N.J.S.A. 18A:36A-3, operated independently of a local board of education, transfers may only take place among charter schools within the LEA. Therefore, students may be permitted to transfer to another charter school that is administered under the same managing authority of the charter school, but are not permitted to transfer to a school in the local public school district administered by a local board of education.

However, pursuant to N.J.S.A. 18A:36A-7, a charter school must be open to all students on a space available basis and may not discriminate in its admission policies or practices (although it may establish reasonable criteria to evaluate prospective students), and in accordance with N.J.S.A. 18A:36A-8, if there are more applications to enroll in the charter school than there are spaces available, the charter school must select students to attend using a random selection process for enrollment.

3. Funding Sources for USCO

The USCO statute does not authorize resources specifically to help cover USCO costs associated with transferring a student from a PDS. However, under certain circumstances Federal funds may be used. For example, ESEA Title IV, Part A [Section 4115(b)(2)(E)(v)] may be used to establish safe zones of passage to and from school to ensure that students travel safely on their way to school and on their way home. In addition, ESEA Title IV, Part A [Sections 5121(8) and 5131(12) and (25)] funds may be used to help cover costs such as tuition or transportation related to the USCO or expansion of public school choice.

4. Special Education Students

The district will provide transferred special education students with the program required by the student's Individualized Education Program (IEP).

5. Transfer Schools

In the event there is not another school within the school district for a transferring student, the district will explore appropriate



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appropriate options such as an agreement with a neighboring school district to accept transfer students.

The district will use the school choice option as one response to incidents of victimization. Additionally, the district will develop and implement appropriate strategies for addressing the circumstances that contribute to or support victimization, as well as consistently and proactively manage individuals who have victimized students. The district will promote the importance of school safety and respond to the needs of students and staff. Pursuant to the law, the district will provide an opportunity for students, parents and school district and law enforcement personnel to discuss methods for keeping schools safe from violence; to create school safety plans; and to recognize students in need of help. The district will organize activities to prevent school violence, including, but not limited to, age-appropriate opportunities for student discussion on conflict resolution, issues of student diversity and tolerance. Law enforcement personnel will be invited to join members of the teaching staff in the discussions. Programs shall also be provided for school district employees that are designated to help school district employees recognize warning signs of school violence and to instruct school district employees on recommended conduct during an incident of school violence.

In accordance with the provisions of N.J.S.A. 18A:17-46, two times each school year, between September 1 and January 1 and between January 1 and June 30, at a public hearing, the Superintendent shall report to the Board of Education all acts of violence; vandalism; and harassment, intimidation, and bullying which occurred during the previous reporting period.

Title VIII, Part F, Subpart 2, SEC. 8532
Every Student Succeeds Act (ESSA) of 2015

Adopted:



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Special Education - Free and Appropriate
Public Education

Jan 19

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[See POLICY ALERT Nos. 95, 101, 104, 108, 112, 119, 129, 132, 138,
146, 152, 155, 159, 185, 211 and 217]

R 2460.8 SPECIAL EDUCATION - FREE AND APPROPRIATE PUBLIC EDUCATION

A free and appropriate public education is available to all students with disabilities between the ages of three and twenty-one including students with disabilities who have been suspended or expelled from school.

Procedures regarding the provision of a free and appropriate public education to students with disabilities who are suspended or expelled are as follows:

1. School officials responsible for implementing suspensions/expulsions in the district are the following: (List school officials/designees by district organizational level.)
 - a. Grades Nine – Twelve Principal/Vice Principal or designee;
 - b. Grades Six – Eight Principal/ or designee;
 - c. Grades Pre-Kindergarten – Five Principal/ or designee;
2. Each time a student with a disability is removed from his/her current placement for disciplinary reasons, notification of the removal is provided to the case manager by the Principal or designee. (Notification must be in written format for documentation.)
 - a. Removal for at least half of the school day shall be reported via the Student Safety Data System (SSDS).
3. Each Principal or designee will ensure that a system is in place to track the number of days a student with disabilities has been removed for disciplinary reasons. Documentation will include:



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Special Education - Free and Appropriate
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- a. Student's name;
 - b. The infraction;
 - c. Time suspended; and
 - d. The cumulative days suspended including removal for a portion of the school day which is counted proportionately.
4. When a student is suspended from transportation:
- a. Suspension from transportation is not counted as a day of removal if the student attended school.
 - b. Suspension from transportation is counted as a day of removal if the student does not attend school.
 - c. If transportation is included in the student's IEP as a required related service, the school district shall provide alternate transportation during the period of suspension from the typical means of transportation.
 - d. Suspension from transportation may be counted as a day of absence rather than a day of removal if the district made available an alternate means of transportation and the student does not attend school.
5. When a student with a disability participates in an in-school suspension program, the Principal or designee shall ensure that participation in the program is not considered removal when determining whether a manifestation determination must be conducted if the program provides the following:
- a. Opportunity for the student to participate and progress in the general curriculum,
 - b. Services and modifications specified in the student's IEP,
 - c. Interaction with peers who are not disabled to the extent they would have in the current placement, and
 - d. The student is counted as present for the time spent in the in-school suspension program.



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6. When a series of short-term removals will accumulate to more than ten school days in the year:
 - a. The Principal/Vice Principal or designee and the case manager will consult to determine whether the removals create a change of placement according to N.J.A.C. 6A:14-2.8(c)2. Written documentation of the consultation between the school administration and the case manager shall be maintained by the case manager.
 - b. If it is determined that there is no change in placement, the Principal/Vice Principal or designee, the case manager, and special education teacher will consult to determine the extent to which services are necessary to:
 - (1) Enable the student to participate and progress appropriately in the general education curriculum; and
 - (2) Advance appropriately toward achieving the goals set out in the student's IEP.
 - c. Written documentation of the consultation and services provided shall be maintained in the student's file.
7. When a disabled student is removed from his/her current placement for more than ten days and the removal does not constitute a change in placement, the case manager shall convene a meeting of the IEP Team and, as necessary or required, conduct a functional behavior assessment and review the behavioral intervention plan according to N.J.A.C. 6A:14 Appendix A, Individuals with Disabilities Education Act Amendments of 2004, 20 U.S.C. §1415(k). The IEP Team shall:
 - a. Review the behavioral intervention plan and its implementation;
 - b. Determine if modifications are necessary; and



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- c. Modify the behavioral intervention plan and its implementation as appropriate. The plan will be modified to the extent necessary if at least one member of the team determines that modifications are necessary.

The case manager will document the date and the outcome of the meeting.

The documentation shall be placed in the student's file.

Procedures Regarding the Provision of a Free and Appropriate Public Education to Preschool Age Students with Disabilities

To ensure that preschoolers with disabilities who are not participating in an early intervention program have their initial IEP's in effect by their third birthday, a written request for an initial evaluation shall be forwarded to the district.

The following procedures will be followed:

1. A parent of a preschool-age student suspected of having a disability, who requests a Child Study Team (CST) evaluation by telephone, will be advised to submit a written request for an evaluation to the Preschool Coordinator or Director of Special Services.
2. Upon receipt of the written request, the request shall be dated and signed by the recipient.
3. The district will respond to referrals of preschoolers according to N.J.A.C. 6A:14-3.3(e).
4. A file will be initiated for the potentially disabled preschooler:
 - a. The Director of Special Services and/or designee will convene a referral/identification meeting within twenty calendar days (excluding school holidays but not summer vacation) of the date recorded on the request;



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- b. A "Notice of Referral/Identification Meeting" will be sent to the parent(s);
- c. The notice will contain "Parental Rights in Special Education" (PRISE) Booklet;
- d. The meeting will be attended by the CST, including a speech language specialist, the parent(s), and a teacher who is knowledgeable about the district's program; and
- e. A program shall be in place no later than ninety calendar days from the date of consent.

Procedures Regarding the Provision of a Free, Appropriate Public Education to Students with Disabilities Who Are Advancing From Grade to Grade

The Director of Special Services, through in-service training, shall ensure students with disabilities who are advancing from grade to grade with the support of specially designed services, continue to be eligible when as part of a reevaluation, the IEP Team determines the student continues to require specially designed services to progress in the general education curriculum and the use of functional assessment information supports the IEP Team's determination.

Procedures Involving Procedural Safeguards to Students Not Yet Eligible For Special Education

Disciplinary procedural safeguards will apply to students not yet eligible for special education. The parent and/or adult student may assert any of the protections of the law if the district had knowledge the student was a student with a disability before the behavior that precipitated the disciplinary action occurred.

Adopted:



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Student Discipline/Code of Conduct

Jan 19

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[See POLICY ALERT Nos. 140, 142, 147, 164, 176, 193, 196, 204 and 217]

5600 STUDENT DISCIPLINE/CODE OF CONDUCT

The Board of Education adopts this Student Discipline/Code of Conduct Policy to establish standards, policies, and procedures for positive student development and student behavioral expectations on school grounds and, as appropriate, for conduct away from school grounds. Every student enrolled in this district shall observe promulgated rules and regulations and the discipline imposed for infraction of those rules.

The Superintendent of Schools will establish a process for the annual review and update of the district's Student Discipline/Code of Conduct Policy and Regulation that may involve a committee of parents, students, and community members that represent, where possible, the composition of the district's schools and community. The Superintendent will report to the Board the process used for the annual review of this Policy and Regulation and will recommend to the Board updates, if any, to the Student Discipline/Code of Conduct Policy and Regulation.

The Student Discipline/Code of Conduct Policy and Regulation shall be disseminated annually to all school staff, students, and parents. The Board of Education shall provide to all employees annual training on the Student Discipline/Code of Conduct Policy and Regulation, which shall include training on the prevention, intervention, and remediation of student conduct that violates the district's Policy and Regulation. Information on the Student Discipline/Code of Conduct Policy and Regulation shall be incorporated into the orientation for new employees.

The Board provides for the district's Student Discipline/Code of Conduct's equitable application. Student discipline and the Code of Student Conduct will be applied without regard to race; color; religion; ancestry; national origin; nationality; sex; gender; sexual orientation; gender identity or expression; marital, domestic-partnership, or civil union; mental, physical or sensory disability; or by any other distinguishing characteristic, pursuant to N.J.S.A. 10:5.-1 et seq.

For students with disabilities, subject to Individualized Education Programs in accordance with 20 U.S.C. §1400 et seq., the Individuals with Disabilities Education Improvement Act and accommodation plans under 29 U.S.C. §§ 794 and 705(20), the Code of Student Conduct shall be implemented in accordance with the components of the applicable plans.



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Student Discipline/Code of Conduct

The Student Discipline/Code of Conduct is established for the purposes outlined in N.J.A.C. 6A:16-7.1(b).

Policy and Regulation 5600 include a description of student responsibilities that include expectations for academic achievement, behavior, and attendance, pursuant to N.J.A.C. 6A:32-8 and 123.1; a description of behaviors that will result in suspension or expulsion, pursuant to N.J.S.A. 18A:37-2; and a description of student rights pursuant to N.J.A.C. 6A:16-7.1(c)3.i through vii.

The Board of Education approves the use of comprehensive behavioral supports that promote positive student development and the students' abilities to fulfill the behavioral expectations established by the Board. These behavioral supports include, but are not limited to, positive reinforcement for good conduct and academic success including the programs that honor and reward student conduct and academic achievement; supportive intervention and referral services including those services outlined in Policy 2417; remediation of problem behaviors that take into account the behavior's nature, the students' developmental ages and the students' histories of problem behaviors and performance; and for students with disabilities, the behavior interventions and supports shall be determined and provided pursuant to N.J.A.C. 6A:14.

Policy and Regulation 5600 include a description of school responses to violations of behavioral expectations established by the Board that, at a minimum, are graded according to the severity of the offenses, and consider the developmental ages of the student offenders and their histories of inappropriate behaviors pursuant to N.J.A.C. 6A:16-7.1(c)5.

Students are required to be in compliance with Policy and Regulation 5200 – Attendance pursuant to N.J.A.C. 6A:16-7.6 and Policy 5512 – Harassment, Intimidation, and Bullying pursuant to N.J.A.C. 6A:16-7.7.

The Building Principal shall maintain a current list of community-based health and social service provider agencies available to support a student and the student's family, as appropriate, and a list of legal resources available to serve the community.



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Student Discipline/Code of Conduct

The Building Principal or designee shall have the authority to assign discipline to students. School authorities also have the right to impose a consequence on a student for conduct away from school grounds that is consistent with the district's Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.5. This authority shall be exercised only when it is reasonably necessary for the student's physical or emotional safety, security, and well-being or for reasons relating to the safety, security, and well-being of other students, staff, or school grounds, pursuant to N.J.S.A. 18A:25-2 and 18A:37-2. This authority shall be exercised only when the conduct that is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school. Consequences pursuant to N.J.A.C. 6A:16-7.5 shall be handled in accordance with Policy and Regulation 5600, pursuant to N.J.A.C. 6A:16-7.1, and as appropriate, in accordance with N.J.A.C. 6A:16-7-2, 6A:16-7.3, or 6A:16-7.4. School authorities shall respond to harassment, intimidation, or bullying that occurs off school grounds, pursuant to N.J.S.A. 18A:37-14 and 15.3 and N.J.A.C. 6A:16-1.3, 7.1, and 7.7.

Consequences and appropriate remedial action for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion. The factors for determining consequences and remedial measures and examples of consequences and remedial measures are listed in Policy 5512 – Harassment, Intimidation, and Bullying. Consequences for a student who commits an act of harassment, intimidation, or bullying shall be varied and graded according to the nature of the behavior, the developmental age of the student and the student's history of problem behaviors and performance, and shall be consistent with this Policy and the school district's Student Discipline/Code of Conduct Policy pursuant to N.J.A.C. 6A:16-7.1. Remedial measures for one or more acts of harassment, intimidation, or bullying shall be designed to correct the problem behavior; prevent another occurrence of the problem; protect and provide support for the victim of the act; and take corrective action for documented systemic problems related to harassment, intimidation, or bullying.

Consequences and remedial measures to address acts or incidents of dating violence at school shall be consistent with the school district's Student Discipline/Code of Conduct Policy. The factors for determining consequences and remedial measures and examples of consequences and remedial measures are included in Policy and Regulation 5519 – Dating Violence at School and shall be used to address the act or incident as well as serve as remediation, intervention,



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education, and prevention for all individuals involved. The responses shall be tiered with consideration given to the seriousness and the number of previous occurrences of acts or incidents in which both the victim and aggressor have been involved. Consequences for acts or incidents of dating violence at school may range from admonishment to suspension or expulsion. Retaliation towards the victim of any act or incident of dating violence shall be considered when administering consequences to the aggressor based on the severity of the act or incident. Remedial measures/interventions for acts or incidents of dating violence at school may include, but are not limited to: parent conferences, student counseling (all students involved in the act or incident), peer support groups, corrective instruction or other relevant learning or service experiences, supportive student interventions (Intervention and Referral Services - I&RS), behavioral management plans, and/or alternative placements.

The Board of Education may deny participation in extra-curricular activities, school functions, sports, graduation exercises, or other privileges as disciplinary sanctions when designed to maintain the order and integrity of the school environment, in accordance with N.J.A.C. 6A:16-7.1(d).

Any student to be disciplined shall be provided the due process procedures for students and their families as set forth in Policy and Regulation 5600 and N.J.A.C. 6A:16-7.2 through 7.4.

In accordance with the provisions of N.J.A.C. 6A:16-7.9, when a student transfers to a public school district from another public school district, all information in the student's record related to disciplinary actions taken against the student by the school district and any information the school district has obtained pursuant to N.J.S.A. 2A:4A-60, Disclosure of Juvenile Information, Penalties for Disclosure, shall be provided to the receiving public school district, in accordance with the provisions of N.J.S.A. 18A:36-19(a) and N.J.A.C. 6A:32-7.5.

The Superintendent may be required to submit a report annually to the New Jersey Department of Education on student conduct, including all student suspensions and expulsions, and the implementation of the Student Discipline/Code of Conduct Policy in accordance with the format prescribed by the Commissioner of Education. The Superintendent shall report to the Commissioner of Education each incident of violence, including harassment, intimidation, and bullying, vandalism, and alcohol and other drug offenses,



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pursuant to N.J.A.C. 6A:16-4.3, in the school district utilizing the Student Safety Data System (SSDS), pursuant to N.J.A.C. 6A:16-5.3.

N.J.S.A. 18A:6-1; 18A:36-25.1; 18A:25-2; 18A:36-19a;

18A:37-1 et seq.; 18A:37-13.1 et seq.

N.J.A.C. 6A:16-7.1 et seq.; 6A:14-1.1 et seq.

Adopted:



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Removal of Students for Firearms Offenses

Jan 19

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[See POLICY ALERT Nos. 135, 144, 147, 158, 203 and 217]

5611 REMOVAL OF STUDENTS FOR FIREARMS OFFENSES

The Board of Education is committed to providing a safe and secure school environment to all students attending the public schools. To provide this environment, the Board of Education will implement policies and procedures regarding student offenses involving firearms, as defined in N.J.S.A. 2C:39-1(f) and 18 U.S.C. §921, pursuant to The Zero Tolerance For Guns Act, N.J.S.A. 18A:37-7 through N.J.S.A. 37-12.

Policy and Regulation 5611 shall apply to a student who is convicted or adjudicated delinquent for possession of a firearm on school grounds, convicted or adjudicated delinquent for committing a crime while in possession of a firearm on school grounds, or found knowingly in possession of a firearm on school grounds. A student, other than a student with a disability, convicted or adjudicated delinquent for these firearm offenses shall be immediately removed from the school's general education program for a period of not less than one calendar year and placed in an alternative education program according to the requirements of N.J.A.C. 6A:16-9.1 et seq. The Superintendent may modify on a case-by-case basis the removal of a general education student in accordance with N.J.A.C. 6A:16-5.5(b)1. A student with a disability convicted or adjudicated delinquent for these firearm offenses shall be immediately removed in accordance with the provisions of N.J.A.C. 6A:14 and applicable Federal regulations and shall receive a placement in accordance with N.J.A.C. 6A:14.

The Principal or designee shall remove the student in accordance with the requirements outlined in N.J.A.C. 6A:16-5.5(d), which includes notifying the appropriate law enforcement agency of a possible violation of the New Jersey Code of Criminal Justice.

If it is found that the removed student did not commit these firearm offenses, the student shall be immediately returned to the program from which he or she was removed.



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Removal of Students for Firearms Offenses

The Superintendent shall make the final determination on whether the general education student removed in accordance with the requirements of N.J.A.C. 6A:16-5.5 and this Policy is prepared to return to the general education program or will remain in an alternative education program, pursuant to N.J.A.C. 6A:16-9.1 et seq., or receive home or other out-of-school instruction, pursuant to N.J.A.C. 6A:16-10 based on the criteria outlined in N.J.A.C. 6A:16-5.5(i).

If a student, other than a student with a disability, is removed from the general education program pursuant to N.J.A.C. 6A:16-5.5 and this Policy, and a placement in an alternative education program is not available, the general education student shall be provided home or other out-of-school instruction according to N.J.A.C. 6A:16-10.2 until placement is available.

The Superintendent of Schools biannually shall submit to the Commissioner of Education a report on each incident under N.J.A.C. 6A:16-5.5 utilizing the Student Safety Data System (SSDS), pursuant to N.J.A.C. 6A:16-5.3(d)1.

This Policy and Regulation 5611, implementing the requirements of N.J.A.C. 6A:16-5.5, shall be annually disseminated to all school staff, students, and parents.

N.J.S.A. 18A:37-1 et seq.

N.J.A.C. 6A:14-2.8 et seq.; 6A:16-5.5; 6A:16-6.1 et seq.; 6A:16-7.1 et seq.;
6A:16-8.1 et seq.; 6A:16-9.1 et seq.; 6A:16-10.2

Adopted:



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Removal of Students for Firearms Offenses

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[See POLICY ALERT Nos. 135, 144, 147, 158, 203 and 217]

R 5611 REMOVAL OF STUDENTS FOR FIREARMS OFFENSES

A. Definitions

“School buildings” and “school grounds” means and includes land, portions of land, structures, buildings, and vehicles, when used for the provision of academic or extracurricular programs sponsored by the school district or community provider and structures that support these buildings, such as school district wastewater treatment facilities, generating facilities, and other central services facilities including, but not limited to, kitchens and maintenance shops. “School buildings” and “school grounds” also includes athletic stadiums; swimming pools; any associated structures or related equipment tied to such facilities including, but not limited to, grandstands; night field lights; greenhouses; garages; facilities used for non-instructional or non-educational purposes; and any structure, building, or facility used solely for school administration. “School buildings” and “school grounds” also includes other facilities such as; playgrounds; and other recreational places owned by local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land in accordance with N.J.A.C. 6A:16-1.3 and 6A:26-1.2.

B. Removal of Students for Firearm Offenses

1. Pursuant to the provisions of N.J.A.C. 6A:16-5.5, any student, other than a student with a disability, committing the following offenses shall be immediately removed from the school’s general education program for a period of not less than one calendar year:
 - a. Convicted or adjudicated delinquent for possession of a firearm on school grounds;
 - b. Convicted or adjudicated delinquent for committing a crime while in possession of a firearm on school grounds; and
 - c. Found knowingly in possession of a firearm on school grounds.



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Removal of Students for Firearms Offenses

2. The Superintendent may modify, on a case-by-case basis, the removal of a general education student.
 - a. The Superintendent shall develop and maintain a written record of case-by-case modifications of the removal requirement of N.J.A.C. 6A:16-5.5(b)1, which shall be made available to the Commissioner of Education upon request.
3. Nothing in N.J.A.C. 6A:16-5.5 or this Policy and Regulation shall be construed to prohibit the expulsion of a general education student.
4. The Board shall immediately remove students with disabilities for offenses involving firearms in accordance with N.J.A.C. 6A:14 and applicable Federal regulations.

C. Procedures - Removal of Students for Firearm Offenses

1. The Principal shall:
 - a. Remove a student as set forth in B. above;
 - b. Isolate the student and place him or her under the supervision of school staff until the student's parent or a law enforcement official takes custody of the student;
 - c. Immediately report to the Superintendent the removal of the student;
 - d. Notify the appropriate law enforcement agency of a possible violation of the New Jersey Code of Criminal Justice; and
 - e. Notify the student's parent of the following information:
 - (1) The removal action;
 - (2) The law enforcement notification;
 - (3) The change of custody, if it occurs; and



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Removal of Students for Firearms Offenses

- (4) A general education student's due process rights, as set forth in N.J.A.C. 6A:16-7.2 through 7.6, or the due process rights of a student with a disability, as set forth in N.J.A.C. 6A:14-2.7 and 2.8 and N.J.A.C. 6A:16-7.2 through 7.5.
 2. A student, other than a student with a disability, removed from the general education program pursuant N.J.A.C. 6A:16-5.5 shall be placed in an alternative education program, according to the requirements of N.J.A.C. 6A:16-9.1 et seq.
 - a. If placement in an alternative education program is not available, the general education student shall be provided home or other out-of-school instruction, according to N.J.A.C. 6A:16-10, until placement is available.
 3. A student with a disability removed pursuant to B. above shall receive a placement in accordance with N.J.A.C. 6A:14.
 4. A student, other than a student with a disability, removed pursuant to B. above shall be entitled to a hearing before the Board of Education in accordance with N.J.A.C. 6A:16-7.3 through 7.5.
 5. If it is found that the removed student did not commit the offenses in B. above, the student shall be immediately returned to the program from which he or she was removed.
- D. Return to General Education Program
 1. The Superintendent shall make the final determination on whether the general education student is prepared to return to the general education program, or will remain in an alternative education program, pursuant to N.J.A.C. 6A:16-9.1 et seq., or receive home or other out-of-school instruction, pursuant to N.J.A.C. 6A:16-10, based on the following criteria:
 - a. The nature and severity of the offense;
 - b. The Board's removal decision;
 - c. The results of relevant testing, assessment, or evaluation of the student; and



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- d. The recommendation of the Principal or Director of the alternative education program or home or other out-of-school instruction program in which the student has been placed.

E. Exception

- 1. The provisions of N.J.A.C. 6A:16-5.5 shall not apply to a firearm that is lawfully stored in a locked vehicle on school grounds, or when it is for activities approved and authorized by the Board of Education, as long as the Board adopts appropriate safeguards to ensure student safety.
 - a. All students shall obtain written authorization from the Superintendent to possess a firearm stored inside a locked vehicle on school grounds or used for participation in a school-sponsored function.
 - (1) The Superintendent shall not provide authorization to a student who has been convicted or adjudicated delinquent for possession of a firearm or for a crime involving the use of a firearm.

Adopted:



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Assaults on District Board of Education

Members or Employees

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[See POLICY ALERT Nos. 158, 203 and 217]

5612 ASSAULTS ON DISTRICT BOARD OF EDUCATION MEMBERS OR EMPLOYEES

Any student who commits an assault, as defined under N.J.S.A. 2C:12-1(a)1, not involving the use of a weapon or firearm, upon a teacher, administrator, other school district employee, or Board member acting in the performance of his or her duties and in a situation where his or her authority to act is apparent, or as a result of the victim's relationship to the school district, shall be immediately removed from school pursuant to N.J.S.A. 18A:37-2.1 and N.J.A.C. 6A:16-5.7.

A student, other than a student with a disability, who commits an assault as defined in N.J.S.A. 2C:12-1(a)1, shall be immediately removed from school consistent with due process procedures, pending a hearing pursuant to N.J.A.C. 6A:16-7.2 through 7.5. Nothing in N.J.S.A. 18A:37-2.1 or N.J.A.C. 6A:16-5.7 shall be construed as prohibiting the expulsion of a general education student. A student with a disability who commits an assault as defined in this Policy, shall be removed in accordance with N.J.A.C. 6A:14 and due process proceedings in accordance with N.J.A.C. 14-2.7 and 2.8.

In accordance with the provisions of N.J.S.A. 18A:37-2.1(a), said proceedings shall take place no later than thirty calendar days following the day on which the student is suspended. The decision of the Board shall be made within five days after the close of the hearing. Any appeal of the Board's decision shall be made to the Commissioner of Education within ninety days of the Board's decision. The provisions herein shall be construed in a manner consistent with 20 U.S.C. § 1400 et seq.

The Principal or designee shall remove, isolate, and place the student under the supervision of school staff until the student's parent or appropriate agency takes custody of the student. The Principal or designee will immediately report to the Superintendent the removal of the student and notify the student's parent of the removal action and the student's due process rights. The Principal or designee will notify the appropriate law enforcement official of a possible violation of the New Jersey Code of Criminal Justice.



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Assaults on District Board of Education
Members or Employees

In accordance with the provisions of N.J.S.A. 18A:37-2.1(b), whenever a teacher, administrator, Board member, other school district employee, or a labor representative on behalf of an employee makes an allegation in writing that the Board member or employee has been assaulted by a student, the Principal shall file a written report of the alleged assault with the Superintendent. The Superintendent shall report the alleged assault to the Board at its next regular meeting; provided that the name of the student who allegedly committed the assault, although it may be disclosed to the Board members, shall be kept confidential at the public Board of Education meeting.

Any person who fails to file a report of an alleged assault as required pursuant to N.J.S.A. 18A:37-2.1 and N.J.A.C. 6A:16-5.7 may be liable to disciplinary action by the Board.

The Superintendent of Schools biannually shall submit to the Commissioner of Education a report on each incident under N.J.A.C. 6A:16-5.7 utilizing the Student Safety Data System (SSDS), pursuant to N.J.A.C. 6A:16-5.3(e)1.

Policy and Regulation 5612, implementing the requirements of N.J.A.C. 6A:16-5.7, shall be annually disseminated to all school staff, students, and parents.

N.J.S.A. 18A:37-2.1

N.J.A.C. 6A:14-2.7; 6A:14-2.8; 6A:16-5.7; 6A:16-7.2; 6A:16-7.3; 6A:16-7.4;
6A:16-7.5

Adopted:



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Assaults on District Board of Education

Members or Employees

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[See POLICY ALERT Nos. 203 and 217]

R 5612 ASSAULTS ON DISTRICT BOARD OF EDUCATION MEMBERS OR EMPLOYEES

A. Removal of Students for Assault on Board Members and Employees

1. Pursuant to the provisions of N.J.A.C. 6A:16-5.7, any student who commits an assault, as defined under N.J.S.A. 2C:12-1(a)1, not involving the use of a weapon or firearm, upon a teacher, administrator, other school Board employee, or Board of Education member acting in the performance of his or her duties and in a situation where his or her authority to act is apparent, or as a result of the victim's relationship to the school district, pursuant to N.J.S.A. 18A:37-2.1 shall be immediately removed from school.
2. A student, other than a student with a disability, who commits an assault pursuant to A.1. above, shall be immediately removed from school consistent with due process procedures, pending a hearing, pursuant to N.J.A.C. 6A:16-7.2 through 7.5.
 - a. Nothing in N.J.A.C. 6A:16-5.7 shall be construed as prohibiting the expulsion of a general education student.
3. A student with a disability who commits an assault pursuant to A. 1. above shall be removed in accordance with N.J.A.C. 6A:14.

B. Procedures – Removal of Students for Assault on Board Members and Employees

1. The Principal or designee shall:
 - a. Remove a student as set forth in A. above;
 - b. Isolate the student and place him or her under the supervision of school staff until the student's parent or an appropriate agency takes custody of the student;



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Assaults on District Board of Education
Members or Employees

- c. Immediately report to the Superintendent the removal of the student;
 - d. Notify the student's parent of the removal action and the student's due process rights; and
 - e. Notify the appropriate law enforcement official of a possible violation of the New Jersey Code of Criminal Justice.
2. The Board of Education shall provide due process proceedings for all students in accordance with N.J.A.C. 6A:16-7.2, 7.3, 7.4, and 7.5 and for a student with a disability in accordance with N.J.A.C. 6A:14-2.7 and 2.8.

Adopted:



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Removal of Students for Assaults with
Weapons Offenses

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[See POLICY ALERT Nos. 203 and 217]

5613 REMOVAL OF STUDENTS FOR ASSAULTS WITH WEAPONS OFFENSES

The Board of Education is committed to providing a safe and secure school environment to all students attending the public schools. To provide this environment, the Board of Education will implement policies and procedures regarding a student who commits an assault, as defined under N.J.S.A. 2C:12-1(a)1, with a weapon, which includes, but is not limited to, items enumerated in N.J.S.A. 2C:39-1(r), except a firearm as defined by N.J.S.A. 2C:39-1(f) and 18 U.S.C. § 921, upon a teacher, administrator, other school Board employee, Board of Education member, or another student on school grounds, pursuant to N.J.S.A. 18A:37-2.2 through 2.5.

A student, other than a student with a disability, who commits an assault as defined above shall be immediately removed from the school's general education program for a period not exceeding one calendar year and placed in an alternative education program according to the requirements of N.J.A.C. 6A:16-9.1 et seq. The Superintendent may modify on a case-by-case basis the removal of a general education student in accordance with N.J.A.C. 6A:16-5.6(b)1. A student with a disability who commits an assault as defined above shall be immediately removed in accordance with the provisions of N.J.A.C. 6A:14 and applicable Federal regulations and shall receive a placement in accordance with N.J.A.C. 6A:14.

The Principal or designee shall remove the student in accordance with the requirements outlined in N.J.A.C. 6A:16-5.6(d), which includes notifying the appropriate law enforcement agency of a possible violation of the New Jersey Code of Criminal Justice.

If it is found that the removed student did not commit these offense(s), the student shall be immediately returned to the program for which he or she was removed.

If a student, other than a student with a disability, is removed from the general education program pursuant to N.J.A.C. 6A:16-5.6 and this Policy, and a placement in an alternative education program is not available, the general education student shall be provided home or other out-of-school instruction, according to N.J.A.C. 6A:16-10.2, until placement is available.



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Removal of Students for Assaults with
Weapons Offenses

The Superintendent shall make the final determination on whether the general education student removed, in accordance with the requirements of N.J.A.C. 6A:16-5.6 and this Policy, is prepared to return to the general education program or will remain in an alternative education program or receive home or other out-of-school instruction based on the criteria outlined in N.J.A.C. 6A:16-5.6(i).

The Superintendent of Schools biannually shall submit to the Commissioner of Education a report on each incident and the circumstance surrounding the removal of students pursuant to N.J.A.C. 6A:16-5.6 utilizing the Student Safety Data System (SSDS), pursuant to N.J.A.C. 6A:16-5.3(e)1.

This Policy and Regulation 5613, implementing the requirements of N.J.A.C. 6A:16-5.6, shall be annually disseminated to all school staff, students, and parents.

N.J.S.A. 18A:37-1 et seq.

N.J.A.C. 6A:14-2.8 et seq.; 6A:16-5.6; 6A:16-6.1 et seq.; 6A:16-7.1 et seq.;
6A:16-8.1 et seq.; 6A:16-9.1 et seq.; 6A:16-10.2

Adopted:



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Removal of Students for Assaults with
Weapons Offenses

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[See POLICY ALERT Nos. 203 and 217]

R 5613 REMOVAL OF STUDENTS FOR ASSAULTS WITH WEAPONS OFFENSES

A. Definitions

“School buildings” and “school grounds” means and includes land, portions of land, structures, buildings, and vehicles, when used for the provision of academic or extracurricular programs sponsored by the school district or community provider and structures that support these buildings, such as school district wastewater treatment facilities, generating facilities, and other central services facilities including, but not limited to, kitchens and maintenance shops. “School buildings” and “school grounds” also includes athletic stadiums; swimming pools; any associated structures or related equipment tied to such facilities including, but not limited to, grandstands; night field lights; greenhouses; garages; facilities used for non-instructional or non-educational purposes; and any structure, building, or facility used solely for school administration. “School buildings” and “school grounds” also includes other facilities such as playgrounds; and recreational places owned by local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land in accordance with N.J.A.C. 6A:16-1.3 and 6A:26-1.2.

B. Removal of Students for Assaults with Weapons Offenses

1. Pursuant to the provisions of N.J.A.C. 6A:16-5.6, any student, other than a student with a disability, who commits an assault, as defined under N.J.S.A. 2C:12-1(a)1, with a weapon, which includes, but is not limited to, items enumerated in N.J.S.A. 2C:39-1(r), except a firearm as defined by N.J.S.A. 2C:39-1(f) and 18 U.S.C. § 921, upon a teacher, administrator, other school Board employee, Board of Education member, or another student on school grounds, pursuant to N.J.S.A. 18A:37-2.2 through 2.5 shall be immediately removed from the school’s general education program for a period not exceeding one calendar year.



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Removal of Students for Assaults with
Weapons Offenses

2. The Superintendent may modify on a case-by-case basis the removal of a general education student.
 3. Nothing in N.J.A.C. 6A:16-5.6 shall be construed to prohibit the expulsion of a general education student.
 4. The Board shall immediately remove students with disabilities for assaults with weapons offenses in accordance with N.J.A.C. 6A:14 and applicable Federal regulations.
- C. Procedures – Removal of Students for Assaults with Weapons Offenses
1. The Principal or designee shall:
 - a. Remove a student as set forth in B. above;
 - b. Isolate the student and place him or her under the supervision of school staff until the student's parent or a law enforcement official takes custody of the student;
 - c. Immediately report to the Superintendent the removal of the student;
 - d. Notify the appropriate law enforcement agency of a possible violation of the New Jersey Code of Criminal Justice; and
 - e. Notify the student's parent of the following information:
 - (1) The removal action;
 - (2) The law enforcement notification;
 - (3) The change of custody, if it occurs; and
 - (4) A general education student's due process rights, pursuant to N.J.A.C. 6A:16-7.2 through 7.5 or a student with a disability's due process rights, as set forth in N.J.A.C. 6A:14-2.7 and 2.8 and N.J.A.C. 6A:16-7.2 through 7.5.



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Removal of Students for Assaults with
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2. A student, other than a student with a disability, removed from the general education program pursuant to N.J.A.C. 6A:16-5.6 shall be placed in an alternative education program, according to the requirements of N.J.A.C. 6A:16-9.1 et seq.:
 - a. If placement in an alternative education program is not available, the general education student shall be provided home or other out-of-school instruction, according to N.J.A.C. 6A:16-10, until placement is available.
 3. A student with a disability removed pursuant to B. above shall receive a placement in accordance with N.J.A.C. 6A:14.
 4. A student, other than a student with a disability, removed pursuant to B. above shall be entitled to an informal hearing, pursuant to N.J.A.C. 6A:16-7.2 and 7.3, and a hearing before the Board of Education pursuant to N.J.A.C. 6A:16-7.3.
 5. If it is found that the removed student did not commit the offense(s), the student shall be immediately returned to the program from which he or she was removed.
- D. Return to General Education Program
1. The Superintendent shall make the final determination on whether the general education student is prepared to return to the general education program or will remain in an alternative education program or receive home or other out-of-school instruction based on the following criteria:
 - a. The nature and severity of the offense;
 - b. The Board's removal decision;
 - c. The results of relevant testing, assessment, or evaluation of the student; and
 - d. The recommendation of the Principal or Director of the alternative education program or home or other out-of-school instruction program in which the student has been placed.



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E. Exception

1. The provisions of N.J.A.C. 6A:16-5.6 shall not apply to a student who has obtained the Superintendent's written authorization to lawfully possess a firearm or other weapon while participating in a school-sponsored function.
 - a. The Superintendent shall not provide authorization to a student who has been convicted or adjudicated delinquent for possession of a firearm or weapon or for a crime involving the use of a firearm.

Adopted:



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Reporting Violence, Vandalism, Harassment,
Intimidation, Bullying, Alcohol,
and Other Drug Offenses

Jan 19

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[See POLICY ALERT Nos. 179, 180, 188, 193 and 217]

8461 REPORTING VIOLENCE, VANDALISM, HARASSMENT, INTIMIDATION, BULLYING, ALCOHOL, AND OTHER DRUG OFFENSES

The Board of Education shall observe "School Violence Awareness Week" during the week beginning with the third Monday in October of each year by organizing activities to prevent school violence. Activities shall include, but are not limited to, age-appropriate opportunities for student discussion on conflict resolution, issues of student diversity, and tolerance. The Board shall invite law enforcement personnel to join members of the teaching staff in the discussions and provide programs for school employees that are designed to help them recognize warning signs of school violence and to instruct them on recommended conduct during an incident of school violence. The Board of Education shall disseminate to students' parents an informational pamphlet prepared by the New Jersey Department of Education (NJDOE) on how a parent can limit a child's exposure to violence on television, cell phones, computers, and other electronic devices, on an annual basis pursuant to N.J.S.A. 18A:40-44.

In accordance with N.J.A.C. 6A:16-5.3 any school employee who observes or has direct knowledge from a participant or victim of an act of violence; including harassment, intimidation, and bullying; or the possession or distribution of alcohol or other drugs on school grounds, and any school employee who reports a student for being under the influence of alcohol or other drugs, according to the requirements of N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3, shall file a report describing the incident to the school Principal, in accordance with N.J.S.A. 18A:17-46. The report shall be on a form adopted by the Board to include all of the incident detail and offender and victim information that are reported on the Student Safety Data System (SSDS).

A report alleging an incident of harassment, intimidation, or bullying shall be made in accordance with the provisions of N.J.S.A. 18A:37-13.1 and Policy 5512.

The Building Principal, for each incident of violence; including harassment, intimidation, and bullying, vandalism, and alcohol and other drug offenses or, shall review the incident report for accuracy; forward a copy of the incident report to the Superintendent; and notify the Superintendent of the action taken



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regarding the incident. The Board shall not discharge or subject to any manner of discrimination any school employee who files a report pursuant to N.J.A.C. 6A:16-5.3.

The majority representative of the school employees' bargaining units shall have access monthly to the number and disposition of all reported acts of school violence, including harassment, intimidation, and ~~or~~ bullying, and vandalism, pursuant to N.J.S.A. 18A:17-46. Personally identifying information may be provided to the majority representative of the school employees' bargaining units only in instances when school administrators have reason to believe that the safety of a school staff member is at risk.

Twice each school year, once between September 1 and January 1 and once between January 1 and June 30, the Superintendent shall report to the Board at a public meeting all acts of violence, including harassment, intimidation, and bullying, vandalism, and alcohol and other drug offenses that occurred during the previous reporting period, according to the provisions of N.J.S.A. 18A:17-46 and N.J.A.C. 6A:16-5.3. The report shall include the number of reports of harassment, intimidation, or bullying, the status of all investigations, the nature of the bullying based on one of the protected categories identified in section 2 of P.L.2002, c.83 (C.18A:37-14), the names of the investigators, the type and nature of any discipline imposed on any student engaged in harassment, intimidation, or bullying, and any other measures imposed, training conducted, or programs implemented, to reduce harassment, intimidation, or bullying. The information shall also be reported once during each reporting period to the NJDOE. The report must include data broken down by the enumerated categories as listed in section 2 of P.L.2002, c.83 (C.18A:37-14), and data broken down by each school in the district, in addition to district-wide data. It shall be a violation to improperly release any confidential information not authorized by Federal or State law for public release.

The report shall be used to grade each school for the purpose of assessing its effort to implement policies and programs consistent with the provisions of P.L. 2002, c.83 (C.18A:37-13 et seq.). The district shall receive a grade determined by averaging the grades of all the schools in the district. The Commissioner shall promulgate guidelines for a program to grade schools for the



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purposes of N.J.S.A. 18A:17-46. The grade received by a school and the district shall be posted on the homepage of the school's website. The grade for the district and each school of the district shall be posted on the homepage of the district's website. A link to the report shall be available on the district's website. The information shall be posted on the websites within ten days of the receipt of a grade by the school and district.

Whenever it is alleged a school employee has knowingly falsified reported information on acts of violence, or vandalism, or any incident included in the annual report on violence and vandalism required under N.J.S.A. 18A:17-46, the Board shall make a determination regarding whether the employee committed the act. The Board shall provide written notice of the allegations to the employee and the employee shall be entitled to a hearing before the Board in accordance with the provisions of N.J.A.C. 6A:16-5.3(f). Upon a determination by the Board that an employee has knowingly falsified reported information, the Board may take appropriate action:

The Board of Education shall submit and implement corrective action plans for high incidences of violence, vandalism, or alcohol or other drug abuse upon notification by the Commissioner of Education.

The Board shall provide ongoing staff training, in cooperation with the NJDOE, in fulfilling the reporting requirements of N.J.S.A. 18A:17-46.

N.J.S.A. 18A:17-46; 18A:36-5.1; 18A:40-44

N.J.A.C. 6A:16-5.2; 6A:16-5.3

Adopted:



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[See POLICY ALERT Nos. 179, 180, 193 and 217]

R 8461 REPORTING VIOLENCE, VANDALISM, HARASSMENT, INTIMIDATION, BULLYING, ALCOHOL, AND OTHER DRUG OFFENSES

Any school employee who observes or has direct knowledge from a participant or victim of an act of violence; including harassment, intimidation, and bullying; vandalism; or the possession or distribution of alcohol or other drugs on school grounds, and any school employee who reports a student for being under the influence of alcohol or other drugs, according to the requirements of N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3, shall file a report describing the incident to the school Principal, in accordance with N.J.S.A. 18A:17-46. The report shall be on a form to include all of the incident detail and offender and victim information that are reported on the Student Safety Data System (SSDS). A report alleging an incident of harassment, intimidation, or bullying shall be made in accordance with the provisions of N.J.S.A. 18A:37-13.1 and Policy 5512.

- A. Reporting Violence; Including Harassment, Intimidation, and Bullying; Vandalism; and Alcohol and Other Drug Offenses
1. For each incident report of violence; including harassment, intimidation, and bullying; vandalism; and alcohol and other drug offenses, the Principal shall:
 - a. Review the incident report for accuracy in indicating the incident type, offender information, victim information, student demographics, and incident location;
 - b. Forward a copy of the incident report to the Superintendent; and
 - c. Notify the Superintendent of the action taken regarding the incident.
 2. The Board shall not discharge or subject to any manner of discrimination any school employee who files a report pursuant to N.J.A.C. 6A:16-5.3.



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3. The majority representative of the school employees' bargaining units shall have access monthly to the number and disposition of all reported acts of school violence, vandalism, harassment, intimidation, or bullying pursuant to N.J.S.A. 18A:17-46.
 - a. Personally identifying information may be provided to the majority representative of the school employees' bargaining units only in instances when school administrators have reason to believe that the safety of a school staff member is at risk.

B. Reporting Requirements

1. The Superintendent shall:
 - a. Submit a report to the New Jersey Department of Education in accordance with the provisions of N.J.S.A. 18A:17-46 of each incident of violence, including harassment, intimidation, and bullying, vandalism and alcohol and other drug offenses in the school district utilizing the SSDS;
 - (1) The reports shall be submitted twice each school year, once for all incidents occurring between September 1 and January 1 and once for all incidents occurring between January 1 and June 30, and shall include, at a minimum, all information pursuant to N.J.S.A. 18A:17-46;
 - (2) Prior to submission, the Superintendent shall verify the accuracy of the reported information;



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(3) The grade regarding the harassment, intimidation, and bullying efforts of each school and each school district shall be posted on the homepage of the school district's website, in accordance with the guidelines promulgated by the Commissioner of Education pursuant to N.J.S.A. 18A:17-46.

b. Provide for annual training of staff to prepare them to fulfill the reporting requirements set forth in N.J.A.C. 6A:16-5.3.

C. Hearing Requirements

The Superintendent shall report to the Board all acts of violence, including harassment, intimidation, and bullying, vandalism, and alcohol and other drug offenses that occurred during the previous reporting period, in accordance with the provisions of N.J.S.A. 18A:17-46.

D. Knowingly Falsifying the Annual Report on Violence and Vandalism Required Under N.J.S.A. 18A:17-46

1. Whenever it is alleged a school employee has knowingly falsified reported information on acts of violence or vandalism, or any incident included in the annual report on violence and vandalism, the Board shall make a determination regarding whether the employee committed the act.
2. Any employee alleged to have knowingly falsified the reported information shall be notified in writing of such allegation and shall be entitled to a hearing before the Board.



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3. Upon a determination by the Board that an employee has knowingly falsified reported information, the Board shall take appropriate disciplinary action.

The Board of Education shall submit and implement corrective action plans for high incidences of violence, vandalism, or alcohol or other drug abuse upon notification by the Commissioner of Education.

Issued:

